



**Prairie Lakes Area Education Agency Monday,  
October 15, 2018 – 4:00 P.M.**

Prairie Lakes AEA - Pocahontas Office – Dean Saunders Board Room  
500 NE 6th Street  
Pocahontas, IA

**Regular Monthly Board Meeting  
AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of September 17, 2018 Regular Board Meeting
5. Staff Presentation
6. Approve Monthly Bills and Review Cash Flow Report
7. Annual/Organizational Meeting of PLAEA Board
  - a. Election of Board President – Administer Oath of Office
  - b. Election of Vice President – Administer Oath of Office
  - c. Recommend Board Approval of the Following Appointments
    - i. Board Secretary/Board Treasurer – Administer Oath of Office
    - ii. Board Attorney for Labor Relations
    - iii. Board Attorney for General Operations
8. Determine Time and Place of Monthly Meetings
9. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Other
10. Approve Depository Resolution
11. Approve Board Policy 803.2R Suspension & Debarment of Vendors & Contractors Procedure
12. Approve Mississippi Bend AEA Data Support Services
13. Chief Administrator's Report
14. Upcoming Dates
15. Set Date, Time for Next Regular Board Meeting
16. Other
17. Adjournment



# *BOARD PREVIEW*

for the Board Meeting – October 15, 2018

## *MISSION OF PRAIRIE LAKES AEA*

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this *BOARD PREVIEW* with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see – live – what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 4:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda – Action Item**
4. **Approve Minutes of September 17, 2018 Board Meeting - Action Item**
5. **Staff Presentation**
  - A. Nancy Trampel, Special Education Teacher, will share information about the Correction Facility program and her special education classroom.
  - B. Evan Abbey, Director of AEA Learning Online, housed at Heartland AEA, will present information on AEA Learning Online and the amazing resources that are available to our schools as well as our own staff.
6. **Approve Monthly Bills – Action Item**
  - A. **Review Monthly Cash Flow Report – Information Item**
7. **Annual/Organizational Meeting of PLAEA Board**
  - A. **Election of Board President – Administer Oath of Office**
  - B. **Election of Board Vice President – Administer Oath of Office**
  - C. **Recommend Board Approval of the Following Appointments:**
    - i. Board Secretary/Board Treasurer – Michelle Dowd – Administer Oath of Office
    - ii. Board Attorney for Labor Relations – firm of Ahlers Cooney Attorneys
    - iii. Board Attorney for General Operations – Rick Engel (and in the case of re-organization hearings if Rick is representing the district(s) Stu Cochrane)

**8. Determine Time and Place of Monthly Meetings – Action Item**

The Board will confirm the time and place for regular meetings. Currently board meetings are held at 4:00 p.m. on the third Monday of each month in Pocahontas.

*Administrator's Recommendation – It is recommended that the time & place for regular meetings be approved as presented.*

**9. Personnel Matters**

**A. Retirements/Resignations** *None at this time*

**B. New Hires**

**1. Classified – Informational Item**

- a. Monique Jones, Secretary, Fort Dodge Office, 187 days, Grade C, Step 5, \$15.85, .5 FTE start date October 8, 2018.
- b. Anna Hefner, Educational Paraprofessional, Lakes Partnership School, 152 days, Grade B, Step 3, \$15.26, start date October 16, 2018.

**C. Other –** *None at this time*

**10. Approve Depository Resolution – Action Item**

The Board specifies the institution of depository for agency funds. This resolution specifies that the Wells Fargo Bank of Fort Dodge be identified as a depository for funds up to eight million dollars (\$8,000,000).

*Administrator's Recommendation – It is recommended that the depository resolution be approved as presented.*

**11. Approve First Reading of Board Policy 803.2R Suspension & Debarment of Vendors & Contractors Procedure – Action Item**

As a follow up to our annual audit, we are needing to add the additional Board Policy 803.2R to our policies to be in compliance with new federal funding regulations.

*Administrator's Recommendation – It is recommended that the first reading of Board Policy 803.2R be approved as presented.*

**12. Approve Mississippi Bend AEA Data Support Services – Action Item**

Prairie Lakes AEA and Mississippi Bend AEA have entered into an agreement (Keystone AEA and NWAEA have done the same and others may be joining soon) for Data Services. This agreement has an indefinite duration and an annual fee of \$1.00 per public and accredited non-public preK-12 student enrolled, payable prior to September 1<sup>st</sup> each year. We will take a quick look at the [sample information](#) so you have an idea of what we're getting as a result of this investment.

*Administrator's Recommendation – It is recommended that the MBAEA Data Support Service agreement be approved as presented.*

**13. Chief Administrator's Report – Information Item**

**1. Recognition of Excellence:**

- Jaymie Randel, Maurita Aubrey and Jill Siefken have been recognized by Manson NW Webster CSD, "I just wanted to thank you for the support that the AEA is giving to us as instructional coaches. The workshops your staff have offered have been very helpful, and are a great opportunity for us to network with area coaches. I especially appreciate Jaymie, Maurita, and Jill for their assistance in offering license renewal credit to teachers for participating in a full coaching cycle. I think this will be a great opportunity for us to really connect our professional development with what is happening in teachers'

classrooms, and with their students' achievement. Your staff is there for me whenever I have a question or need assistance. Thank you again for the support of TLC and instructional coaching!"

- Leslie Pralle Osborn and Tricia Christopher have been recognized by Graettinger-Terril CSD, "I wanted to share with you again the appreciation that our district has for the support from the AEA. Leslie presented on questioning which have influenced many classrooms already. Tricia has continued to work with our elementary staff in guided reading and data. I have attached a monthly [newsletter](#) that I send out from observations."
- Any other nominations for this month?

**2. Board Member Development:**

- The mental health listening posts (nine face to face and one virtual) and survey (about 300 people have taken it) are complete and a small and mighty team of people are helping me look through the data to organize themes and an executive summary for our next Children's System State Board meeting on October 26. Janice and Connie are helping from PLAEA and other State Board members are helping as well. The situation for children's mental health services is even worse than I imagined...we have to act!
- Kris Ahrens, Director of Special Education, will be here to share with us how the recent court cases in Iowa may be changing special education services in our state.

**3. Advocacy:**

- We are having a legislative advocacy event at PLAEA in Pocahontas on Thursday, December 6 for all Iowa legislators who will be serving in the 2019 session. This was requested by Superintendents and about 25 (a couple of board presidents as well) have already signed up to be here. I have sent an invitation to all current legislators and will reach out to anyone else who may their election on Nov 2. The event will be from 12:30-2:30 and lunch will be provided at 12:00. Please join us if you are able.

**14. Upcoming Dates – Informational Item**

- Trauma Responsive Schools Conference November 2 and 3 in Storm Lake at BVU. The conference runs from 1:00-8:30 Friday and 9:00-12:30 on Saturday. Gary, Sue and Pat have indicated that they are able to attend part of the time. Anyone else?
- IASB 73<sup>rd</sup> Annual Convention, November 14<sup>th</sup>-16<sup>th</sup>, Iowa Events Center, Des Moines; 14<sup>th</sup> – Delegate Assembly; 15<sup>th</sup> – Full day conference; 16<sup>th</sup> – Board President Workshop.
- PLAEA is hosting elected legislators on Thursday, December 6<sup>th</sup>, 12:30 to 2:30, Pocahontas AEA
- NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake

**15. Set Date and time for Next Board Meeting – Information Item**

The November board meeting is scheduled for **Wednesday, November 14, 2018 – 6:00 p.m. Fairfield Inn & Suites, 7225 Vista Drive, West Des Moines, Iowa.**

**16. Other**

**17. Adjournment**

**Prairie Lakes Area Education Agency  
Regular Board Meeting  
Monday, September 17, 2018 – 4:00 p.m.  
Via Telephone Conference Call  
Fort Dodge, Iowa**

President Gary Astor called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:04 p.m. The following board members were present: Pat Brown, Sue Brown, and Dawn Crane. Absent: Janice Harbaugh, Todd Lundgren and Jeremy Riesenbergs.

On a motion by Sue Brown, seconded by Pat Brown, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

President Astor asked if there were any corrections to the minutes of the August 20, 2018 Regular Board Meeting. Hearing none, the minutes stood approved.

On a motion by Dawn Crane, seconded by Pat Brown, board approval was given to the bills as presented by Jeff Herzberg. Motion carried unanimously. The cash flow report was reviewed by Jeff Herzberg.

On a motion by Pat Brown, seconded by Sue Brown, the Board approved the resignation of Shelley Donovan, Teacher of the Deaf and Hard of Hearing, Spencer Office, resignation effective September 30, 2018.

The Board was informed of the following classified resignation: Nate Otten, Educational Paraprofessional, Lakes Partnership School, resignation effective September 14, 2018.

The Board was informed of the following classified new hires: Angela Van Beek, Educational Paraprofessional, Lakes Partnership School, 172 days, Grade B, Step 13, \$16.76, start date September 10, 2018; Serena Rustad, Educational Paraprofessional, Lakes Partnership School, 167 days, Grade B, Step 13, \$16.76, start date September 17, 2018; and Deb Severson, Part time, Media Specialist I, Pocahontas Office, 211 days, Grade A, Step 2, \$14.40, 2.5 hours per day Monday-Thursday; 2.0 hours on Friday, start date September 4, 2018.

On a motion by Sue Brown, seconded by Dawn Crane, the board approved the NW AEA 2018-2019 AIW and Teacher Sharing Agreement. Motion carried unanimously.

On a motion by Sue Brown, seconded by Dawn Crane, the Board approved Todd Lundgren to represent Prairie Lakes AEA as the agency's 2018 delegate for the IASB Delegate Assembly at the IASB convention being held on November 14, 2018. Motion carried unanimously.

Chief Administrator's Report: Recognition of Excellence: Terese Jurgensen, Iowa Department of Education, recognized Julie Nadrchal and Melissa Wurth for their expertise and leadership on the State PBIS leadership team; Jennifer Peter, Regional Administrator, was recognized for jumping right into her new job and making a great first impression; Jen Prentice, Special Education Consultant, was recognized for her dedication to those we serve, the work and our Agency.

Board Member Development: Chief Herzberg shared information in regards to Kappan Poll, Teaching: Respect But Dwindling Appeal and the Board had a good conversation about the important points mentioned in the article about teacher respect, funding issues, free community college and arming guards or educators.

Upcoming dates: Trauma Responsive Classroom Conference, November 2nd & 3rd, Buena Vista University, Storm Lake; IASB 73rd Annual Convention, November 14th-16th, Iowa Events Center, Des Moines; NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake.

The October board meeting is scheduled for Monday October 15, 2018 – 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.

There being no further business, on a motion by Pat Brown, seconded by Sue Brown, the Board adjourned at 4:38 p.m.

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Board President

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Board Secretary

Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check | Check Date | Payable To                                    | Description                   | Amount               |
|-------|------------|---|-------------------------------|----------------------|
| 85074 | 9/18/2018  | Wells Fargo                                   | Books/Travel expense/Supplies | \$ 268.00            |
| 85074 | 9/18/2018  | Wells Fargo                                   | Books/Travel expense/Supplies | \$ 23.90             |
| 85074 | 9/18/2018  | Wells Fargo                                   | Books/Travel expense/Supplies | \$ 4.89              |
| 85074 | 9/18/2018  | Wells Fargo                                   | Books/Travel expense/Supplies | \$ 280.01            |
| 85074 | 9/18/2018  | Wells Fargo                                   | Books/Travel expense/Supplies | \$ 2,362.01          |
| 85075 | 9/18/2018  | Wells Fargo                                   | HR Ads/Mtg supplies/Books     | \$ 187.46            |
| 85075 | 9/18/2018  | Wells Fargo                                   | HR Ads/Mtg supplies/Books     | \$ 173.34            |
| 85075 | 9/18/2018  | Wells Fargo                                   | HR Ads/Mtg supplies/Books     | \$ 599.80            |
| 85075 | 9/18/2018  | Wells Fargo                                   | HR Ads/Mtg supplies/Books     | \$ 598.68            |
| 85075 | 9/18/2018  | Wells Fargo                                   | HR Ads/Mtg supplies/Books     | \$ 62.86             |
|       |            |   |                               | <u>\$ 4,560.95</u>   |
| 85076 | 9/20/2018  | Benefits, Inc.                                | Claims paid 9/10 to 9/14      | \$ 3,069.79          |
| 85076 | 9/20/2018  | Benefits, Inc.                                | Claims paid 9/17 to 9/21      | \$ 4,910.86          |
|       |            |   |                               | <u>\$ 7,980.65</u>   |
| 85077 | 9/28/2018  | Algona Municipal Utilities                    | Internet/Algona               | \$ 250.00            |
| 85078 | 9/28/2018  | Algona Public Library                         | Rent - October 2018           | \$ 750.00            |
| 85079 | 9/28/2018  | Alliant Energy                                | Utilities/Jefferson           | \$ 422.39            |
| 85079 | 9/28/2018  | Alliant Energy                                | Utilities/Jefferson Apart.    | \$ 24.52             |
| 85080 | 9/28/2018  | Benefits, Inc.                                | Claims paid 9/24 to 9/28      | \$ 5,227.63          |
| 85081 | 9/28/2018  | CenterPoint Energy Services Retail, Inc.      | Gas/SL Office - Aug.          | \$ 118.74            |
| 85082 | 9/28/2018  | CenturyLink                                   | Telephone/YSC-Gruver          | \$ 96.80             |
| 85083 | 9/28/2018  | Culligan Water Conditioning                   | Water/FD                      | \$ 10.51             |
| 85084 | 9/28/2018  | Culligan Water Conditioning (S)               | Bottled Water/Spencer Office  | \$ 61.90             |
| 85085 | 9/28/2018  | Estherville Industrial Development Corporatio | Rent - October 2018           | \$ 735.00            |
| 85086 | 9/28/2018  | Frontier Communications Of Ia                 | Telephone/FD                  | \$ 313.24            |
| 85087 | 9/28/2018  | Hy-Vee - WDM                                  | Conference Meals/SL Office    | \$ 360.00            |
| 85088 | 9/28/2018  | Iowa Schools Employee                         | Health Insurance Oct. 2018    | \$ 209,131.46        |
| 85089 | 9/28/2018  | Pitney Bowes Global Financial Services, Inc.  | Postage Meter rental Oct-Jan  | \$ 832.20            |
| 85090 | 9/28/2018  | Secure Benefit Systems                        | Flex Benefit - Run Out        | \$ 100.00            |
| 85091 | 9/28/2018  | Spencer Municipal Utilities                   | Internet/Spencer              | \$ 450.00            |
| 85092 | 9/28/2018  | Stratus Audio, Inc.                           | Interpretation Services       | \$ 50.00             |
| 85093 | 9/28/2018  | United Parcel Service                         | Shipping Media Department     | \$ 35.08             |
| 85093 | 9/28/2018  | United Parcel Service                         | Postage - FD Office           | \$ 32.38             |
| 85094 | 9/28/2018  | Verizon Wireless                              | Mobile Hot Spots              | \$ 450.83            |
| 85095 | 9/28/2018  | WINDSTREAM                                    | Telephone/Poky                | \$ 28.83             |
| 85096 | 9/28/2018  | Woolstock Mutual Telephone Assn.              | Internet/Webster City Office  | \$ 125.00            |
|       |            |   |                               | <u>\$ 219,606.51</u> |
| 85097 | 10/4/2018  | Benefits, Inc.                                | Claims paid 10/1 to 10/5      | \$ 1,004.46          |
| 85098 | 10/9/2018  | Blue Ribbon Pelham Waters                     | Water/FD Office               | \$ 116.75            |
| 85099 | 10/9/2018  | City of Estherville                           | Utilities/Garbage             | \$ 87.31             |
| 85100 | 10/9/2018  | City of Jefferson                             | Water/Garbage                 | \$ 27.17             |

Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check | Check Date | Payable To                      | Description                    | Amount             |
|-------|------------|---------------------------------|--------------------------------|--------------------|
| 85101 | 10/9/2018  | City of Pochontas               | Utilities/Water/Sewer          | \$ 3,367.04        |
| 85102 | 10/9/2018  | Culligan Water Conditioning     | Cooler Rent/Webster City       | \$ 46.04           |
| 85103 | 10/9/2018  | Culligan - Storm Lake           | Softener Rent - October 2018   | \$ 27.00           |
| 85104 | 10/9/2018  | Culligan Water Conditioning (S) | Bottled Water/Spencer Office   | \$ 53.46           |
| 85105 | 10/9/2018  | Fort Dodge Water Department     | Water/FD Office                | \$ 92.74           |
| 85106 | 10/9/2018  | Grand View University           | Registration - Early Math - G  | \$ 70.00           |
| 85107 | 10/9/2018  | Jefferson Telecom               | Telephone/Jefferson            | \$ 627.60          |
| 85108 | 10/9/2018  | Midamerican Energy Company      | Utilities/FD Office            | \$ 1,004.25        |
| 85109 | 10/9/2018  | Mike's Lawn Service, Inc.       | Mowing/SL Office               | \$ 53.50           |
| 85110 | 10/9/2018  | Mark Reynolds                   | Van Driving - September 2018   | \$ 188.50          |
| 85111 | 10/9/2018  | United Parcel Service           | Shipping/Media Department      | \$ 15.72           |
| 85112 | 10/9/2018  | Wex Bank                        | Closing Fuel Account           | \$ 156.00          |
|       |            |                                 |                                | <u>\$ 5,933.08</u> |
| 85292 | 10/11/2018 | Benefits, Inc.                  | Claims paid 10/8 to 10/12      | <u>\$ 5,383.76</u> |
| 1     | 10/15/2018 | Harriet Adams                   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 233.08          |
| 2     | 10/15/2018 | Kris Ahrens                     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 456.30          |
| 3     | 10/15/2018 | Teresa Alesch                   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 833.71          |
| 4     | 10/15/2018 | Linda Ankeny                    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 138.84          |
| 5     | 10/15/2018 | Tracy Baak                      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 451.23          |
| 6     | 10/15/2018 | Josh Bader                      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 140.40          |
| 7     | 10/15/2018 | Kerrie Baish                    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 73.71           |
| 8     | 10/15/2018 | Amy Barber                      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 503.49          |
| 9     | 10/15/2018 | Yvette Bardole                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 146.25          |
| 10    | 10/15/2018 | Gloria Bartelt                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 123.24          |
| 11    | 10/15/2018 | Kathy Behrens                   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 516.36          |
| 12    | 10/15/2018 | Lori Beltran                    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 398.19          |
| 14    | 10/15/2018 | Stacy Bezoni                    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 71.76           |
| 15    | 10/15/2018 | Summer Boes                     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 419.64          |
| 16    | 10/15/2018 | Andrea Bollenbaugh              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 102.18          |
| 17    | 10/15/2018 | Beth Borchardt                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 81.12           |
| 18    | 10/15/2018 | Scott Boughey                   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 283.92          |
| 19    | 10/15/2018 | Kathy Broek                     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 109.59          |
| 20    | 10/15/2018 | Cheri C. Brown                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 452.79          |
| 21    | 10/15/2018 | Gretchen Brown                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 398.58          |
| 22    | 10/15/2018 | Hope Brown                      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 371.37          |
| 23    | 10/15/2018 | Carrie Buddenhagen              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 109.59          |
| 24    | 10/15/2018 | Rebecca Bunnell                 | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 406.16          |
| 25    | 10/15/2018 | Patricia Burma                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 521.43          |
| 26    | 10/15/2018 | Susan Burnside                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 526.89          |
| 27    | 10/15/2018 | Tracey E Carlson                | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 287.82          |
| 28    | 10/15/2018 | Lori Caron                      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 242.19          |
| 29    | 10/15/2018 | Alicia Cassidy                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 172.77          |
| 30    | 10/15/2018 | Amy Johnson Champagne           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 65.13           |
| 31    | 10/15/2018 | Tricia Christopher              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 218.01          |



Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check | Check Date | Payable To        | Description                    | Amount    |
|-------|------------|-------------------|--------------------------------|-----------|
| 32    | 10/15/2018 | Chris Conell      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 47.58  |
| 33    | 10/15/2018 | Kathline Conn     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 280.02 |
| 34    | 10/15/2018 | Patricia Connors  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 515.19 |
| 35    | 10/15/2018 | Shelley Conover   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 559.82 |
| 36    | 10/15/2018 | Michelle Conrad   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 473.56 |
| 37    | 10/15/2018 | Elaine Cook       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 244.14 |
| 38    | 10/15/2018 | Elizabeth Cooper  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 640.51 |
| 39    | 10/15/2018 | Julia Crouch      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 347.49 |
| 40    | 10/15/2018 | Amanda DeLancey   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 81.90  |
| 41    | 10/15/2018 | Tabitha DeMey     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 513.53 |
| 42    | 10/15/2018 | Shannon DeMoss    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 273.00 |
| 43    | 10/15/2018 | Michelle Dowd     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 187.20 |
| 44    | 10/15/2018 | Lynn Eby          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 346.32 |
| 45    | 10/15/2018 | Becky Eglund      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 11.31  |
| 46    | 10/15/2018 | Janie Eischen     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 478.53 |
| 47    | 10/15/2018 | Molly Elston      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 167.70 |
| 48    | 10/15/2018 | Roni Engeldinger  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 185.64 |
| 49    | 10/15/2018 | Kathryn Fillmore  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 315.12 |
| 50    | 10/15/2018 | Melanie Fisher    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 287.04 |
| 51    | 10/15/2018 | Scott Fosseen     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 447.72 |
| 52    | 10/15/2018 | Leslie Franzmeier | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 200.46 |
| 53    | 10/15/2018 | Emily Frostestad  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 110.76 |
| 54    | 10/15/2018 | Brent Gerzema     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 106.08 |
| 55    | 10/15/2018 | Julie Graber      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 395.46 |
| 56    | 10/15/2018 | Treva Graves      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 107.64 |
| 57    | 10/15/2018 | Carrie Guerin     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 104.54 |
| 58    | 10/15/2018 | Nichole Gustafson | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 60.06  |
| 59    | 10/15/2018 | Joan R. Hansen    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 39.00  |
| 60    | 10/15/2018 | Kathy Hansen      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 111.54 |
| 61    | 10/15/2018 | Glenda Harms      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 251.16 |
| 62    | 10/15/2018 | Linda Harms       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 267.54 |
| 63    | 10/15/2018 | Valerie K. Harmon | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 173.16 |
| 64    | 10/15/2018 | Angela Harvey     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 755.04 |
| 65    | 10/15/2018 | Jessica Hawkins   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 315.73 |
| 66    | 10/15/2018 | Brenda Hebert     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 148.20 |
| 67    | 10/15/2018 | Jenny Henscheid   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 519.09 |
| 68    | 10/15/2018 | Cari Hepperle     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 653.85 |
| 69    | 10/15/2018 | Jeff Herzberg     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 447.33 |
| 70    | 10/15/2018 | Maddisen Heun     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 79.95  |
| 71    | 10/15/2018 | Dawn Higgins      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 793.12 |
| 72    | 10/15/2018 | Nicole Hinrichs   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 186.81 |
| 73    | 10/15/2018 | Nicole Hoag       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 304.20 |
| 74    | 10/15/2018 | Tina Hoben        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 21.45  |
| 75    | 10/15/2018 | Kristy Hughett    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 535.86 |
| 76    | 10/15/2018 | Coletta Jaeger    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 180.18 |
| 77    | 10/15/2018 | Radina Jansen     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 309.66 |

Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check | Check Date | Payable To        | Description                    | Amount    |
|-------|------------|-------------------|--------------------------------|-----------|
| 78    | 10/15/2018 | Connie Johnson    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 280.80 |
| 79    | 10/15/2018 | Katie Johnson     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 300.30 |
| 80    | 10/15/2018 | Kimberly Johnson  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 903.80 |
| 81    | 10/15/2018 | Jason Kehoe       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 174.72 |
| 82    | 10/15/2018 | Claire King       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 136.11 |
| 83    | 10/15/2018 | Carole Klein      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 78.00  |
| 84    | 10/15/2018 | Nicole Kofmehl    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 13.65  |
| 85    | 10/15/2018 | Kathy Jo Kruse    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 297.96 |
| 86    | 10/15/2018 | Brenda Kulow      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 28.08  |
| 87    | 10/15/2018 | Tiffany Lammers   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 99.06  |
| 88    | 10/15/2018 | Joanna Lange      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 615.03 |
| 89    | 10/15/2018 | Sally Legleiter   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 166.53 |
| 90    | 10/15/2018 | Addy Leistikow    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 237.90 |
| 91    | 10/15/2018 | Marcie Lentsch    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 446.78 |
| 92    | 10/15/2018 | Lauren Leonard    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 310.44 |
| 93    | 10/15/2018 | Kristy Liehti     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 737.49 |
| 94    | 10/15/2018 | Angie Lockey      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 271.83 |
| 95    | 10/15/2018 | Annette Louk      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 471.93 |
| 96    | 10/15/2018 | Laura Lucchesi    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 202.02 |
| 97    | 10/15/2018 | Denise Lundell    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 135.33 |
| 98    | 10/15/2018 | Kris Manteufel    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 72.54  |
| 99    | 10/15/2018 | Brianna Maschman  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 279.63 |
| 100   | 10/15/2018 | Katie McClurg     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 70.59  |
| 101   | 10/15/2018 | Tammy McKimmey    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 310.83 |
| 102   | 10/15/2018 | Julie Meyer       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 497.64 |
| 103   | 10/15/2018 | Rachel Montag     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 564.33 |
| 105   | 10/15/2018 | Dr. Leslie Moore  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 248.82 |
| 106   | 10/15/2018 | Melissa Mulder    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 391.56 |
| 107   | 10/15/2018 | Julie Nadrchal    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 613.86 |
| 108   | 10/15/2018 | Katie Nelson      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 331.11 |
| 109   | 10/15/2018 | Jackie Ohl        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 217.62 |
| 110   | 10/15/2018 | Kelly Olson       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 20.28  |
| 111   | 10/15/2018 | Lynae Otten       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 33.54  |
| 112   | 10/15/2018 | Kathryn Peart     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 242.97 |
| 113   | 10/15/2018 | Amy Peterson      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 358.02 |
| 114   | 10/15/2018 | Cassady Peterson  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 282.75 |
| 115   | 10/15/2018 | Jennifer Peter    | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 634.53 |
| 116   | 10/15/2018 | Kimberly Peterson | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 365.82 |
| 117   | 10/15/2018 | Lisa Peterson     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 518.70 |
| 118   | 10/15/2018 | Nicole Peter      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 348.27 |
| 119   | 10/15/2018 | Brianna Pille     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 260.52 |
| 120   | 10/15/2018 | Paula Pholman     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 63.96  |
| 121   | 10/15/2018 | Martha Poland     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 420.03 |
| 122   | 10/15/2018 | Jennifer Prentice | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 67.86  |
| 123   | 10/15/2018 | Amy Profit        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 324.09 |
| 124   | 10/15/2018 | Gale Randall      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 516.36 |

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| 125   | 10/15/2018 | Jaymie Randel          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 265.98 |
| 126   | 10/15/2018 | Kristine Randell       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 73.32  |
| 127   | 10/15/2018 | Susan Rasmussen        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 319.07 |
| 128   | 10/15/2018 | Kathy L. Rhode         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 106.47 |
| 129   | 10/15/2018 | Lisa Richter           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 296.40 |
| 130   | 10/15/2018 | Sharon Richardson      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 291.72 |
| 131   | 10/15/2018 | Carol Riedesel-Bauer   | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 104.52 |
| 132   | 10/15/2018 | Marian Riner           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 427.44 |
| 133   | 10/15/2018 | Serena Rustad          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 31.20  |
| 134   | 10/15/2018 | Maureen Salinas        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 392.34 |
| 135   | 10/15/2018 | Jennifer Sammons       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 482.01 |
| 136   | 10/15/2018 | Marta Sandoval         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 39.78  |
| 137   | 10/15/2018 | Nicholas Schelle       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 63.18  |
| 138   | 10/15/2018 | Travis Schlenger       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 304.98 |
| 139   | 10/15/2018 | Michael Schmidt        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 157.11 |
| 140   | 10/15/2018 | Nancy L. Schofield     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 204.75 |
| 141   | 10/15/2018 | Julie Schubert         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 27.30  |
| 142   | 10/15/2018 | Denise Schwery         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 203.58 |
| 143   | 10/15/2018 | Mary Kay Sharkey       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 44.46  |
| 144   | 10/15/2018 | Mark Shea              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 495.30 |
| 145   | 10/15/2018 | Deb Shelton            | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 158.12 |
| 146   | 10/15/2018 | Jill Siefken           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 459.81 |
| 147   | 10/15/2018 | Amanda Sigler          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 133.38 |
| 148   | 10/15/2018 | Rebecca Singer         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 309.66 |
| 149   | 10/15/2018 | LuAnn Slayton          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 47.97  |
| 150   | 10/15/2018 | Melissa Smith          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 263.25 |
| 151   | 10/15/2018 | Patti J. Willer Snyder | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 27.30  |
| 152   | 10/15/2018 | Pamela Stangeland      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 294.73 |
| 153   | 10/15/2018 | Patricia Stauter       | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 173.55 |
| 154   | 10/15/2018 | Donna Sump McClain     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 178.62 |
| 155   | 10/15/2018 | Jill Sundblad          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 444.60 |
| 156   | 10/15/2018 | Janelle L. Swanson     | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 177.45 |
| 157   | 10/15/2018 | Kris Taphorn           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 296.66 |
| 158   | 10/15/2018 | Teresa Teague          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 548.14 |
| 159   | 10/15/2018 | Jane Thilges           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 503.49 |
| 160   | 10/15/2018 | Melissa Thilges        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 127.72 |
| 161   | 10/15/2018 | Amy Thompson           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 75.27  |
| 162   | 10/15/2018 | Joni Trammell          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 358.80 |
| 163   | 10/15/2018 | Nancy Trampel          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 42.90  |
| 164   | 10/15/2018 | Jessica Ulrich         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 432.51 |
| 165   | 10/15/2018 | Angela Van Beek        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 31.20  |
| 166   | 10/15/2018 | Heidi Vasher           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 207.09 |
| 167   | 10/15/2018 | Lynn Vaught            | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 38.22  |
| 168   | 10/15/2018 | Karen Waid             | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 200.46 |
| 169   | 10/15/2018 | Karissa Walburg        | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 56.16  |
| 170   | 10/15/2018 | Jodi Ward              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 88.92  |

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| 171   | 10/15/2018 | Christine Wells           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 542.10           |
| 172   | 10/15/2018 | Lynn Weringa              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 311.22           |
| 173   | 10/15/2018 | Maria Weydert             | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 39.00            |
| 174   | 10/15/2018 | April Winston             | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 175.36           |
| 175   | 10/15/2018 | Tori Woiwood              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 116.22           |
| 176   | 10/15/2018 | Jennifer Woodruff         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 405.21           |
| 177   | 10/15/2018 | Melissa K. Wurth          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 597.87           |
| 178   | 10/15/2018 | Timothy Youngdahl         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 262.08           |
| 179   | 10/15/2018 | Tiffanie Zaugg            | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 1,364.23         |
| 85130 | 10/15/2018 | Debra S. Bennett          | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 94.38            |
| 85132 | 10/15/2018 | Regina Blomberg           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 340.47           |
| 85136 | 10/15/2018 | Diane Capesius            | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 101.40           |
| 85137 | 10/15/2018 | Heather Carr              | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 17.16            |
| 85144 | 10/15/2018 | David Cole                | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 196.56           |
| 85152 | 10/15/2018 | Katherine Darby           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 253.89           |
| 85154 | 10/15/2018 | Shelley Donovan           | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 501.93           |
| 85170 | 10/15/2018 | Deb Gade                  | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 289.38           |
| 85202 | 10/15/2018 | Sheila King               | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 230.49           |
| 85218 | 10/15/2018 | Patti Meyer               | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 58.50            |
| 85224 | 10/15/2018 | Jean Mohr                 | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 116.61           |
| 85231 | 10/15/2018 | Haley Offerman            | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 203.19           |
| 85246 | 10/15/2018 | Leslie Pralle Osborn      | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 448.50           |
| 85259 | 10/15/2018 | Anna Speers               | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 188.76           |
| 85271 | 10/15/2018 | Julie Tolliver            | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 20.67            |
| 85272 | 10/15/2018 | Jennifer L. Traub         | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 265.20           |
| 85284 | 10/15/2018 | Joy Weier                 | SEPTEMBER 2018 TRAVEL EXPENSES | \$ 76.53            |
|       |            |                           |                                | <u>\$ 53,624.72</u> |
| 2     | 10/15/2018 | Kris Ahrens               | Lodging/Midwest Synop.         | \$ 1,653.90         |
| 2     | 10/15/2018 | Kris Ahrens               | Registration - Midwest Sympos  | \$ 195.00           |
| 13    | 10/15/2018 | Sue Berberich             | Supplies/LPS                   | \$ 50.46            |
| 51    | 10/15/2018 | Scott Fosseen             | Lodging Reimbursement          | \$ 49.22            |
| 52    | 10/15/2018 | Leslie Franzmeier         | Registration - Midwest Sympos  | \$ 165.00           |
| 61    | 10/15/2018 | Glenda Harms              | Registration - Midwest Sympos  | \$ 195.00           |
| 66    | 10/15/2018 | Brenda Hebert             | Reimbursement Supplies         | \$ 59.58            |
| 103   | 10/15/2018 | Rachel Montag             | Registration/R.Montag          | \$ 46.80            |
| 144   | 10/15/2018 | Mark Shea                 | Membership Reimbursement       | \$ 53.90            |
| 85113 | 10/15/2018 | A&M Laundry Inc           | Laundry Service/Media          | \$ 159.73           |
| 85114 | 10/15/2018 | Northwest AEA             | Wall Designs/Quotes            | \$ 55.88            |
| 85115 | 10/15/2018 | Grant Wood AEA 10         | LCLC Sponshorship - M.Fisher   | \$ 5,000.00         |
| 85116 | 10/15/2018 | Heartland AEA 11          | 2018 Iowa Hearing Symposius    | \$ 425.00           |
| 85117 | 10/15/2018 | AEA 267 (CL)              | Registration/L.Beltran         | \$ 25.00            |
| 85118 | 10/15/2018 | Ahlers & Cooney, P.C.     | Legal Fees                     | \$ 629.00           |
| 85119 | 10/15/2018 | Albert City-Truesdale CSD | IDEA Part B - 1st Half         | \$ 4,827.00         |
| 85120 | 10/15/2018 | Algona Community School   | Tuition - September 2018       | \$ 900.00           |
| 85120 | 10/15/2018 | Algona Community School   | IDEA Part B - 1st Half         | \$ 36,660.00        |

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| 85121 | 10/15/2018 | Algona Public Library                     | Rental Utilities July 2016 to Sept 2018 | \$ 16,393.02 |
| 85122 | 10/15/2018 | Alta CSD                                  | IDEA Part B - 1st Half                  | \$ 18,239.00 |
| 85123 | 10/15/2018 | Amazon.com                                | Office Supplies/Estherville Office      | \$ 66.84     |
| 85123 | 10/15/2018 | Amazon.com                                | OT/PT - Resources                       | \$ 232.56    |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies - Wireless Presenter           | \$ 37.44     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Book/H.Vasher                  | \$ 62.43     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Book/J.Grabner                 | \$ 130.94    |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Book/J.Randel                  | \$ 14.54     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Book/T.DeMey                   | \$ 24.96     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Books                          | \$ 255.79    |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Books/B.Maschman               | \$ 83.28     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Books/Behavior Dept.           | \$ 1,515.55  |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Books/L&L Consultant           | \$ 54.21     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Books/LPS                      | \$ 297.44    |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Books/Math Team                | \$ 181.94    |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Lending Library                | \$ 87.78     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/LPS                            | \$ 1,174.82  |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Media Library                  | \$ 117.68    |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Special Education              | \$ 34.35     |
| 85123 | 10/15/2018 | Amazon.com                                | Supplies/Webster City Office            | \$ 311.88    |
| 85123 | 10/15/2018 | Amazon.com                                | Technology/SPED                         | \$ 102.58    |
| 85124 | 10/15/2018 | Americinn Hotel & Suites                  | Lodging/H.Adams                         | \$ 72.80     |
| 85124 | 10/15/2018 | Americinn Hotel & Suites                  | Lodging/Taphorn                         | \$ 72.80     |
| 85124 | 10/15/2018 | Americinn Hotel & Suites                  | Lodging/Zaugg                           | \$ 72.80     |
| 85125 | 10/15/2018 | Apple Computer Inc                        | Technology - J.Grabner                  | \$ 2,047.00  |
| 85126 | 10/15/2018 | Armstrong Medical Industries, Inc.        | Media Production Supplies               | \$ 1,879.68  |
| 85127 | 10/15/2018 | ASCD                                      | ASCD Membership/P.Stangeland            | \$ 59.00     |
| 85128 | 10/15/2018 | Donna Bachman                             | Contracted Service - September          | \$ 2,411.70  |
| 85129 | 10/15/2018 | Benefits, Inc.                            | PSF Admin Fees October 2018             | \$ 1,687.00  |
| 85131 | 10/15/2018 | B & H Photo Video                         | Supplies/Media Production               | \$ 128.99    |
| 85133 | 10/15/2018 | Bomgaars                                  | Maintenance Supplies                    | \$ 23.48     |
| 85134 | 10/15/2018 | Blue Ribbon Pelham Waters                 | FD Bottled Water                        | \$ 31.00     |
| 85135 | 10/15/2018 | Buena Vista University                    | PD Registration                         | \$ 390.00    |
| 85135 | 10/15/2018 | Buena Vista University                    | Registration - Cog. Strategies          | \$ 260.00    |
| 85138 | 10/15/2018 | Caseys General Stores, Inc.               | Fuel/Media/Maintenance                  | \$ 1,434.41  |
| 85139 | 10/15/2018 | CDW Government, Inc.                      | Supplies - Technology                   | \$ 3,960.00  |
| 85140 | 10/15/2018 | City of Storm Lake                        | Water/SL Office                         | \$ 260.05    |
| 85141 | 10/15/2018 | Clarion/Goldfield/Dows CSD                | IDEA Part B - 1st Half                  | \$ 22,450.00 |
| 85142 | 10/15/2018 | Clay Central/Everly CSD                   | IDEA Part B - 1st Half                  | \$ 7,697.00  |
| 85143 | 10/15/2018 | Cleaning Solutions Inc                    | Janitorial Services/Jefferson           | \$ 160.00    |
| 85145 | 10/15/2018 | Comfort Inn & Suites-Des Moines           | Lodging/M.Wurth                         | \$ 72.80     |
| 85146 | 10/15/2018 | Consolidated Vending Services             | Office Supplies/Poky                    | \$ 159.90    |
| 85147 | 10/15/2018 | COUNSEL                                   | Copier Maintenance - Usage June to Sept | \$ 8,339.85  |
| 85148 | 10/15/2018 | Crouse Brothers Masonry & Tuckpointing    | Downpayment Jefferson Building          | \$ 2,000.00  |
| 85149 | 10/15/2018 | Culligan - Storm Lake                     | Water/Storm Lake Office                 | \$ 47.70     |
| 85150 | 10/15/2018 | Culligan Water Conditioning, Inc. - Boone | Water/Jefferson Office                  | \$ 18.06     |

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| 85151 | 10/15/2018 | The Daily Reporter Inc                        | Advertisement/Sub Teacher           | \$ 126.00     |
| 85153 | 10/15/2018 | Divison Career Development Transition         | Registration/DCDT                   | \$ 2,900.00   |
| 85155 | 10/15/2018 | Dump It Sanitation & Recycling, Inc.          | Garbage Hauling/Algona              | \$ 56.50      |
| 85156 | 10/15/2018 | Eagle Grove CSD                               | IDEA Part B - 1st Half              | \$ 21,292.00  |
| 85157 | 10/15/2018 | East Sac County CSD                           | IDEA Part B - 1st Half              | \$ 20,787.00  |
| 85158 | 10/15/2018 | Echo Group, Inc.                              | Light Ballast 120-277V              | \$ 204.70     |
| 85158 | 10/15/2018 | Echo Group, Inc.                              | Light Bulb 70W                      | \$ 24.22      |
| 85158 | 10/15/2018 | Echo Group, Inc.                              | Light SS Plate Blank                | \$ 6.61       |
| 85159 | 10/15/2018 | Edgenuity                                     | Digital Library Access              | \$ 4,900.00   |
| 85160 | 10/15/2018 | EMC   | GPF Closet Kit                      | \$ 72.84      |
| 85161 | 10/15/2018 | EMC Insurance Companies                       | Deductible Linebacker               | \$ 5,000.00   |
| 85162 | 10/15/2018 | Emmet County Public Health                    | Tuition - September 2018            | \$ 3,450.00   |
| 85162 | 10/15/2018 | Emmet County Public Health                    | Consultating Services - August      | \$ 5,250.00   |
| 85163 | 10/15/2018 | Emmetsburg Community School                   | IDEA Part B - 1st Half              | \$ 17,783.00  |
| 85164 | 10/15/2018 | Estherville Lincoln Central CSD               | IDEA Part B - 1st Half              | \$ 31,386.00  |
| 85165 | 10/15/2018 | Farm & Home True Value                        | Maintenance Supplies                | \$ 20.97      |
| 85166 | 10/15/2018 | Follett School Solutions                      | Supplies/Books/Media Departme       | \$ 151.47     |
| 85166 | 10/15/2018 | Follett School Solutions                      | Lending Library Supplies            | \$ 599.69     |
| 85167 | 10/15/2018 | Forest City YMCA                              | Tuition - September 2018            | \$ 810.00     |
| 85168 | 10/15/2018 | Fort Dodge CSD                                | Supplies/Tool Kit                   | \$ 284.00     |
| 85168 | 10/15/2018 | Fort Dodge CSD                                | ELL Team - Cost                     | \$ 11,050.00  |
| 85168 | 10/15/2018 | Fort Dodge CSD                                | IDEA Part B - 1st Half              | \$ 106,142.00 |
| 85169 | 10/15/2018 | G & R Controls, Inc.                          | Service Check - Air Unit            | \$ 536.50     |
| 85170 | 10/15/2018 | Deb Gade                                      | Office Supplies/Poky & Esther       | \$ 51.90      |
| 85171 | 10/15/2018 | Garbage Hauling Service                       | Garbage Services/Storm Lake Office  | \$ 198.00     |
| 85172 | 10/15/2018 | Gilmore City/Bradgate CSD                     | IDEA Part B - 1st Half              | \$ 3,493.00   |
| 85173 | 10/15/2018 | Global Reach Internet Productions, LLC        | Web Hosting Services                | \$ 266.52     |
| 85174 | 10/15/2018 | Graettinger - Terril CSD                      | IDEA Part B - 1st Half              | \$ 9,185.00   |
| 85175 | 10/15/2018 | Greene County CSD                             | IDEA Part B - 1st Half              | \$ 28,602.00  |
| 85176 | 10/15/2018 | Hameray Publishing Group                      | Supplies/Books/LPS                  | \$ 45.95      |
| 85176 | 10/15/2018 | Hameray Publishing Group                      | Suppllies/Books                     | \$ 45.95      |
| 85177 | 10/15/2018 | Erin Handeland                                | Contracted Service - August 2018    | \$ 1,439.08   |
| 85177 | 10/15/2018 | Erin Handeland                                | Contracted Service - September 2018 | \$ 7,326.11   |
| 85178 | 10/15/2018 | Harris Lake Park CSD                          | IDEA Part B - 1st Half              | \$ 7,022.00   |
| 85179 | 10/15/2018 | Harris School Solutions                       | Accounting Software FY19            | \$ 5,301.91   |
| 85180 | 10/15/2018 | Hawkeye Cleaning Services, LLC                | Janitorial Service - September      | \$ 1,050.50   |
| 85181 | 10/15/2018 | Heinemann                                     | Supplies/Books                      | \$ 435.60     |
| 85181 | 10/15/2018 | Heinemann                                     | Supplies/Materials/LPS              | \$ 89.10      |
| 85182 | 10/15/2018 | Hope Haven, Inc.                              | Janitorial/Estherville Office       | \$ 33.25      |
| 85183 | 10/15/2018 | Humboldt CSD                                  | IDEA Part B - 1st Half              | \$ 30,414.00  |
| 85184 | 10/15/2018 | Hy-Vee Food Stores                            | Supplies/Food & Candy               | \$ 27.61      |
| 85185 | 10/15/2018 | Hy-Vee - WDM                                  | Office Supplies - Kleenex           | \$ 27.80      |
| 85186 | 10/15/2018 | Iowa Association for the Education of Young C | Registration - IHSA/M.Lentsch       | \$ 50.00      |
| 85187 | 10/15/2018 | IASB  | Policy Reference FY2019             | \$ 750.00     |
| 85188 | 10/15/2018 | Iowa Association of School Business Officials | IASBO Membership Fee                | \$ 175.00     |
| 85188 | 10/15/2018 | Iowa Association of School Business Officials | Payroll Conference - 2018           | \$ 90.00      |

Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check | Check Date | Payable To                              | Description                         | Amount       |
|-------|------------|---|-------------------------------------|--------------|
| 85189 | 10/15/2018 | Iowa Central Community College          | Room Rental                         | \$ 200.00    |
| 85190 | 10/15/2018 | Iowa Communications Network             | Telephone/AgencyAEA0008             | \$ 5,799.40  |
| 85190 | 10/15/2018 | Iowa Communications Network             | Telephone/FTDGAEA01                 | \$ 95.67     |
| 85190 | 10/15/2018 | Iowa Communications Network             | ICN-Account AEA00000028             | \$ 6,346.40  |
| 85191 | 10/15/2018 | In The Bag, Inc.                        | Meals - Monthly PR Meeting          | \$ 68.85     |
| 85192 | 10/15/2018 | Ia Braille & Sight Saving Sch           | Contracted Service - Septembe       | \$ 26,150.10 |
| 85193 | 10/15/2018 | Iowa Council of Teachers of Mathematics | ITCM Conference Registrations       | \$ 400.00    |
| 85194 | 10/15/2018 | Iowa Department of Human Services       | Medicaid Part C                     | \$ 793.00    |
| 85195 | 10/15/2018 | ISHA                                    | Registration - ISHA Conventio       | \$ 750.00    |
| 85196 | 10/15/2018 | ITEC 2018 Registration                  | Lodging/T.Zaugg                     | \$ 195.00    |
| 85196 | 10/15/2018 | ITEC 2018 Registration                  | Registration - ITEC - Leslie        | \$ 175.00    |
| 85197 | 10/15/2018 | Jim's Carpet One                        | Carpet/FD Office                    | \$ 4,855.44  |
| 85198 | 10/15/2018 | JourneyEd.com                           | Software - JourneyED                | \$ 6,275.01  |
| 85199 | 10/15/2018 | Kakacek's Lawn Care                     | Lawn Care/Poky Office               | \$ 245.00    |
| 85200 | 10/15/2018 | Kelmar Catering, LLC                    | Catered Meals - Sup Meeting         | \$ 237.50    |
| 85201 | 10/15/2018 | Kidstop Childcare                       | Tuition - October 2018              | \$ 390.00    |
| 85201 | 10/15/2018 | Kidstop Childcare                       | Tuition - September 2018            | \$ 390.00    |
| 85203 | 10/15/2018 | Kossuth Regional Health Ctr             | Tuition - September 2018            | \$ 1,800.00  |
| 85203 | 10/15/2018 | Kossuth Regional Health Ctr             | Consultating Services - July        | \$ 3,450.00  |
| 85204 | 10/15/2018 | Brady L. Krischel                       | September - Hours                   | \$ 175.75    |
| 85205 | 10/15/2018 | KSW Corporation                         | Supplies/Poky Office                | \$ 96.68     |
| 85206 | 10/15/2018 | Lake Mills Community Preschool          | Tuition - September 2018            | \$ 520.00    |
| 85207 | 10/15/2018 | Laurens-Marathon CSD                    | IDEA Part B - 1st Half              | \$ 6,996.00  |
| 85208 | 10/15/2018 | The Laurens House of Print              | Media Production Services           | \$ 15.00     |
| 85209 | 10/15/2018 | Little Irish Preschool                  | Tuition - September 2018            | \$ 250.00    |
| 85210 | 10/15/2018 | Little Mustangs                         | Tuition - September 2018            | \$ 390.00    |
| 85211 | 10/15/2018 | LRP Conferences                         | Technology Conference               | \$ 549.00    |
| 85212 | 10/15/2018 | Luverne Comm School District            | IDEA Part B - 1st Half              | \$ 4,211.00  |
| 85213 | 10/15/2018 | Manson NW Webster CSD                   | IDEA Part B - 1st Half              | \$ 15,893.00 |
| 85214 | 10/15/2018 | Martin Brothers Distributing Co.        | Custodial Supplies/Agency Wide      | \$ 1,825.01  |
| 85215 | 10/15/2018 | Maynard Kuhnes Cleaning Servicers LLC   | Cleaning/Storm Lake Office Aug/Sept | \$ 3,136.70  |
| 85216 | 10/15/2018 | Menards                                 | Vinyl Siding                        | \$ 151.96    |
| 85216 | 10/15/2018 | Menards                                 | Furnace Filter                      | \$ 37.41     |
| 85216 | 10/15/2018 | Menards                                 | Maintenance - Tools/Supplies        | \$ 21.64     |
| 85216 | 10/15/2018 | Menards                                 | Maintenance Supplies - FD Office    | \$ 21.44     |
| 85217 | 10/15/2018 | The Messenger Newspaper                 | Advertisement/Secretary FD          | \$ 439.00    |
| 85219 | 10/15/2018 | Midamerican Energy Company              | Utilities/SL Office                 | \$ 1,046.67  |
| 85220 | 10/15/2018 | Mid-Sioux Opportunity                   | Consultating Services - August      | \$ 4,432.82  |
| 85221 | 10/15/2018 | Midstate Plumbing                       | FD Electric Water Heater            | \$ 842.59    |
| 85222 | 10/15/2018 | Mike's Lawn Service, Inc.               | Mowing/SL Office                    | \$ 50.00     |
| 85223 | 10/15/2018 | Mobile Text Alerts, LLC                 | Mobile Text Alerts                  | \$ 144.00    |
| 85225 | 10/15/2018 | NCTM                                    | Renewal Membership/G.Blomberg       | \$ 89.00     |
| 85226 | 10/15/2018 | Northeast Hamilton CSD                  | IDEA Part B - 1st Half              | \$ 4,239.00  |
| 85227 | 10/15/2018 | Newell-Fonda CSD                        | IDEA Part B - 1st Half              | \$ 10,823.00 |
| 85228 | 10/15/2018 | New Teacher Center                      | Online Teaching Induction           | \$ 500.00    |
| 85229 | 10/15/2018 | North Kossuth CSD                       | IDEA Part B - 1st Half              | \$ 7,204.00  |

Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check | Check Date | Payable To                            | Description                         | Amount       |
|-------|------------|---------------------------------------|-------------------------------------|--------------|
| 85230 | 10/15/2018 | North Union CSD                       | IDEA Part B - 1st Half              | \$ 9,277.00  |
| 85232 | 10/15/2018 | Okoboji Community School              | IDEA Part B - 1st Half              | \$ 21,299.00 |
| 85233 | 10/15/2018 | OneNeck IT Solutions LLC              | Supplies - Technology               | \$ 1,399.23  |
| 85234 | 10/15/2018 | On-Site Information Destruction, Inc. | Document Shredding Service          | \$ 266.64    |
| 85235 | 10/15/2018 | Palo Alto Community Health            | Consultating Services - July        | \$ 7,500.00  |
| 85236 | 10/15/2018 | Paton-Churdan CSD                     | IDEA Part B - 1st Half              | \$ 4,890.00  |
| 85237 | 10/15/2018 | Perma-Bound                           | Supplies/Books                      | \$ 561.34    |
| 85238 | 10/15/2018 | Petty Cash (FD)                       | Petty Cash Reimb./FD                | \$ 158.50    |
| 85239 | 10/15/2018 | Plunkett's Pest Control               | Pest Control/Poky Office            | \$ 51.60     |
| 85239 | 10/15/2018 | Plunkett's Pest Control               | Pest Control/SL Office              | \$ 242.00    |
| 85240 | 10/15/2018 | Pocahontas Area CSD                   | IDEA Part B - 1st Half              | \$ 17,064.00 |
| 85241 | 10/15/2018 | Pocahontas Ford Lincoln Mercury       | Van Maitenance                      | \$ 44.90     |
| 85241 | 10/15/2018 | Pocahontas Ford Lincoln Mercury       | Maintenance Van                     | \$ 429.96    |
| 85242 | 10/15/2018 | Pocahontas Sales and Service          | Van Detailing                       | \$ 333.46    |
| 85243 | 10/15/2018 | Lori Porsch                           | Contracted Service - September 2018 | \$ 1,225.00  |
| 85244 | 10/15/2018 | Powhatan Travel Service               | Travel/ECSE Team                    | \$ 2,601.78  |
| 85245 | 10/15/2018 | Prairie Valley CSD                    | IDEA Part B - 1st Half              | \$ 12,355.00 |
| 85247 | 10/15/2018 | Ries's Water Service                  | Water/Pocahontas Office             | \$ 144.00    |
| 85248 | 10/15/2018 | Ruthven-Ayrshire CSD                  | IDEA Part B - 1st Half              | \$ 5,423.00  |
| 85249 | 10/15/2018 | School Administrators of Iowa         | SAI Memberships                     | \$ 944.00    |
| 85250 | 10/15/2018 | Schaller/Crestland CSD                | IDEA Part B - 1st Half              | \$ 8,714.00  |
| 85251 | 10/15/2018 | Schnurr & Company, LLP                | Preliminary Audit Work              | \$ 5,000.00  |
| 85252 | 10/15/2018 | Seiler Appliance                      | Relay/Overload refrigerator         | \$ 150.50    |
| 85253 | 10/15/2018 | Seton Grade School                    | Tuition - September 2018            | \$ 153.34    |
| 85254 | 10/15/2018 | Southeast Webster Grand CSD           | IDEA Part B - 1st Half              | \$ 13,423.00 |
| 85255 | 10/15/2018 | Sioux Central CSD                     | IDEA Part B - 1st Half              | \$ 10,878.00 |
| 85256 | 10/15/2018 | Southwest Binding & Laminating        | Media Production Supplies           | \$ 2,450.86  |
| 85257 | 10/15/2018 | South Central Calhoun CSD             | IDEA Part B - 1st Half              | \$ 20,799.00 |
| 85258 | 10/15/2018 | South Hamilton CSD                    | IDEA Part B - 1st half              | \$ 14,199.00 |
| 85260 | 10/15/2018 | Spencer CSD                           | IDEA Part B - 1st Half              | \$ 46,989.00 |
| 85261 | 10/15/2018 | Spirit Lake CSD                       | IDEA Part B - 1st Half              | \$ 24,978.00 |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/J.Hawkins                   | \$ 72.80     |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/J.Sammons                   | \$ 99.68     |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/K. Ahrens                   | \$ 99.68     |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/M.Lentsch                   | \$ 72.80     |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/P.Stangeland                | \$ 99.68     |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/Randall                     | \$ 99.68     |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/S.Conover                   | \$ 199.36    |
| 85262 | 10/15/2018 | Springhill Suites-Marriott            | Lodging/T.Demey                     | \$ 99.68     |
| 85263 | 10/15/2018 | Staples Advantage                     | Supplies/LPS                        | \$ 76.52     |
| 85263 | 10/15/2018 | Staples Advantage                     | Office Supplies/Estherville         | \$ 199.73    |
| 85263 | 10/15/2018 | Staples Advantage                     | Office Supplies/FD                  | \$ 25.29     |
| 85263 | 10/15/2018 | Staples Advantage                     | Office Supplies/Poky                | \$ 693.80    |
| 85263 | 10/15/2018 | Staples Advantage                     | Office Supplies/Spencer             | \$ 585.24    |
| 85263 | 10/15/2018 | Staples Advantage                     | Office Supplies/YSC                 | \$ 134.84    |
| 85263 | 10/15/2018 | Staples Advantage                     | Supplies/Storm Lake Office          | \$ 1,429.76  |



Prairie Lakes AEA  
Board Bills  
October 15, 2018

| Check               | Check Date | Payable To                        | Description                       | Amount                 |
|---------------------|------------|-----------------------------------|-----------------------------------|------------------------|
| 85264               | 10/15/2018 | Stenhouse Publishers              | Supplies/Teach Writing Well       | \$ 28.00               |
| 85265               | 10/15/2018 | Storm Lake CSD                    | IDEA Part B - 1st Half            | \$ 64,091.00           |
| 85266               | 10/15/2018 | Stratus Audio, Inc.               | Interpretation Services           | \$ 321.69              |
| 85267               | 10/15/2018 | Stratford CSD                     | IDEA Part B - 1st Half            | \$ 3,508.00            |
| 85268               | 10/15/2018 | Super 8- Spirit Lake              | Lodging/L.Campbell                | \$ 71.50               |
| 85269               | 10/15/2018 | Super 8                           | Lodging/J.Peter                   | \$ 69.44               |
| 85270               | 10/15/2018 | Super Duper Publications          | Supplies/Pocahontas               | \$ 313.65              |
| 85273               | 10/15/2018 | Tri-County Lumber                 | Materials - Jefferson Apartme     | \$ 1,679.10            |
| 85274               | 10/15/2018 | Tugg, Inc.                        | Media Production Supplies         | \$ 110.00              |
| 85275               | 10/15/2018 | Twin Rivers CSD                   | IDEA Part B - 1st Half            | \$ 3,570.00            |
| 85276               | 10/15/2018 | Thomas Tyrrell                    | Interpreting Services             | \$ 267.45              |
| 85277               | 10/15/2018 | Unger Insurance, LTD              | Work Comp Audit - Premium Adj.    | \$ 3,556.00            |
| 85278               | 10/15/2018 | Upper Des Moines Opportunity      | Tuition - September & August      | \$ 9,344.00            |
| 85278               | 10/15/2018 | Upper Des Moines Opportunity      | Consultating Services - July      | \$ 5,504.00            |
| 85279               | 10/15/2018 | Veritiv                           | Media Production Supplies Medi    | \$ 1,767.83            |
| 85280               | 10/15/2018 | Wallace's Water Condition Inc     | Water/Emmetsburg                  | \$ 97.50               |
| 85281               | 10/15/2018 | The Water Connection              | Water/Algona Office               | \$ 13.00               |
| 85282               | 10/15/2018 | Webster City CSD                  | IDEA Part B - 1st Half            | \$ 37,039.00           |
| 85283               | 10/15/2018 | Webster County Health Department  | Tuition - September 2018          | \$ 1,752.36            |
| 85283               | 10/15/2018 | Webster County Health Department  | Consultating Services - July      | \$ 1,451.78            |
| 85285               | 10/15/2018 | Wells Fargo                       | Meals/Lodging                     | \$ 349.39              |
| 85286               | 10/15/2018 | West Bend Mallard CSD             | IDEA Part B - 1st Half            | \$ 6,985.00            |
| 85287               | 10/15/2018 | Westone Laboratories, Inc.        | Supplies/Hearing Department       | \$ 102.60              |
| 85287               | 10/15/2018 | Westone Laboratories, Inc.        | Earmolds/Audiology                | \$ 32.00               |
| 85288               | 10/15/2018 | Wildwood Lodge Greater Des Moines | Lodging/C.Johnson                 | \$ 88.48               |
| 85289               | 10/15/2018 | WINDSTREAM                        | Telephone/FD Office               | \$ 67.79               |
| 85289               | 10/15/2018 | WINDSTREAM                        | Telephone/SL Office               | \$ 217.97              |
| 85290               | 10/15/2018 | Winnebago County Public Health    | Consultating Services - September | \$ 4,456.90            |
| 85290               | 10/15/2018 | Winnebago County Public Health    | Consultating Services - August    | \$ 4,456.90            |
| 85290               | 10/15/2018 | Winnebago County Public Health    | Consultating Services - July      | \$ 4,366.28            |
| 85291               | 10/15/2018 | Xerox                             | Copier - Contract Meter Charges   | \$ 8,015.60            |
|                     |            |                                   |                                   | <u>\$ 999,604.20</u>   |
| Total October bills |            |                                   |                                   | <u>\$ 1,065,550.22</u> |

Prairie Lakes AEA  
 October 15, 2018  
 Budget Summary for  
 June 30, 2018

Final

**REVENUE SUMMARY**

|                               | Budget               | YTD                  | Balance           |
|-------------------------------|----------------------|----------------------|-------------------|
| Special Education Support     | 18,961,991.33        | 18,900,060.95        | 61,930.38         |
| Media Services                | 2,842,138.52         | 2,290,020.96         | 552,117.56        |
| Educational Services          | 2,925,008.86         | 2,741,594.32         | 183,414.54        |
| Special Education Instruction | 1,305,000.00         | 1,220,561.58         | 84,438.42         |
| Other Income                  | -                    | 204,450.86           |                   |
| Self Partial Fund Health Ins. | -                    | 34,460.12            |                   |
| Interfund transfer            | -                    | 298,353.49           |                   |
| <b>Totals</b>                 | <b>26,034,138.71</b> | <b>25,689,502.28</b> | <b>677,450.04</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | YTD                  | Balance             |
|-------------------------------|----------------------|--------------|----------------------|---------------------|
| Administration                |                      | 1,200,000.00 | 1,246,177.65         | (46,177.65)         |
| Sp Educ Support               | 18,961,991.33        | (948,000.00) | 17,801,947.35        | 212,043.98          |
| Media Services                | 2,842,138.52         | (120,000.00) | 2,071,225.66         | 650,912.86          |
| Educational Services          | 2,925,008.86         | (120,000.00) | 2,567,618.94         | 237,389.92          |
| Sp Educ Instruction           | 1,305,000.00         | (12,000.00)  | 1,220,561.58         | 72,438.42           |
| Self Partial Fund Health Ins. | -                    | -            | 164,514.20           |                     |
| Interfund transfer            | -                    | -            | 297,125.32           |                     |
| <b>Totals</b>                 | <b>26,034,138.71</b> | <b>-</b>     | <b>25,369,170.70</b> | <b>1,126,607.53</b> |

Net income (loss) 320,331.58

Prairie Lakes AEA  
 October 15, 2018  
 Budget Summary for  
 September 30, 2018

**REVENUE SUMMARY**

|                               | Budget               | September           | YTD                 | Balance              |
|-------------------------------|----------------------|---------------------|---------------------|----------------------|
| Special Education Support     | 20,153,172.93        | 1,121,727.10        | 2,455,036.43        | 17,698,136.50        |
| Media Services                | 2,529,537.22         | 220,961.36          | 254,575.84          | 2,274,961.38         |
| Educational Services          | 2,916,187.56         | 259,907.28          | 304,481.34          | 2,611,706.22         |
| Special Education Instruction | 1,305,000.00         | 83,472.65           | 83,472.65           | 1,221,527.35         |
| Other Income                  | -                    | 12,541.39           | 12,568.25           |                      |
| Self Partial Fund Health Ins. | -                    | 41,075.84           | 41,075.84           |                      |
| <b>Totals</b>                 | <b>26,903,897.71</b> | <b>1,739,685.62</b> | <b>3,151,210.35</b> | <b>23,793,763.20</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | September           | YTD                 | Balance              |
|-------------------------------|----------------------|--------------|---------------------|---------------------|----------------------|
| Administration                |                      | 1,200,000.00 | 91,402.73           | 366,810.81          | 833,189.19           |
| Sp Educ Support               | 20,153,172.93        | (948,000.00) | 1,270,485.41        | 1,725,727.35        | 17,479,445.58        |
| Media Services                | 2,529,537.22         | (120,000.00) | 131,954.71          | 384,136.02          | 2,025,401.20         |
| Educational Services          | 2,916,187.56         | (120,000.00) | 259,406.27          | 349,303.04          | 2,446,884.52         |
| Sp Educ Instruction           | 1,305,000.00         | (12,000.00)  | 97,906.70           | 123,757.87          | 1,169,242.13         |
| Self Partial Fund Health Ins. | -                    | -            | 26,217.74           | 54,718.14           |                      |
| <b>Totals</b>                 | <b>26,903,897.71</b> | <b>-</b>     | <b>1,877,373.56</b> | <b>3,004,453.23</b> | <b>23,954,162.62</b> |

Net income (loss) (137,687.94) 146,757.12

Percentage of budget spent 11%  
 Percentage of budget unspent 89%

Prairie Lakes AEA 8  
 October 16, 2017  
 Budget Summary for  
 September 30, 2017

**REVENUE SUMMARY**

|                               | Budget               | September           | YTD                 | Balance              |
|-------------------------------|----------------------|---------------------|---------------------|----------------------|
| Special Education Support     | 19,461,124.00        | 1,038,325.11        | 2,547,644.85        | 16,913,479.15        |
| Media Services                | 2,599,164.00         | 212,151.93          | 267,466.78          | 2,331,697.22         |
| Educational Services          | 2,881,550.00         | 226,857.69          | 335,515.63          | 2,546,034.37         |
| Special Education Instruction | 348,579.00           | 28,500.00           | 56,548.84           | 292,030.16           |
| Other Income                  | -                    | 16,448.50           | 17,460.26           |                      |
| Self Partial Fund Health Ins. | -                    | -                   | -                   |                      |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>1,522,283.23</b> | <b>3,224,636.36</b> | <b>22,065,780.64</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | September           | YTD                 | Balance              |
|-------------------------------|----------------------|--------------|---------------------|---------------------|----------------------|
| Administration                |                      | 1,200,000.00 | 88,445.73           | 355,044.94          | 844,955.06           |
| Sp Educ Support               | 19,461,124.00        | (948,000.00) | 1,282,980.44        | 1,771,285.99        | 16,741,838.01        |
| Media Services                | 2,599,164.00         | (120,000.00) | 130,003.64          | 411,477.68          | 2,067,686.32         |
| Educational Services          | 2,881,550.00         | (120,000.00) | 196,052.91          | 369,565.36          | 2,391,984.64         |
| Sp Educ Instruction           | 348,579.00           | (12,000.00)  | 113,235.59          | 136,216.41          | 200,362.59           |
| Self Partial Fund Health Ins. | -                    | -            | 16,796.96           | 36,406.45           |                      |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>-</b>     | <b>1,827,515.27</b> | <b>3,079,996.83</b> | <b>22,246,826.62</b> |

Net income (loss) (305,232.04) 144,639.53

Percentage of budget spent 12%  
 Percentage of budget unspent 88%

| <b>CASH SUMMARY</b>                                |                      | <b>2018</b>                         | <b>2017</b>                         |
|--|----------------------|-------------------------------------|-------------------------------------|
| Checking Account Balance-Book balance at           | 09/30/18             | \$ 2,871,267.82                     | \$ 2,905,505.03                     |
| Checking Account Balance-Bank Statement balance at | 09/30/18             | <u>\$ 3,115,869.42</u>              | <u>\$ 3,169,202.36</u>              |
| Less: Outstanding Checks                           |                      | <u>\$ (244,601.60)</u>              | <u>\$ (263,697.33)</u>              |
| Bank statement reconciled to book balance:         | 09/30/18             | \$ 2,871,267.82                     | \$ 2,905,505.03                     |
| Less: Monthly bills                                | 10/15/18             | \$ (1,065,550.22)                   | \$ (235,160.04)                     |
| Less: Monthly Payroll                              | 10/19/18 estimate    | <u>\$ (1,592,752.85)</u>            | <u>\$ (1,583,093.26)</u>            |
| Adjusted Checking Account Balance                  |                      | <u>\$ 212,964.75</u>                | <u>\$ 1,087,251.73</u>              |
| Add: Deposits                                      | 10/01/18 to 10/12/18 | \$ 1,230,990.89                     | \$ 38,293.63                        |
| Pending - State Aide/TSS/TQ/Juv Home               |                      | <u>\$ 1,397,500.00</u>              | <u>\$ 1,384,299.00</u>              |
| Cash balance                                       |                      | <u><u>\$ 2,841,455.64</u></u>       | <u><u>\$ 2,509,844.36</u></u>       |
|  |                      | Bank<br>Balance<br><u>9/30/2018</u> | Bank<br>Balance<br><u>9/30/2017</u> |
| <u>Wells Fargo Bank, N.A.:</u>                     |                      |                                     |                                     |
| Commercial Checking account                        |                      | \$ 2,920,056.81                     | \$ 2,922,772.92                     |
| Merchant account                                   |                      | \$ 47,097.65                        | \$ 8,741.24                         |
| Commercial Checking account - PSF                  |                      | <u>\$ 148,714.96</u>                | <u>\$ 237,688.20</u>                |
|  |                      | <u><u>\$ 3,115,869.42</u></u>       | <u><u>\$ 3,169,202.36</u></u>       |

Business Procedures  
Series 800

Policy Title: Suspension and Debarment of Vendors and Contractors Procedure Code No. 803.2R

In connection with transactions subject to federal suspension and debarment requirements, Prairie Lakes AEA is generally prohibited from entering into transactions with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

When soliciting bids or otherwise preparing to enter into such a transaction, the Chief Administrator or designee shall use at least one of the following verification methods to ensure that any parties to the transaction are not suspended or debarred prior to committing to any sub-award, purchase, or contract:

1. Obtaining a certification of a party's compliance with the federal suspension and debarment requirements in connection with any application, bid, or proposal;
2. Requiring compliance with the federal suspension and debarment requirements as an express condition of any sub-award, purchase, or contract in question; or
3. Prior to committing to any sub-award, purchase, or contract, check the online federal System for Award Management to determine whether the relevant party is subject to any suspension or debarment restrictions.

Date of Adoption:  
October 15, 2018

Legal Reference:  
2 C.F.R. Part 180  
2 C.F.R. 200.212  
2 C.F.R. Part 3485

Related Administrative Rules & Regulations \_\_\_\_\_



## Data Services



**THIS AGREEMENT** is entered into by the Mississippi Bend Area Education Agency (“MBAEA”) and the Prairie Lakes Area Education Agency (“PLAEA”). WE, the undersigned, hereby consent and agree:

1. Recitals.
  - a. “PLAEA” is responsible for:
    - i. Gathering information, data, and/or databases for the purpose of formatting, analysis, and presentation.
    - ii. Facilitating a relationship with a local school and/or school district to deliver data services regionally.
    - iii. Following generally accepted data security protocols before data are transmitted.
    - iv. Ensuring access to data sets necessary for the completion of a project.
  - b. “MBAEA” is responsible for:
    - i. Data formatting, analysis, and presentation electronically transferred to “PLAEA” for use internally and with local schools and/or school districts.
    - ii. Providing existing data tools for use internally and/or regionally with the necessary training so that the tools will be supported locally.
    - iii. Partnering with “PLAEA” and school districts to develop new data tools.
    - iv. Following generally accepted data security protocols while data sets are formatted, analyzed, presented, and transmitted.
2. Purpose. The purpose of the agreement is to provide data support services. Those services include offering existing data tools, modifying data tools for local use, and exploring the development of new tools.
3. Duration. The agreement will be of indefinite duration.
4. Governance. No separate legal or administrative entity will be created for the governance or administration of the terms or subject matter of this agreement. This agreement will be jointly administered by the “MBAEA” and the “PLAEA” chief administrators. The parties agree to establish a service delivery review team and the team will set targets annually before September 1 and review progress on the established targets by February 1 annually. The review team will evaluate service delivery effectiveness. The review team will submit their evaluation report to the chief administrators by May 1 each year.
5. Financing. The “PLAEA” will pay the “MBAEA” an annual service fee of \$1 per public and accredited non-public preK-12 student enrolled for the 2018-2019 fiscal year. The chief administrators hereafter will negotiate and establish a fee annually sixty (60) work days before each new fiscal year.
6. Allocation of Duties of the Parties.
  - a. The “PLAEA” will:
    - i. Identify their data needs from existing “MBAEA” data tools available.
    - ii. Gather the information, data, and/or electronic storage and transmit to “MBAEA”.
    - iii. Facilitate the use of data tools with local schools and/or school districts.

- iv. Organize development efforts to create new tools that meet the internal and/or regional data needs.
  - v. Identify a point-of-contact for ongoing communication purposes.
  - vi. Appoint at least two agency employees to participate on a review team.
- b. The “MBAEA” will:
- i. Use “PLAEA” transmitted data to populate current data tools and return completed data sets to “PLAEA.”
  - ii. Provide and train “PLAEA” staff and/or local school staff to use existing school and/or district level data tools.
  - iii. Collaborate with “PLAEA” staff and/or local school district staff to explore the development of new data tools.
  - iv. Identify a point-of-contact for ongoing communication purposes.
  - v. Appoint at least two agency employees to participate on a review team.
7. Payment. The “PLAEA” will make one annual payment to the “MBAEA” before September 1 each fiscal year. The “PLAEA” also agrees to reimburse the “MBAEA” for: (1) actual employee travel costs related to service delivery by “MBAEA” within its service region boundaries; (2) miscellaneous costs directly related to “PLAEA” service delivery; and (3) mutually agreed upon technology purchases proportionately paid for by all AEA users.
8. Amendments. This agreement may be amended by the parties at any time by mutual agreement between the “PLAEA” and the “MBAEA.”
9. Termination. This agreement may be terminated by mutual agreement of the “MBAEA” and the “PLAEA.” In the absence of mutual agreement, either the “MBAEA” or the “PLAEA” may terminate this agreement effective at the end of any fiscal year by giving written notice before March 15 to the other party. Notice of termination will be sent by certified mail to the other party address listed below.

- a. If notice is given to the “**PLAEA**”:

Chief Administrator  
 Prairie Lakes Area Education Agency  
 500 NE 6<sup>th</sup> Street  
 Pocahontas, IA 50574

- b. If notice is given to the “**MBAEA**”:

Chief Administrator  
 Mississippi Bend Area Education Agency  
 729 21<sup>st</sup> Street  
 Bettendorf, Iowa 52722

THIS AGREEMENT has been signed by:

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FOR: Prairie Lakes Area Education Agency  
 By: Board President

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FOR: Mississippi Bend Area Education Agency  
 By: Board President

Date: \_\_\_\_\_

Date: \_\_\_\_\_