

**Prairie Lakes Area Education Agency
Regular Monthly Board Meeting
Monday, March 21, 2016 - 4:00 p.m.
Pocahontas, Iowa**

President Rick Morain called the regular meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:00 p.m. The following board members were present: Pat Brown, Sue Brown, Dawn Crane, Todd Lundgren, and Jeremy Riesenber. Gary Astor joined via zoom.

Board approval was given to the agenda presented by Chief Administrator Jeff Herzberg with an addition to personnel.

On a motion by Sue Brown, seconded by Jeremy Riesenber, board approval was given to the minutes of the February 15, 2016 Regular Board Meeting. Motion carried unanimously.

Denise Wasko and Deb Shelton from the Early Childhood Department presented information to the Board that featured the services provided to 3-5 year olds in Prairie Lakes AEA.

Brent Siegrist, Iowa AEAs' Executive Director, shared his outlook on the 2016 Iowa Legislative session and provided an update on the AEA state-wide system.

On a motion by Gary Astor, seconded by Jeremy Riesenber, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

On a motion by Sue Brown, seconded by Dawn Crane, the board approved the following resignations in the licensed group:

- Allyson Leners, Speech Language Pathologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year.
- Margo Kitrow, Speech Language Pathologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year.

Motion carried unanimously.

The board was informed of the following resignation in the classified group:

- Julie Cook, Secretary II, Storm Lake Office, resignation effective March 4, 2016.

On a motion by Todd Lundgren, seconded by Sue Brown, the board approved the following resignation in the administrative group:

- Scott McLeod, Director of Learning, Teaching, and Innovation, Agency wide, resignation effective at the end of the 2015-2016 contract year.

Motion carried unanimously.

On a motion by Pat Brown, seconded by Todd Lundgren, the board approved the staff reductions of 9.0 FTE Communication Paraprofessionals as presented. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Pat Brown, the board approved the staff reductions of 1.8 FTE Early Childhood Special Education Teacher/Consultants as presented. Motion carried unanimously.

On a motion by Sue Brown, seconded by Jeremy Riesenberg, the board approved the 2016-2017 Staff Calendar as presented. Motion carried unanimously.

On a motion by Dawn Crane, seconded by Jeremy Riesenberg, the board approved the Prairie Lakes Educational Services Association's 2016-2017 contract settlement of 3.65%, \$82,409. The settlement contains a change in health insurance rates of 9.9%. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Gary Astor, the board approved the Prairie Lakes Employees Association's 2016-2017 contract settlement of 3.28%, \$466,333. The settlement contains a change in health insurance rates of 9.9%. Motion carried unanimously.

On a motion by Sue Brown, seconded by Jeremy Riesenberg, the board approved the Non Bargaining group's 2016-2017 contracts at 2.45%, \$41,849. In addition, the 9.9% health insurance rate increase will be paid with the partial self-funding monies. These costs will be approximately \$22,585, for a total package increase of 3.28%. Motion carried unanimously.

On a motion by Pat Brown, seconded by Dawn Crane, the board approved the Administrative group's 2016-2017 contracts at 2.45%, \$39,496. In addition, the 9.9% health insurance rate increase will be paid with the partial self-funding monies. These costs will be approximately \$8,131, for a total package increase of 2.95%. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Pat Brown, the board approved Michelle Dowd's, Chief Financial Officer/Board Secretary, 2016-2017 contract at a 10% increase, \$10,761. Additional consideration was given to Dowd for assuming the role of Board Secretary in 2015. Motion carried unanimously.

Chief Administrator's Report:

- Recognition of Excellence:
 - Annette Louk, Leadership and Learning Consultant with an emphasis in Math, received recognition from South Central Calhoun Elementary for her work with the district on their PD, "A teacher commented that the PD we've had in math the past 5 years has made a bigger impact on teaching and learning than anything else in her career. She attributed that to the fact that we studied CGI over a multi-year period. "Even though we didn't think we needed that third year at the time, it's what solidified it for us." She also credited our successful implementation to your consistent follow-up the past two years. You've kept us on track, and it's paying off in terms of student learning!"
 - "For the past several months, Fort Dodge has taken part in math leadership meetings through the AEA. Leslie Moore and Sheila Remington did a fabulous job leading that work! Their excitement for math was contagious and their knowledge of math instruction was amazing! We not only learned a great deal but left motivated to move

the work forward. Our team has grown tremendously because of their efforts!" (FD Teacher Leader)

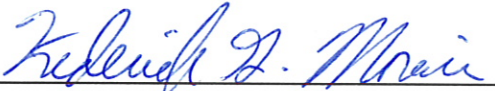
- Melissa Wurth received recognition from the Learning Supports Team and several districts for her 'excellent quality of work' in PBIS. Please see these recognitions [here](#).
 - Board Member Development: Special Education Report - Specially Designed Instruction Pilot Project - Wendy Parker shared information regarding this project that she is working on at the statewide level.
- Staff Presentation Schedule -
 - April 18th - Birth to 3 Early Childhood Services
 - May 16th - Differentiated Accountability Team

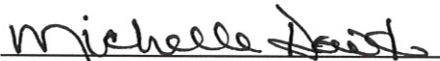
Upcoming dates:

- AEA Governing Board Conference - April 14-15, 2016, West Des Moines

The April board meeting is scheduled for Monday, April 18, 2016 at 4:00 p.m., Prairie Lakes AEA, Pocahontas Office.

There being no further business the board adjourned at 5:45 p.m.


Board President


Board Secretary