



## **Prairie Lakes Area Education Agency**

**Monday, March 21, 2016 - 4:00 P.M.**

Prairie Lakes AEA - Pocahontas Office - Dean Saunders Board Room  
500 NE 6th Street  
Pocahontas, IA

### **Regular Monthly Board Meeting**

#### **AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of February 15, 2016 Board Meeting
5. Staff Presentation
6. AEA Legislative Advocacy, Brent Siegrist
7. Approve Monthly Bills and Review Cash Flow Report
8. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Other - Staff Reductions
9. Approval of 2016 - 2017 PLAEA Staff Calendar
10. Ratify Contract Agreement with Prairie Lakes Educational Services Association
11. Ratify Contract Agreement with Prairie Lakes Employees Association
12. Approve 2016-2017 Non-Bargaining Contracts
13. Approve 2016-2017 Administrative Contracts
14. Chief Administrator's Report
15. Upcoming Dates
16. Set Date, Time for Next Regular Board Meeting
17. Other
18. Adjournment



# ***BOARD PREVIEW***

for the Board Meeting - March 21, 2016

## ***MISSION OF PRAIRIE LAKES AEA***

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this **BOARD PREVIEW** with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see - live - what the discussion and actions of the Board are. Board meetings are held in the Iowa Lake Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 4:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda - Action Item**
4. **Approve Minutes of February 15, 2016 Board Meeting - Action Item**
5. **Staff Presentation - Informational Item** - Denise Wasko, Marcie Lentsch and Deb Shelton from the Early Childhood Department, will highlight the services and work focused on 3-5-year-olds in Prairie Lakes AEA.
6. **AEA Legislative Advocacy - Brent Siegrist - Information Item** - Brent Siegrist, Iowa AEA's Exec. Director, will share his outlook on the 2016 Iowa Legislative session and information on how the AEA system decides which proposed bills we register in favor of, against, or as undecided.
7. **Approve Monthly Bills - Action Item**
  - A. **Review Monthly Cash Flow Report - Information Item**
8. **Personnel Matters**
  - A. **Resignations**
    1. **Licensed - Action Item**
      - a. Allyson Leners, Speech Language Pathologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year.
      - b. Margo Kitzrow, Speech Language Pathologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year.

*Administrator's Recommendation - It is recommended that the resignations be approved as presented.*

**2. Classified - Informational Item**

- a. Julie Cook, Secretary II, Storm Lake Office, resignation effective March 4, 2016.

**B. New Hires - none at this time**

**C. Other - Staff Reductions (total of 10.8 FTE)**

**1. Recommendation for reduction in force**

- a. Communication Paras - 9.0 FTE - discussions have been had with the chairperson and the department and they support this decision. We will begin an aggressive billing of Medicaid with this group and we will determine if we can keep the four Para positions we are keeping at this time next year (March 2017). We will also be supplementing the department with 2.0 additional FTE SLP positions.

**2. Recommendation for reductions through attrition (retirement or resignation)**

- a. ECSE - 1.8 FTE - discussions have been had with the chairperson, liaison and the department and they support this decision. They also have made a recommendation that the chairperson be divided into two positions to make sure we focus on the needs of our 0-3 and 3-5 populations. This will be done by hiring two people who have a .50 FTE assignment serving children and families and the other .50 FTE assignment will be as chairperson of 0-3 or 3-5 populations.

*Administrator's Recommendation - It is recommended that the staff reductions be approved as presented.*

- 9. Approval of 2016-2017 PLAEA Staff Calendar - Action Item -** The staff calendar for 2016-2017 is included in the Board packet.

*Administrator's Recommendation - It is recommended the 2016-2017 PLAEA Staff Calendar be approved as presented.*

- 10. Ratify Contract Agreement with Prairie Lakes Educational Services Association - Action Item -** A 3.65% (\$82,409) total package tentative agreement has been reached with the Classified staff bargaining unit for the 2016-2017 contract year. The settlement contains a change in health insurance rates of 9.9%.

*Administrator's Recommendation - It is recommended that the PLESA agreement for the 2016-2017 contract year be approved.*

- 11. Ratify Contract Agreement with Prairie Lakes Employees Association - Action Item -** A 3.28% (\$466,333) total package tentative agreement has been reached with the Licensed staff bargaining unit for the 2016-2017 contract year. The settlement contains a change in health insurance rates of 9.9%.

*Administrator's Recommendation - It is recommended that the PLEA agreement for the 2016-2017 contract year be approved.*

12. **Approve 2016-2017 Non-Bargaining Contracts - Action Item** - It is recommended that the PLAEA Non Bargaining staff receive a 2.45% raise for the 2016-2017 contract year. This will cost the Agency \$41,849.03. In addition, the 9.9% health insurance rate increase will be paid for utilizing the partial self-funding money.

*Administrator's Recommendation - It is recommended that the Non Bargaining contracts for the 2016-2017 contract year be approved.*

13. **Approve 2016-2017 Administrative Contracts - Action Item** - It is recommended that the PLAEA Administrative staff receive a \_\_\_\_% raise for the 2016-2017 contract year. This will cost the Agency \$\_\_\_\_\_. A recommendation is being presented by the Board. A discussion will occur regarding the salary increases for Administrative staff prior to a final decision being made.

*Administrator's Recommendation - It is recommended that the Administrative contracts for the 2016-2017 contract year be approved.*

14. **Chief Administrator's Report - Information Item -**

**A. Recognition of Excellence:**

- **Annette Louk** (Leadership and Learning Consultant with an emphasis in Math) received recognition from South Central Calhoun Elementary for her work with the district on their PD, "A teacher commented that the PD we've had in math the past 5 years has made a bigger impact on teaching and learning than anything else in her career. She attributed that to the fact that we studied CGI over a multi-year period. "Even though we didn't think we needed that third year at the time, it's what solidified it for us." She also credited our successful implementation to your consistent follow-up the past two years. You've kept us on track, and it's paying off in terms of student learning!"
- "For the past several months, Fort Dodge has taken part in math leadership meetings through the AEA. **Leslie Moore** and **Sheila Remington** did a fabulous job leading that work! Their excitement for math was contagious and their knowledge of math instruction was amazing! We not only learned a great deal but left motivated to move the work forward. Our team has grown tremendously because of their efforts!" (FD Teacher Leader)
- **Melissa Wurth** received recognition from the Learning Supports Team and several districts for her 'excellent quality of work' in PBIS. Please see these recognitions [here](#).

**B. Board Member Development:**

- Brent Siegrist February Report
- Special Education Report - Specially Designed Instruction Pilot Project - Wendy Parker will share information regarding this project that she is working on at the statewide level.

15. **Upcoming Dates - Information Item -**

- AEA Governing Board Conference - April 14-15, 2016, West Des Moines
  - Excited to announce that [Brandon Busteed](#) Education Director at the Gallup Institute will be our virtual keynote speaker on Friday at lunch.

16. Set Date and time for Next Board Meeting - Information Item - The April board meeting is scheduled for **Monday, April 18, 2016 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6<sup>th</sup> Street, Pocahontas, Iowa.**
17. Other
18. Adjournment

**Prairie Lakes Area Education Agency  
Regular Monthly Board Meeting  
Monday, February 15, 2016 - 4:00 p.m.  
Pocahontas, Iowa**

President Rick Morain called the regular meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:00 p.m. The following board members were present: Pat Brown, Sue Brown, Dawn Crane, Todd Lundgren, and Jeremy Riesenber. Gary Astor joined via zoom.

Board approval was given to the agenda presented by Chief Administrator Jeff Herzberg with an addition to personnel.

On a motion by Jeremy Riesenber, seconded by Sue Brown, board approval was given to the minutes of the January 18, 2016 Regular Board Meeting. Motion carried unanimously.

At 4:05 p.m. the board conducted a public hearing on the 2016-17 proposed budget, as mandated by law and as previously announced. No comments were received from the public. On a motion by Pat Brown, seconded by Todd Lundgren, the board approved the proposed budget of \$26,000,999 for the fiscal year ending June 30, 2017. Motion carried unanimously.

Scott McLeod, Director of Learning, Teaching, and Innovation with Prairie Lakes AEA, presented information to the Board regarding our Math, Literacy, and Instructional Technology teams. Each team has been very busy working on an array of [activities](#) with our districts.

On a motion by Todd Lundgren, seconded by Jeremy Riesenber, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

On a motion by Sue Brown, seconded by Dawn Crane, the board approved the following retirements and participation in the early retirement program for the following staff:

- Kathleen Hansen, Special Education Consultant, Jefferson Office, resignation effective at the end of the 2015-2016 contract year. Kathleen has provided 10 years of service to PLAEA.
- Lorie Spanjers, Special Education Consultant, Fort Dodge Office, resignation effective at the end of the 2015-2016 contract year. Lorie has provided 34 years of service to PLAEA.
- Judy Mischke, Teacher of the Hearing Impaired, Estherville Office, resignation effective at the end of the 2015-2016 contract year. Judy has provided 31 years of service to PLAEA.
- Deb Rowland, Audiologist, Estherville Office, resignation effective at the end of the 2015-2016 contract year. Deb has provided 31 years of service to PLAEA.
- Carla Hauptert, Early Childhood Special Education Teacher/Consultant, Jefferson Office, resignation effective at the end of the 2015-2016 contract year. Carla has provided 23 years of service to PLAEA.

- Chrys Velky, Early Childhood Special Education Teacher/Consultant, Fort Dodge Office, resignation effective at the end of the 2015-2016 contract year. Chrys has provided 30 years of service to PLAEA.
- Connie Hopper, Communication Paraprofessional, Estherville Office, resignation effective at the end of the 2015-2016 contract year. Connie has provided 10 years of service to PLAEA.
- Jane Jacobson, Communication Paraprofessional, Webster City Office, resignation effective at the end of the 2015-2016 contract year. Jane has provided 10 years of service to PLAEA.
- Kathy Petersen, Secretary to the Director of Media, Pocahontas Office, resignation effective at the end of 2015-2016 contract year. Kathy has provided 16 years of service to PLAEA.
- Pam Ahlrichs, Regional Administrator, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year. Pam has provided 32 years of service to PLAEA.
- Diane Jackson, Director of Media Services, Pocahontas Office, resignation effective at the end of the 2015-2016 contract year. Diane has provided 10 years of service to PLAEA.

The Board thanked the staff for all their years of service to Prairie Lakes AEA. Motion carried unanimously.

On a motion by Pat Brown, seconded by Gary Astor, the board approved the following retirements and resignations for the following staff:

- Penny Nordstrom, School Social Worker, Spencer Office, retirement effective at the end of the 2015-2016 contract year. Penny has provided 8 years of service to PLAEA.
- Laura Beshaler, Audiologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year. Laura has provided 3 years of service to PLAEA.
- Carol Warmbier, School Social Worker, Fort Dodge Office, retirement effective at the end of the 2015-2016 contract year. Carol has provided 7 years of service to PLAEA.

Motion carried unanimously.

The board was informed of the following resignations in the classified group:

- Julie Krogman, Family Support Specialist, Spencer Office, resignation effective March 2, 2016. Julie has provided 12 years of service to PLAEA.
- Rebecca Dirkx, Audiometrist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year. Becky has provided 4 years of service to PLAEA.

A motion was made by Rick Morain, seconded by Todd Lundgren, to approve the staff reductions as presented by Chief Administrator Jeff Herzberg. After a discussion, Jeremy Riesenbergs moved to amend the original motion on the floor, seconded by Dawn Crane, to table the Communication Paraprofessional and Early Childhood Special Education Consultant groups, all other recommended groups for reduction remained in the motion. A roll call vote was taken on the amendment of the original motion. Astor, No; P. Brown, Yes; S. Brown, Yes; Crane, Yes; Lundgren, Yes; Morain, No; and Riesenbergs, Yes. Motion to amend the original motion passed 5-2. A roll call vote was then taken on the amended motion. Astor, Yes; P. Brown, Yes; S. Brown, Yes; Crane, Yes; Lundgren, Yes; Morain, No; and Riesenbergs, Yes. Motion passed 6-1.

On a motion by Gary Astor, seconded by Sue Brown, the board approved the Superintendent Service agreement with Gilmore City Bradgate CSD as presented. Motion carried unanimously.

Chief Administrator's Report:

- Recognition of Excellence: Scott McLeod for his incredible work Saturday, February 13<sup>th</sup> at the EdCamp held in Storm Lake. It was a fantastic day of learning for all who participated. Thank you for continuing to create conditions for educators to have conversations about how we can meet student needs in better, more engaging, and awesome ways.
- Staff Presentation Schedule -
  - March 21<sup>st</sup> - 3 to 5 Early Childhood Services
  - April 18<sup>th</sup> - Birth to 3 Early Childhood Services
  - May 16<sup>th</sup> - Differentiated Accountability Team

Upcoming dates:

- AEA Governing Board Conference - April 14-15, 2016, West Des Moines

The March board meeting is scheduled for Monday, March 21, 2016 at 4:00 p.m., Prairie Lakes AEA, Pocahontas Office.

There being no further business the board adjourned at 6:10 p.m.

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Board President

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Board Secretary



Prairie Lakes AEA 8  
Board Bills  
March 21, 2016

Check	Check Date	Payable To	Description	Amount
78416	2/25/2016	Northwest AEA	Supt. Legislative Retreat/Des	\$ 667.52
78417	2/25/2016	Algona Municipal Utilities	Fiberoptic/Algona Office	\$ 250.00
78418	2/25/2016	Alliant Energy	Utilities/Jefferson	\$ 288.60
78419	2/25/2016	BRW	Water/FD Office	\$ 54.00
78420	2/25/2016	CenturyLink	Forest Ridge/Telephone	\$ 90.66
78421	2/25/2016	Continuum Retail Energy Serrvices, LLC	Utilities/ SL Office	\$ 1,453.89
78421	2/25/2016	Continuum Retail Energy Serrvices, LLC	Utilities/FD Office	\$ 1,638.83
78422	2/25/2016	Culligan Water Conditioning	Water/FD Office	\$ 52.26
78423	2/25/2016	Culligan - Storm Lake	Softener Rent/Poky	\$ 23.00
78424	2/25/2016	Dump It Sanitation & Recycling, Inc.	Garbage/Algona	\$ 55.00
78425	2/25/2016	Edgenuity	LPS Virtual Classroom	\$ 8,400.00
78425	2/25/2016	Edgenuity	FR Virtual Classroom	\$ 5,200.00
78425	2/25/2016	Edgenuity	YS Virtual Classroom	\$ 4,200.00
78426	2/25/2016	Frontier	Telephone/FD	\$ 1,529.37
78427	2/25/2016	Frontier Communications Of Ia	FD Telephone	\$ 283.68
78428	2/25/2016	Iowa Schools Employee	Health Insurance	\$ 211,470.64
78429	2/25/2016	Midamerican Energy Company	Utilites/Algona	\$ 275.79
78430	2/25/2016	Rick Morain	Mileage Reimbursement	\$ 156.24
78431	2/25/2016	NCSM Office	Registration/C.Wells	\$ 450.00
78431	2/25/2016	NCSM Office	Registration/G.Blomberg	\$ 315.00
78432	2/25/2016	Office Elements/COUNSEL	Copier Maintenance Agency	\$ 156.39
78432	2/25/2016	Office Elements/COUNSEL	Copier Maintenance LPS	\$ 117.99
78433	2/25/2016	United Parcel Service	Postage/Media Production	\$ 30.26
78433	2/25/2016	United Parcel Service	Postage/Audiology	\$ 23.53
78434	2/25/2016	The Water Connection	Water/Algona	\$ 33.00
				<u>\$ 237,215.65</u>
78435	3/1/2016	Amazon.com	Forest Ridge Supplies	\$ 92.10
78435	3/1/2016	Amazon.com	Instructional Supplies	\$ 162.41
78435	3/1/2016	Amazon.com	Professional Supplies	\$ 26.83
78435	3/1/2016	Amazon.com	Replacement cord/Poky office	\$ 36.99
78435	3/1/2016	Amazon.com	Supplies/J.Randel	\$ 139.28
78435	3/1/2016	Amazon.com	Supplies/J.Siefken	\$ 47.08
78435	3/1/2016	Amazon.com	Supplies/M.Aubrey	\$ 59.99
78435	3/1/2016	Amazon.com	TQICC/Literacy Team	\$ 257.70
78436	3/1/2016	Culligan Water Conditioning (S)	Cooler Rental/Spencer	\$ 6.50
78437	3/1/2016	Jefferson Telecom	Ethernet/Jefferson	\$ 539.10
78437	3/1/2016	Jefferson Telecom	Telephone/Jefferson	\$ 164.89
78438	3/1/2016	Spencer Municipal Utilities	Telephone/Spencer	\$ 45.00
78439	3/1/2016	United States Post Office	Post Office Box Rental 2016	\$ 206.00
78440	3/1/2016	United Parcel Service	Postage/Media Production	\$ 36.68
78441	3/1/2016	Verizon Wireless	Cell Phones	\$ 290.72
78442	3/1/2016	Wallace's Water Condition Inc	Water/Estherville Office	\$ 16.50
78443	3/1/2016	WINDSTREAM	Telephone	\$ 94.43
				<u>\$ 2,222.20</u>
4	3/21/2016	Teresa Alesch	FEBRUARY 2016 TRAVEL EXPENSES	\$ 226.78
14	3/21/2016	Yvette Bardole	FEBRUARY 2016 TRAVEL EXPENSES	\$ 123.83
1	3/21/2016	Harriet Adams	FEBRUARY 2016 TRAVEL EXPENSES	\$ 93.17

Prairie Lakes AEA 8  
Board Bills  
March 21, 2016

Check	Check Date	Payable To	Description	Amount
2	3/21/2016	Pamela Ahlrichs	FEBRUARY 2016 TRAVEL EXPENSES	\$ 195.17
3	3/21/2016	Kris Ahrens	FEBRUARY 2016 TRAVEL EXPENSES	\$ 445.73
5	3/21/2016	Meredith Allen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 144.42
6	3/21/2016	Felicia Anderson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 627.37
7	3/21/2016	Linda Ankeny	FEBRUARY 2016 TRAVEL EXPENSES	\$ 35.09
8	3/21/2016	Jane Awtry	FEBRUARY 2016 TRAVEL EXPENSES	\$ 111.94
9	3/21/2016	Tracy Baak	FEBRUARY 2016 TRAVEL EXPENSES	\$ 97.15
10	3/21/2016	Josh Bader	FEBRUARY 2016 TRAVEL EXPENSES	\$ 200.97
11	3/21/2016	Valerie K. Baker	FEBRUARY 2016 TRAVEL EXPENSES	\$ 378.16
12	3/21/2016	Susan Bangert	FEBRUARY 2016 TRAVEL EXPENSES	\$ 66.99
13	3/21/2016	Amy Barber	FEBRUARY 2016 TRAVEL EXPENSES	\$ 327.99
15	3/21/2016	Gloria Bartelt	FEBRUARY 2016 TRAVEL EXPENSES	\$ 250.27
16	3/21/2016	Lori Beltran	FEBRUARY 2016 TRAVEL EXPENSES	\$ 118.90
17	3/21/2016	Laura Beshaler	FEBRUARY 2016 TRAVEL EXPENSES	\$ 192.56
18	3/21/2016	Stacy Bezoni	FEBRUARY 2016 TRAVEL EXPENSES	\$ 49.30
19	3/21/2016	Randi Black	FEBRUARY 2016 TRAVEL EXPENSES	\$ 191.40
20	3/21/2016	Sandra Bonner	FEBRUARY 2016 TRAVEL EXPENSES	\$ 39.73
21	3/21/2016	Maria Bradley	FEBRUARY 2016 TRAVEL EXPENSES	\$ 9.86
22	3/21/2016	Megan Brood	FEBRUARY 2016 TRAVEL EXPENSES	\$ 232.58
23	3/21/2016	Cheri C. Brown	FEBRUARY 2016 TRAVEL EXPENSES	\$ 123.54
24	3/21/2016	Carrie Buddenhagen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 25.52
25	3/21/2016	Sarah Burke	FEBRUARY 2016 TRAVEL EXPENSES	\$ 167.91
26	3/21/2016	Patricia Burma	FEBRUARY 2016 TRAVEL EXPENSES	\$ 298.12
27	3/21/2016	Rachel Burns	FEBRUARY 2016 TRAVEL EXPENSES	\$ 466.03
28	3/21/2016	Susan Burnside	FEBRUARY 2016 TRAVEL EXPENSES	\$ 232.16
29	3/21/2016	Samantha Cagle	FEBRUARY 2016 TRAVEL EXPENSES	\$ 1,027.91
30	3/21/2016	Carrie Calhoon	FEBRUARY 2016 TRAVEL EXPENSES	\$ 235.13
31	3/21/2016	Tracey E Carlson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 73.08
32	3/21/2016	Lori Caron	FEBRUARY 2016 TRAVEL EXPENSES	\$ 233.74
33	3/21/2016	Cassady Carter	FEBRUARY 2016 TRAVEL EXPENSES	\$ 38.28
34	3/21/2016	Amy Johnson Champagne	FEBRUARY 2016 TRAVEL EXPENSES	\$ 49.01
35	3/21/2016	Rebecca Coffelt	FEBRUARY 2016 TRAVEL EXPENSES	\$ 252.01
35	3/21/2016	Rebecca Coffelt	FEBRUARY 2016 TRAVEL EXPENSES	\$ 46.40
36	3/21/2016	Chris Conell	FEBRUARY 2016 TRAVEL EXPENSES	\$ 23.78
37	3/21/2016	Patricia Connors	FEBRUARY 2016 TRAVEL EXPENSES	\$ 328.86
38	3/21/2016	Michelle Conrad	FEBRUARY 2016 TRAVEL EXPENSES	\$ 141.52
39	3/21/2016	Elaine Cook	FEBRUARY 2016 TRAVEL EXPENSES	\$ 116.00
40	3/21/2016	Elizabeth Cooper	FEBRUARY 2016 TRAVEL EXPENSES	\$ 356.12
41	3/21/2016	Amanda DeLancey	FEBRUARY 2016 TRAVEL EXPENSES	\$ 266.51
42	3/21/2016	Tabitha DeMey	FEBRUARY 2016 TRAVEL EXPENSES	\$ 113.10
43	3/21/2016	Shannon DeMoss	FEBRUARY 2016 TRAVEL EXPENSES	\$ 265.93
44	3/21/2016	Rebecca Dirkx	FEBRUARY 2016 TRAVEL EXPENSES	\$ 119.48
45	3/21/2016	Shelley Donovan	FEBRUARY 2016 TRAVEL EXPENSES	\$ 256.65
46	3/21/2016	Michelle Dowd	FEBRUARY 2016 TRAVEL EXPENSES	\$ 168.20
47	3/21/2016	Mary Dunlay	FEBRUARY 2016 TRAVEL EXPENSES	\$ 197.20
48	3/21/2016	Lynn Eby	FEBRUARY 2016 TRAVEL EXPENSES	\$ 238.98
49	3/21/2016	Janie Eischen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 132.82
50	3/21/2016	Jacqueline Eisenbarth	FEBRUARY 2016 TRAVEL EXPENSES	\$ 15.66
51	3/21/2016	Roni Engeldinger	FEBRUARY 2016 TRAVEL EXPENSES	\$ 267.60

Prairie Lakes AEA 8  
Board Bills  
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Check	Check Date	Payable To	Description	Amount
52	3/21/2016	Scott Fosseen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 224.17
53	3/21/2016	Emily Frostestad	FEBRUARY 2016 TRAVEL EXPENSES	\$ 68.44
54	3/21/2016	Denise C. Gajewsky	FEBRUARY 2016 TRAVEL EXPENSES	\$ 127.89
55	3/21/2016	Kimberly Galles	FEBRUARY 2016 TRAVEL EXPENSES	\$ 24.36
56	3/21/2016	Brent Gerzema	FEBRUARY 2016 TRAVEL EXPENSES	\$ 80.33
57	3/21/2016	Kathryn Glesne	FEBRUARY 2016 TRAVEL EXPENSES	\$ 203.80
58	3/21/2016	Joyce Godsen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 16.82
59	3/21/2016	Julie Graber	FEBRUARY 2016 TRAVEL EXPENSES	\$ 106.14
60	3/21/2016	Treva Graves	FEBRUARY 2016 TRAVEL EXPENSES	\$ 16.53
61	3/21/2016	Erin Handeland	FEBRUARY 2016 TRAVEL EXPENSES	\$ 300.73
62	3/21/2016	Jessie Hansen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 187.63
63	3/21/2016	Joan R. Hansen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 64.96
64	3/21/2016	Kathy Hansen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 448.05
65	3/21/2016	Glenda Harms	FEBRUARY 2016 TRAVEL EXPENSES	\$ 132.82
66	3/21/2016	Linda Harms	FEBRUARY 2016 TRAVEL EXPENSES	\$ 272.02
67	3/21/2016	Carla Hauptert	FEBRUARY 2016 TRAVEL EXPENSES	\$ 56.55
68	3/21/2016	Jessica Hawkins	FEBRUARY 2016 TRAVEL EXPENSES	\$ 289.71
69	3/21/2016	Brenda Hebert	FEBRUARY 2016 TRAVEL EXPENSES	\$ 46.40
70	3/21/2016	Jenny Henscheid	FEBRUARY 2016 TRAVEL EXPENSES	\$ 336.69
71	3/21/2016	Cari Hepperle	FEBRUARY 2016 TRAVEL EXPENSES	\$ 116.87
72	3/21/2016	Jeff Herzberg	FEBRUARY 2016 TRAVEL EXPENSES	\$ 213.15
73	3/21/2016	Maddisen Heun	FEBRUARY 2016 TRAVEL EXPENSES	\$ 52.49
74	3/21/2016	Dawn Higgins	FEBRUARY 2016 TRAVEL EXPENSES	\$ 467.77
75	3/21/2016	Kennan Highly	FEBRUARY 2016 TRAVEL EXPENSES	\$ 607.01
76	3/21/2016	Nicole Hinrichs	FEBRUARY 2016 TRAVEL EXPENSES	\$ 173.85
77	3/21/2016	Tina Hoben	FEBRUARY 2016 TRAVEL EXPENSES	\$ 4.64
78	3/21/2016	Tiffany Holt	FEBRUARY 2016 TRAVEL EXPENSES	\$ 171.10
79	3/21/2016	Connie Hopper	FEBRUARY 2016 TRAVEL EXPENSES	\$ 100.92
80	3/21/2016	Jane Jacobson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 120.64
81	3/21/2016	Diane Jackson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 99.76
82	3/21/2016	Coletta Jaeger	FEBRUARY 2016 TRAVEL EXPENSES	\$ 295.80
83	3/21/2016	Radina Jansen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 103.24
84	3/21/2016	Pamela Jobgen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 52.78
85	3/21/2016	Connie Johnson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 63.80
86	3/21/2016	Kimberly Johnson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 191.40
87	3/21/2016	Carrie Kee	FEBRUARY 2016 TRAVEL EXPENSES	\$ 59.29
88	3/21/2016	Jason Kehoe	FEBRUARY 2016 TRAVEL EXPENSES	\$ 42.92
89	3/21/2016	Catherine Kingery	FEBRUARY 2016 TRAVEL EXPENSES	\$ 446.60
90	3/21/2016	Claire King	FEBRUARY 2016 TRAVEL EXPENSES	\$ 34.51
91	3/21/2016	Peggy Koester	FEBRUARY 2016 TRAVEL EXPENSES	\$ 115.71
92	3/21/2016	Diane Krause	FEBRUARY 2016 TRAVEL EXPENSES	\$ 81.78
93	3/21/2016	Kathy Jo Kruse	FEBRUARY 2016 TRAVEL EXPENSES	\$ 297.83
94	3/21/2016	Tiffany Lammers	FEBRUARY 2016 TRAVEL EXPENSES	\$ 120.35
95	3/21/2016	Joanna Lange	FEBRUARY 2016 TRAVEL EXPENSES	\$ 219.82
96	3/21/2016	Connie Lappe	FEBRUARY 2016 TRAVEL EXPENSES	\$ 155.44
97	3/21/2016	Sally Legleiter	FEBRUARY 2016 TRAVEL EXPENSES	\$ 28.71
98	3/21/2016	Addy Leistikow	FEBRUARY 2016 TRAVEL EXPENSES	\$ 141.18
99	3/21/2016	Allyson Leners	FEBRUARY 2016 TRAVEL EXPENSES	\$ 89.03
100	3/21/2016	Marcie Lentsch	FEBRUARY 2016 TRAVEL EXPENSES	\$ 318.42

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101	3/21/2016	Linda Linn	FEBRUARY 2016 TRAVEL EXPENSES	\$ 325.49
102	3/21/2016	Annette Louk	FEBRUARY 2016 TRAVEL EXPENSES	\$ 161.38
103	3/21/2016	Laura Lucchesi	FEBRUARY 2016 TRAVEL EXPENSES	\$ 157.18
104	3/21/2016	Denise Lundell	FEBRUARY 2016 TRAVEL EXPENSES	\$ 26.97
105	3/21/2016	Cheryl Lyon	FEBRUARY 2016 TRAVEL EXPENSES	\$ 283.33
106	3/21/2016	Kris Manteufel	FEBRUARY 2016 TRAVEL EXPENSES	\$ 441.09
107	3/21/2016	Katie McClurg	FEBRUARY 2016 TRAVEL EXPENSES	\$ 47.85
108	3/21/2016	Heidi McGuire	FEBRUARY 2016 TRAVEL EXPENSES	\$ 126.73
109	3/21/2016	Tammy McKimmey	FEBRUARY 2016 TRAVEL EXPENSES	\$ 205.61
110	3/21/2016	Scott McLeod	FEBRUARY 2016 TRAVEL EXPENSES	\$ 19.72
111	3/21/2016	Sarah Meighan	FEBRUARY 2016 TRAVEL EXPENSES	\$ 122.96
112	3/21/2016	Julie Meyer	FEBRUARY 2016 TRAVEL EXPENSES	\$ 233.16
113	3/21/2016	Judy Mischke	FEBRUARY 2016 TRAVEL EXPENSES	\$ 523.30
114	3/21/2016	Kathy Molden	FEBRUARY 2016 TRAVEL EXPENSES	\$ 177.77
115	3/21/2016	Rachel Montag	FEBRUARY 2016 TRAVEL EXPENSES	\$ 279.56
116	3/21/2016	Robin Montgomery	FEBRUARY 2016 TRAVEL EXPENSES	\$ 82.94
117	3/21/2016	Rachael Mooney	FEBRUARY 2016 TRAVEL EXPENSES	\$ 279.27
118	3/21/2016	Dr. Leslie Moore	FEBRUARY 2016 TRAVEL EXPENSES	\$ 194.44
119	3/21/2016	Tehra Moore	FEBRUARY 2016 TRAVEL EXPENSES	\$ 260.71
120	3/21/2016	Jann Murphy	FEBRUARY 2016 TRAVEL EXPENSES	\$ 93.96
121	3/21/2016	Katie Nelson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 259.55
122	3/21/2016	Penny Nordstrom	FEBRUARY 2016 TRAVEL EXPENSES	\$ 47.27
123	3/21/2016	Jackie Ohl	FEBRUARY 2016 TRAVEL EXPENSES	\$ 147.61
124	3/21/2016	Kelly Olson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 3.19
125	3/21/2016	Erin Olson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 166.46
126	3/21/2016	Hope Paez	FEBRUARY 2016 TRAVEL EXPENSES	\$ 227.65
127	3/21/2016	Wendy Parker	FEBRUARY 2016 TRAVEL EXPENSES	\$ 270.76
128	3/21/2016	Aaron Patrick	FEBRUARY 2016 TRAVEL EXPENSES	\$ 84.97
129	3/21/2016	Nicole Person	FEBRUARY 2016 TRAVEL EXPENSES	\$ 624.55
130	3/21/2016	Amy Peterson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 432.48
131	3/21/2016	Magnum Peterson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 188.79
132	3/21/2016	Nicole Peter	FEBRUARY 2016 TRAVEL EXPENSES	\$ 131.95
133	3/21/2016	Martha Poland	FEBRUARY 2016 TRAVEL EXPENSES	\$ 246.50
134	3/21/2016	Jennifer Prentice	FEBRUARY 2016 TRAVEL EXPENSES	\$ 270.57
135	3/21/2016	Amy Profit	FEBRUARY 2016 TRAVEL EXPENSES	\$ 182.12
136	3/21/2016	Erin Pullen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 110.75
137	3/21/2016	Gale Randall	FEBRUARY 2016 TRAVEL EXPENSES	\$ 471.21
138	3/21/2016	Jaymie Randel	FEBRUARY 2016 TRAVEL EXPENSES	\$ 326.73
139	3/21/2016	Kristine Randell	FEBRUARY 2016 TRAVEL EXPENSES	\$ 18.56
140	3/21/2016	Susan Rasmussen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 124.12
141	3/21/2016	Sheila Remington	FEBRUARY 2016 TRAVEL EXPENSES	\$ 133.98
142	3/21/2016	Kathy L. Rhode	FEBRUARY 2016 TRAVEL EXPENSES	\$ 55.97
143	3/21/2016	Lisa Richter	FEBRUARY 2016 TRAVEL EXPENSES	\$ 135.72
144	3/21/2016	Sharon Richardson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 466.61
145	3/21/2016	Kristy Riley	FEBRUARY 2016 TRAVEL EXPENSES	\$ 243.83
146	3/21/2016	Maureen Salinas	FEBRUARY 2016 TRAVEL EXPENSES	\$ 213.73
147	3/21/2016	Jennifer Sammons	FEBRUARY 2016 TRAVEL EXPENSES	\$ 328.57
148	3/21/2016	Nicole Scharn	FEBRUARY 2016 TRAVEL EXPENSES	\$ 62.64
149	3/21/2016	Nicholas Schelle	FEBRUARY 2016 TRAVEL EXPENSES	\$ 5.80

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151	3/21/2016	Travis Schlenger	FEBRUARY 2016 TRAVEL EXPENSES	\$ 114.84
152	3/21/2016	Michael Schmidt	FEBRUARY 2016 TRAVEL EXPENSES	\$ 121.20
153	3/21/2016	Nancy L. Schofield	FEBRUARY 2016 TRAVEL EXPENSES	\$ 265.93
154	3/21/2016	Denise Schwery	FEBRUARY 2016 TRAVEL EXPENSES	\$ 91.93
155	3/21/2016	Mary Kay Sharkey	FEBRUARY 2016 TRAVEL EXPENSES	\$ 94.54
156	3/21/2016	Deb Shelton	FEBRUARY 2016 TRAVEL EXPENSES	\$ 125.71
157	3/21/2016	Jill Siefken	FEBRUARY 2016 TRAVEL EXPENSES	\$ 392.95
158	3/21/2016	Amanda Sigler	FEBRUARY 2016 TRAVEL EXPENSES	\$ 121.22
159	3/21/2016	Rebecca Singer	FEBRUARY 2016 TRAVEL EXPENSES	\$ 229.97
160	3/21/2016	LuAnn Slayton	FEBRUARY 2016 TRAVEL EXPENSES	\$ 364.82
161	3/21/2016	Melissa Smith	FEBRUARY 2016 TRAVEL EXPENSES	\$ 96.86
162	3/21/2016	Nanette Smith	FEBRUARY 2016 TRAVEL EXPENSES	\$ 855.11
163	3/21/2016	Molly Snyders	FEBRUARY 2016 TRAVEL EXPENSES	\$ 869.02
164	3/21/2016	Loreda K. Spanjers	FEBRUARY 2016 TRAVEL EXPENSES	\$ 350.61
165	3/21/2016	Patricia Stauter	FEBRUARY 2016 TRAVEL EXPENSES	\$ 129.05
166	3/21/2016	Julie Steinhoff	FEBRUARY 2016 TRAVEL EXPENSES	\$ 53.94
167	3/21/2016	Janet Stremel	FEBRUARY 2016 TRAVEL EXPENSES	\$ 271.15
168	3/21/2016	Donna Sump McClain	FEBRUARY 2016 TRAVEL EXPENSES	\$ 276.08
169	3/21/2016	Jill Sundblad	FEBRUARY 2016 TRAVEL EXPENSES	\$ 234.90
170	3/21/2016	Janelle L. Swanson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 149.64
171	3/21/2016	Teresa Teague	FEBRUARY 2016 TRAVEL EXPENSES	\$ 321.32
172	3/21/2016	Jane Thilges	FEBRUARY 2016 TRAVEL EXPENSES	\$ 218.08
173	3/21/2016	Tony Thilges	FEBRUARY 2016 TRAVEL EXPENSES	\$ 366.56
174	3/21/2016	Amy Thompson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 43.79
175	3/21/2016	Sara Toedter	FEBRUARY 2016 TRAVEL EXPENSES	\$ 408.61
176	3/21/2016	Joni Trammell	FEBRUARY 2016 TRAVEL EXPENSES	\$ 283.33
177	3/21/2016	Nancy Trampel	FEBRUARY 2016 TRAVEL EXPENSES	\$ 47.85
178	3/21/2016	Lynn Vaught	FEBRUARY 2016 TRAVEL EXPENSES	\$ 23.78
179	3/21/2016	Chrys A. Velky	FEBRUARY 2016 TRAVEL EXPENSES	\$ 24.07
180	3/21/2016	Angela Vogel	FEBRUARY 2016 TRAVEL EXPENSES	\$ 109.62
181	3/21/2016	Karen Waid	FEBRUARY 2016 TRAVEL EXPENSES	\$ 141.81
182	3/21/2016	Jodi Ward	FEBRUARY 2016 TRAVEL EXPENSES	\$ 103.24
183	3/21/2016	Carol Warmbier	FEBRUARY 2016 TRAVEL EXPENSES	\$ 52.78
184	3/21/2016	Denise Wasko	FEBRUARY 2016 TRAVEL EXPENSES	\$ 139.78
185	3/21/2016	Susan Wedel	FEBRUARY 2016 TRAVEL EXPENSES	\$ 10.73
186	3/21/2016	Deb Weir	FEBRUARY 2016 TRAVEL EXPENSES	\$ 21.75
187	3/21/2016	Christine Wells	FEBRUARY 2016 TRAVEL EXPENSES	\$ 505.22
188	3/21/2016	Lynn Weringa	FEBRUARY 2016 TRAVEL EXPENSES	\$ 197.13
189	3/21/2016	Tracy Wilkerson	FEBRUARY 2016 TRAVEL EXPENSES	\$ 31.32
190	3/21/2016	Tori Woiwood	FEBRUARY 2016 TRAVEL EXPENSES	\$ 138.62
191	3/21/2016	Jennifer Woodruff	FEBRUARY 2016 TRAVEL EXPENSES	\$ 239.54
192	3/21/2016	Melissa K. Wurth	FEBRUARY 2016 TRAVEL EXPENSES	\$ 355.83
193	3/21/2016	Timothy Youngdahl	FEBRUARY 2016 TRAVEL EXPENSES	\$ 104.11
194	3/21/2016	Tiffanie Zaugg	FEBRUARY 2016 TRAVEL EXPENSES	\$ 854.41
195	3/21/2016	Lisa Zitterich	FEBRUARY 2016 TRAVEL EXPENSES	\$ 100.50
78457	3/21/2016	Kathy Behrens	FEBRUARY 2016 TRAVEL EXPENSES	\$ 217.21
78458	3/21/2016	Debra S. Bennett	FEBRUARY 2016 TRAVEL EXPENSES	\$ 10.73
78461	3/21/2016	Regina Blomberg	FEBRUARY 2016 TRAVEL EXPENSES	\$ 257.81
78462	3/21/2016	Summer Boes	FEBRUARY 2016 TRAVEL EXPENSES	\$ 316.25

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78464	3/21/2016	Kathy Brenny	FEBRUARY 2016 TRAVEL EXPENSES	\$ 277.54
78469	3/21/2016	Diane Capesius	FEBRUARY 2016 TRAVEL EXPENSES	\$ 71.92
78471	3/21/2016	Heather Carr	FEBRUARY 2016 TRAVEL EXPENSES	\$ 28.13
78479	3/21/2016	David Cole	FEBRUARY 2016 TRAVEL EXPENSES	\$ 56.55
78496	3/21/2016	Richard D. Feilmeier	FEBRUARY 2016 TRAVEL EXPENSES	\$ 215.18
78499	3/21/2016	Ryan Flaherty	FEBRUARY 2016 TRAVEL EXPENSES	\$ 241.86
78524	3/21/2016	Sheila King	FEBRUARY 2016 TRAVEL EXPENSES	\$ 156.60
78532	3/21/2016	Jackie Loos	FEBRUARY 2016 TRAVEL EXPENSES	\$ 32.48
78535	3/21/2016	Kandace Martin	FEBRUARY 2016 TRAVEL EXPENSES	\$ 379.03
78547	3/21/2016	Jean Mohr	FEBRUARY 2016 TRAVEL EXPENSES	\$ 69.89
78550	3/21/2016	Lesa Nauss	FEBRUARY 2016 TRAVEL EXPENSES	\$ 160.96
78551	3/21/2016	Diane Twait Nelsen	FEBRUARY 2016 TRAVEL EXPENSES	\$ 302.18
78573	3/21/2016	Leslie Pralle Keehn	FEBRUARY 2016 TRAVEL EXPENSES	\$ 357.28
78579	3/21/2016	Melissa Rucker	FEBRUARY 2016 TRAVEL EXPENSES	\$ 157.76
78580	3/21/2016	Julie Saul	FEBRUARY 2016 TRAVEL EXPENSES	\$ 296.38
78595	3/21/2016	Kris Taphorn	FEBRUARY 2016 TRAVEL EXPENSES	\$ 215.27
78597	3/21/2016	Julie Tolliver	FEBRUARY 2016 TRAVEL EXPENSES	\$ 10.73
78599	3/21/2016	Jennifer L. Traub	FEBRUARY 2016 TRAVEL EXPENSES	\$ 313.20
78604	3/21/2016	Joy Weier	FEBRUARY 2016 TRAVEL EXPENSES	\$ 14.21
				<b>\$ 42,665.92</b>
59	3/21/2016	Julie Graber	Supply reimbursement/Webster	\$ 79.99
118	3/21/2016	Dr. Leslie Moore	Composition Books	\$ 78.15
150	3/21/2016	Kristine K. Schlievert	Director Mileage Reimbursen	\$ 298.74
78444	3/21/2016	4IMPRINT	State PR Supplies	\$ 805.27
78445	3/21/2016	A&M Laundry Inc	Laundry Service/Media Product	\$ 102.26
78446	3/21/2016	Northwest AEA	Registration/H.McGuire	\$ 230.00
78446	3/21/2016	Northwest AEA	Registration/J.Eischen	\$ 230.00
78446	3/21/2016	Northwest AEA	Registration/K.Galles	\$ 230.00
78446	3/21/2016	Northwest AEA	Registration/K.Molden	\$ 230.00
78446	3/21/2016	Northwest AEA	Registration/V.Baker	\$ 230.00
78447	3/21/2016	Heartland AEA 11	Registration/A.Profit	\$ 75.00
78447	3/21/2016	Heartland AEA 11	Registration/K.Behrens	\$ 75.00
78448	3/21/2016	AEA 267	Membership Fee/Lending Librar	\$ 150.00
78449	3/21/2016	Ahlers & Cooney, P.C.	Registration Fee/K.Martin	\$ 100.00
78450	3/21/2016	Algona Municipal Utilities	Utilities/Algona	\$ 305.24
78451	3/21/2016	Algona Community School	PAK February 2016	\$ 1,740.00
78452	3/21/2016	Alta CSD	Part B LEA Flow through	\$ 12,287.00
78453	3/21/2016	AmericInn Lodge & Suites	Lodging/C.Wells	\$ 61.60
78454	3/21/2016	Americinn Motel & Suites	Lodging/G.Harms	\$ 246.40
78454	3/21/2016	Americinn Motel & Suites	Lodging/J.Graber	\$ 61.60
78454	3/21/2016	Americinn Motel & Suites	Lodging/J.Randel	\$ 61.60
78454	3/21/2016	Americinn Motel & Suites	Lodging/S.Cagle	\$ 61.60
78455	3/21/2016	Kellie Anderson	Contracted Service/IPLA	\$ 615.08
78456	3/21/2016	ASCD	Institutional Membership	\$ 1,485.00
78459	3/21/2016	Best Western University Park Inn & Suites	Lodging/L.Linn	\$ 61.60
78460	3/21/2016	Black Hills Energy	Utilities/Estherville	\$ 180.97
78463	3/21/2016	Bongaars	Maintanence supplies/FD Office	\$ 60.83
78465	3/21/2016	Brown Services	Janitorial Service/Jefferson	\$ 100.00

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78466	3/21/2016	BRW	Water/FD Office	\$ 99.00
78467	3/21/2016	Buena Vista University	Facility Rental/EdCamp	\$ 605.60
78467	3/21/2016	Buena Vista University	PD registration	\$ 65.00
78468	3/21/2016	Bunjes Landscaping & Lawncare, Inc.	Snow Removal/SL Office	\$ 1,237.50
78470	3/21/2016	Capital Sanitary Supply	Maintenance Supplies/Agency Wi	\$ 8.00
78472	3/21/2016	CDW Government, Inc.	Lisences/S.Mcloud	\$ 312.00
78473	3/21/2016	CEC	Registration/2016 CEC Confere	\$ 1,695.00
78474	3/21/2016	City of Estherville	Water/Garbage/Utilities	\$ 303.90
78475	3/21/2016	City of Jefferson	Water/Utilities/Jefferson	\$ 25.86
78476	3/21/2016	City of Pocahontas	Water/Garbage/Utilities/Poky O	\$ 4,971.12
78477	3/21/2016	City of Storm Lake	Water/SL Office	\$ 211.62
78478	3/21/2016	Danielle Claussen	Teaching Strategies GOLD/IQPP	\$ 100.00
78480	3/21/2016	Consolidated Vending Services	Supplies/SL Office	\$ 63.96
78481	3/21/2016	Continental Fire Sprinkler Co	Quarterly Inspetion/SL Office	\$ 153.75
78482	3/21/2016	COUNSEL	Copier Maintenance	\$ 182.57
78482	3/21/2016	COUNSEL	Copier Maintenance Agency	\$ 6,015.28
78482	3/21/2016	COUNSEL	Office Supplies/SL Office	\$ 62.01
78483	3/21/2016	Crick Software, Inc.	Software Upgrade/T.Zaugg	\$ 600.00
78484	3/21/2016	Crisis Prevention Institute	LS Membership/A/Patrick	\$ 150.00
78485	3/21/2016	Culligan - Storm Lake	Water/SL Office	\$ 23.85
78486	3/21/2016	Culligan Water Conditioning (S)	Bottled Water/Spencer	\$ 47.60
78487	3/21/2016	Don Johnston, Inc.	Subscription/AT	\$ 99.00
78488	3/21/2016	Doors, Inc.	Door Hardware/SL Office	\$ 800.00
78489	3/21/2016	Drake University	PD Registration	\$ 140.00
78490	3/21/2016	Katie Dwyer	Teaching Strategies GOLD/ IQP	\$ 100.00
78491	3/21/2016	Eagle Grove CSD	Part B LEA Flow through	\$ 1,087.00
78492	3/21/2016	East Sac County CSD	Part B LEA Flow through	\$ 4,771.00
78493	3/21/2016	ECESSA Corp.	Technology	\$ 3,297.00
78494	3/21/2016	Emmet County Public Health	PAK January 2016	\$ 2,700.00
78495	3/21/2016	Engel Law Office	Legal fees	\$ 1,575.00
78497	3/21/2016	Fick's Ace Hardware	Office Supplies/Estherville	\$ 37.92
78498	3/21/2016	Fire Proof Plus, Inc.	Annual Inspection/SL Office	\$ 75.00
78500	3/21/2016	Forest City Christian School	PAK turition March 2016	\$ 565.00
78501	3/21/2016	Fort Dodge Water Department	Water/Sewer/FD Office	\$ 79.59
78502	3/21/2016	Linda Fortune	Teaching Strategies GOLD/IQPP	\$ 100.00
78503	3/21/2016	Tricia Gargano	Teaching Strategies GOLD/IQPP	\$ 100.00
78504	3/21/2016	Gilmore City/Bradgate CSD	Part B LEA Flow through	\$ 2,563.00
78505	3/21/2016	Graettinger - Terril CSD	PAK/Literacy Grant 2016	\$ 666.93
78505	3/21/2016	Graettinger - Terril CSD	Part B LEA Flow through	\$ 142.00
78506	3/21/2016	Greene County CSD	Part B LEA Flow through	\$ 30,235.00
78507	3/21/2016	Griffin Landscapes, Inc.	Snow Removal/FD Office	\$ 350.00
78508	3/21/2016	Hanson Family Life Center	PAK March 2016	\$ 420.00
78509	3/21/2016	Harris School Solutions	Annual Maintenance/Ereq System	\$ 4,671.91
78510	3/21/2016	Heinemann Workshops	Registration/J.Sundblad	\$ 239.00
78510	3/21/2016	Heinemann Workshops	Registration/K.Galles	\$ 239.00
78511	3/21/2016	Megan Hertz	Teaching Strategies GOLD/IQPP	\$ 100.00
78512	3/21/2016	Hope Haven, Inc.	Janitorial Service/Estherville	\$ 513.99
78513	3/21/2016	Iowa Central Community College	Room Rental	\$ 125.00
78514	3/21/2016	Iowa Communications Network	Bandwidth/Agency AEA028	\$ 30,527.00

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78514	3/21/2016	Iowa Communications Network	Telephone/Agency/AEA008	\$ 6,515.11
78514	3/21/2016	Iowa Communications Network	Telephone/FD/Youth Shelter/FR	\$ 246.81
78515	3/21/2016	Iowa ASCD	Membership Fee/L.Moore	\$ 45.00
78516	3/21/2016	Ia Braille & Sight Saving Sch	Contracted Service	\$ 20,690.67
78517	3/21/2016	Iowa Department of Human Services	Part B Non-Federal Share	\$ 366.60
78518	3/21/2016	Iowa Specialty Clinics - Clarion	Contracted Services/SLP	\$ 4,354.24
78519	3/21/2016	Iowa Technology & Education Connection	ITEC Reg/S.Fosseen/J.Kehoe	\$ 250.00
78519	3/21/2016	Iowa Technology & Education Connection	ITEC Reg/Schmidt/Schelle/Gerzema	\$ 375.00
78520	3/21/2016	Ipswitch Inc.	Network monitoring renewal	\$ 879.00
78521	3/21/2016	ISFIS, Inc.	Budget Workshop Spencer	\$ 200.00
78521	3/21/2016	ISFIS, Inc.	Budget Workshop FD	\$ 200.00
78522	3/21/2016	Jerry's Pest Control	Pest Control/FD	\$ 40.00
78523	3/21/2016	Kidstop Childcare	PAK February 2016 Tuition	\$ 250.00
78523	3/21/2016	Kidstop Childcare	PAK March 2016	\$ 250.00
78525	3/21/2016	Kossuth Regional Health Ctr	PAK February Services	\$ 2,550.00
78525	3/21/2016	Kossuth Regional Health Ctr	PAK January 2016	\$ 2,400.00
78526	3/21/2016	Lake Mills Community Preschool	PAK February 2016	\$ 625.00
78527	3/21/2016	Laminator Warehouse	Supplies/Estherville Office	\$ 110.45
78528	3/21/2016	Laurens-Marathon CSD	Part B LEA Flow through	\$ 7,695.00
78529	3/21/2016	The Laurens House of Print	Media Production Supplies	\$ 30.00
78530	3/21/2016	Jaryd Lawrence	Our Kids Coordinator/2016 Sti	\$ 1,000.00
78531	3/21/2016	Little Mustangs	PAK March Tuition 2016	\$ 250.00
78533	3/21/2016	Luverne Comm School District	Part B LEA Flow through	\$ 4,669.00
78534	3/21/2016	Martin Brothers Distributing Co.	Custodial Supplies	\$ 1,490.39
78536	3/21/2016	Maynard Kuhnes Cleaning Servicers LLC	Janitorial Service/SL office	\$ 1,517.36
78537	3/21/2016	McConnell's Custom Construction	Snow Removal/Jefferson	\$ 150.00
78538	3/21/2016	Menards	Maintenance Supplies	\$ 6.87
78539	3/21/2016	The Messenger Newspaper	Budget Hearing notice	\$ 112.79
78540	3/21/2016	Midamerican Energy Company	Utilities/FD Office	\$ 1,151.41
78540	3/21/2016	Midamerican Energy Company	Utilities/SL Office	\$ 1,234.25
78541	3/21/2016	Mid America Transport	Rent Estherville Office March	\$ 2,350.00
78542	3/21/2016	Mid-Sioux Opportunity	PAK Consultant/Incentives	\$ 7,636.75
78543	3/21/2016	Midstate Plumbing	Filters	\$ 76.92
78544	3/21/2016	Mike's Lawn Service, Inc.	Snow Removal/SL Office	\$ 320.00
78545	3/21/2016	Minnesota Center for Reading Research	Supplies/K.Ahrens	\$ 205.00
78546	3/21/2016	Modern Sound Engineering, Inc.	Service call Fire Alarm/Poky	\$ 78.00
78548	3/21/2016	Rick Morain	Mileage	\$ 39.06
78549	3/21/2016	Morningside College	IPLA Registration	\$ 1,760.00
78552	3/21/2016	Lauri Niehaus	Teaching Strategies GOLD/IQPP	\$ 100.00
78553	3/21/2016	Odebolt-Arthur CSD	Part B LEA Flow through	\$ 8,133.00
78554	3/21/2016	Office Elements	Office Supplies	\$ 62.01
78555	3/21/2016	Otis Elevator Company	Elevator Maintenance March-May	\$ 1,050.00
78556	3/21/2016	Palo Alto Community Health	PAK January 2016	\$ 2,153.45
78557	3/21/2016	Paper Corporation	Paper/Media Production	\$ 4,521.00
78558	3/21/2016	Paton-Churdan CSD	Part B LEA Flow through	\$ 4,832.00
78559	3/21/2016	Patten Enterprises LLC	Snow Removal Jan. 2016	\$ 195.00
78559	3/21/2016	Patten Enterprises LLC	Snow Removal/Algona	\$ 195.00
78560	3/21/2016	Merle Pattison	Snow Removal/Estherville	\$ 945.00
78561	3/21/2016	Pearson's Clinical Assessment	SLP /Assessments	\$ 176.00



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78562	3/21/2016	Petty Cash	Petty Cash reimbursement	\$ 150.86
78563	3/21/2016	Pilot Tribune	Proposed Budget	\$ 245.70
78564	3/21/2016	Pitney Bowes Purchase Power	Postage/FD Office	\$ 1,510.00
78565	3/21/2016	Pizza Ranch	Workshop Meals/Spencer	\$ 61.50
78566	3/21/2016	Plains Mechanical Services, Inc.	Repairs/SL Office	\$ 204.89
78567	3/21/2016	Plunkett's Pest Control	Pest Control/Estherville Office	\$ 29.64
78567	3/21/2016	Plunkett's Pest Control	Pest Control/Poky	\$ 95.38
78568	3/21/2016	Pocahontas Area CSD	Part B LEA Flow through	\$ 497.00
78569	3/21/2016	Pocahontas Ford Lincoln Mercury	Media Van Repairs	\$ 288.53
78570	3/21/2016	Pocahontas Inn & Suites	Lodging/J.Randel	\$ 246.40
78571	3/21/2016	Lori Porsch	Contracted Service/IPLA	\$ 717.87
78571	3/21/2016	Lori Porsch	ELL Coordinator	\$ 3,000.00
78572	3/21/2016	Powhatan Travel Service	TQPD/Airfare/E.Olson/L.Pralle	\$ 824.70
78574	3/21/2016	Quality Inn and Suites	Lodging/C.Calhoon	\$ 61.60
78574	3/21/2016	Quality Inn and Suites	Lodging/C.Wells	\$ 61.60
78574	3/21/2016	Quality Inn and Suites	Lodging/L.Linn	\$ 61.60
78575	3/21/2016	Quality Inn	Lodging/L.Linn	\$ 61.60
78575	3/21/2016	Quality Inn	Lodging/T.Zaugg	\$ 61.60
78576	3/21/2016	Ramada Northwest Inn & Suites	Lodging/T.Zaugg	\$ 61.60
78576	3/21/2016	Ramada Northwest Inn & Suites	Lodging/W.Parker	\$ 123.20
78576	3/21/2016	Ramada Northwest Inn & Suites	Lodging/Kris Taphorn	\$ 61.60
78577	3/21/2016	Jodi Ramsey, ORT/L	Contracted OT Services/Feb. 2	\$ 4,990.60
78578	3/21/2016	Ries's Water Service	Water/Poky	\$ 192.00
78581	3/21/2016	Scholastic, Inc.	Supplies/Youth Shelter	\$ 22.73
78581	3/21/2016	Scholastic, Inc.	TQICC/Literacy Team Supplies	\$ 972.82
78582	3/21/2016	Scholastic	Supplies/ IQPPS Dept of Ed Gr	\$ 429.50
78583	3/21/2016	Scholastic Magazine	Youth Shelter Subscription Re	\$ 99.90
78584	3/21/2016	Barb Schroeder	Teaching Strategies GOLD/IQPP	\$ 100.00
78585	3/21/2016	Secure Shred Solutions	Document Shredding/Estherville	\$ 212.00
78586	3/21/2016	Seton Grade School	PAK March Tuition 2016	\$ 266.68
78587	3/21/2016	Sioux Central CSD	Part B LEA Flow through	\$ 10,886.00
78588	3/21/2016	South Central Calhoun CSD	Part B LEA Flow through	\$ 820.00
78589	3/21/2016	Spirit Lake CSD	Part B LEA Flow through	\$ 25,723.00
78590	3/21/2016	Springhill Suites-Marriott	Lodging/C.Calhoon/A.Leistikow	\$ 369.60
78590	3/21/2016	Springhill Suites-Marriott	Lodging/DMM Workshop	\$ 739.20
78590	3/21/2016	Springhill Suites-Marriott	Lodging/L.Weringa	\$ 123.20
78591	3/21/2016	Staples Advantage	Media Production Supplies	\$ 341.34
78591	3/21/2016	Staples Advantage	Supplies/FD Office	\$ 158.06
78591	3/21/2016	Staples Advantage	Supplies/Poky	\$ 90.24
78592	3/21/2016	Stenhouse Publishers	TQICC/A.Louk	\$ 150.00
78593	3/21/2016	Storm Lake CSD	Title III Claim	\$ 46,071.04
78594	3/21/2016	Stratford CSD	Part B LEA Flow through	\$ 4,070.00
78596	3/21/2016	Tech Leaders LLC	Registration Fee/M.Allen	\$ 50.00
78598	3/21/2016	Diana Towers	Teaching Strategies GOLD/IQPP	\$ 100.00
78600	3/21/2016	United Parcel Service	Postage/Audiology	\$ 29.62
78600	3/21/2016	United Parcel Service	Postage/Media Production	\$ 84.96
78601	3/21/2016	Veritiv	Media Production Supplies	\$ 5,036.94
78602	3/21/2016	The Water Connection	Water/Algona	\$ 26.00
78603	3/21/2016	Webster County Health Department	PAK January 2016	\$ 1,510.49

Prairie Lakes AEA 8  
Board Bills  
March 21, 2016

Check	Check Date	Payable To	Description	Amount
78605	3/21/2016	Wells Fargo	Lodging/Software Renewal/Supp	\$ 443.11
78606	3/21/2016	Wells Fargo	Lodging/Meals/Supplies	\$ 278.70
78607	3/21/2016	Wells Fargo	Poky Supplies	\$ 59.00
78608	3/21/2016	Wells Fargo	SLP Conf. Registration Fee	\$ 200.00
78609	3/21/2016	West Bend Public Library	PAK/Literacy Grant	\$ 266.87
78610	3/21/2016	Westone Laboratories, Inc.	Earmolds/Audiology	\$ 223.75
78611	3/21/2016	Wex Bank	Fuel/Media/Maintenance	\$ 819.89
78612	3/21/2016	Wild Rose Resort	Lodging/W.Parker	\$ 49.00
78613	3/21/2016	Wildwood Lodge Greater Des Moines	Lodging/M.Miller	\$ 88.48
78614	3/21/2016	Melanie Williams	Teaching Strategies GOLD/IQPPS	\$ 100.00
78615	3/21/2016	WINDSTREAM	Telephone/Agency	\$ 635.44
78615	3/21/2016	WINDSTREAM	Telephone/FD Office	\$ 2,017.95
78616	3/21/2016	Winnebago County Public Health	PAK January 2016	\$ 6,788.77
78617	3/21/2016	Wood's Super Market	Lending Library Supplies	\$ 38.56
78618	3/21/2016	Woolstock Mutual Telephone Assn.	Telephone/Webster City	\$ 125.00
78619	3/21/2016	Xerox	Maintenance Agreement/Media P	\$ 3,909.41
78619	3/21/2016	Xerox	Meter Reading/Media Productio	\$ 414.00
78619	3/21/2016	Xerox	Meter Usage/Media Production	\$ 2,184.65
				<u>\$ 348,714.40</u>
Total March Board Bills				<u><u>\$ 393,602.52</u></u>

**REVENUE SUMMARY**

	Budget	February	YTD	Balance
Special Education Support	20,531,121.00	1,025,458.10	11,445,422.30	9,085,698.70
Media Services	2,515,448.00	223,920.48	1,347,126.19	1,168,321.81
Educational Services	2,878,673.00	240,318.76	1,749,097.93	1,129,575.07
Special Education Instruction	354,000.00	28,500.00	200,174.94	153,825.06
Other Income	-	21,984.90	73,089.72	
Self Partial Fund Health Ins.	-	22,394.07	181,029.77	
<b>Totals</b>	<b>26,279,242.00</b>	<b>1,562,576.31</b>	<b>14,995,940.85</b>	<b>11,464,330.92</b>

**EXPENDITURE SUMMARY**

	Budget	Admin.	February	YTD	Balance
Administration		1,569,828.40	80,560.53	785,316.28	784,512.12
Sp Educ Support	20,531,121.00	(1,240,164.44)	1,474,794.91	10,180,562.11	9,110,394.45
Media Services	2,515,448.00	(156,982.84)	162,476.89	1,403,810.65	954,654.51
Educational Services	2,878,673.00	(156,982.84)	241,272.68	1,832,764.85	888,925.31
Sp Educ Instruction	354,000.00	(15,698.28)	42,464.23	193,483.57	144,818.15
Self Partial Fund Health Ins.	-	-	1,275.25	95,564.38	
<b>Totals</b>	<b>26,279,242.00</b>	<b>(0.00)</b>	<b>2,002,844.49</b>	<b>14,491,501.84</b>	<b>11,883,304.54</b>

Net income (loss) (440,268.18) 504,439.01

Percentage of budget spent 55%  
 Percentage of budget unspent 45%

Prairie Lakes AEA 8  
 March 17, 2015  
 Budget Summary for  
 February 28, 2015

**REVENUE SUMMARY**

	Budget	February	YTD	Balance
Special Education Support	20,699,960.53	1,103,034.56	11,925,785.33	8,774,175.20
Media Services	2,533,609.98	196,857.80	1,354,349.90	1,179,260.08
Educational Services	2,841,362.83	201,235.73	1,481,863.46	1,359,499.37
Special Education Instruction	344,345.64	52,918.50	189,574.96	154,770.68
Other Income	-	19,868.65	82,021.95	
Self Partial Fund Health Ins.	-	35,685.12	279,761.59	
<b>Totals</b>	<b>26,419,278.98</b>	<b>1,609,600.36</b>	<b>15,313,357.19</b>	<b>11,385,683.38</b>

**EXPENDITURE SUMMARY**

	Budget	Admin.	February	YTD	Balance
Administration		1,569,828.40	109,157.24	1,067,904.59	501,923.81
Sp Educ Support	20,699,960.53	(1,240,164.44)	1,494,835.02	10,384,119.11	9,075,676.98
Media Services	2,533,609.98	(156,982.84)	181,559.73	1,464,171.70	912,455.44
Educational Services	2,841,362.83	(156,982.84)	239,575.11	1,588,855.60	1,095,524.39
Sp Educ Instruction	344,345.64	(15,698.28)	28,869.86	190,401.06	138,246.30
Self Partial Fund Health Ins.	-	-	14,353.16	171,777.67	
<b>Totals</b>	<b>26,419,278.98</b>	<b>(0.00)</b>	<b>2,068,350.12</b>	<b>14,867,229.73</b>	<b>11,723,826.92</b>

Net income (loss) (458,749.76) 446,127.46

Percentage of budget spent 56%  
 Percentage of budget unspent 44%

<b>CASH SUMMARY</b>		<b>2016</b>	<b>2015</b>
Checking Account Balance-Book balance at	02/28/16	\$ 2,259,109.99	\$ 2,749,477.68
Checking Account Balance-Bank Statement balance at	02/28/16	<b>\$ 2,756,187.77</b>	<b>\$ 3,282,766.84</b>
Less: Outstanding Checks		<u>\$ (497,077.78)</u>	<u>\$ (533,289.16)</u>
Bank statement reconciled to book balance:	02/28/16	<u>\$ 2,259,109.99</u>	<u>\$ 2,749,477.68</u>
Less: Monthly Board bills	03/18/16	\$ (393,602.52)	\$ (289,203.45)
Less: Monthly Payroll	03/21/16	<u>\$ (1,732,506.65)</u>	<u>\$ (1,774,025.02)</u>
Adjusted Checking Account Balance		<u>\$ 133,000.82</u>	<u>\$ 686,249.21</u>
Add: Deposits	03/01/16 to 03/18/16	\$ 191,838.63	\$ 356,145.30
Pending - State Aide/TSS/TQ/Juv Home	03/17/16	<u>\$ 1,368,727.00</u>	<u>\$ 1,343,625.00</u>
Cash balance		<u><u>\$ 1,693,566.45</u></u>	<u><u>\$ 2,386,019.51</u></u>
		Bank Balance <u>2/28/2016</u>	Bank Balance <u>2/28/2015</u>
<u>Wells Fargo Bank, N.A.:</u>			
Cash in Commercial Checking account		\$ 2,735,824.21	\$ 2,964,721.22
Merchant account		\$ 20,363.56	\$ 24,351.37
Cash in Savings account		\$ -	\$ 293,694.25
		<u><b>\$ 2,756,187.77</b></u>	<u><b>\$ 3,282,766.84</b></u>

# Prairie Lakes Area Education Agency Staff Calendar 2016-2017

**Legend:** H = Holidays  
C = Office closed days

**Summer Hours:** June 13, 2016 - August 12, 2016  
 June 12, 2017 - August 11, 2017

Jul-16				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

21 days

Aug-16				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

23 days

Sep-16				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

22 days

Oct-16				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

21 days

Nov-16				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

22 days

Dec-16				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

18 days

Jan-17				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

21 days

Feb-17				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

20 days

Mar-17				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

23 days

Apr-17				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

20 days

May-17				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

23 days

Jun-17				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

22 days

# Executive Director Report - February 2016

As to be expected with the Legislature in full swing, February was a busy month. Not much was moving in Des Moines, but nonetheless, the AEA system was ever present at the Capitol to make sure no surprises popped up. We did make a presentation before the Senate Education Committee concerning AEA PD Online, but other than that, it was more about being present, available and in continued contact with legislators that took up much time for myself and the lobbying team. Beyond that, normal duties were present throughout the month. Some of the highlights.....

As you know, every month, each AEA holds a superintendent's meeting for their area superintendent's. In February, we take advantage of the legislative session and hold many of those meetings in Des Moines so that superintendents can lobby directly at the Capitol. This year was no exception. During the first week of February, seven of the nine AEAs held those meetings in Des Moines. Generally speaking, those meetings consist of the regular business meeting; a session with lobbyists for the AEAs as well as the other education groups for a legislative update; some type of event for the area legislators and then a visit to the Capitol. The AEA lobbying team assists in getting room reservations at the Capitol arranged as well as participating in the legislative update. They are also present at the Capitol to assist in any way that they can.

I appeared at 5 of the 7 meetings to give a legislative update as well as to give my Legislative 101/Advocacy presentation to three of the AEA superintendent groups. It is enjoyable to have the conversation with the superintendents about current issues as well as to answer questions. It is also very important to have these folks at the capitol to do some face to face advocacy.

In the same vein, I attended the Iowa Association of Community College Trustees annual legislative conference in Des Moines (I am on the Board of Trustees for Iowa Western CC in Council Bluffs). This 2 ½ day event is good because we have various opportunities to visit with legislators and I took advantage of that visiting with over 25 legislators including most of the leaders. Time well spent.

I was invited to serve on the University of Iowa College of Education Advisory Committee (along with Paula Vincent and Joe Crozier) which had it's first meeting in February. We were in Iowa City for parts of two days to talk about educational matters relating to the College of Education. It is a committee of some 20 pretty high powered people (which calls into question my presence), but it was very informative and I look forward to future meetings.

I also attended the Iowa Public TV Board of Directors meeting in my role as Vice-President of the Board. IPTV continues to be a very important source of educational materials for young children in Iowa.

I attended two local legislative breakfast meetings in my area. These meetings always allow me to chat with my local legislators one on one and always include Senator Gronstal.

I was invited to give a legislative update and advocacy talk for a regional meeting that was held by the Iowa School Board Association. It was well attended by administrators, board members and parents and my hour long presentation and question and answer session was well received.

With Chiefs Sheldahl and Crozier, I participated in a conference call with Susan Liddeck to plan our future work with this nationally recognized consultant. Susan has been helpful working with the Chiefs on some strategic future planning and we now have a timetable with deliverables for the remainder of the year.

I spent a good deal of time working on the upcoming Consolidated Budget that will be proposed and approved at the Governing Boards meeting in April. I am working hard on this process so that people will be able to have plenty of time to look at the proposed budget before it needs to be approved. The same is true with the proposed Policy Manual (with huge thanks to Paula Vincent and Jon Sheldahl for their work on this manual). The plan is that we will also approve the final version of the Policy Manual in April.

We also held our quarterly Board of Directors meeting via Zoom in February. The budget and policy manual were the big issues discussed during that meeting.

I participated in the normal, but time consuming, meetings throughout the month. Those typical meetings included....

My monthly meeting with DE Director Ryan Wise. This meeting is to prepare Ryan for his monthly visit to the Chiefs/Joint Director meeting as well as to visit about various other issues.

The normal monthly agenda planning call was held to help ensure that we make good use of our time together in Des Moines. After the agenda is set, then time is spent making sure things and people are ready for the two day meeting held each month.

I participated in the monthly meetings of the AEA PD Online Governance Council meeting and also the AEA Purchasing Operations Committee meeting. Additionally, we also have a monthly meeting of the PR Committee group that I attend.

During the legislative session, we have a weekly Legislative Update call every Friday morning so people are caught up on the latest legislative happenings.

And of course, I prepare for and participate in the monthly Chief Administrator meetings that are so very important to our working together as a system



Starting with this month's report, I will also be attaching a monthly Consolidated Budget report that will show the budget figures year to date. This report is prepared by our Fiscal Agent at Grant Wood AEA. If you desire something more or different in this report, please let me know.