



**Prairie Lakes Area Education Agency**  
**Wednesday, November 16, 2016 - 5:00 P.M.**

Fairfield Inn & Suites - Conference Room  
7225 Vista Drive  
West Des Moines, IA

**Regular Monthly Board Meeting**

**AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of October 17, 2016 Regular Board Meeting
5. Approve Monthly Bills and Review Cash Flow Report
6. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Other
7. Approve Third Reading of Board Policy 100 Series
8. Approve Second Reading of Board Policy 200 Series
9. Approve First Reading of Board Policy 300 Series
10. Approve Palo Alto County Gaming Development Corporation Full Grant Application
11. Chief Administrator's Report
12. Upcoming Dates
13. Set Date, Time for Next Regular Board Meeting
14. Other
15. Adjournment



# ***BOARD PREVIEW***

for the Board Meeting - November 16, 2016

## ***MISSION OF PRAIRIE LAKES AEA***

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this **BOARD PREVIEW** with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see - live - what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 5:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda - Action Item**
4. **Approve Minutes of October 17, 2016 Regular Board Meeting - Action Item**
5. **Approve Monthly Bills - Action Item**
  - A. **Review Monthly Cash Flow Report - Information Item**
6. **Personnel Matters**
  - A. **Retirements/Resignations - *None at this time***
  - B. **New Hires**
    1. **Classified - Informational Item**
      - a. **Rachael Votrobeck, Educational Paraprofessional, Lakes Partnership School, start date October 24, 2016, Grade B/Step 1, \$14.04 per hour.**
  - C. **Other - *None at this time***

7. **Approve Third Reading of Board Policy 100 Series - Educational Philosophy - Action Item**

The third reading of policy changes for Board Policy 100 Series. Changes included in the preview materials.

*Administrator's Recommendation - It is recommended that the third reading of the Board Policy 100 Series be approved as presented.*

8. **Approve Second Reading of Board Policy 200 Series - Board of Directors - Action Item**

The second reading of policy changes for Board Policy 200 Series. Changes included in the preview materials.

*Administrator's Recommendation - It is recommended that the second reading of the Board Policy 200 Series be approved. We will have the third and final reading in December.*

9. **Approve First Reading of Board Policy 300 Series - Administration - Action Item**

The first reading of policy changes for Board Policy 300 Series. Changes included in the preview materials.

*Administrator's Recommendation - It is recommended that the first reading of the Board Policy 300 Series be approved.*

10. **Approve Palo Alto County Gaming Development Corporation Full Grant Application -Action Item**

The Occupational and Physical Therapist departments are seeking approval to apply for the Palo Alto County Gaming grant to purchase OT/PT equipment for their departments. A requirement of the grant is that our Agency matches up to 25% of the total award amount. A complete list of equipment and costs is included in the preview materials. If successful in receiving this grant award, the Agency's commitment would equal \$4,106.75.

*Administrator's Recommendation - It is recommended the Palo Alto County Gaming Development Corporation Full Grant application be approved as presented.*

11. **Chief Administrator's Report - Information Item -**

**A. Recognition of Excellence:**

- David Cole - "What I appreciate about Dave the most is his willingness do what it takes to make sure our students and our staff get the services they need. He places students first and communicates with staff, our special education teachers appreciate the work Dave does to make sure they are informed about the IEP process." (principal)
- Jen Prentice - "In 27 years of working with middle school level students I have never felt this supported when it comes to working with level three students. The greatest compliment I can give Jen is that she is not scared to get her hands dirty." (principal)
- Anyone you may have heard of to send a positive note to this month?

**B. Board Member Development:**

- Brent Siegrist October Report

**C. Advocacy:**

- Linda Fandel follow up: I have a meeting scheduled with the Governor and Linda on Friday, December 16 from 1:00-1:30 p.m. We will plan for the agenda for this meeting and decide who all can attend to discuss PLAEA and our work. Possible attendees (Rick, Jeremy, Todd, Jeff and Michelle)
- We will have to regroup now that the election is officially over as with the three legs of the stool being controlled by a single party education, amongst other things, is potentially going to be a difficult business to be in. We can hope for the best!

12. **Set Date and time for Next Board Meeting - Information Item** - The December board meeting is scheduled for Monday, December 19, 2016 - 4:00 p.m. (Location to TBD; do you want to have a holiday dinner?)
13. **Other**
14. **Adjournment**