

**Prairie Lakes Area Education Agency
Regular Board Meeting
Monday, June 26, 2017 - 5:00 p.m.
Alta, Iowa**

President Rick Morain called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 5:10 p.m. The following board members were present: Gary Astor, Pat Brown, Sue Brown, Todd Lundgren and Jeremy Riesenberg. Absent: Dawn Crane.

On a motion by Sue Brown, seconded by Jeremy Riesenberg, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

On a motion by Gary Astor, seconded by Pat Brown, board approval was given to the minutes of the May 15, 2017 Regular Board Meeting. Motion carried unanimously.

Approval of the monthly bills and review of the cash flow report was deferred to July.

On a motion by Todd Lundgren, seconded by Jeremy Riesenberg, board approval was given to the following resignations in the licensed group: Samantha Cagle, Behavior Strategist, Jefferson Office, resignation effective at the end of 2016-2017 contract year; Nicole Fisher, Special Education Teacher, Lakes Partnership School, resignation effective at the end of the 2016-2017 contract year; Erin Handeland, Occupational Therapist, Algona Office, resignation effective at the end of the 2016-2017 contract year; Cheryl Lyon, School Social Worker, Storm Lake Office, resignation effective at the end of the 2016-2017 contract year. Motion carried unanimously.

The Board was informed of the following resignation in the Non Bargaining group: Nanette Smith, Lead Teacher - Lakes Partnership School, resignation effective June 12, 2017.

On a motion by Todd Lundgren, seconded by Gary Astor, the board approved the following new hire in the licensed group: Vanessa Jorgensen, Behavior Strategist-Behavior Programming Coordinator, Lakes Partnership School, 193 days, MA/11, \$59,101, 2017-2018 contract year; Melanie Fisher, Leadership & Learning Consultant, Storm Lake office, 193 days, MA/8, \$56,174, 2017-2018 contract year; Lynae Otten, School Social Worker, Spencer office, 193 days, MA/9, \$57,149, 2017-2018 contract year; Briana Swanson, Occupational Therapist, Storm Lake office, 193 days, PHD/3, \$54,707, 2017-2018 contract year. Motion carried unanimously.

On a motion by Gary Astor, seconded by Todd Lundgren, the board approved the third reading of Board Policy 800 Series, Business Procedures. Motion carried unanimously.

On a motion by Gary Astor, seconded by Sue Brown, the board approved the second reading of Board Policy 900 Series, Building & Suites. Motion carried unanimously. On a motion by Gary Astor, seconded by Sue Brown, the board waived the third reading of Board Policy 900 Series, Building & Suites. Motion carried unanimously.

On a motion by Pat Brown, seconded by Sue Brown, the board approved the second reading of Board Policy 1000 Series, School-Community Relations. Motion carried unanimously.

On a motion by Pat Brown, seconded by Jeremy Riesenberg, the board approved the special education director sharing agreement with Heartland AEA. The agreement runs from July 1, 2017 to June 30, 2018. The Agency will pay 10% of the annual compensation package of Randy Allison, Acting Director of Special Education for Heartland AEA. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Sue Brown, the board approved the following school technology technician service agreements: Gilmore City Bradgate CSD, in the amount of \$24,780 for 84 days of service, Laurens Marathon CSD, in the amount of \$24,780 for 84 days of service, Storm Lake Catholic School, in the amount of \$12,390 for 42 days of service, and Twin Rivers CSD, in the amount of \$24,780 for 84 days of service during the 2017-2018 school year. Services are provided by the agency's technology staff. Motion carried unanimously.

On a motion by Gary Astor, seconded by Jeremy Riesenber, the board approved the contract between Prairie Lakes AEA and the Fort Dodge Correctional Facility and North Central Correctional Facility for special education services to inmates from July 1, 2017 to June 30, 2018. The Agency is required by the State to provide these services. The Agency is reimbursed by the participating districts. Motion carried unanimously.

On a motion by Jeremy Riesenber, seconded by Todd Lundgren, the board approved the contract between Prairie Lakes AEA and Iowa Educational Services for the Blind and Visually Impaired for special education services to children from July 1, 2017 to June 30, 2018. The Agency is required by the State to provide these services. The cost to the Agency is estimated at \$58,870.91. The 2016-2017 cost was \$58,490.96; this will be a \$379.95 increase in costs. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Jeremy Riesenber, the board approved the contract between Prairie Lakes AEA and Iowa Educational Services for the Blind and Visually Impaired for special education services to children from July 1, 2017 to June 30, 2018. The Agency is required by the State to provide these services. The cost to the Agency is estimated at \$168,739.66. The 2016-2017 cost was \$166,291.02; this will be a \$2,448.64 increase in costs. Motion carried unanimously.

On a motion by Jeremy Riesenber, seconded by Pat Brown, the board approved the contract between Prairie Lakes AEA and Donna Bachman. The contract provides for 8 hours of service per week at \$52.00 per hour. The agreement runs from August 1, 2017 to June 30, 2018. Motion carried unanimously.

On a motion by Gary Astor, seconded by Sue Brown, the board approved the contract between Prairie Lakes AEA and Early Childhood Iowa for fiscal agent services from July 1, 2017 to June 30, 2018. The Agency has been providing these services for fourteen years. The Agency will receive \$4,000 for this work. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Jeremy Riesenber, the board approved the resolution to authorize the payment of fiscal yearend expenditures. Motion carried unanimously.

On a motion by Pat Brown, seconded by Todd Lundgren, the board approved the resolution to commit ending fund balance for the purpose of the early retirement program. Motion carried unanimously.

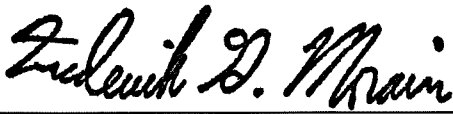
On a motion by Sue Brown, seconded by Jeremy Riesenber, the board approved the Iowa Central Community College lease agreement for office space in the Storm Lake Office. Terms of the agreements: July 1, 2017 to June 30, 2020 with an annual fee for each year of \$30,000.00 which includes utilities. Motion carried unanimously.

Chief Administrator's Report: Recognition of Excellence: The Board wanted to extend a Thank You to Maureen Salinas for offering to perform hearing tests for the Board members in honor of May is Better Hearing Month. The Board also recognized Linda Spencer for her efforts at the Storm Lake office. Things are looking clean and good for the job fair. Board Member Development: Brent Siegrist May report. Advocacy: If you haven't sent your legislator a thank you for what they accomplished this session, please do so. If you need contact info, please ask.

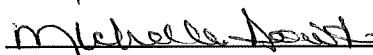
Upcoming dates: IASB Fiscal Management Conference, July 19, 2017, The Meadows Conference Center, Altoona. IASB Employee Relations Conference, October 17, 2017, The Meadows Conference Center, Altoona. IASB Annual Convention, November 15-17, 2017, Iowa Events Center, Des Moines. IASB Day on the Hill, January 30, 2018, Des Moines.

The July board meeting is scheduled for Monday, July 17, 2017 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.

There being no further business, on a motion by Sue Brown, seconded by Pat Brown, the Board adjourned at 6:05 p.m.



Board President



Board Secretary