

Tool Box Activities

Problem-Based Theme Two

These activities deal with daily management and organizational expectations of districts/buildings. The activities are aligned with each ISSL Standard and with the Problem-Based Theme.

- Due process of regular education and special education students: Review district policy, special education rules, meet with building principal, special education AEA staff member/director, review recent cases in literature. Journal.
- Attend at least one special needs problem-solving meeting. Follow-up with interview of the teacher and student as to progress on the strategies identified at the meeting. Journal reflections of the process.
- Review building staff evaluation plan. Journal: How does it contribute to improvement in student learning? What changes will reflect accountability for student learning (Rewarding Excellence, Cheryl C. Sullivan, National School Board Association, 2001)?
- Conduct a review of building staff development plans and resources available for current plan. Journal reflections.
- Review Report Card. Journal reflection on how the report card provides information regarding student learning in content standards and benchmarks in the selected area: math, reading, or science. (McREL, Building a Standards-based Curriculum, Marzano, 2000).
- Develop a plan so all teachers in the building can meet with other teachers to collaborate on instruction, student work, curriculum and assessment.
- Review school board meeting agendas for the past six months. Attend at least two school board meetings. Journal: What time was spent to address the question: How was time was spent discussing the student learning goals? Needs of diverse learners? What role did the principal play in this meeting?Journal.
- Review inclusion policies. Conduct informal discussions with other staff members regarding their beliefs about inclusionary practices. Journal.
- Hold an invitational faculty meeting to review your action plan and what you learned about reading, science, or math in your building. Journal results of meeting.