



**Prairie Lakes Area Education Agency
Monday, March 18, 2019 – 4:00 P.M.**

Prairie Lakes AEA - Pocahontas Office – Dean Saunders Board Room
500 NE 6th Street
Pocahontas, IA

**Regular Monthly Board Meeting
AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of February 18, 2019 Regular Board Meeting
5. Staff Presentation
6. Approve Monthly Bills and Review Cash Flow Report
7. Personnel Matters
 - A. Retirements/Resignations
 - B. New Hires
 - C. Other
8. Financial Incentives for Hard to Fill Positions
9. Approve 2019-2020 PLAEA Staff Calendar
10. Approve 2019-2020 Mentoring and Induction Consortium Agreements
11. Chief Administrator's Report
12. Upcoming Dates
13. Set Date, Time for Next Regular Board Meeting
14. Other
15. Adjournment
16. Negotiation Strategy Session – IA Code 20.17(3)
17. Approve 2019-2020 Non Bargaining Contracts
18. Adjournment



BOARD PREVIEW

for the Board Meeting – March 18, 2019

MISSION OF PRAIRIE LAKES AEA

The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this *BOARD PREVIEW* with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see – live – what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

Regular Board Meeting • 4:00 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda – Action Item**
4. **Approve Minutes of February 18, 2019 Regular Board Meeting**
5. **Staff Presentation** – Molly Elston, Regional Administrator, from the Pocahontas office, will be presenting information about herself, updating the Board on what is happening in her office, the departments and the districts she supports.
6. **Approve Monthly Bills – Action Item**
 - A. **Review Monthly Cash Flow Report – Information Item**
7. **Personnel Matters**
 - A. **Retirements/Resignations – None at this time**
 - B. **New Hires**
 1. **Non Bargaining Group – Informational Item**
 - a. McKaylee Heuton, Family and Education Partner, Jefferson office, \$14,507.50, 70 days, (based on a \$40,000, 193 day contract). Start date March 25, 2019
 - C. **Other – None at this time**
8. **Financial Incentives for Hard to Fill Positions – Informational Item**

After some further conversations with staff, I am taking this proposal off the table.

9. Approve 2019-2020 PLAEA Staff Calendar – Action Item

The 2019-2020 Staff calendar is included in the Board's packet. The calendar reflects the upcoming contract year based on a 256 day contract with designed paid holidays and unpaid 'office closed' days.

Administrator's Recommendation – It is recommended that the 2019-2020 PLAEA Staff Calendar be approved as presented.

10. Approve 2019-2020 Mentoring and Induction Consortium Agreements – Action Item

Prairie Lakes AEA is entering into a Mentoring and Induction Consortium agreement with the following districts: Albert City-Truesdale CSD, East Sac County CSD, Gilmore City-Bradgate CSD, and South Central Calhoun CSD. The purpose of the agreement is to implement a comprehensive Mentoring and Induction Consortium Model utilizing full-release instructional mentors and support efforts to improve student learning through the development and retention of highly effective 1st and 2nd year teachers. The terms of the agreement are July 1, 2019 to June 30, 2020.

Administrator's Recommendation – It is recommended that the 2019-2020 Mentoring and Induction Consortium agreements be approved as presented.

11. Chief Administrator's Report – Information Item

1. Recognition of Excellence:

- Tiffanie Zaugg is recognized by our Agency for her support in the area of Assistive Technology when presenting at the Assistive Technology Industry Association Conference (ATIA) in Orlando, Florida. She was accepted as a National Presenter in the area of Augmentative Reality regarding the work she has done in Prairie Lakes AEA and across the state of Iowa. She proudly represented Prairie Lakes AEA.

2. Board Member Development:

- Interesting article about high schools: [The Absurd Structure of High Schools](#)
- Interesting blog about mental health in schools: [Why I Needed My High School to Prioritise Mental Health](#)
- Is there anything that you would like to know more about?

3. Advocacy:

- Adverse Childhood Experiences (ACEs) Coalition [Legislative Priorities](#)
 - i. [Progress](#) on these priorities from the first legislative funnel
- Are there any bills you are specifically interested in at this time?
- Has anyone attended an Eggs & Issues event or connected with a legislator that would like to share the conversation or exchange of ideas?

12. Upcoming Dates – Informational Item

- AEA Governing Boards Conference, March 28 and 29
 - Who will be attending?
 - What do you think about making this an every other year event?
- NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake
 - Who will be attending?

13. Set Date and time for Next Board Meeting – Information Item

The April board meeting is scheduled for **Monday, April 15, 2019 – 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.**

14. Other

15. Adjournment

16. Negotiation Strategy Session – IA Code 20.17(3) - Non-Bargaining Group

17. Approve 2019-2020 Non Bargaining Contracts – Action Item

The Board will offer a X.XX%, (\$XX,XXX), total package increase for the Non Bargaining group's 2019-2020 contract year.

Administrator's Recommendation – It is recommended that the 2019-2020 Non Bargaining contracts be approved as presented.

18. Adjournment

**Prairie Lakes Area Education Agency
Regular Board Meeting
Monday, February 18, 2019 – 4:00 p.m.
Pocahontas, Iowa**

President Astor called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:05 p.m. The following board members were present: Christina Allen, Pat Brown, Sue Brown, Dawn Crane, Janice Harbaugh, and Todd Lundgren.

On a motion by Pat Brown, seconded by Sue Brown, board approval was given to the agenda, including an amendment, as presented by Chief Administrator Jeff Herzberg.

At 4:10 p.m. the board conducted a public hearing on the 2019-20 proposed budget, as mandated by law and as previously announced. No comments were received from the public. On a motion by Janice Harbaugh, seconded by Dawn Crane, the board approved the proposed budget of \$27,072,170 for the fiscal year ending June 30, 2020. Motion carried unanimously.

President Astor asked if there were any corrections to the minutes of the January 21, 2019 Regular Board Meeting and the minutes of the February 1, 2019 Special Board Meeting. Hearing none, the minutes stood approved.

Staff presentation: Andrea Stewart (MBAEA), Director of The Center, shared [the work](#) that the AEA system is supporting in the area of Personalized Learning. This work started as the state's support of the Competency Based Collaborative went away and because of the fact that there is still a strong need for guidance in this important work across the state.

On a motion by Todd Lundgren, seconded by Pat Brown, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Dowd.

On a motion by Sue Brown, seconded by Dawn Crane, board approval was given to the following retirements: Susan Burnside, Physical Therapist, Storm Lake office, effective May 31, 2019; Kris Taphorn, Special Education Consultant, Storm Lake office, effective May 31, 2019. Motion carried unanimously.

The Board was informed of the following resignations: Rachael Votrobeck, Educational Paraprofessional, Lakes Partnership School, effective February 14, 2019; Brent Gerzema, Computer & Network Technician, Fort Dodge Office, effective April 30, 2019.

The Board was informed of the following new hire: Matthew Foley, School Technology Technician, Storm Lake office, \$14,257.81, 100 days, (based on a 256 day contract). Start date February 11, 2019.

On a motion by Todd Lundgren, seconded by Pat Brown, the board approved the Support Employee Sharing Agreement with Fort Dodge Community School District. Terms of the agreement: commencing January 29, 2019 to June 30, 2020, FDCSD will employ up to two EL/Bilingual Tutors and coordinate and supervise their work. The Tutors shall be employees of FDCSD. Prairie Lakes AEA shall reimburse FDCSD actual costs in employing the Tutors through PLAEA's Title III ELL funds. Motion carried unanimously.

On a motion by Janice Harbaugh, seconded by Sue Brown, the board approved the Prairie Lakes Educational Services Association's 2019-2020 contract settlement of 2.92%, \$51,365. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Janice Harbaugh, the board approved the Prairie Lakes Employees Association's 2019-2020 contract settlement of 2.43%, \$321,521. Motion carried unanimously.

Chief Administrator Herzberg shared information with the Board regarding the possibility of offering financial incentives for hard to fill positions within the Agency. The Board asked Herzberg to bring back additional information pertaining to what private companies, and the other AEA's, are doing to attract employees. The Board will continue this discussion next month.

On a motion by Todd Lundgren, seconded by Christina Allen, the board approved the purchase of a 2019 Ford Transit Commercial Cargo Van from Fort Dodge Ford. Cost, including the trade in, \$28,671. Roll call vote was taken: Astor – Yes, Allen – Yes, P. Brown – Yes, S. Brown – No, Crane – Yes, Harbaugh – Yes, Lundgren – No. Motion carried 5 to 2.

Chief Administrator's Report: Recognition of Excellence: Valerie Harmon's recognized our Agency, and Sharon Richardson, for their support; and Carrie Weishaar was recognized for going above and beyond to help out the hearing staff with an appointment. Board Member Development: Chief Herzberg shared information on two upcoming Superintendent meetings: March 5th, Jimmy Casas, talking about Culture and Leadership and April 2nd, Scott McLeod talking about Personalized Learning and Tech. Advocacy: Chief Herzberg shared out on the AEA system's legislative event held on February 4th and 5th and shared the key talking points from the Superintendent's survey. Herzberg will bring back the Governor's bill to support Childrens' Mental Health and advocacy tips for making this a reality.

Upcoming dates: AEA Governing Boards Conference - March 28-29 in Des Moines. NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake. November 8-9, Trauma Conference 2.0 at BVU.

The March board meeting is scheduled for Monday, March 18, 2019 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.

On a motion by Pat Brown, seconded by Janice Harbaugh, the Board moved to go into closed session for a negotiation strategy session according to IA Code 20.17(3). By unanimous vote the board entered into closed session at 5:30 p.m.

At the end of the closed session, it was moved by Sue Brown, and seconded by Pat Brown, to return to open session. Motion carried unanimously. No action was taken during closed session.

The board entered into regular open session, all members present as previously noted, and there being no further business, the board adjourned at 5:50 p.m.

Board President

Board Secretary

Prairie Lakes AEA
Board Bills
March 18, 2019

Check	Check Date	Payable To	Description	Amount
86095	2/20/2019	Algona Municipal Utilities	Internet/Algona	\$ 250.00
86096	2/20/2019	Camp Algona POW Project, Inc.	MARCH 2019 RENT	\$ 600.00
86097	2/20/2019	CenterPoint Energy Services Retail, Inc.	Utilities/SL Office	\$ 522.33
86098	2/20/2019	CenturyLink	Telephone/YSC-Gruver	\$ 97.14
86099	2/20/2019	COUNSEL	Copier Maintenance - Usage	\$ 2,035.96
86100	2/20/2019	Estherville Industrial Development Corporatio	MARCH 2019 RENT	\$ 735.00
86101	2/20/2019	Hy-Vee Food Stores	Food - Budget Workshop	\$ 51.89
86102	2/20/2019	Iowa Schools Employee	Health Insurance March 2019	\$208,535.49
86103	2/20/2019	King's Pointe	Lodging/J.Prentice	\$ 144.48
86103	2/20/2019	King's Pointe	Lodging/J.Mohr	\$ 144.48
86103	2/20/2019	King's Pointe	Registration - Trauma Conference	\$ 833.28
86103	2/20/2019	King's Pointe	Lodging/T.Alesch	\$ 144.48
86104	2/20/2019	Pitney Bowes Global Financial Services, Inc.	Postage Lease	\$ 1,267.83
				<u>\$215,362.36</u>
86105	2/20/2019	Benefits, Inc.	Claims paid 2/18 to 2/22	\$ 9,460.52
86106	3/4/2019	Alliant Energy	Utilities/Jefferson	\$ 684.01
86106	3/4/2019	Alliant Energy	Utilities/Jefferson Apart.	\$ 30.16
86107	3/4/2019	Benefits, Inc.	PSF Admin Fees - March 2019	\$ 1,680.00
86107	3/4/2019	Benefits, Inc.	Claims paid 2/25 to 3/1	\$ 3,145.62
86108	3/4/2019	City of Jefferson	Garbage	\$ 27.49
86109	3/4/2019	City of Pocahontas	Utilities/Water/Sewer	\$ 5,366.96
86110	3/4/2019	Culligan Water Conditioning	Water/FD Office	\$ 54.87
86111	3/4/2019	Frontier Communications Of Ia	Telephone/FD	\$ 315.97
86112	3/4/2019	Jefferson Telecom	Telephone/Jefferson	\$ 539.10
86112	3/4/2019	Jefferson Telecom	Telephone/Jefferson Apt.	\$ 88.48
86113	3/4/2019	Midamerican Energy Company	Utilities/Algona Office	\$ 170.74
86114	3/4/2019	Verizon Wireless	Mobile Hot Spots	\$ 490.83
86115	3/4/2019	Woolstock Mutual Telephone Assn.	Internet/Webster City	\$ 125.00
				<u>\$ 12,719.23</u>
86116	3/7/2019	Algona Municipal Utilities	Utilities/Water/Sewer	\$ 343.56
86117	3/7/2019	Amazon.com	Book/T.Zaugg/Early Mathmatics	\$ 224.17
86117	3/7/2019	Amazon.com	Instructional Supplies/LPS	\$ 606.10
86117	3/7/2019	Amazon.com	Instructional Supplies	\$ 28.12
86117	3/7/2019	Amazon.com	Lending Library Supplies	\$ 69.21
86117	3/7/2019	Amazon.com	Office Supplies/Poky Office	\$ 195.61
86117	3/7/2019	Amazon.com	OT/PT Consumables 2.1.19	\$ 55.96
86117	3/7/2019	Amazon.com	Supplies - OT Department	\$ 36.33
86117	3/7/2019	Amazon.com	Supplies/Books	\$ 15.05
86117	3/7/2019	Amazon.com	Supplies/Books/LPS	\$ 531.33
86117	3/7/2019	Amazon.com	Supplies/L.Porsch/IPLA	\$ 272.48

Prairie Lakes AEA
Board Bills
March 18, 2019

Check	Check Date	Payable To	Description	Amount
86117	3/7/2019	Amazon.com	Supplies/MAS-Behavior Depart	\$ 632.00
86117	3/7/2019	Amazon.com	Supplies/OT/PT/Book	\$ 79.95
86117	3/7/2019	Amazon.com	Supplies/Standup Sign Holder	\$ 46.98
86117	3/7/2019	Amazon.com	Sympathy Cards - Business Office	\$ 13.88
86117	3/7/2019	Amazon.com	Technology Supplies - USB Ext	\$ 193.98
86117	3/7/2019	Amazon.com	Technology Supplies/Logitech	\$ 49.99
86117	3/7/2019	Amazon.com	Technology Supplies/Rackmount	\$ 39.46
86117	3/7/2019	Amazon.com	Technology Supplies/S.Boughey	\$ 160.79
86117	3/7/2019	Amazon.com	Title III/Books/ELL	\$ 1,797.75
86118	3/7/2019	Blue Ribbon Pelham Waters	Water/FD Office	\$ 112.75
86119	3/7/2019	Casey's General Store, Inc.	Maint/Media Van Fuel	\$ 639.65
86120	3/7/2019	City of Estherville	Utilities/Garbage	\$ 119.26
86121	3/7/2019	City of Storm Lake	Water/SL Office	\$ 230.29
86122	3/7/2019	Culligan Water Conditioning (S)	Water/Spencer Office	\$ 26.20
86123	3/7/2019	Fort Dodge Water Department	Water/FD Office	\$ 99.90
86124	3/7/2019	Staples Advantage	Maintenance Supplies/Poky	\$ 57.78
86124	3/7/2019	Staples Advantage	Office Supplies - FD & YSC	\$ 248.20
86124	3/7/2019	Staples Advantage	Office Supplies/Algona Office	\$ 106.21
86124	3/7/2019	Staples Advantage	Office Supplies/LPS	\$ 4.85
86124	3/7/2019	Staples Advantage	Office Supplies/Poky Office	\$ 11.10
86124	3/7/2019	Staples Advantage	Office Supplies/Webster City	\$ 60.05
86124	3/7/2019	Staples Advantage	State PR/ID Badges	\$ 84.66
86125	3/7/2019	WINDSTREAM	Telephone/Poky Office	\$ 70.36
86126	3/7/2019	National Council Conference Registration	Registration/TQPD #538/J.Ulrich	\$ 575.00
				<u>\$ 7,838.96</u>
1	3/18/2019	Anna Hefner	FEBRUARY 2019 TRAVEL EXPENSES	\$ 18.72
2	3/18/2019	Harriet Adams	FEBRUARY 2019 TRAVEL EXPENSES	\$ 132.99
3	3/18/2019	Kris Ahrens	FEBRUARY 2019 TRAVEL EXPENSES	\$ 343.20
4	3/18/2019	Teresa Alesch	FEBRUARY 2019 TRAVEL EXPENSES	\$ 87.36
5	3/18/2019	Maurita Aubrey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 138.84
6	3/18/2019	Tracy Baak	FEBRUARY 2019 TRAVEL EXPENSES	\$ 388.44
7	3/18/2019	Kerrie Baish	FEBRUARY 2019 TRAVEL EXPENSES	\$ 66.69
8	3/18/2019	Amy Barber	FEBRUARY 2019 TRAVEL EXPENSES	\$ 502.71
9	3/18/2019	Yvette Bardole	FEBRUARY 2019 TRAVEL EXPENSES	\$ 129.88
10	3/18/2019	Gloria Bartelt	FEBRUARY 2019 TRAVEL EXPENSES	\$ 88.53
11	3/18/2019	Kathy Behrens	FEBRUARY 2019 TRAVEL EXPENSES	\$ 333.84
12	3/18/2019	Lori Beltran	FEBRUARY 2019 TRAVEL EXPENSES	\$ 249.26
14	3/18/2019	Victoria Bern	FEBRUARY 2019 TRAVEL EXPENSES	\$ 42.90
15	3/18/2019	Stacy Bezoni	FEBRUARY 2019 TRAVEL EXPENSES	\$ 72.15
16	3/18/2019	Summer Boes	FEBRUARY 2019 TRAVEL EXPENSES	\$ 239.07
17	3/18/2019	Andrea Bollenbaugh	FEBRUARY 2019 TRAVEL EXPENSES	\$ 117.00
18	3/18/2019	Beth Borchardt	FEBRUARY 2019 TRAVEL EXPENSES	\$ 86.19

Prairie Lakes AEA
Board Bills
March 18, 2019

Check	Check Date	Payable To	Description	Amount
19	3/18/2019	Scott Boughey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 141.18
20	3/18/2019	Kathy Broek	FEBRUARY 2019 TRAVEL EXPENSES	\$ 153.66
21	3/18/2019	Cheri C. Brown	FEBRUARY 2019 TRAVEL EXPENSES	\$ 279.63
22	3/18/2019	Gretchen Brown	FEBRUARY 2019 TRAVEL EXPENSES	\$ 300.69
23	3/18/2019	Hope Brown	FEBRUARY 2019 TRAVEL EXPENSES	\$ 279.63
24	3/18/2019	Carrie Buddenhagen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 63.18
25	3/18/2019	Rebecca Bunnell	FEBRUARY 2019 TRAVEL EXPENSES	\$ 69.42
26	3/18/2019	Patricia Burma	FEBRUARY 2019 TRAVEL EXPENSES	\$ 430.56
27	3/18/2019	Susan Burnside	FEBRUARY 2019 TRAVEL EXPENSES	\$ 400.14
28	3/18/2019	Tracey E Carlson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 157.95
29	3/18/2019	Lori Caron	FEBRUARY 2019 TRAVEL EXPENSES	\$ 132.60
30	3/18/2019	Alicia Cassidy	FEBRUARY 2019 TRAVEL EXPENSES	\$ 144.30
31	3/18/2019	Amy Johnson Champagne	FEBRUARY 2019 TRAVEL EXPENSES	\$ 59.67
32	3/18/2019	Tricia Christopher	FEBRUARY 2019 TRAVEL EXPENSES	\$ 120.12
33	3/18/2019	Chris Conell	FEBRUARY 2019 TRAVEL EXPENSES	\$ 63.57
34	3/18/2019	Kathline Conn	FEBRUARY 2019 TRAVEL EXPENSES	\$ 303.42
35	3/18/2019	Patricia Connors	FEBRUARY 2019 TRAVEL EXPENSES	\$ 384.15
36	3/18/2019	Shelley Conover	FEBRUARY 2019 TRAVEL EXPENSES	\$ 384.15
37	3/18/2019	Michelle Conrad	FEBRUARY 2019 TRAVEL EXPENSES	\$ 136.89
38	3/18/2019	Elizabeth Cooper	FEBRUARY 2019 TRAVEL EXPENSES	\$ 602.16
39	3/18/2019	Julia Crouch	FEBRUARY 2019 TRAVEL EXPENSES	\$ 374.40
40	3/18/2019	Amanda DeLancey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 208.65
41	3/18/2019	Tabitha DeMey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 115.44
42	3/18/2019	Shannon DeMoss	FEBRUARY 2019 TRAVEL EXPENSES	\$ 214.11
43	3/18/2019	Michelle Dowd	FEBRUARY 2019 TRAVEL EXPENSES	\$ 112.32
44	3/18/2019	Mary Dunlay	FEBRUARY 2019 TRAVEL EXPENSES	\$ 42.90
45	3/18/2019	Lynn Eby	FEBRUARY 2019 TRAVEL EXPENSES	\$ 274.95
46	3/18/2019	Becky Eglund	FEBRUARY 2019 TRAVEL EXPENSES	\$ 84.24
47	3/18/2019	Janie Eischen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 200.46
48	3/18/2019	Molly Elston	FEBRUARY 2019 TRAVEL EXPENSES	\$ 102.96
49	3/18/2019	Roni Engeldinger	FEBRUARY 2019 TRAVEL EXPENSES	\$ 123.24
50	3/18/2019	Kathryn Fillmore	FEBRUARY 2019 TRAVEL EXPENSES	\$ 352.95
51	3/18/2019	Melanie Fisher	FEBRUARY 2019 TRAVEL EXPENSES	\$ 307.25
52	3/18/2019	Matthew Foley	FEBRUARY 2019 TRAVEL EXPENSES	\$ 338.13
53	3/18/2019	Scott Fosseen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 241.02
54	3/18/2019	Leslie Franzmeier	FEBRUARY 2019 TRAVEL EXPENSES	\$ 219.18
55	3/18/2019	Emily Frostestad	FEBRUARY 2019 TRAVEL EXPENSES	\$ 119.34
56	3/18/2019	Deb Gade	FEBRUARY 2019 TRAVEL EXPENSES	\$ 261.30
57	3/18/2019	Brent Gerzema	FEBRUARY 2019 TRAVEL EXPENSES	\$ 351.78
59	3/18/2019	Julie Graber	FEBRUARY 2019 TRAVEL EXPENSES	\$ 178.91
60	3/18/2019	Treva Graves	FEBRUARY 2019 TRAVEL EXPENSES	\$ 44.46
61	3/18/2019	Joan R. Hansen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 64.74
62	3/18/2019	Kathy Hansen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 202.80
63	3/18/2019	Linda Harms	FEBRUARY 2019 TRAVEL EXPENSES	\$ 246.09

Prairie Lakes AEA
Board Bills
March 18, 2019

Check	Check Date	Payable To	Description	Amount
64	3/18/2019	Valerie K. Harmon	FEBRUARY 2019 TRAVEL EXPENSES	\$ 179.40
65	3/18/2019	Jessica Hawkins	FEBRUARY 2019 TRAVEL EXPENSES	\$ 111.93
66	3/18/2019	Jenny Henscheid	FEBRUARY 2019 TRAVEL EXPENSES	\$ 407.26
67	3/18/2019	Cari Hepperle	FEBRUARY 2019 TRAVEL EXPENSES	\$ 147.81
68	3/18/2019	Jeff Herzberg	FEBRUARY 2019 TRAVEL EXPENSES	\$ 464.10
69	3/18/2019	Maddisen Heun	FEBRUARY 2019 TRAVEL EXPENSES	\$ 35.10
70	3/18/2019	Dawn Higgins	FEBRUARY 2019 TRAVEL EXPENSES	\$ 512.85
71	3/18/2019	Nicole Hinrichs	FEBRUARY 2019 TRAVEL EXPENSES	\$ 187.59
72	3/18/2019	Tina Hoben	FEBRUARY 2019 TRAVEL EXPENSES	\$ 20.28
73	3/18/2019	Kristy Hughett	FEBRUARY 2019 TRAVEL EXPENSES	\$ 368.16
74	3/18/2019	Coletta Jaeger	FEBRUARY 2019 TRAVEL EXPENSES	\$ 138.45
75	3/18/2019	Radina Jansen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 237.51
76	3/18/2019	Connie Johnson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 252.13
77	3/18/2019	Katie Johnson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 264.42
78	3/18/2019	Kimberly Johnson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 543.27
79	3/18/2019	Jason Kehoe	FEBRUARY 2019 TRAVEL EXPENSES	\$ 198.12
80	3/18/2019	Claire King	FEBRUARY 2019 TRAVEL EXPENSES	\$ 142.74
81	3/18/2019	Nicole Kofmehl	FEBRUARY 2019 TRAVEL EXPENSES	\$ 10.14
82	3/18/2019	Kathy Jo Kruse	FEBRUARY 2019 TRAVEL EXPENSES	\$ 347.88
83	3/18/2019	Tiffany Lammers	FEBRUARY 2019 TRAVEL EXPENSES	\$ 94.38
84	3/18/2019	Joanna Lange	FEBRUARY 2019 TRAVEL EXPENSES	\$ 414.96
85	3/18/2019	Teresa Laufersweiler	FEBRUARY 2019 TRAVEL EXPENSES	\$ 42.12
86	3/18/2019	Sally Legleiter	FEBRUARY 2019 TRAVEL EXPENSES	\$ 164.97
87	3/18/2019	Addy Leistikow	FEBRUARY 2019 TRAVEL EXPENSES	\$ 233.22
88	3/18/2019	Marcie Lentsch	FEBRUARY 2019 TRAVEL EXPENSES	\$ 176.28
89	3/18/2019	Lauren Leonard	FEBRUARY 2019 TRAVEL EXPENSES	\$ 352.56
90	3/18/2019	Kristy Liehti	FEBRUARY 2019 TRAVEL EXPENSES	\$ 1,161.82
91	3/18/2019	Angie Lockey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 182.52
92	3/18/2019	Annette Louk	FEBRUARY 2019 TRAVEL EXPENSES	\$ 401.56
93	3/18/2019	Laura Lucchesi	FEBRUARY 2019 TRAVEL EXPENSES	\$ 303.81
94	3/18/2019	Denise Lundell	FEBRUARY 2019 TRAVEL EXPENSES	\$ 141.96
95	3/18/2019	Kris Manteufel	FEBRUARY 2019 TRAVEL EXPENSES	\$ 11.31
96	3/18/2019	Brianna Maschman	FEBRUARY 2019 TRAVEL EXPENSES	\$ 224.64
97	3/18/2019	Katie McClurg	FEBRUARY 2019 TRAVEL EXPENSES	\$ 39.39
98	3/18/2019	Tammy McKimmey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 70.20
99	3/18/2019	Julie Meyer	FEBRUARY 2019 TRAVEL EXPENSES	\$ 126.36
100	3/18/2019	Rachel Montag	FEBRUARY 2019 TRAVEL EXPENSES	\$ 63.96
101	3/18/2019	Rachael Mooney	FEBRUARY 2019 TRAVEL EXPENSES	\$ 375.57
102	3/18/2019	Dr. Leslie Moore	FEBRUARY 2019 TRAVEL EXPENSES	\$ 295.62
103	3/18/2019	Melissa Mulder	FEBRUARY 2019 TRAVEL EXPENSES	\$ 310.83
104	3/18/2019	Julie Nadrchal	FEBRUARY 2019 TRAVEL EXPENSES	\$ 1,303.11
105	3/18/2019	Katie Nelson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 312.00
106	3/18/2019	Jackie Ohl	FEBRUARY 2019 TRAVEL EXPENSES	\$ 180.09
107	3/18/2019	Kelly Olson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 7.02

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108	3/18/2019	Lynae Otten	FEBRUARY 2019 TRAVEL EXPENSES	\$ 5.85
109	3/18/2019	Kathryn Peart	FEBRUARY 2019 TRAVEL EXPENSES	\$ 271.83
110	3/18/2019	Rainie Perry	FEBRUARY 2019 TRAVEL EXPENSES	\$ 95.55
111	3/18/2019	Amy Peterson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 252.72
112	3/18/2019	Cassady Peterson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 187.59
113	3/18/2019	Jennifer Peter	FEBRUARY 2019 TRAVEL EXPENSES	\$ 734.16
114	3/18/2019	Kimberly Peterson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 300.69
115	3/18/2019	Lisa Peterson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 293.67
116	3/18/2019	Nicole Peter	FEBRUARY 2019 TRAVEL EXPENSES	\$ 248.04
117	3/18/2019	Brianna Pille	FEBRUARY 2019 TRAVEL EXPENSES	\$ 144.69
118	3/18/2019	Paula Pholman	FEBRUARY 2019 TRAVEL EXPENSES	\$ 32.76
119	3/18/2019	Martha Poland	FEBRUARY 2019 TRAVEL EXPENSES	\$ 244.53
120	3/18/2019	Jennifer Prentice	FEBRUARY 2019 TRAVEL EXPENSES	\$ 170.04
121	3/18/2019	Amy Profit	FEBRUARY 2019 TRAVEL EXPENSES	\$ 439.53
122	3/18/2019	Gale Randall	FEBRUARY 2019 TRAVEL EXPENSES	\$ 345.93
123	3/18/2019	Jaymie Randel	FEBRUARY 2019 TRAVEL EXPENSES	\$ 1,268.16
124	3/18/2019	Kristine Randell	FEBRUARY 2019 TRAVEL EXPENSES	\$ 67.86
125	3/18/2019	Susan Rasmussen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 242.58
126	3/18/2019	Kathy L. Rhode	FEBRUARY 2019 TRAVEL EXPENSES	\$ 69.03
127	3/18/2019	Lisa Richter	FEBRUARY 2019 TRAVEL EXPENSES	\$ 147.42
128	3/18/2019	Sharon Richardson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 127.92
129	3/18/2019	Carol Riedesel-Bauer	FEBRUARY 2019 TRAVEL EXPENSES	\$ 67.08
130	3/18/2019	Marian Riner	FEBRUARY 2019 TRAVEL EXPENSES	\$ 265.20
131	3/18/2019	Maureen Salinas	FEBRUARY 2019 TRAVEL EXPENSES	\$ 209.43
132	3/18/2019	Jennifer Sammons	FEBRUARY 2019 TRAVEL EXPENSES	\$ 199.29
133	3/18/2019	Marta Sandoval	FEBRUARY 2019 TRAVEL EXPENSES	\$ 115.83
134	3/18/2019	Nicholas Schelle	FEBRUARY 2019 TRAVEL EXPENSES	\$ 152.35
135	3/18/2019	Travis Schlenger	FEBRUARY 2019 TRAVEL EXPENSES	\$ 239.85
136	3/18/2019	Michael Schmidt	FEBRUARY 2019 TRAVEL EXPENSES	\$ 454.60
137	3/18/2019	Nancy L. Schofield	FEBRUARY 2019 TRAVEL EXPENSES	\$ 82.29
138	3/18/2019	Denise Schwery	FEBRUARY 2019 TRAVEL EXPENSES	\$ 178.62
139	3/18/2019	Mary Kay Sharkey	FEBRUARY 2019 TRAVEL EXPENSES	\$ 32.76
140	3/18/2019	Mark Shea	FEBRUARY 2019 TRAVEL EXPENSES	\$ 405.55
141	3/18/2019	Deb Shelton	FEBRUARY 2019 TRAVEL EXPENSES	\$ 136.04
142	3/18/2019	Jill Siefken	FEBRUARY 2019 TRAVEL EXPENSES	\$ 475.80
143	3/18/2019	Amanda Sigler	FEBRUARY 2019 TRAVEL EXPENSES	\$ 163.02
144	3/18/2019	Rebecca Singer	FEBRUARY 2019 TRAVEL EXPENSES	\$ 253.89
145	3/18/2019	Shelbi Slack	FEBRUARY 2019 TRAVEL EXPENSES	\$ 141.18
146	3/18/2019	LuAnn Slayton	FEBRUARY 2019 TRAVEL EXPENSES	\$ 53.04
147	3/18/2019	Melissa Smith	FEBRUARY 2019 TRAVEL EXPENSES	\$ 159.12
148	3/18/2019	Pamela Stangeland	FEBRUARY 2019 TRAVEL EXPENSES	\$ 112.32
149	3/18/2019	Patricia Stauter	FEBRUARY 2019 TRAVEL EXPENSES	\$ 125.97
150	3/18/2019	Julie Steinhoff	FEBRUARY 2019 TRAVEL EXPENSES	\$ 16.38
151	3/18/2019	Donna Sump McClain	FEBRUARY 2019 TRAVEL EXPENSES	\$ 270.89

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152	3/18/2019	Jill Sundblad	FEBRUARY 2019 TRAVEL EXPENSES	\$ 351.00
153	3/18/2019	Janelle L. Swanson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 97.11
154	3/18/2019	Kris Taphorn	FEBRUARY 2019 TRAVEL EXPENSES	\$ 75.34
155	3/18/2019	Teresa Teague	FEBRUARY 2019 TRAVEL EXPENSES	\$ 420.81
156	3/18/2019	Jane Thilges	FEBRUARY 2019 TRAVEL EXPENSES	\$ 221.13
157	3/18/2019	Melissa Thilges	FEBRUARY 2019 TRAVEL EXPENSES	\$ 62.40
158	3/18/2019	Amy Thompson	FEBRUARY 2019 TRAVEL EXPENSES	\$ 59.28
159	3/18/2019	Joni Trammell	FEBRUARY 2019 TRAVEL EXPENSES	\$ 377.52
160	3/18/2019	Nancy Trampel	FEBRUARY 2019 TRAVEL EXPENSES	\$ 21.45
161	3/18/2019	Jessica Ulrich	FEBRUARY 2019 TRAVEL EXPENSES	\$ 351.39
162	3/18/2019	Heidi Vasher	FEBRUARY 2019 TRAVEL EXPENSES	\$ 90.09
163	3/18/2019	Angela Vogel	FEBRUARY 2019 TRAVEL EXPENSES	\$ 125.58
164	3/18/2019	Karen Waid	FEBRUARY 2019 TRAVEL EXPENSES	\$ 178.23
165	3/18/2019	Karissa Walburg	FEBRUARY 2019 TRAVEL EXPENSES	\$ 83.46
166	3/18/2019	Jodi Ward	FEBRUARY 2019 TRAVEL EXPENSES	\$ 66.30
167	3/18/2019	Susan Wedel	FEBRUARY 2019 TRAVEL EXPENSES	\$ 136.50
168	3/18/2019	Christine Wells	FEBRUARY 2019 TRAVEL EXPENSES	\$ 284.70
169	3/18/2019	Lynn Weringa	FEBRUARY 2019 TRAVEL EXPENSES	\$ 170.04
170	3/18/2019	Tori Woiwood	FEBRUARY 2019 TRAVEL EXPENSES	\$ 87.75
171	3/18/2019	Jennifer Woodruff	FEBRUARY 2019 TRAVEL EXPENSES	\$ 358.80
172	3/18/2019	Melissa K. Wurth	FEBRUARY 2019 TRAVEL EXPENSES	\$ 706.13
173	3/18/2019	Timothy Youngdahl	FEBRUARY 2019 TRAVEL EXPENSES	\$ 92.82
174	3/18/2019	Tiffanie Zaugg	FEBRUARY 2019 TRAVEL EXPENSES	\$ 600.40
86137	3/18/2019	Kerry J. Altringer	FEBRUARY 2019 TRAVEL EXPENSES	\$ 112.32
86144	3/18/2019	Debra S. Bennett	FEBRUARY 2019 TRAVEL EXPENSES	\$ 101.01
86145	3/18/2019	Regina Blomberg	FEBRUARY 2019 TRAVEL EXPENSES	\$ 337.80
86150	3/18/2019	Diane Capesius	FEBRUARY 2019 TRAVEL EXPENSES	\$ 141.18
86152	3/18/2019	Heather Carr	FEBRUARY 2019 TRAVEL EXPENSES	\$ 51.48
86156	3/18/2019	David Cole	FEBRUARY 2019 TRAVEL EXPENSES	\$ 175.11
86165	3/18/2019	Katherine Darby	FEBRUARY 2019 TRAVEL EXPENSES	\$ 233.61
86181	3/18/2019	Denise C. Gajewsky	FEBRUARY 2019 TRAVEL EXPENSES	\$ 122.46
86198	3/18/2019	Vanessa Jorgensen	FEBRUARY 2019 TRAVEL EXPENSES	\$ 49.14
86202	3/18/2019	Sheila King	FEBRUARY 2019 TRAVEL EXPENSES	\$ 110.76
86221	3/18/2019	Jean Mohr	FEBRUARY 2019 TRAVEL EXPENSES	\$ 75.27
86224	3/18/2019	Haley Offerman	FEBRUARY 2019 TRAVEL EXPENSES	\$ 168.48
86242	3/18/2019	Leslie Pralle Osborn	FEBRUARY 2019 TRAVEL EXPENSES	\$ 219.96
86243	3/18/2019	Brenda Prentice	FEBRUARY 2019 TRAVEL EXPENSES	\$ 41.34
86255	3/18/2019	Anna Speers	FEBRUARY 2019 TRAVEL EXPENSES	\$ 207.48
86264	3/18/2019	Julie Tolliver	FEBRUARY 2019 TRAVEL EXPENSES	\$ 49.14
86265	3/18/2019	Jennifer L. Traub	FEBRUARY 2019 TRAVEL EXPENSES	\$ 136.50
86277	3/18/2019	Joy Weier	FEBRUARY 2019 TRAVEL EXPENSES	\$ 18.33
				\$ 41,356.51

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13	3/18/2019	Sue Berberich	Instructional Supplies - Reimbursement	\$ 20.30
56	3/18/2019	Deb Gade	Supplies/Superintendents Mtg.	\$ 56.89
58	3/18/2019	Brianne Goings	Supplies Reimburse/LPS	\$ 526.29
59	3/18/2019	Julie Graber	ISTE Workshop Supplies - Reim	\$ 23.94
76	3/18/2019	Connie Johnson	Lodging/State PR/Airbnb	\$ 183.36
155	3/18/2019	Teresa Teague	Registration/Pediatric Mealtime	\$ 125.00
164	3/18/2019	Karen Waid	Travel/Para Class/K.Waid	\$ 39.00
86127	3/18/2019	4IMPRINT	Statewide PR - Supplies	\$ 1,195.66
86128	3/18/2019	A&M Laundry Inc	Laundry Service/Media	\$ 102.26
86129	3/18/2019	Northwest AEA	Window Clings/Algona Office	\$ 8.13
86130	3/18/2019	Grant Wood AEA 10	Registration/K.Jo.Kruse	\$ 125.00
86130	3/18/2019	Grant Wood AEA 10	Registration/Pediatric Mealtime	\$ 250.00
86131	3/18/2019	Heartland AEA 11	Registration/SBL Framework	\$ 120.00
86132	3/18/2019	Ahlers & Cooney, P.C.	SPED Legal Fees	\$ 1,093.82
86133	3/18/2019	Albert City-Truesdale CSD	IDEA Part B - 2nd Payment	\$ 4,826.00
86134	3/18/2019	Algona Community School	Tuition - February 2019	\$ 960.00
86135	3/18/2019	Ali Med	SLP Dept-See-Scape Kit	\$ 231.74
86136	3/18/2019	Alta CSD	Supplies - Intervention Manual	\$ 13,877.79
86138	3/18/2019	Americinn Motel & Suites	Lodging/G.Harms & K.Arhrs	\$ 218.40
86139	3/18/2019	AmericInn Lodge & Suites - Ankeny	Lodging/R.Bunnel	\$ 246.38
86140	3/18/2019	Donna Bachman	Contracted Service - February	\$ 2,027.98
86141	3/18/2019	Steve Bandow	Snow Removal/Estherville Office	\$ 395.00
86142	3/18/2019	Belhaven Consulting, Inc.	Presenter Fee/Workshop 2.28.19	\$ 5,300.00
86143	3/18/2019	Benefits, Inc.	Claims paid 3/11 to 3/15	\$ 558.55
86143	3/18/2019	Benefits, Inc.	Claims paid 3/4 to 3/8	\$ 7,225.46
86146	3/18/2019	Brain Injury Alliance of Iowa	Registration/Brain Injury Conference	\$ 245.00
86147	3/18/2019	Donna Bryan	Supplies/J.Sundbald & L.Beltr	\$ 79.91
86148	3/18/2019	Bunjes Landscaping & Lawncare, Inc.	Snow Removal - February, 2019	\$ 3,187.73
86149	3/18/2019	ByteSpeed	Respawn-100 Chair in Blue (qt	\$ 320.00
86149	3/18/2019	ByteSpeed	Technology Supplies/Wireless	\$ 739.00
86151	3/18/2019	Cardio Partners	Cardiac Science/Defibrillator'	\$ 9,800.00
86153	3/18/2019	CDW Government, Inc.	Technology Supplies - Audio C	\$ 10,790.80
86153	3/18/2019	CDW Government, Inc.	Technology Supplies - LG 55"	\$ 1,694.14
86154	3/18/2019	CenterPoint Energy Services Retail, Inc.	Gas/FD Office	\$ 619.42
86154	3/18/2019	CenterPoint Energy Services Retail, Inc.	Utilities/SL Office	\$ 1,343.63
86155	3/18/2019	Cleaning Solutions Inc	Janitorial Services/Jefferson	\$ 120.00
86157	3/18/2019	Continental Fire Sprinkler Co	Quarterly Inspection/Storm La	\$ 153.75
86158	3/18/2019	COUNSEL	Copier Maintenance - Usage	\$ 1,603.28
86158	3/18/2019	COUNSEL	Refill Staples/Copier	\$ 44.82
86159	3/18/2019	Crisis Prevention Institute	2 Registration fees	\$ 1,978.00
86160	3/18/2019	Culligan - Storm Lake	Water/Storm Lake Office	\$ 39.75
86161	3/18/2019	Culligan Water Conditioning, Inc. - Boone	Water/Jefferson Office	\$ 18.51
86162	3/18/2019	Culligan Water Conditioning (S)	Water/Spencer Office	\$ 48.60
86163	3/18/2019	Custom Creations	PLAEA Custom Clothing	\$ 876.00

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86164	3/18/2019	Daniel Tire Company	Maintenance Van - Routine Chec	\$ 50.50
86166	3/18/2019	Department of Administrative Services	TSA Annual Administrative Fee	\$ 200.00
86167	3/18/2019	Hands & Voices	Job Posting/Advertising	\$ 150.00
86168	3/18/2019	Des Moines Public Schools	SPED - 1st Semester Overpaymen	\$ 16,929.96
86169	3/18/2019	Drake University//Attn: Kelly Marckres	PD - STEM Connections	\$ 160.00
86170	3/18/2019	Dump It Sanitation & Recycling, Inc.	Garbage Hauling/Algona	\$ 59.50
86171	3/18/2019	Echo Group, Inc.	Lighting/Agency	\$ 569.16
86172	3/18/2019	Emmet County Public Health	Tuition - Jan. & Feb. 2019	\$ 7,050.00
86173	3/18/2019	Emmetsburg Community School	IDEA Part B - 2nd Payment	\$ 1,408.00
86174	3/18/2019	Estherville Lincoln Central CSD	IDEA Part B - 2nd Payment	\$ 17,211.00
86175	3/18/2019	Fairfield Inn & Suites	Lodging/M.Shea	\$ 72.80
86176	3/18/2019	Farm & Home True Value	Maintenance Supplies - Wall P	\$ 18.86
86176	3/18/2019	Farm & Home True Value	Wall Plates, Drill Bits & Anchors	\$ 57.02
86177	3/18/2019	FileMaker, Inc.	Media Print Production/FM Pro	\$ 515.00
86178	3/18/2019	Fire Proof Plus, Inc.	Annual Inspection/SL Office	\$ 164.50
86179	3/18/2019	Follett School Solutions	Lending Library Supplies	\$ 1,133.93
86180	3/18/2019	Forest City YMCA	Tuition - March 2019	\$ 810.00
86182	3/18/2019	Gilmore City/Bradgate CSD	IDEA Part B - 2nd Payment	\$ 3,492.00
86183	3/18/2019	Global Reach Internet Productions, LLC	Monthly Web Hosting	\$ 286.76
86184	3/18/2019	Graettinger - Terril CSD	Tuition - Sept. thru Jan. 201	\$ 5,200.00
86185	3/18/2019	Greene County High School	IDEA Part B - 2nd Payment	\$ 13,376.00
86186	3/18/2019	Griffin Landscapes, Inc.	Snow Removal/FD Office	\$ 1,480.00
86187	3/18/2019	Harris Lake Park CSD	IDEA Part B - 2nd Payment	\$ 7,021.00
86188	3/18/2019	Harris School Solutions	Datateam Maintenance	\$ 5,150.79
86189	3/18/2019	Hawkeye Cleaning Services, LLC	Janitorial Services/FD Office	\$ 1,050.50
86190	3/18/2019	Heinemann	Supplies/Book/S.Conover	\$ 30.00
86191	3/18/2019	Hilton Garden Inn	Lodging/State PR/C.Johnson	\$ 148.96
86192	3/18/2019	Hope Haven, Inc.	Janitoial/Estherville Office	\$ 279.25
86193	3/18/2019	Iowa Communications Network	ICN-Account AEA00000028	\$ 2,196.40
86193	3/18/2019	Iowa Communications Network	Telephone/AgencyAEA0008	\$ 5,854.14
86193	3/18/2019	Iowa Communications Network	Telephone/FTDGAEA01	\$ 100.25
86194	3/18/2019	Ia Braille & Sight Saving Sch	Contracted Service - February	\$ 26,590.72
86194	3/18/2019	Ia Braille & Sight Saving Sch	Contracted Service - January	\$ 26,590.72
86195	3/18/2019	Iowa Department of Human Services	Medicaid Billing Part C	\$ 11,247.46
86196	3/18/2019	Iowa Lakes Community College	Room Rental/ICCC - ESSA Train	\$ 50.00
86197	3/18/2019	ISFIS, Inc.	Budget Workshop 2019	\$ 225.00
86197	3/18/2019	ISFIS, Inc.	IPLA - Presentor/Mileage Reim	\$ 888.42
86199	3/18/2019	Kakacek's Lawn Care	Snow Removal/Poky (Feb. 2019)	\$ 200.00
86200	3/18/2019	Kelmar Catering, LLC	Catered Meals - PLAEA Math	\$ 720.00
86200	3/18/2019	Kelmar Catering, LLC	Meals Superintendents Mtg.	\$ 467.50
86201	3/18/2019	Kidstop Childcare	Tuition - March 2019	\$ 390.00
86203	3/18/2019	Kossuth Regional Health Ctr	Contracted Service - February	\$ 4,050.00
86204	3/18/2019	Brady L. Krischel	February Hours	\$ 142.50
86205	3/18/2019	Lake Mills Community Preschool	Tuition - Feb. & Mar. 2019	\$ 1,040.00

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86206	3/18/2019	Lakeshore Learning Materials	Book/M.Lentsch	\$ 54.63
86207	3/18/2019	Laurens-Marathon CSD	IDEA Part B - 2nd Payment	\$ 6,996.00
86208	3/18/2019	The Laurens House of Print	Media Production Services	\$ 15.00
86209	3/18/2019	Little Irish Preschool	Tuition - Jan. & Feb. 2019	\$ 500.00
86210	3/18/2019	Little Mustangs	Tuition - March 2019	\$ 390.00
86211	3/18/2019	Luverne Comm School District	IDEA Part B - 2nd Payemnt	\$ 4,211.00
86212	3/18/2019	Maynard Kuhnes Cleaning Servicers LLC	Cleaning/Storm Lake Office	\$ 1,120.00
86213	3/18/2019	McConnell's Custom Construction	Snow Removal - February, 2019	\$ 195.00
86214	3/18/2019	Menards	Gypsum & Sheet Metal	\$ 40.84
86214	3/18/2019	Menards	Maintenance Supplies	\$ 377.42
86214	3/18/2019	Menards	OPVC Box, Wall Plates, Etc.	\$ 21.34
86214	3/18/2019	Menards	Outlets & Switches	\$ 31.42
86214	3/18/2019	Menards	Technology Supplies - Anchor	\$ 11.13
86214	3/18/2019	Menards	Technology Supplies - BasaltS	\$ 47.99
86214	3/18/2019	Menards	Technology Supplies - Channel	\$ 32.95
86214	3/18/2019	Menards	Technology Supplies - Finishi	\$ 8.75
86214	3/18/2019	Menards	Technology Supplies - TV Atta	\$ 30.38
86214	3/18/2019	Menards	Technology Supplies - Wall Mo	\$ 43.98
86214	3/18/2019	Menards	Wood & Sanding Materials	\$ 138.48
86215	3/18/2019	The Messenger Newspaper	Publish Budget	\$ 123.69
86216	3/18/2019	Midamerican Energy Company	Utilities/FD Office	\$ 965.34
86216	3/18/2019	Midamerican Energy Company	Utilities/Storm Lake	\$ 1,060.56
86217	3/18/2019	Mid-Sioux Opportunity	Tuition - February 2019	\$ 4,730.85
86218	3/18/2019	Midstate Plumbing	Furnace Filter/SL	\$ 72.36
86219	3/18/2019	Mid States Audio, Inc.	Technology Supplies - Hatachi	\$ 3,099.00
86219	3/18/2019	Mid States Audio, Inc.	Technology Supplies - Transmi	\$ 530.00
86219	3/18/2019	Mid States Audio, Inc.	Technology Supplies - Vaddio	\$ 2,775.00
86220	3/18/2019	MJCare, Inc.	Medicaid Invoice Services	\$ 3,162.25
86222	3/18/2019	NCTM	NCTM Membership/A.Louk	\$ 89.00
86223	3/18/2019	Newell-Fonda CSD	IDEA Part B - 2nd Payment	\$ 10,822.00
86225	3/18/2019	OPC Direct	Media Production Supplies	\$ 917.33
86226	3/18/2019	Otis Elevator Company	Elevator Service Contract	\$ 1,050.00
86227	3/18/2019	Palo Alto Community Health	Contracted Service - January	\$ 5,250.00
86227	3/18/2019	Palo Alto Community Health	Tuition - February 2019	\$ 2,400.00
86228	3/18/2019	PAR, Inc.	Behavior Dept. - BRIEF2 Reord	\$ 695.52
86229	3/18/2019	Paton-Churdan CSD	IDEA Part B - 2nd Payment	\$ 4,890.00
86230	3/18/2019	Pearson's Clinical Assessment	Instructional Supplies/SSIS F	\$ 3,029.26
86231	3/18/2019	Pederson Sanitation	Garbage Hauling/FD Office/Feb.	\$ 220.00
86232	3/18/2019	Perma-Bound	Instructional Supplies/YSC	\$ 285.89
86233	3/18/2019	Plunkett's Pest Control	Pest Control/Poky Office	\$ 133.60
86234	3/18/2019	Pocahontas Area CSD	IDEA Part B - 2nd Payment	\$ 6,241.00
86235	3/18/2019	Pocahontas Ford Lincoln Mercury	Van Maitenance #311 & #1115	\$ 157.25
86236	3/18/2019	Pocahontas Inn & Suites	Lodging/J.Randel	\$ 72.80
86237	3/18/2019	Pocahontas Public Library	Respect Training & Copies	\$ 210.00

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86238	3/18/2019	Lori Porsch	Contracted Service - IPLA Coh	\$ 1,575.00
86239	3/18/2019	PowerSchool Group LLC	Talent Ed Program Renewal	\$ 7,552.13
86240	3/18/2019	Powhatan Travel Service	Travel/Airline Tickets/J.Graber	\$ 512.30
86240	3/18/2019	Powhatan Travel Service	Travel/Airline Tickets/J.Ulrich	\$ 434.00
86240	3/18/2019	Powhatan Travel Service	Travel/Airline Tickets/M.Shae	\$ 244.96
86240	3/18/2019	Powhatan Travel Service	Travel/Airline Tickets/T.DeMey	\$ 659.32
86241	3/18/2019	Prairie Meadows	Lodging/State PR Mgt./C.Johnson	\$ 72.80
86241	3/18/2019	Prairie Meadows	State PR/Banquet Room & Equip	\$ 3,241.32
86242	3/18/2019	Leslie Pralle Osborn	Supplies - STEM Workshop	\$ 53.50
86244	3/18/2019	Press Repair Services	Media Production Services	\$ 586.50
86245	3/18/2019	Pro Ed	Academic Assessment PAT2 Form	\$ 198.00
86245	3/18/2019	Pro Ed	Shipping - Scape Rep. Kit	\$ 3.50
86245	3/18/2019	Pro Ed	SLP Assessments	\$ 170.00
86245	3/18/2019	Pro Ed	Speech/Lang. Dev Supplies	\$ 88.00
86246	3/18/2019	Mark Reynolds	Substitute Van Driving/M.Reyn	\$ 442.00
86247	3/18/2019	Ries's Water Service	Water/Pocahontas Office	\$ 100.00
86248	3/18/2019	Seton Grade School	Tuition - February 2019	\$ 153.34
86249	3/18/2019	The Sherwin Williams Co.	Maintenance Supplies/Paint	\$ 40.55
86250	3/18/2019	Sioux Central CSD	IDEA Part B - 2nd Payment	\$ 10,877.00
86251	3/18/2019	Sleep Inn & Suites - Pleasant Hill	Lodging/Usability Site	\$ 216.18
86252	3/18/2019	Solution Tree, LLC	Registration/T.DeMey & J.Eischen	\$ 1,518.00
86253	3/18/2019	Southwest Binding & Laminating	Media Production Supplies	\$ 12.44
86254	3/18/2019	South Central Calhoun CSD	Contracted Services - TLC Coaching	\$ 37,835.98
86254	3/18/2019	South Central Calhoun CSD	IDEA Part B - 2nd Payment	\$ 144.00
86256	3/18/2019	Spencer CSD	IDEA Part B - 2nd Payment	\$ 1,494.00
86257	3/18/2019	Spirit Lake CSD	IDEA Part B - 2nd Payment	\$ 24,978.00
86258	3/18/2019	Springhill Suites-Marriott	Lodging/P.Stangeland	\$ 72.80
86258	3/18/2019	Springhill Suites-Marriott	Lodging/T.Zaugg	\$ 99.68
86258	3/18/2019	Springhill Suites-Marriott	Lodging/TQPD/J.Hescheid	\$ 145.60
86258	3/18/2019	Springhill Suites-Marriott	Special Education/Directors Meeting	\$ 72.80
86259	3/18/2019	Stratus Audio, Inc.	Interpretation Services	\$ 480.18
86260	3/18/2019	Super 8	Lodging/J.Colletta	\$ 99.98
86261	3/18/2019	Tasks Galore Publishing, Inc.	Suplies/Book/Autism	\$ 452.76
86262	3/18/2019	Tech Leaders LLC	Registration/Iowa 1:1/J.Graber	\$ 120.00
86263	3/18/2019	Paul Tedesco	Contracted Service - February	\$ 731.59
86266	3/18/2019	Tri-County Lumber	Maintenance/Jefferson Office	\$ 6.30
86266	3/18/2019	Tri-County Lumber	Materials - Jefferson Apartment	\$ 1,240.16
86267	3/18/2019	Turing Tumble	Supplies/Lending Library	\$ 38.68
86268	3/18/2019	Twin Rivers CSD	IDEA Part B - 2nd Payment	\$ 3,569.00
86269	3/18/2019	Thomas Tyrrell	Interpreting Services - February	\$ 101.25
86270	3/18/2019	University of Notre Dame-ACE	Latino Enroll. Inst.	\$ 950.00
86271	3/18/2019	Upper Des Moines Opportunity	Tuition - February 2019	\$ 1,792.00
86272	3/18/2019	United Parcel Service	Shipping Charges	\$ 18.54
86273	3/18/2019	Veritiv	Media Production Supplies	\$ 1,031.71

Prairie Lakes AEA
Board Bills
March 18, 2019

Check	Check Date	Payable To	Description	Amount
86274	3/18/2019	Videomaker	Annual Subscription/Videomaker	\$ 19.97
86275	3/18/2019	The Water Connection	Water/Algona Office	\$ 13.50
86276	3/18/2019	Webster City CSD	IDEA Part B - 2nd Payment	\$ 4,270.00
86276	3/18/2019	Webster City CSD	Registration/Plain Talk Conf.	\$ 1,644.91
86278	3/18/2019	Wells Fargo	Meals/Lodging/Newsletter	\$ 247.78
86279	3/18/2019	Wells Fargo	Apps/Registration/Loding/OT Su	\$ 2,386.74
86280	3/18/2019	William H. Sadlier, Inc.	Wkshp SB Materials	\$ 133.55
86281	3/18/2019	WINDSTREAM	Telephone/Poky Office	\$ 28.96
86282	3/18/2019	Winnebago County Public Health	Tuition - January 2019	\$ 4,303.08
86283	3/18/2019	Wood's Super Market	Water/Board Meeting & Media	\$ 57.46
86284	3/18/2019	Xerox	Media Production Services	\$ 12,647.49
86285	3/18/2019	YourMembership.com, Inc.	Job Posting - Psychologist	\$ 250.00
				<u>\$435,746.19</u>
Total March 2019 Bills				<u><u>\$497,660.89</u></u>

Prairie Lakes AEA
 March 18, 2019
 Budget Summary for
 February 28, 2019

REVENUE SUMMARY

	Budget	February	YTD	Balance
Special Education Support	19,349,311.61	2,777,862.82	11,267,561.29	8,081,750.32
Media Services	2,334,733.73	184,243.50	1,298,992.92	1,035,740.81
Educational Services	2,958,315.17	335,426.58	1,553,936.20	1,404,378.97
Special Education Instruction	1,240,000.00	28,500.00	244,684.82	995,315.18
Other Income	-	-	91,068.31	
Self Partial Fund Health Ins.	-	13,394.90	107,745.90	
Totals	25,882,360.51	3,339,427.80	14,563,989.44	11,426,116.97

EXPENDITURE SUMMARY

	Budget	Admin.	February	YTD	Balance
Administration		1,200,000.00	94,053.15	813,060.68	386,939.32
Sp Educ Support	19,349,311.61	(948,000.00)	1,320,454.32	9,242,654.95	9,158,656.66
Media Services	2,334,733.73	(120,000.00)	99,179.67	939,917.38	1,274,816.35
Educational Services	2,958,315.17	(120,000.00)	235,848.02	1,645,939.28	1,192,375.89
Sp Educ Instruction	1,240,000.00	(12,000.00)	106,442.94	659,535.28	568,464.72
Self Partial Fund Health Ins.	-	-	43,426.14	139,579.48	
Totals	25,882,360.51	-	1,899,404.24	13,440,687.05	12,581,252.94

Net income (loss) 1,440,023.56 1,123,302.39

Percentage of budget spent 52%
 Percentage of budget unspent 49%

Prairie Lakes AEA
 March 19, 2018
 Budget Summary for
 February 28, 2018

REVENUE SUMMARY

	Budget	February	YTD	Balance
Special Education Support	19,911,991.33	2,795,446.46	11,372,954.03	8,539,037.30
Media Services	2,842,138.52	194,879.58	1,359,960.57	1,482,177.95
Educational Services	2,925,008.86	439,232.26	1,603,483.53	1,321,525.33
Special Education Instruction	355,000.00	28,500.00	206,143.08	148,856.92
Other Income	-	36.76	100,561.02	
Self Partial Fund Health Ins.	-	-	-	
Totals	26,034,138.71	3,458,095.06	14,643,102.23	11,391,036.48

EXPENDITURE SUMMARY

	Budget	Admin.	February	YTD	Balance
Administration		1,200,000.00	89,852.93	808,255.77	391,744.23
Sp Educ Support	19,911,991.33	(948,000.00)	1,364,569.19	9,347,503.58	9,616,487.75
Media Services	2,842,138.52	(120,000.00)	113,730.33	1,040,637.07	1,681,501.45
Educational Services	2,925,008.86	(120,000.00)	195,163.11	1,433,890.67	1,371,118.19
Sp Educ Instruction	355,000.00	(12,000.00)	91,594.94	581,929.77	(238,929.77)
Self Partial Fund Health Ins.	-	-	9,379.49	104,456.56	
Totals	26,034,138.71	-	1,864,289.99	13,316,673.42	12,821,921.85

Net income (loss) 1,593,805.07 1,326,428.81

Percentage of budget spent 51%
 Percentage of budget unspent 49%

CASH SUMMARY		2019	2018
Checking Account Balance-Book balance at	02/28/19	\$ 4,364,898.17	\$ 4,084,342.82
Checking Account Balance-Bank Statement balance at	02/28/19	\$ 4,653,760.62	\$ 4,428,940.53
Less: Outstanding Checks		\$ (288,862.45)	\$ (344,597.71)
Bank statement reconciled to book balance:	02/28/19	\$ 4,364,898.17	\$ 4,084,342.82
Less: Monthly bills	03/18/19	\$ (497,660.89)	\$ (238,763.15)
Less: Monthly Payroll	03/20/19 estimate	\$ (1,628,606.22)	\$ (1,598,745.93)
Adjusted Checking Account Balance		<u>\$ 2,238,631.06</u>	<u>\$ 2,246,833.74</u>
Add: Deposits	03/01/19 to 03/15/19	\$ 20,926.80	\$ 101,361.16
Pending - State Aide/TSS/TQ/Juv Home		\$ 1,426,001.00	\$ 1,412,799.00
Cash balance		<u>\$ 3,685,558.86</u>	<u>\$ 3,760,993.90</u>
		Bank Balance <u>2/28/2019</u>	Bank Balance <u>2/28/2018</u>
<u>Wells Fargo Bank, N.A.:</u>			
Commercial Checking account		\$ 4,375,161.26	\$ 4,266,307.48
Merchant account		\$ 63,214.34	\$ 20,822.25
Commercial Checking account - PSF		\$ 215,385.02	\$ 141,810.80
		<u>\$ 4,653,760.62</u>	<u>\$ 4,428,940.53</u>

Prairie Lakes Area Education Agency Staff Calendar 2019-2020

Legend: H = Holidays
C = Office closed days

Summer Hours: June 10, 2019 - August 9, 2019
 June 15, 2020 - August 14, 2020

Jul-19				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22 days

Aug-19				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

22 days

Sep-19				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

21 days

Oct-19				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

23 days

Nov-19				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

21 days

Dec-19				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

18 days

Jan-20				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

23 days

Feb-20				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

20 days

Mar-20				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

22 days

Apr-20				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

21 days

May-20				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

21 days

Jun-20				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

22 days



**Induction Consortium Agreement
between
Prairie Lakes Area Education Agency
and
Albert City-Truesdale Community School District
2019-20**

This Agreement is entered into by and between the Prairie Lakes Area Education Agency, hereinafter referred to as Prairie Lakes AEA and Albert City-Truesdale Community School District, hereinafter referred to as "School District."

The purpose of this agreement is to implement a comprehensive induction consortium model utilizing full-release instructional mentors (Induction Coaches) and support efforts to improve student learning through the development and retention of highly effective Initial license teachers.

Services to be provided under this Agreement shall begin on July 1, 2019 and terminate on June 30, 2020. However, this Agreement may be amended at any time by mutual agreement of Prairie Lakes AEA Induction Consortium Board and School District. Renewal of this agreement is to be determined on or before March 1, 2020, unless extended by mutual agreement. This Agreement may be terminated by either Prairie Lakes AEA or a School District upon Prairie Lakes AEA Induction Consortium Board approval.

Prairie Lakes AEA agrees to:

1. Coordinate recruitment, selection, and supervision of Induction Coach to provide services under the Agreement.
2. Use NTC Induction Program Standards to design and formatively assess and support program implementation.
3. Utilize formative assessment tools and materials aligned with the Iowa Teaching Standards and district goals to promote teacher development.
4. Use NTC Mentor formative assessment system to collaboratively assess Induction coach growth and accountability.
5. Provide training and professional development for Induction Coach and district administrators.
6. Coordinate collaborative network among participating teachers.
7. Complete program evaluation and collaborate with district program leadership to continuously improve program.
8. Invoice School District for services under this Agreement on or around December 1, 2019.

School District agrees to:

1. Participate in consultation with Prairie Lakes AEA Induction Program Lead.
2. Commit and support consortium induction coach (full-release mentor) selection and assignment process involving a cross-representational interview committee.
3. Commit to instructional mentoring (lesson planning, pedagogy, formative classroom observations, analysis of student work, etc.) being provided by the assigned induction coach.

- a. Develop clear delineation of roles and responsibilities of in-district supports (i.e. instructional coaches, building-based supports, department chairs, facilitators, etc.) for Initial-licensed teachers with Prairie Lakes AEA Program Lead.
4. Provide a District Contact to:
 - a. Conduct ongoing communication with Prairie Lakes AEA Program Lead.
 - b. Serve on the Induction Board.
 - c. Coordinate communication and aid in registration for consortium professional development for beginning teachers and administrators.
 - d. Collaborate with other district administrators to align induction program with district initiatives.
5. Commit to supporting the beginning teacher inquiry cycle.
6. Have adequate technology access for Initial-license teachers to participate in Learning Zones (online database of formative assessment tools).
7. Have Year One, Initial-licensed beginning teachers attend the Beginning Teacher Network
 - a. Districts will be responsible for the travel and any compensation costs for the beginning teachers.
8. Commit to principal involvement through participation in professional learning and triad conversations between principal, beginning teacher and induction coach.
9. Provide funding to Prairie Lakes AEA for each participating beginning teacher, based on the following fee schedule:
 - a) Cost between \$4,417 and \$5,501 with PLA EA contribution of \$1,000.
10. Provide payment under this agreement within thirty (30) days of receipt of invoices from Prairie Lakes AEA.

Prairie Lakes Area Education Agency

Albert City-Truesdale CSD

Chief Administrator

Date

Superintendent

Date



**Induction Consortium Agreement
between
Prairie Lakes Area Education Agency
and
East Sac County Community School District
2019-20**

This Agreement is entered into by and between the Prairie Lakes Area Education Agency, hereinafter referred to as Prairie Lakes AEA and East Sac County Community School District, hereinafter referred to as "School District."

The purpose of this agreement is to implement a comprehensive induction consortium model utilizing full-release instructional mentors (Induction Coaches) and support efforts to improve student learning through the development and retention of highly effective Initial license teachers.

Services to be provided under this Agreement shall begin on July 1, 2019 and terminate on June 30, 2020. However, this Agreement may be amended at any time by mutual agreement of Prairie Lakes AEA Induction Consortium Board and School District. Renewal of this agreement is to be determined on or before March 1, 2020, unless extended by mutual agreement. This Agreement may be terminated by either Prairie Lakes AEA or a School District upon Prairie Lakes AEA Induction Consortium Board approval.

Prairie Lakes AEA agrees to:

1. Coordinate recruitment, selection, and supervision of Induction Coach to provide services under the Agreement.
2. Use NTC Induction Program Standards to design and formatively assess and support program implementation.
3. Utilize formative assessment tools and materials aligned with the Iowa Teaching Standards and district goals to promote teacher development.
4. Use NTC Mentor formative assessment system to collaboratively assess Induction coach growth and accountability.
5. Provide training and professional development for Induction Coach and district administrators.
6. Coordinate collaborative network among participating teachers.
7. Complete program evaluation and collaborate with district program leadership to continuously improve program.
8. Invoice School District for services under this Agreement on or around December 1, 2019.

School District agrees to:

1. Participate in consultation with Prairie Lakes AEA Induction Program Lead.
2. Commit and support consortium induction coach (full-release mentor) selection and assignment process involving a cross-representational interview committee.
3. Commit to instructional mentoring (lesson planning, pedagogy, formative classroom observations, analysis of student work, etc.) being provided by the assigned induction coach.

- a. Develop clear delineation of roles and responsibilities of in-district supports (i.e. instructional coaches, building-based supports, department chairs, facilitators, etc.) for Initial-licensed teachers with Prairie Lakes AEA Program Lead.
4. Provide a District Contact to:
 - a. Conduct ongoing communication with Prairie Lakes AEA Program Lead.
 - b. Serve on the Induction Board.
 - c. Coordinate communication and aid in registration for consortium professional development for beginning teachers and administrators.
 - d. Collaborate with other district administrators to align induction program with district initiatives.
5. Commit to supporting the beginning teacher inquiry cycle.
6. Have adequate technology access for Initial-license teachers to participate in Learning Zones (online database of formative assessment tools).
7. Have Year One, Initial-licensed beginning teachers attend the Beginning Teacher Network
 - a. Districts will be responsible for the travel and any compensation costs for the beginning teachers.
8. Commit to principal involvement through participation in professional learning and triad conversations between principal, beginning teacher and induction coach.
9. Provide funding to Prairie Lakes AEA for each participating beginning teacher, based on the following fee schedule:
 - a) Cost between \$4,417 and \$5,501 with PLA EA contribution of \$1,000.
10. Provide payment under this agreement within thirty (30) days of receipt of invoices from Prairie Lakes AEA.

Prairie Lakes Area Education Agency

East Sac County CSD

Chief Administrator

Date

Superintendent

Date



**Induction Consortium Agreement
between
Prairie Lakes Area Education Agency
and
Gilmore City-Bradgate Community School District
2019-20**

This Agreement is entered into by and between the Prairie Lakes Area Education Agency, hereinafter referred to as Prairie Lakes AEA and Gilmore City-Bradgate Community School District, hereinafter referred to as "School District."

The purpose of this agreement is to implement a comprehensive induction consortium model utilizing full-release instructional mentors (Induction Coaches) and support efforts to improve student learning through the development and retention of highly effective Initial license teachers.

Services to be provided under this Agreement shall begin on July 1, 2019 and terminate on June 30, 2020. However, this Agreement may be amended at any time by mutual agreement of Prairie Lakes AEA Induction Consortium Board and School District. Renewal of this agreement is to be determined on or before March 1, 2020, unless extended by mutual agreement. This Agreement may be terminated by either Prairie Lakes AEA or a School District upon Prairie Lakes AEA Induction Consortium Board approval.

Prairie Lakes AEA agrees to:

1. Coordinate recruitment, selection, and supervision of Induction Coach to provide services under the Agreement.
2. Use NTC Induction Program Standards to design and formatively assess and support program implementation.
3. Utilize formative assessment tools and materials aligned with the Iowa Teaching Standards and district goals to promote teacher development.
4. Use NTC Mentor formative assessment system to collaboratively assess Induction coach growth and accountability.
5. Provide training and professional development for Induction Coach and district administrators.
6. Coordinate collaborative network among participating teachers.
7. Complete program evaluation and collaborate with district program leadership to continuously improve program.
8. Invoice School District for services under this Agreement on or around December 1, 2019.

School District agrees to:

1. Participate in consultation with Prairie Lakes AEA Induction Program Lead.
2. Commit and support consortium induction coach (full-release mentor) selection and assignment process involving a cross-representational interview committee.
3. Commit to instructional mentoring (lesson planning, pedagogy, formative classroom observations, analysis of student work, etc.) being provided by the assigned induction coach.

- a. Develop clear delineation of roles and responsibilities of in-district supports (i.e. instructional coaches, building-based supports, department chairs, facilitators, etc.) for Initial-licensed teachers with Prairie Lakes AEA Program Lead.
4. Provide a District Contact to:
 - a. Conduct ongoing communication with Prairie Lakes AEA Program Lead.
 - b. Serve on the Induction Board.
 - c. Coordinate communication and aid in registration for consortium professional development for beginning teachers and administrators.
 - d. Collaborate with other district administrators to align induction program with district initiatives.
5. Commit to supporting the beginning teacher inquiry cycle.
6. Have adequate technology access for Initial-license teachers to participate in Learning Zones (online database of formative assessment tools).
7. Have Year One, Initial-licensed beginning teachers attend the Beginning Teacher Network
 - a. Districts will be responsible for the travel and any compensation costs for the beginning teachers.
8. Commit to principal involvement through participation in professional learning and triad conversations between principal, beginning teacher and induction coach.
9. Provide funding to Prairie Lakes AEA for each participating beginning teacher, based on the following fee schedule:
 - a) Cost between \$4,417 and \$5,501 with PLAEA contribution of \$1,000.
10. Provide payment under this agreement within thirty (30) days of receipt of invoices from Prairie Lakes AEA.

Prairie Lakes Area Education Agency

Gilmore City-Bradgate CSD

Chief Administrator

Date

Superintendent

Date



**Induction Consortium Agreement
between
Prairie Lakes Area Education Agency
and
South Central Calhoun Community School District
2019-20**

This Agreement is entered into by and between the Prairie Lakes Area Education Agency, hereinafter referred to as Prairie Lakes AEA and South Central Calhoun Community School District, hereinafter referred to as "School District."

The purpose of this agreement is to implement a comprehensive induction consortium model utilizing full-release instructional mentors (Induction Coaches) and support efforts to improve student learning through the development and retention of highly effective Initial license teachers.

Services to be provided under this Agreement shall begin on July 1, 2019 and terminate on June 30, 2020. However, this Agreement may be amended at any time by mutual agreement of Prairie Lakes AEA Induction Consortium Board and School District. Renewal of this agreement is to be determined on or before March 1, 2020, unless extended by mutual agreement. This Agreement may be terminated by either Prairie Lakes AEA or a School District upon Prairie Lakes AEA Induction Consortium Board approval.

Prairie Lakes AEA agrees to:

1. Coordinate recruitment, selection, and supervision of Induction Coach to provide services under the Agreement.
2. Use NTC Induction Program Standards to design and formatively assess and support program implementation.
3. Utilize formative assessment tools and materials aligned with the Iowa Teaching Standards and district goals to promote teacher development.
4. Use NTC Mentor formative assessment system to collaboratively assess Induction coach growth and accountability.
5. Provide training and professional development for Induction Coach and district administrators.
6. Coordinate collaborative network among participating teachers.
7. Complete program evaluation and collaborate with district program leadership to continuously improve program.
8. Invoice School District for services under this Agreement on or around December 1, 2019.

School District agrees to:

1. Participate in consultation with Prairie Lakes AEA Induction Program Lead.
2. Commit and support consortium induction coach (full-release mentor) selection and assignment process involving a cross-representational interview committee.
3. Commit to instructional mentoring (lesson planning, pedagogy, formative classroom observations, analysis of student work, etc.) being provided by the assigned induction coach.

- a. Develop clear delineation of roles and responsibilities of in-district supports (i.e. instructional coaches, building-based supports, department chairs, facilitators, etc.) for Initial-licensed teachers with Prairie Lakes AEA Program Lead.
4. Provide a District Contact to:
 - a. Conduct ongoing communication with Prairie Lakes AEA Program Lead.
 - b. Serve on the Induction Board.
 - c. Coordinate communication and aid in registration for consortium professional development for beginning teachers and administrators.
 - d. Collaborate with other district administrators to align induction program with district initiatives.
5. Commit to supporting the beginning teacher inquiry cycle.
6. Have adequate technology access for Initial-license teachers to participate in Learning Zones (online database of formative assessment tools).
7. Have Year One, Initial-licensed beginning teachers attend the Beginning Teacher Network
 - a. Districts will be responsible for the travel and any compensation costs for the beginning teachers.
8. Commit to principal involvement through participation in professional learning and triad conversations between principal, beginning teacher and induction coach.
9. Provide funding to Prairie Lakes AEA for each participating beginning teacher, based on the following fee schedule:
 - a) Cost between \$4,417 and \$5,501 with PLA EA contribution of \$1,000.
10. Provide payment under this agreement within thirty (30) days of receipt of invoices from Prairie Lakes AEA.

Prairie Lakes Area Education Agency

South Central Calhoun CSD

Chief Administrator

Date

Superintendent

Date