

**Prairie Lakes Area Education Agency  
Regular Board Meeting  
Monday, May 15, 2017 - 4:00 p.m.  
Pocahontas, Iowa**

President Rick Morain called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:10 p.m. The following board members were present: Gary Astor, Pat Brown, Sue Brown, and Jeremy Riesenber. Absent: Dawn Crane and Todd Lundgren.

On a motion by Sue Brown, seconded by Pat Brown, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

On a motion by Gary Astor, seconded by Jeremy Riesenber, the board approved to go into closed session as authorized by Iowa Code section 21.5(1)(a) Administrator Evaluation at 4:15 p.m.

On a motion by Jeremy Riesenber, seconded by Gary Astor, the board approved to return to regular open session at 4:30 p.m. No action was taken during this closed session.

On a motion by Sue Brown, seconded by Pat Brown, board approval was given to the minutes of the April 27, 2017 Special Board Meeting. Motion carried unanimously.

On a motion by Gary Astor, seconded by Jeremy Riesenber, board approval was given to the minutes of the April 19, 2017 Joint Board of Directors' Meeting Northwest AEA and Prairie Lakes AEA Special Meeting - Hearing on Reorganization Petition. Motion carried unanimously.

On a motion by Gary Astor, seconded by Pat Brown, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

On a motion by Jeremy Riesenber, seconded by Sue Brown, board approval was given to the following resignations in the licensed group: Aaron Patrick, Behavior Strategist, Fort Dodge Office, resignation effective at the end of 2016-2017 contract year and Chris Wells, Special Education Consultant, Estherville Office, resignation effective at the end of the 2016-2017 contract year. Chris Wells has accepted the Regional Administrator position with PLAEA in the Estherville Office. Motion carried unanimously.

On a motion by Jeremy Riesenber, seconded by Pat Brown, the board approved the following new hire in the licensed group: Haley Offerman, Academic Strategist, Fort Dodge office, 193 days, MA/12, \$60,075, 2017-2018 contract year. Motion carried unanimously.

The Board was informed of the following new hire in the non-bargaining group: Scott Boughey, School Technology Technician, Fort Dodge Office, 221 days, \$36,000, 2017-2018 contract year.

On a motion by Pat Brown, seconded by Sue Brown, the board approved the third reading of Board Policy 500 Series, Student Personnel. Motion carried unanimously.

On a motion by Jeremy Riesenber, seconded by Sue Brown, the board approved the third reading of Board Policy 600 Series, Educational Program. Motion carried unanimously.

On a motion by Sue Brown, seconded by Gary Astor, the board approved the second reading of Board Policy 800 Series, Business Procedures. Motion carried unanimously.

On a motion by Jeremy Riesenber, seconded by Gary Astor, the board approved the first reading of Board Policy 900 Series, Building & Suites. Motion carried unanimously.

On a motion by Sue Brown, seconded by Jeremy Riesenber, the board approved the first reading of Board Policy 1000 Series, School-Community Relations. Motion carried unanimously.

On a motion by Pat Brown, seconded by Jeremy Riesenber, the board approved the business management service agreements for both Ruthven-Ayrshire CSD and Graettinger-Terril CSD. The agreements run from July 1, 2017 to June 30, 2018. Each contract is in the amount of \$40,000. Motion carried unanimously.

On a motion by Pat Brown, seconded by Sue Brown, the board approved the superintendent service agreement with Gilmore City Bradgate CSD. The agreement runs from July 1, 2017 to June 30, 2018. Each contract is in the amount of \$30,000. Motion carried unanimously.

Chief Administrator's Report:


- Recognition of Excellence:
  - We would like to recognize the outgoing/current chairs for their excellent work: Harriet Adams, Glenda Harms, Julie Nadrchal, Sharon Richardson, Melissa Wurth, Stacy Bezon, Tammy McKinney, Kathy Molden, Teresa Teague, Jessica Hawkins, Gale Randall, Michelle Conrad, Shelley Donovan, Leslie Moore, Tabitha DeMey, Julie Graber, Janelle Swanson, Elaine Cook and Diane Nelsen.
  - We would also like to recognize Mike Schmidt, Brent Gerzema, and Nicholas Schelle for their extra time and work in rolling out the new copiers and computers this Spring. Everything went smooth due to their time in planning and execution.
  - The Board wanted to extend a Thank You to Maureen Salinas for offering to perform hearing tests for the Board members in honor of May is Better Hearing Month.
- Board Member Development: Brent Siegrist April report.
- Advocacy: A recap of the Legislative Session from IASB. Chief Herzberg shared a link for the Board to monitor legislation at the federal level as the impact to Iowa students with disabilities could be huge. <https://www.nytimes.com/2017/05/03/us/politics/health-bill-medicaid-special-education-affordable-care-act.html?smid=tw-nytimes&smtyp=cur&r=0>


Upcoming dates: Petition for Reorganization Hearing for Alta CSD and Aurelia CSD; Joint Boards of Directors meeting with Northwest AEA, June 26, 2017, 6:30 p.m. Roxy Theatre, 218 South Main Street, Alta, Iowa.

The June board meeting is scheduled for Monday, June 26, 2017 - 5:00 p.m. Roxy Theatre, 218 South Main Street, Alta, Iowa.

Other: Linda Harms requested to appear before the Board to discuss the failure of Chief Administrator Herzberg in implementing the recommendations presented by the PLAEA Harassment Coordinators following their investigation and finding of a hostile work environment. Harms requested that the Board direct Chief Administrator Herzberg to fully implement the recommendations presented by the Harassment Coordinators. No action was taken by the Board.

There being no further business, on a motion by Jeremy Riesenber, seconded by Pat Brown, the Board adjourned at 6:15 p.m.

  
Board President

  
Board Secretary