



## **Prairie Lakes Area Education Agency**

**Monday, July 16, 2018 – 4:00 P.M.**

Via Telephone Conference Call

Lobby Conference Room

1235 5th Ave South

Fort Dodge, IA

### **Regular Monthly Board Meeting**

#### **AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of June 18, 2018 Regular Board Meeting
5. Approve Monthly Bills and Review Cash Flow Report
6. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Other
7. Approve School Technology Technician Agreement
8. Approve 2018 Legislative Resolutions
9. Chief Administrator's Report
10. Upcoming Dates
11. Set Date, Time for Next Regular Board Meeting
12. Other
13. Adjournment



# ***BOARD PREVIEW***

for the Board Meeting – July 16, 2018

## ***MISSION OF PRAIRIE LAKES AEA***

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this **BOARD PREVIEW** with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see – live – what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 4:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda – Action Item**
4. **Approve Minutes of June 18, 2018 Board Meeting - Action Item**
5. **Approve Monthly Bills – Action Item**
  - A. **Review Monthly Cash Flow Report – Information Item**
6. **Personnel Matters**
  - A. **Retirements/Resignations**
    1. **Licensed – Action Item**
      - a. Sara Westhoff, Speech Language Pathologist, Strom Lake Office, effective at the end of the 2017-2018 contract year, subject to finding a suitable replacement.
  - B. **New Hires**
    1. **Licensed – Action Item**
      - a. Nicole Hoag, School Social Worker, Fort Dodge office, 154 days, .8 FTE, MA/8, \$45,165.60, start date August 15, 2018.

*Administrator's Recommendation – It is recommended that the resignation be approved as presented.*

*Administrator's Recommendation – It is recommended that the Licensed contract for 2018-2019 be approved as presented.*

- C. **Other – None at this time**

**7. Approve School Technology Technician Agreement - Action Item**

Approval of the contract between Prairie Lakes AEA and Greene County CSD, in the amount of \$6,265.40 for 20 days of service during the 2018-2019 school year. Services are provided by the agency's technology staff.

*Administrator's Recommendation – It is recommended that the school technology technician agreement be approved as presented.*

**8. Approve 2018 Legislative Resolutions – Action Item**

The Board will review and discuss the 2019 [AEA System Legislative Resolutions](#) for 2018-2019.

**Administrator's Recommendation** – It is recommended that the 2019 Legislative Resolutions be approved as presented.

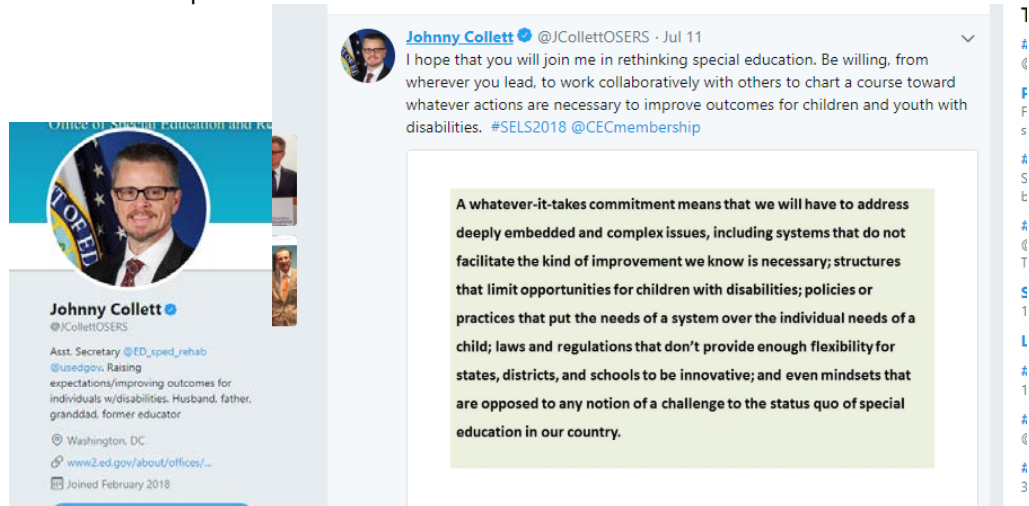
**9. Chief Administrator's Report – Information Item**

**1. Recognition of Excellence:**

- Any nominations for this month?

**2. Board Member Development:**

- Is there hope from the federal level? Check out the following twitter handle and tweet from the US Department of Education:



**3. Advocacy:**

- Please participate in the election process! Find out what your candidates support for AEA's and Education, in general, is and do share!

**10. Upcoming Dates – Informational Item**

- Trauma Responsive Classroom Conference, November 2<sup>nd</sup> & 3<sup>rd</sup>, Buena Vista University, Storm Lake – I would love to have you all attend this important conference (planning on 350 attendees)
- IASB 73<sup>rd</sup> Annual Convention, November 14<sup>th</sup>-16<sup>th</sup>, Iowa Events Center, Des Moines; 14<sup>th</sup> – Delegate Assembly; 15<sup>th</sup> – Full day conference (I'm helping present College & Career Readiness work with David Ford from MBAEA and Mark Shea, our new Post-secondary Readiness Lead); 16<sup>th</sup> – Board President Workshop
- NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake

**11. Set Date and time for Next Board Meeting – Information Item**

The August board meeting is scheduled for **Monday, August 20, 2018 – 4:00 p.m. Prairie Lakes AEA, 500 NE 6<sup>th</sup> Street, Pocahontas, Iowa.**

12. Other

13. Adjournment

**Prairie Lakes Area Education Agency  
Regular Board Meeting  
Monday, June 18, 2018 – 4:00 p.m.  
Pocahontas, Iowa**

President Gary Astor called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:00 p.m. The following board members were present: Pat Brown, Dawn Crane, Janice Harbaugh, Todd Lundgren and Jeremy Riesenberg. Absent: Sue Brown.

On a motion by Todd Lundgren, seconded by Pat Brown, board approval was given to the agenda, including amendments, as presented by Chief Administrator Jeff Herzberg.

On a motion by Jeremy Riesenberg, seconded by Janice Harbaugh, board approval was given to the minutes of the May 21, 2018 Regular Board Meeting. Motion carried unanimously.

On a motion by Pat Brown, seconded by Dawn Crane, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

On a motion by Todd Lundgren, seconded by Jeremy Riesenberg, the board approved the following new hires in the licensed group: Kerrie Baish, Special Education Consultant, Spencer office, 193 days, MA30/18, \$67,912, start date August 15, 2018; Kathline Conn, Speech Language Pathologist, Webster City office, 193 days, MA15/3, \$52,433. Start date August 15, 2018; Julia Crouch, School Psychologist - Intern, Pocahontas office, 193 days, EDS/3, \$54,137. Start date August 15, 2018; Kayti Pohlman, School Social Worker, Fort Dodge office, 193 days, MA/9, \$57,432. Start date August 15, 2018; and Hope Brown, Leadership & Learning Consultant - Science Coach, Fort Dodge office, 193 days, MA30/20, \$69,862. Start date August 15, 2018. Motion carried unanimously.

On a motion by Jeremy Riesenberg, seconded by Dawn Crane, the board approved the Fort Dodge Correctional Facility and North Central Correctional Facility agreements for special education services to inmates for 2018-2019. Motion carried unanimously.

On a motion by Pat Brown, seconded by Dawn Crane, the board approved the Orientation and Mobility Service Agreement with the Iowa Educational Services for the Blind and Visually Impaired to provide special education services to children for 2018-2019. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Jeremy Riesenberg, the board approved the Itinerant Teacher Service Agreement with the Iowa Educational Services for the Blind and Visually Impaired to provide special education services to children for 2018-2019. Motion carried unanimously.

On a motion by Janice Harbaugh, seconded by Pat Brown, the board approved the Independent Contractor Agreement for Occupational Therapist Services with Donna Bachman for 2018-2019. Motion carried unanimously.

On a motion by Jeremy Riesenber, seconded by Dawn Crane, the board approved the MJ Care Service Agreement to provide Medicaid billing management services for 2018-2020. Motion carried unanimously.

On a motion by Dawn Crane, seconded by Janice Harbaugh, the board approved the Mentoring and Induction Consortium agreement with both Gilmore City-Bradgate CSD and East Sac County CSD for 2018-2019. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Jeremy Riesenber, the board approved the Early Childhood Iowa fiscal agent services agreement for 2018-2019. Motion carried unanimously.

On a motion by Pat Brown, seconded by Dawn Crane, the board approved the business management service agreement with Gilmore City-Bradgate CSD for 2018-2019. Motion carried unanimously.

On a motion by Janice Harbaugh, seconded by Jeremy Riesenber, the board approved the resolution to authorize the payment of fiscal yearend expenditures. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Pat Brown, the board approved the resolution to commit ending fund balance for the purpose of the early retirement program. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Pat Brown, the board approved the new lease agreement with Camp Algona POW Project, Inc. for office space at 114 South Thorington, Algona, Iowa. The five year lease will commence on September 1, 2018 and run until September 30, 2023, with a monthly rental fee of \$600.00 plus utilities. Motion carried unanimously.

#### Chief Administrator's Report

Recognition of Excellence: Recognition was given to, Connie Johnson for her work and organization of the board members presentation materials for their interaction with our local boards. Ed Zimmerle for his work with the students from Pocahontas Catholic School and helping them learn important communication and technology skills.

Board Member Development: Chief Herzberg, and a large number of PLAEA staff members, spent June 11<sup>th</sup> and 12<sup>th</sup> at the DE's Special Education Symposium. Check out one of the keynoters [website](#); November 2nd and 3rd PLAEA will hold its first Trauma Responsive Classroom conference. The conference will be held at BVU and the following powerful keynotes speakers have committed: Jim Sporleder; Paper Tigers Principal, Carla Tantillo-Philliber, Mindful Practices, Liz Cox, Prevent Child Abuse Iowa and Connections Matter, ACEs.

Advocacy: Chief Herzberg sent Jaymie Vollmer's updated list of additional responsibilities of schools to Senator Kraayenbrink and Linda Fandel. Board members were also given a poster.

Upcoming dates: None at this time.

The July board meeting is scheduled for Monday July 16, 2018 – 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa. Note, this meeting may be held by conference call once the agenda is determined.

There being no further business, on a motion by Jeremy Riesenber, seconded by Janice Harbaugh, the Board adjourned at 5:10 p.m.

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Board President

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Board Secretary

Prairie Lakes AEA  
Board Bills  
July 16, 2018

2017-2018

| Check | Check Date | Payable To                                | Description                       | Amount      |
|-------|------------|---|-----------------------------------|-------------|
| 84411 | 6/21/2018  | Benefits, Inc.                            | Claims paid 6/18 to 6/22          | \$ 81.60    |
| 1     | 6/28/2018  | Michael Schmidt                           | Shipping Reimb./M.Schmidt         | \$ 63.70    |
| 2     | 6/28/2018  | Kevin Lein                                | Reimburse for Food                | \$ 74.15    |
| 3     | 6/28/2018  | Sarah Meighan                             | Reimbursement for Eyeware         | \$ 125.00   |
| 4     | 6/28/2018  | Kristine K. Schlievert                    | Mileage/K.Schievert/May & June    | \$ 113.10   |
| 84412 | 6/28/2018  | 4IMPRINT                                  | New Hire Bags                     | \$ 308.26   |
| 84413 | 6/28/2018  | A&M Laundry Inc                           | Laundry Service/Media             | \$ 105.83   |
| 84414 | 6/28/2018  | Northwest AEA                             | TILC Conference/J. Graber         | \$ 125.00   |
| 84415 | 6/28/2018  | Grant Wood AEA 10                         | Board Conference/Reimbursement    | \$ 556.69   |
| 84416 | 6/28/2018  | Heartland AEA 11                          | PD Online Meals                   | \$ 285.96   |
| 84417 | 6/28/2018  | Central Rivers Area Education Agency      | Board Conference/Reimbursement    | \$ 783.82   |
| 84418 | 6/28/2018  | Ahlers & Cooney, P.C.                     | Attorney Fees - May 2018          | \$ 1,054.35 |
| 84419 | 6/28/2018  | Algona Municipal Utilities                | Internet Charges/Algona           | \$ 250.00   |
| 84420 | 6/28/2018  | Alliant Energy                            | Utilities/Jefferson               | \$ 387.86   |
| 84420 | 6/28/2018  | Alliant Energy                            | Utilities/Jefferson Apart.        | \$ 25.06    |
| 84421 | 6/28/2018  | AmericInn-Coralville                      | Lodging/T.Zaugg                   | \$ 72.80    |
| 84422 | 6/28/2018  | Kellie Anderson                           | Contracted Service - June 2018    | \$ 617.28   |
| 84423 | 6/28/2018  | Apple Computer Inc                        | Supplies-LPS/iPad-T.Zaugg/iPad    | \$ 868.00   |
| 84423 | 6/28/2018  | Apple Computer Inc                        | Technology - MacBook Air          | \$ 2,718.00 |
| 84424 | 6/28/2018  | Donna Bachman                             | Contracted Service - June 201     | \$ 708.32   |
| 84425 | 6/28/2018  | B & H Photo Video                         | LG Television - FD Correction     | \$ 719.17   |
| 84425 | 6/28/2018  | B & H Photo Video                         | Media - Wireless Headset          | \$ 226.98   |
| 84426 | 6/28/2018  | Building Families                         | Reimbursement Legislature         | \$ 21.25    |
| 84427 | 6/28/2018  | CenterPoint Energy Services Retail, Inc.  | Utilities/Fort Dodge              | \$ 243.19   |
| 84428 | 6/28/2018  | CenturyLink                               | Telephone/Forest Ridge            | \$ 194.24   |
| 84429 | 6/28/2018  | Clay Central/Everly CSD                   | Title III ELL/Our Kids Confer     | \$ 568.14   |
| 84430 | 6/28/2018  | Comfort Inn & Suites-Des Moines           | Lodging/Lakes Partnership School  | \$ 113.06   |
| 84431 | 6/28/2018  | Commercial Sign Design                    | Sign Building - Storm Lake Office | \$ 2,203.39 |
| 84432 | 6/28/2018  | Country Inn & Suites – Indianola          | Lodging/T.DeMey                   | \$ 52.08    |
| 84432 | 6/28/2018  | Country Inn & Suites – Indianola          | Lodging/M.Elston                  | \$ 52.08    |
| 84433 | 6/28/2018  | COUNSEL                                   | Copier/LPS                        | \$ 1,687.24 |
| 84434 | 6/28/2018  | Culligan Water Conditioning               | Water/Webster City                | \$ 99.23    |
| 84434 | 6/28/2018  | Culligan Water Conditioning               | Water/Webster City Office         | \$ 54.87    |
| 84435 | 6/28/2018  | Culligan - Storm Lake                     | Water/SL Office                   | \$ 39.75    |
| 84435 | 6/28/2018  | Culligan - Storm Lake                     | Water/Storm Lake                  | \$ 52.00    |
| 84436 | 6/28/2018  | Culligan Water Conditioning, Inc. - Boone | Water & Cooler Rent               | \$ 8.48     |
| 84437 | 6/28/2018  | Culligan Water Conditioning (S)           | Water/Spencer                     | \$ 16.80    |
| 84437 | 6/28/2018  | Culligan Water Conditioning (S)           | Water/Lakes Partnership School    | \$ 61.20    |
| 84438 | 6/28/2018  | Drake University/Attn: Terry Thorpe       | PD Registration                   | \$ 70.00    |
| 84439 | 6/28/2018  | Rick Engel, Attorney                      | Legal Fees                        | \$ 700.00   |
| 84440 | 6/28/2018  | Estherville Lincoln Central CSD           | Tuition - May 2018                | \$ 650.00   |
| 84441 | 6/28/2018  | Estherville Municipal Utilities           | Utilities/Estherville             | \$ 134.38   |
| 84442 | 6/28/2018  | Frontier                                  | Telephone/Agency                  | \$ 31.14    |
| 84442 | 6/28/2018  | Frontier                                  | Telephone/Agency                  | \$ 280.27   |



Prairie Lakes AEA  
Board Bills  
July 16, 2018

2017-2018

| Check | Check Date | Payable To                                    | Description                        | Amount       |
|-------|------------|---|------------------------------------|--------------|
| 84443 | 6/28/2018  | Frontier Communications Of Ia                 | Interstate Telephone/FD            | \$ 284.16    |
| 84444 | 6/28/2018  | Gateway Hotel & Conference Center             | Lodging/H.Adams                    | \$ 72.80     |
| 84445 | 6/28/2018  | Global Industrial                             | Forest Ridge Office Supplies       | \$ 368.99    |
| 84446 | 6/28/2018  | Janice Harbaugh                               | Mileage Reimbursement              | \$ 210.56    |
| 84447 | 6/28/2018  | Heartland Backflow Inc.                       | Service Call/Poky Office           | \$ 420.00    |
| 84448 | 6/28/2018  | Holiday Inn Hotel & Suites Des Moines Northwe | Lodging/M.Conrad                   | \$ 145.60    |
| 84449 | 6/28/2018  | Hy-Vee Food Stores                            | Pocahontas Retirement Party        | \$ 93.54     |
| 84450 | 6/28/2018  | Hy-Vee Food Stores (S)                        | Mediation Training - Meals         | \$ 31.52     |
| 84451 | 6/28/2018  | Iowa Association of Area Education Agencies   | 2017-18 AEA Unified Budget         | \$ 73,152.00 |
| 84452 | 6/28/2018  | Infodynamics                                  | Intact Annual Suppport Agreement   | \$ 1,298.00  |
| 84453 | 6/28/2018  | Ia Braille & Sight Saving Sch                 | May Services/Iowa Braille          | \$ 21,153.84 |
| 84454 | 6/28/2018  | Iowa Specialty Clinics - Clarion              | Contracted SLP Services - May      | \$ 3,461.74  |
| 84455 | 6/28/2018  | JouneyEd.com                                  | Software - JouneyED                | \$ 5,830.00  |
| 84456 | 6/28/2018  | JumpCloud                                     | Jump Cloud - Software              | \$ 3.50      |
| 84457 | 6/28/2018  | Kakacek's Lawn Care                           | Lawn Care/Poky Office              | \$ 245.00    |
| 84458 | 6/28/2018  | Kelmar Catering, LLC                          | FEP/Catered Lunch                  | \$ 320.00    |
| 84459 | 6/28/2018  | King's Pointe                                 | Lodging/L. Pralle Keehn            | \$ 166.88    |
| 84459 | 6/28/2018  | King's Pointe                                 | Lodging/J.Grabber/TICL Conf.       | \$ 199.36    |
| 84460 | 6/28/2018  | Lake Mills Community Preschool                | Tuition - May 2018                 | \$ 520.00    |
| 84461 | 6/28/2018  | Lauren Blaisdell                              | PD Refund                          | \$ 35.00     |
| 84462 | 6/28/2018  | Melanie Cramer                                | PD Refund                          | \$ 35.00     |
| 84463 | 6/28/2018  | Menards                                       | Supplies - Technology              | \$ 15.68     |
| 84463 | 6/28/2018  | Menards                                       | Supplies/FD Remodel                | \$ 358.00    |
| 84463 | 6/28/2018  | Menards                                       | Supplies/Maintenance               | \$ 79.65     |
| 84464 | 6/28/2018  | Mid-Sioux Opportunity                         | Consultating Services - May 2      | \$ 12,504.41 |
| 84465 | 6/28/2018  | Molly Buse                                    | PD Refund                          | \$ 35.00     |
| 84466 | 6/28/2018  | Newegg, Inc.                                  | Chromebook/L.Pralle-Keehn          | \$ 349.99    |
| 84467 | 6/28/2018  | Oaktree Products, Inc.                        | Audiologist Supplies               | \$ 1,546.22  |
| 84468 | 6/28/2018  | OneNeck IT Solutions LLC                      | Bandwith 2 Services - Hosting      | \$ 1,105.77  |
| 84469 | 6/28/2018  | Kristin Peck                                  | PD Refund                          | \$ 35.00     |
| 84470 | 6/28/2018  | Pitney Bowes Global Financial Services, Inc.  | Copier Maintentance Lease          | \$ 832.20    |
| 84471 | 6/28/2018  | Pocahontas Ford Lincoln Mercury               | Van Maintentance                   | \$ 89.05     |
| 84472 | 6/28/2018  | Lori Porsch                                   | Contracted Service - June 201      | \$ 2,296.29  |
| 84473 | 6/28/2018  | Proshield Fire Protection                     | Fire Extinguisher Inspection/      | \$ 1,892.25  |
| 84474 | 6/28/2018  | Quality Inn - Ankeny                          | Lodging/D.Shelton/FEP              | \$ 145.60    |
| 84475 | 6/28/2018  | Ramada Northwest Inn & Suites                 | Lodging/T.Zaugg/AT                 | \$ 145.60    |
| 84476 | 6/28/2018  | Ries's Water Service                          | Water & Cooler Rent                | \$ 120.00    |
| 84477 | 6/28/2018  | Seton Grade School                            | Supplies/Infant Cribs              | \$ 2,022.21  |
| 84478 | 6/28/2018  | Smile Makers                                  | Audiologist Supplies/Agency W      | \$ 82.89     |
| 84479 | 6/28/2018  | Southwest Binding & Laminating                | Media Production Supplies          | \$ 1,968.62  |
| 84480 | 6/28/2018  | Springhill Suites-Marriott                    | Linda Spencer-June 12, 2018        | \$ 72.80     |
| 84480 | 6/28/2018  | Springhill Suites-Marriott                    | Lodging/C.Wells/K.Ahrens/J.Sammons | \$ 582.40    |
| 84480 | 6/28/2018  | Springhill Suites-Marriott                    | Lodging/J.Meyer                    | \$ 72.80     |
| 84480 | 6/28/2018  | Springhill Suites-Marriott                    | Lodging/K. Ahrens                  | \$ 72.80     |

Prairie Lakes AEA  
 Board Bills  
 July 16, 2018

2017-2018

| Check | Check Date | Payable To                        | Description                   | Amount               |
|-------|------------|-----------------------------------|-------------------------------|----------------------|
| 84480 | 6/28/2018  | Springhill Suites-Marriott        | Lodging/L.Spencer             | \$ 145.60            |
| 84480 | 6/28/2018  | Springhill Suites-Marriott        | Lodging/P.Stangeland          | \$ 72.80             |
| 84480 | 6/28/2018  | Springhill Suites-Marriott        | Lodging/T.Alesch              | \$ 172.48            |
| 84481 | 6/28/2018  | Staples Advantage                 | Office Supplies/Estherville   | \$ 146.46            |
| 84481 | 6/28/2018  | Staples Advantage                 | Office Supplies/Forest Ridge  | \$ 453.64            |
| 84481 | 6/28/2018  | Staples Advantage                 | Office Supplies/Spencer       | \$ 680.46            |
| 84481 | 6/28/2018  | Staples Advantage                 | Supplies/Algona Office        | \$ 55.55             |
| 84481 | 6/28/2018  | Staples Advantage                 | Supplies/FD Office            | \$ 49.31             |
| 84481 | 6/28/2018  | Staples Advantage                 | Supplies/FEP Project          | \$ 58.76             |
| 84481 | 6/28/2018  | Staples Advantage                 | Supplies/Poky                 | \$ 308.05            |
| 84482 | 6/28/2018  | Super 8                           | Lodging/J.Randel              | \$ 138.88            |
| 84483 | 6/28/2018  | Paul Tedesco                      | Contracted Services - Chort   | \$ 2,100.00          |
| 84484 | 6/28/2018  | United Parcel Service             | Postage/Media Production      | \$ 59.45             |
| 84484 | 6/28/2018  | United Parcel Service             | Shipping Fee/Poky Office      | \$ 11.85             |
| 84485 | 6/28/2018  | Val Buse                          | PD Refund                     | \$ 35.00             |
| 84486 | 6/28/2018  | Veritiv                           | Media Production Supplies     | \$ 6,036.21          |
| 84487 | 6/28/2018  | Verizon Wireless                  | Mobile Hot Spots              | \$ 450.80            |
| 84488 | 6/28/2018  | Videomaker                        | Videomaker Magazine Creator   | \$ 19.97             |
| 84489 | 6/28/2018  | Wildwood Lodge Greater Des Moines | Lodging/K.Hughett             | \$ 176.96            |
| 84489 | 6/28/2018  | Wildwood Lodge Greater Des Moines | Lodging/L.Cooper              | \$ 88.48             |
| 84490 | 6/28/2018  | Xerox                             | Media Production Services     | \$ 175.76            |
| 84491 | 6/28/2018  | Benefits, Inc.                    | Claims paid 6/11 to 6/15      | \$ 1,009.19          |
| 84491 | 6/28/2018  | Benefits, Inc.                    | Claims paid 6/25 to 6/29      | \$ 3,356.13          |
| 84492 | 6/29/2018  | B & H Photo Video                 | Supplies - Technology/FD Lowe | \$ 24.00             |
| 84493 | 6/29/2018  | City of Jefferson                 | Water/Garbage                 | \$ 27.17             |
| 84494 | 6/29/2018  | Oaktree Products, Inc.            | OAE Eartips                   | \$ 45.25             |
| 84495 | 6/29/2018  | Plunkett's Pest Control           | Pest Control/Poky Office      | \$ 49.69             |
| 84496 | 6/29/2018  | United Parcel Service             | Postage/Fee                   | \$ 1.58              |
| 84497 | 6/29/2018  | Wallace's Water Condition Inc     | Water/Emmetsburg              | \$ 22.00             |
|       |            |                                   |                               | <u>\$ 168,047.92</u> |
| 1     | 7/16/2018  | Harriet Adams                     | JUNE 2018 TRAVEL EXPENSES     | \$ 234.65            |
| 2     | 7/16/2018  | Kris Ahrens                       | JUNE 2018 TRAVEL EXPENSES     | \$ 774.56            |
| 3     | 7/16/2018  | Teresa Alesch                     | JUNE 2018 TRAVEL EXPENSES     | \$ 285.26            |
| 4     | 7/16/2018  | Felicia Anderson                  | JUNE 2018 TRAVEL EXPENSES     | \$ 34.56             |
| 5     | 7/16/2018  | Linda Ankeny                      | JUNE 2018 TRAVEL EXPENSES     | \$ 66.56             |
| 6     | 7/16/2018  | Maurita Aubrey                    | JUNE 2018 TRAVEL EXPENSES     | \$ 240.64            |
| 7     | 7/16/2018  | Yvette Bardole                    | JUNE 2018 TRAVEL EXPENSES     | \$ 31.36             |
| 8     | 7/16/2018  | Gloria Bartelt                    | JUNE 2018 TRAVEL EXPENSES     | \$ 103.80            |
| 9     | 7/16/2018  | Lori Beltran                      | JUNE 2018 TRAVEL EXPENSES     | \$ 254.40            |
| 10    | 7/16/2018  | Stacy Bezoni                      | JUNE 2018 TRAVEL EXPENSES     | \$ 159.83            |
| 11    | 7/16/2018  | Scott Boughey                     | JUNE 2018 TRAVEL EXPENSES     | \$ 99.52             |
| 12    | 7/16/2018  | Kathy Broek                       | JUNE 2018 TRAVEL EXPENSES     | \$ 39.68             |
| 13    | 7/16/2018  | Cheri C. Brown                    | JUNE 2018 TRAVEL EXPENSES     | \$ 223.36            |

| Check | Check Date | Payable To            | Description               | Amount    |
|-------|------------|-----------------------|---------------------------|-----------|
| 14    | 7/16/2018  | Gretchen Brown        | JUNE 2018 TRAVEL EXPENSES | \$ 260.45 |
| 15    | 7/16/2018  | Rebecca Bunnell       | JUNE 2018 TRAVEL EXPENSES | \$ 44.80  |
| 16    | 7/16/2018  | Patricia Burma        | JUNE 2018 TRAVEL EXPENSES | \$ 262.40 |
| 17    | 7/16/2018  | Rachel Burns          | JUNE 2018 TRAVEL EXPENSES | \$ 69.12  |
| 18    | 7/16/2018  | Susan Burnside        | JUNE 2018 TRAVEL EXPENSES | \$ 285.76 |
| 19    | 7/16/2018  | Tracey E Carlson      | JUNE 2018 TRAVEL EXPENSES | \$ 14.72  |
| 20    | 7/16/2018  | Amy Johnson Champagne | JUNE 2018 TRAVEL EXPENSES | \$ 5.76   |
| 21    | 7/16/2018  | Tricia Christopher    | JUNE 2018 TRAVEL EXPENSES | \$ 258.84 |
| 22    | 7/16/2018  | Patricia Connors      | JUNE 2018 TRAVEL EXPENSES | \$ 148.85 |
| 23    | 7/16/2018  | Shelley Conover       | JUNE 2018 TRAVEL EXPENSES | \$ 292.50 |
| 24    | 7/16/2018  | Michelle Conrad       | JUNE 2018 TRAVEL EXPENSES | \$ 247.32 |
| 25    | 7/16/2018  | Elaine Cook           | JUNE 2018 TRAVEL EXPENSES | \$ 129.14 |
| 26    | 7/16/2018  | Elizabeth Cooper      | JUNE 2018 TRAVEL EXPENSES | \$ 172.27 |
| 27    | 7/16/2018  | Amanda DeLancey       | JUNE 2018 TRAVEL EXPENSES | \$ 140.00 |
| 28    | 7/16/2018  | Tabitha DeMey         | JUNE 2018 TRAVEL EXPENSES | \$ 335.53 |
| 29    | 7/16/2018  | Shannon DeMoss        | JUNE 2018 TRAVEL EXPENSES | \$ 175.04 |
| 30    | 7/16/2018  | Shelley Donovan       | JUNE 2018 TRAVEL EXPENSES | \$ 134.40 |
| 31    | 7/16/2018  | Michelle Dowd         | JUNE 2018 TRAVEL EXPENSES | \$ 130.56 |
| 32    | 7/16/2018  | Mary Dunlay           | JUNE 2018 TRAVEL EXPENSES | \$ 35.20  |
| 33    | 7/16/2018  | Lynn Eby              | JUNE 2018 TRAVEL EXPENSES | \$ 279.46 |
| 34    | 7/16/2018  | Janie Eischen         | JUNE 2018 TRAVEL EXPENSES | \$ 279.20 |
| 35    | 7/16/2018  | Molly Elston          | JUNE 2018 TRAVEL EXPENSES | \$ 120.32 |
| 36    | 7/16/2018  | Melanie Fisher        | JUNE 2018 TRAVEL EXPENSES | \$ 140.24 |
| 37    | 7/16/2018  | Scott Fosseen         | JUNE 2018 TRAVEL EXPENSES | \$ 390.54 |
| 38    | 7/16/2018  | Leslie Franzmeier     | JUNE 2018 TRAVEL EXPENSES | \$ 317.18 |
| 39    | 7/16/2018  | Emily Frostestad      | JUNE 2018 TRAVEL EXPENSES | \$ 26.88  |
| 40    | 7/16/2018  | Brent Gerzema         | JUNE 2018 TRAVEL EXPENSES | \$ 43.20  |
| 41    | 7/16/2018  | Brianne Goings        | JUNE 2018 TRAVEL EXPENSES | \$ 180.91 |
| 42    | 7/16/2018  | Julie Graber          | JUNE 2018 TRAVEL EXPENSES | \$ 888.48 |
| 43    | 7/16/2018  | Carrie Guerin         | JUNE 2018 TRAVEL EXPENSES | \$ 55.04  |
| 44    | 7/16/2018  | Linda Harms           | JUNE 2018 TRAVEL EXPENSES | \$ 113.92 |
| 45    | 7/16/2018  | Angela Harvey         | JUNE 2018 TRAVEL EXPENSES | \$ 119.36 |
| 46    | 7/16/2018  | Jessica Hawkins       | JUNE 2018 TRAVEL EXPENSES | \$ 461.85 |
| 47    | 7/16/2018  | Brenda Hebert         | JUNE 2018 TRAVEL EXPENSES | \$ 99.84  |
| 48    | 7/16/2018  | Jenny Henscheid       | JUNE 2018 TRAVEL EXPENSES | \$ 103.76 |
| 49    | 7/16/2018  | Cari Hepperle         | JUNE 2018 TRAVEL EXPENSES | \$ 281.28 |
| 50    | 7/16/2018  | Jeff Herzberg         | JUNE 2018 TRAVEL EXPENSES | \$ 316.16 |
| 51    | 7/16/2018  | Maddisen Heun         | JUNE 2018 TRAVEL EXPENSES | \$ 108.08 |
| 52    | 7/16/2018  | Dawn Higgins          | JUNE 2018 TRAVEL EXPENSES | \$ 325.12 |
| 53    | 7/16/2018  | Nicole Hinrichs       | JUNE 2018 TRAVEL EXPENSES | \$ 293.55 |
| 54    | 7/16/2018  | Kristy Hughett        | JUNE 2018 TRAVEL EXPENSES | \$ 315.99 |
| 55    | 7/16/2018  | Coletta Jaeger        | JUNE 2018 TRAVEL EXPENSES | \$ 138.24 |
| 56    | 7/16/2018  | Connie Johnson        | JUNE 2018 TRAVEL EXPENSES | \$ 433.06 |
| 57    | 7/16/2018  | Kimberly Johnson      | JUNE 2018 TRAVEL EXPENSES | \$ 255.04 |

| Check | Check Date | Payable To       | Description               | Amount    |
|-------|------------|------------------|---------------------------|-----------|
| 58    | 7/16/2018  | Jason Kehoe      | JUNE 2018 TRAVEL EXPENSES | \$ 147.52 |
| 59    | 7/16/2018  | Claire King      | JUNE 2018 TRAVEL EXPENSES | \$ 102.68 |
| 60    | 7/16/2018  | Shelby Krause    | JUNE 2018 TRAVEL EXPENSES | \$ 34.56  |
| 61    | 7/16/2018  | Joanna Lange     | JUNE 2018 TRAVEL EXPENSES | \$ 151.68 |
| 62    | 7/16/2018  | Addy Leistikow   | JUNE 2018 TRAVEL EXPENSES | \$ 41.92  |
| 63    | 7/16/2018  | Allyson Leners   | JUNE 2018 TRAVEL EXPENSES | \$ 55.04  |
| 64    | 7/16/2018  | Marcie Lentsch   | JUNE 2018 TRAVEL EXPENSES | \$ 180.80 |
| 65    | 7/16/2018  | Lauren Leonard   | JUNE 2018 TRAVEL EXPENSES | \$ 39.68  |
| 66    | 7/16/2018  | Kristy Liechti   | JUNE 2018 TRAVEL EXPENSES | \$ 271.04 |
| 67    | 7/16/2018  | Annette Louk     | JUNE 2018 TRAVEL EXPENSES | \$ 231.84 |
| 68    | 7/16/2018  | Laura Lucchesi   | JUNE 2018 TRAVEL EXPENSES | \$ 93.44  |
| 69    | 7/16/2018  | Denise Lundell   | JUNE 2018 TRAVEL EXPENSES | \$ 123.20 |
| 70    | 7/16/2018  | Tammy McKimmey   | JUNE 2018 TRAVEL EXPENSES | \$ 140.92 |
| 71    | 7/16/2018  | Julie Meyer      | JUNE 2018 TRAVEL EXPENSES | \$ 174.91 |
| 72    | 7/16/2018  | Rachel Montag    | JUNE 2018 TRAVEL EXPENSES | \$ 115.20 |
| 73    | 7/16/2018  | Rachael Mooney   | JUNE 2018 TRAVEL EXPENSES | \$ 65.60  |
| 74    | 7/16/2018  | Dr. Leslie Moore | JUNE 2018 TRAVEL EXPENSES | \$ 101.64 |
| 75    | 7/16/2018  | Julie Nadrchal   | JUNE 2018 TRAVEL EXPENSES | \$ 338.16 |
| 76    | 7/16/2018  | Katie Nelson     | JUNE 2018 TRAVEL EXPENSES | \$ 133.76 |
| 77    | 7/16/2018  | Jackie Ohl       | JUNE 2018 TRAVEL EXPENSES | \$ 32.32  |
| 78    | 7/16/2018  | Lynae Otten      | JUNE 2018 TRAVEL EXPENSES | \$ 152.28 |
| 79    | 7/16/2018  | Kathryn Peart    | JUNE 2018 TRAVEL EXPENSES | \$ 50.24  |
| 80    | 7/16/2018  | Rainie Perry     | JUNE 2018 TRAVEL EXPENSES | \$ 19.20  |
| 81    | 7/16/2018  | Amy Peterson     | JUNE 2018 TRAVEL EXPENSES | \$ 51.84  |
| 82    | 7/16/2018  | Cassady Peterson | JUNE 2018 TRAVEL EXPENSES | \$ 191.04 |
| 83    | 7/16/2018  | Jennifer Peter   | JUNE 2018 TRAVEL EXPENSES | \$ 211.20 |
| 84    | 7/16/2018  | Lisa Peterson    | JUNE 2018 TRAVEL EXPENSES | \$ 308.16 |
| 85    | 7/16/2018  | Nicole Peter     | JUNE 2018 TRAVEL EXPENSES | \$ 43.52  |
| 86    | 7/16/2018  | Brianna Pille    | JUNE 2018 TRAVEL EXPENSES | \$ 333.65 |
| 87    | 7/16/2018  | Martha Poland    | JUNE 2018 TRAVEL EXPENSES | \$ 125.12 |
| 88    | 7/16/2018  | Amy Profit       | JUNE 2018 TRAVEL EXPENSES | \$ 72.32  |
| 89    | 7/16/2018  | Gale Randall     | JUNE 2018 TRAVEL EXPENSES | \$ 236.16 |
| 90    | 7/16/2018  | Jaymie Randel    | JUNE 2018 TRAVEL EXPENSES | \$ 129.60 |
| 91    | 7/16/2018  | Kristine Randell | JUNE 2018 TRAVEL EXPENSES | \$ 40.00  |
| 92    | 7/16/2018  | Lisa Richter     | JUNE 2018 TRAVEL EXPENSES | \$ 95.68  |
| 93    | 7/16/2018  | Kristy Riley     | JUNE 2018 TRAVEL EXPENSES | \$ 43.52  |
| 94    | 7/16/2018  | Marian Riner     | JUNE 2018 TRAVEL EXPENSES | \$ 129.20 |
| 95    | 7/16/2018  | Jennifer Sammons | JUNE 2018 TRAVEL EXPENSES | \$ 557.89 |
| 96    | 7/16/2018  | Marta Sandoval   | JUNE 2018 TRAVEL EXPENSES | \$ 152.56 |
| 97    | 7/16/2018  | Nicholas Schelle | JUNE 2018 TRAVEL EXPENSES | \$ 137.60 |
| 99    | 7/16/2018  | Michael Schmidt  | JUNE 2018 TRAVEL EXPENSES | \$ 73.32  |
| 100   | 7/16/2018  | Denise Schwery   | JUNE 2018 TRAVEL EXPENSES | \$ 122.25 |
| 101   | 7/16/2018  | Mary Kay Sharkey | JUNE 2018 TRAVEL EXPENSES | \$ 11.52  |
| 102   | 7/16/2018  | Deb Shelton      | JUNE 2018 TRAVEL EXPENSES | \$ 178.96 |

| Check | Check Date | Payable To             | Description                         | Amount              |
|-------|------------|------------------------|-------------------------------------|---------------------|
| 103   | 7/16/2018  | Jill Siefken           | JUNE 2018 TRAVEL EXPENSES           | \$ 112.00           |
| 104   | 7/16/2018  | Amanda Sigler          | JUNE 2018 TRAVEL EXPENSES           | \$ 86.72            |
| 105   | 7/16/2018  | Rebecca Singer         | JUNE 2018 TRAVEL EXPENSES           | \$ 51.84            |
| 106   | 7/16/2018  | Shelbi Slack           | JUNE 2018 TRAVEL EXPENSES           | \$ 95.04            |
| 107   | 7/16/2018  | LuAnn Slayton          | JUNE 2018 TRAVEL EXPENSES           | \$ 24.32            |
| 108   | 7/16/2018  | Melissa Smith          | JUNE 2018 TRAVEL EXPENSES           | \$ 146.24           |
| 109   | 7/16/2018  | Pamela Stangeland      | JUNE 2018 TRAVEL EXPENSES           | \$ 322.39           |
| 110   | 7/16/2018  | Donna Sump McClain     | JUNE 2018 TRAVEL EXPENSES           | \$ 190.72           |
| 111   | 7/16/2018  | Jill Sundblad          | JUNE 2018 TRAVEL EXPENSES           | \$ 122.56           |
| 112   | 7/16/2018  | Briana Swanson         | JUNE 2018 TRAVEL EXPENSES           | \$ 868.32           |
| 113   | 7/16/2018  | Janelle L. Swanson     | JUNE 2018 TRAVEL EXPENSES           | \$ 109.63           |
| 114   | 7/16/2018  | Jane Thilges           | JUNE 2018 TRAVEL EXPENSES           | \$ 294.08           |
| 115   | 7/16/2018  | Amy Thompson           | JUNE 2018 TRAVEL EXPENSES           | \$ 30.40            |
| 116   | 7/16/2018  | Joni Trammell          | JUNE 2018 TRAVEL EXPENSES           | \$ 42.24            |
| 117   | 7/16/2018  | Jessica Ulrich         | JUNE 2018 TRAVEL EXPENSES           | \$ 259.84           |
| 118   | 7/16/2018  | Heidi Vasher           | JUNE 2018 TRAVEL EXPENSES           | \$ 69.76            |
| 119   | 7/16/2018  | Lynn Vaught            | JUNE 2018 TRAVEL EXPENSES           | \$ 40.96            |
| 120   | 7/16/2018  | Karen Waid             | JUNE 2018 TRAVEL EXPENSES           | \$ 157.03           |
| 121   | 7/16/2018  | Christine Wells        | JUNE 2018 TRAVEL EXPENSES           | \$ 383.20           |
| 122   | 7/16/2018  | Lynn Weringa           | JUNE 2018 TRAVEL EXPENSES           | \$ 257.37           |
| 123   | 7/16/2018  | Sara Westhoff          | JUNE 2018 TRAVEL EXPENSES           | \$ 65.92            |
| 124   | 7/16/2018  | April Winston          | JUNE 2018 TRAVEL EXPENSES           | \$ 120.96           |
| 125   | 7/16/2018  | Jennifer Woodruff      | JUNE 2018 TRAVEL EXPENSES           | \$ 162.56           |
| 126   | 7/16/2018  | Melissa K. Wurth       | JUNE 2018 TRAVEL EXPENSES           | \$ 249.92           |
| 127   | 7/16/2018  | Timothy Youngdahl      | JUNE 2018 TRAVEL EXPENSES           | \$ 175.04           |
| 128   | 7/16/2018  | Tiffanie Zaugg         | JUNE 2018 TRAVEL EXPENSES           | \$ 571.30           |
| 84512 | 7/16/2018  | Debra S. Bennett       | JUNE 2018 TRAVEL EXPENSES           | \$ 117.29           |
| 84514 | 7/16/2018  | Regina Blomberg        | JUNE 2018 TRAVEL EXPENSES           | \$ 264.32           |
| 84517 | 7/16/2018  | Diane Capesius         | JUNE 2018 TRAVEL EXPENSES           | \$ 72.00            |
| 84524 | 7/16/2018  | Katherine Darby        | JUNE 2018 TRAVEL EXPENSES           | \$ 78.72            |
| 84537 | 7/16/2018  | Vanessa Jorgensen      | JUNE 2018 TRAVEL EXPENSES           | \$ 33.92            |
| 84540 | 7/16/2018  | Sheila King            | JUNE 2018 TRAVEL EXPENSES           | \$ 18.88            |
| 84555 | 7/16/2018  | Leslie Pralle Keehn    | JUNE 2018 TRAVEL EXPENSES           | \$ 200.56           |
| 84556 | 7/16/2018  | Brenda Prentice        | JUNE 2018 TRAVEL EXPENSES           | \$ 38.40            |
| 84558 | 7/16/2018  | Jill Rasmussen         | JUNE 2018 TRAVEL EXPENSES           | \$ 30.08            |
| 84566 | 7/16/2018  | Joy Weier              | JUNE 2018 TRAVEL EXPENSES           | \$ 34.24            |
|       |            |                        |                                     | <u>\$ 23,719.05</u> |
| 98    | 7/16/2018  | Kristine K. Schlievert | CHILD ABUSE CONFERENCE              | \$ 728.00           |
| 84508 | 7/16/2018  | Northwest AEA          | TICL REGISTRATION                   | \$ 125.00           |
| 84509 | 7/16/2018  | Heartland AEA 11       | AEA Media Directors Retreat/H.Adams | \$ 104.54           |
| 84510 | 7/16/2018  | Algona Glass Company   | Window Improvements                 | \$ 8,125.00         |
| 84511 | 7/16/2018  | Amazon.com             | Assistive Technology                | \$ 29.95            |
| 84511 | 7/16/2018  | Amazon.com             | Book for Denise Schwery             | \$ 27.80            |

| Check | Check Date | Payable To                                | Description                      | Amount       |
|-------|------------|---|----------------------------------|--------------|
| 84511 | 7/16/2018  | Amazon.com                                | Mental Health - Supplies         | \$ 56.94     |
| 84511 | 7/16/2018  | Amazon.com                                | Office Supplies/Spencer & Algona | \$ 44.95     |
| 84511 | 7/16/2018  | Amazon.com                                | Office Supplies/Spencer Office   | \$ 9.99      |
| 84511 | 7/16/2018  | Amazon.com                                | SLP Supplies - Spencer           | \$ 159.53    |
| 84511 | 7/16/2018  | Amazon.com                                | Supplies - Technology            | \$ 300.26    |
| 84511 | 7/16/2018  | Amazon.com                                | Supplies/J.Eischen&T.DeMey/TQ    | \$ 25.89     |
| 84511 | 7/16/2018  | Amazon.com                                | TQPD - Books                     | \$ 690.99    |
| 84513 | 7/16/2018  | B & H Photo Video                         | Supplies - Technology/FD Lowe    | \$ 767.92    |
| 84515 | 7/16/2018  | Books By the Bushel LLC                   | BOOKS - SCHOOL READY             | \$ 702.00    |
| 84516 | 7/16/2018  | Blue Ribbon Pelham Waters                 | Water/FD                         | \$ 132.00    |
| 84518 | 7/16/2018  | City of Estherville                       | Utilities/Garbage                | \$ 93.34     |
| 84519 | 7/16/2018  | City of Pocahontas                        | Utilities/Water/Sewer            | \$ 3,258.32  |
| 84520 | 7/16/2018  | City of Storm Lake                        | Water/SL Office                  | \$ 302.18    |
| 84521 | 7/16/2018  | Clark Heating and Plumbing                | Repair A/C Jefferson             | \$ 594.32    |
| 84522 | 7/16/2018  | Culligan Water Conditioning, Inc. - Boone | Water/Jefferson Office           | \$ 25.04     |
| 84523 | 7/16/2018  | Culligan Water Conditioning (S)           | Water/Spencer Office             | \$ 26.30     |
| 84525 | 7/16/2018  | Dump It Sanitation & Recycling, Inc.      | Garbage Hauling/Algona           | \$ 56.50     |
| 84526 | 7/16/2018  | Emmet County Public Health                | Contracted Service - June 2018   | \$ 2,854.00  |
| 84527 | 7/16/2018  | Melanie Flynn                             | MILEAGE                          | \$ 128.70    |
| 84528 | 7/16/2018  | Fort Dodge Water Department               | Water/Sewer/FD                   | \$ 83.66     |
| 84529 | 7/16/2018  | G & R Controls, Inc.                      | Repair AC/FD                     | \$ 2,267.10  |
| 84530 | 7/16/2018  | Grimes Painting                           | Wall Texturing/FD Office         | \$ 486.07    |
| 84531 | 7/16/2018  | Hewlett Packard Financial Services Co.    | Computer Lease - Buyout          | \$ 86,460.86 |
| 84532 | 7/16/2018  | Holiday Inn Express                       | TQPD-Autism Symposium-6-8-18     | \$ 624.96    |
| 84533 | 7/16/2018  | Ia Braille & Sight Saving Sch             | Contracted Service-June 2018     | \$ 21,153.84 |
| 84534 | 7/16/2018  | Iowa Department of Human Services         | Medicaid Part C                  | \$ 859.70    |
| 84534 | 7/16/2018  | Iowa Department of Human Services         | Medicaid Part B                  | \$ 10,886.88 |
| 84535 | 7/16/2018  | ISFIS, Inc.                               | Registration/ISFIS Conference    | \$ 110.00    |
| 84536 | 7/16/2018  | Jefferson Telecom                         | Telephone/Jefferson              | \$ 539.10    |
| 84536 | 7/16/2018  | Jefferson Telecom                         | Telephone/Jefferson Apt.         | \$ 87.96     |
| 84538 | 7/16/2018  | JourneyEd.com                             | Media Production Services        | \$ 70.95     |
| 84539 | 7/16/2018  | Kelmar Catering, LLC                      | PLC MEALS                        | \$ 157.00    |
| 84541 | 7/16/2018  | Brady L. Krischel                         | JUNE HOURS                       | \$ 949.50    |
| 84542 | 7/16/2018  | Mail's Best Friend                        | Smartmail Annual Services        | \$ 2,152.10  |
| 84543 | 7/16/2018  | Mathematically Minded                     | Supplies/G.Blomberg              | \$ 41.50     |
| 84544 | 7/16/2018  | Maynard Kuhnes Cleaning Servicers LLC     | Cleaning/Storm Lake Office       | \$ 1,720.47  |
| 84545 | 7/16/2018  | Menards                                   | Maintenance Supplies             | \$ 75.48     |
| 84545 | 7/16/2018  | Menards                                   | Supplies/FD Remodel              | \$ 298.11    |
| 84546 | 7/16/2018  | Midamerican Energy Company                | Utilities/FD Office              | \$ 1,483.03  |
| 84546 | 7/16/2018  | Midamerican Energy Company                | Utilities/SL Office              | \$ 2,051.46  |
| 84547 | 7/16/2018  | Midstate Plumbing                         | Maintenance Supplies             | \$ 272.88    |
| 84548 | 7/16/2018  | OneNeck IT Solutions LLC                  | PROFESSIONAL SUPPLIES            | \$ 6,155.95  |
| 84549 | 7/16/2018  | Open-up Resources                         | IM Learning Leadership           | \$ 12,000.00 |
| 84550 | 7/16/2018  | Ellen Picray                              | MILEAGE                          | \$ 226.20    |

Prairie Lakes AEA  
 Board Bills  
 July 16, 2018

2017-2018

| Check | Check Date | Payable To                       | Description                    | Amount               |
|-------|------------|----------------------------------|--------------------------------|----------------------|
| 84551 | 7/16/2018  | Pioneer Valley Educational Press | Supplies/L.Beltran             | \$ 36.50             |
| 84552 | 7/16/2018  | Pitney Bowes Purchase Power      | Postage/FD Office              | \$ 64.47             |
| 84553 | 7/16/2018  | Plunkett's Pest Control          | Pest Control/SL                | \$ 362.00            |
| 84554 | 7/16/2018  | Pocahontas Equipment Co., LLC    | Battery                        | \$ 129.15            |
| 84557 | 7/16/2018  | Press Repair Services            | REPAIR                         | \$ 694.75            |
| 84559 | 7/16/2018  | Soundzabound Music Library       | PRINTED MATERIALS              | \$ 1,799.52          |
| 84560 | 7/16/2018  | Southwest Binding & Laminating   | Media Production Supplies      | \$ 1,968.62          |
| 84561 | 7/16/2018  | Staples Advantage                | Mental Health - Supplies       | \$ 457.83            |
| 84561 | 7/16/2018  | Staples Advantage                | Office Supplies/Algona         | \$ 52.51             |
| 84561 | 7/16/2018  | Staples Advantage                | Office Supplies/Fort Dodge     | \$ 40.46             |
| 84561 | 7/16/2018  | Staples Advantage                | Office Supplies/Spencer Office | \$ 92.67             |
| 84561 | 7/16/2018  | Staples Advantage                | Pocahontas Office Supplies     | \$ 115.56            |
| 84562 | 7/16/2018  | Stenhouse Publishers             | Supplies - Teaching/Storm Lake | \$ 150.00            |
| 84563 | 7/16/2018  | United Parcel Service            | SHIPPING                       | \$ 59.45             |
| 84564 | 7/16/2018  | Veritiv                          | Media Production Supplies      | \$ 4,623.54          |
| 84565 | 7/16/2018  | The Water Connection             | Water/Cooler Rent/Algona       | \$ 4.50              |
| 84567 | 7/16/2018  | Wex Bank                         | Fuel/Media                     | \$ 563.63            |
| 84568 | 7/16/2018  | WINDSTREAM                       | Telephone/FD                   | \$ 225.09            |
|       |            |                                  |                                | <u>\$ 182,024.47</u> |
| Total |            |                                  |                                | <u>\$ 373,791.44</u> |

Prairie Lakes AEA  
Board Bills  
July 16, 2018

2018-2019

| Check | Check Date | Payable To                                    | Description                        | Amount               |
|-------|------------|---|------------------------------------|----------------------|
| 84503 | 7/1/2018   | Algona Public Library                         | Algona Rent July 2018              | \$ 750.00            |
| 84504 | 7/1/2018   | Estherville Industrial Development Corporatio | Estherville Rent July 2018         | \$ 735.00            |
| 84505 | 7/1/2018   | Iowa Schools Employee                         | July 2018 Insurance                | \$ 209,109.48        |
| 84506 | 7/1/2018   | Spencer CSD                                   | Spencer Rent July-Dec 2018         | \$ 7,500.00          |
| 84507 | 7/1/2018   | Webster City CSD                              | Webster City Rent Jul-Dec 2018     | \$ 1,250.00          |
|       |            |   |                                    | <u>\$ 219,344.48</u> |
| 84569 | 7/16/2018  | Heartland AEA 11                              | PD Online Annual Fee               | \$ 16,520.45         |
| 84570 | 7/16/2018  | Mississippi Bend AEA 9                        | Shared Services/A.Stewart          | \$ 2,411.98          |
| 84571 | 7/16/2018  | Benefits, Inc.                                | PSF Annual Renewal                 | \$ 250.00            |
| 84571 | 7/16/2018  | Benefits, Inc.                                | Flex Benefit/Debit Card Set up fee | \$ 1,000.00          |
| 84571 | 7/16/2018  | Benefits, Inc.                                | Admin Fee - PSF                    | \$ 1,687.00          |
| 84572 | 7/16/2018  | Capital Sanitary Supply                       | Janitorial Supplies/FD             | \$ 163.06            |
| 84573 | 7/16/2018  | Crisis Prevention Institute                   | Membership - LS/J.Henscheid        | \$ 150.00            |
| 84574 | 7/16/2018  | Harris School Solutions                       | FA2 Human Resources - Annual       | \$ 661.50            |
| 84575 | 7/16/2018  | Iowa Association of Area Education Agencies   | Iowa AEA Media Services 18-19      | \$ 125,925.00        |
| 84576 | 7/16/2018  | IASB  | 18-19 IASB Membership Dues         | \$ 8,256.76          |
| 84577 | 7/16/2018  | Modern Sound Engineering, Inc.                | Security Monitoring                | \$ 323.40            |
| 84578 | 7/16/2018  | Netchemia, LLC                                | TalentEd Recruit & Hire            | \$ 2,010.46          |
| 84579 | 7/16/2018  | Unger Insurance, LTD                          | 18-19 Property & Casualty Ins      | \$ 116,436.00        |
| 84580 | 7/16/2018  | WINDSTREAM                                    | Telephone/FD Office                | \$ 28.83             |
| 84581 | 7/16/2018  | Woolstock Mutual Telephone Assn.              | Internet/Webster City Office       | \$ 125.00            |
| 84582 | 7/16/2018  | Xerox   | Media Production Services          | \$ 7,354.60          |
|       |            |   |                                    | <u>\$ 283,304.04</u> |
| Total |            |   |                                    | <u>\$ 502,648.52</u> |



Prairie Lakes AEA  
 July 16, 2018  
 Budget Summary for  
 June 30, 2018

**REVENUE SUMMARY**

|                               | Budget               | June                | YTD                  | Balance             |
|-------------------------------|----------------------|---------------------|----------------------|---------------------|
| Special Education Support     | 18,961,991.33        | 1,028,592.68        | 17,544,338.58        | 1,417,652.75        |
| Media Services                | 2,842,138.52         | 258,927.25          | 2,215,100.29         | 627,038.23          |
| Educational Services          | 2,925,008.86         | 221,378.07          | 2,462,840.44         | 462,168.42          |
| Special Education Instruction | 1,305,000.00         | 28,500.00           | 783,987.33           | 521,012.67          |
| Other Income                  | -                    | 50,125.43           | 176,643.06           |                     |
| Self Partial Fund Health Ins. | -                    | 453.69              | 1,387.40             |                     |
| <b>Totals</b>                 | <b>26,034,138.71</b> | <b>1,587,977.12</b> | <b>23,184,297.10</b> | <b>2,851,229.01</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | June                | YTD                  | Balance             |
|-------------------------------|----------------------|--------------|---------------------|----------------------|---------------------|
| Administration                |                      | 1,200,000.00 | 167,702.60          | 1,297,034.61         | (97,034.61)         |
| Sp Educ Support               | 18,961,991.33        | (948,000.00) | 1,492,920.32        | 15,183,879.39        | 2,830,111.94        |
| Media Services                | 2,842,138.52         | (120,000.00) | 148,346.55          | 1,991,862.86         | 730,275.66          |
| Educational Services          | 2,925,008.86         | (120,000.00) | 218,048.29          | 2,252,455.10         | 552,553.76          |
| Sp Educ Instruction           | 1,305,000.00         | (12,000.00)  | 93,988.18           | 943,905.45           | 349,094.55          |
| Self Partial Fund Health Ins. | -                    | -            | 5,728.32            | 164,514.20           |                     |
| <b>Totals</b>                 | <b>26,034,138.71</b> | <b>-</b>     | <b>2,126,734.26</b> | <b>21,833,651.61</b> | <b>4,365,001.30</b> |

Net income (loss) (538,757.14) 1,350,645.49

Percentage of budget spent 84%  
 Percentage of budget unspent 17%

Prairie Lakes AEA 8  
 July 17, 2017  
 Budget Summary for  
 June 30, 2017

**REVENUE SUMMARY**

|                               | Budget               | June                | YTD                  | Balance             |
|-------------------------------|----------------------|---------------------|----------------------|---------------------|
| Special Education Support     | 19,461,124.00        | 1,664,258.87        | 18,129,934.87        | 1,331,189.13        |
| Media Services                | 2,599,164.00         | 357,367.96          | 2,445,479.64         | 153,684.36          |
| Educational Services          | 2,881,550.00         | 267,902.13          | 2,729,006.04         | 152,543.96          |
| Special Education Instruction | 348,579.00           | 28,500.00           | 316,715.97           | 31,863.03           |
| Other Income                  | -                    | 20,336.32           | 184,901.04           |                     |
| Self Partial Fund Health Ins. | -                    | 3,160.33            | 43,849.25            |                     |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>2,341,525.61</b> | <b>23,849,886.81</b> | <b>1,484,379.44</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | June                | YTD                  | Balance             |
|-------------------------------|----------------------|--------------|---------------------|----------------------|---------------------|
| Administration                |                      | 1,200,000.00 | 158,169.33          | 1,261,805.21         | (61,805.21)         |
| Sp Educ Support               | 19,461,124.00        | (948,000.00) | 3,308,687.23        | 17,178,149.07        | 1,334,974.93        |
| Media Services                | 2,599,164.00         | (120,000.00) | 248,992.52          | 1,899,028.36         | 580,135.64          |
| Educational Services          | 2,881,550.00         | (120,000.00) | 450,225.78          | 2,600,472.07         | 161,077.93          |
| Sp Educ Instruction           | 348,579.00           | (12,000.00)  | 55,269.62           | 317,160.44           | 19,418.56           |
| Self Partial Fund Health Ins. | -                    | -            | 17,993.13           | 166,890.00           |                     |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>-</b>     | <b>4,239,337.61</b> | <b>23,423,505.15</b> | <b>2,033,801.85</b> |

Net income (loss) (1,897,812.00) 426,381.66

Percentage of budget spent 93%  
 Percentage of budget unspent 8%

| <b>CASH SUMMARY</b>                                |                      | 2018                             | 2017                         |
|--|----------------------|----------------------------------|------------------------------|
| Checking Account Balance-Book balance at           | 06/30/18             | \$ 4,649,922.34                  | \$ 4,035,271.06              |
| Checking Account Balance-Bank Statement balance at | 06/30/18             | \$ 4,918,973.13                  | \$ 4,465,467.62              |
| Less: Outstanding Checks                           |                      | \$ (269,050.79)                  | \$ (430,196.56)              |
| Bank statement reconciled to book balance:         | 06/30/18             | \$ 4,649,922.34                  | \$ 4,035,271.06              |
| Less: Monthly bills                                | 07/16/18             | 2017-2018 \$ (205,743.52)        | \$ (108,800.29)              |
| Less: Monthly bills                                | 07/16/18             | 2018-2019 \$ (502,648.52)        | \$ (765,266.59)              |
| Less: Monthly Payroll                              | 07/20/18             | 2017-2018 \$ (1,115,544.09) est. | \$ (1,308,479.85)            |
| Less: Monthly Payroll                              | 07/20/18             | 2018-2019 \$ (304,794.41) est.   | \$ (301,978.60)              |
| Adjusted Checking Account Balance                  |                      | \$ 2,521,191.80                  | \$ 1,550,745.73              |
| Add: Deposits                                      | 07/01/18 to 07/11/18 | \$ 1,062.07                      | \$ 14,530.49                 |
| Pending - State Aide/TSS/TQ/Juv Home               |                      | \$ -                             | \$ -                         |
| Cash balance                                       |                      | \$ 2,522,253.87                  | \$ 1,565,276.22              |
|  |                      | Bank<br>Balance<br>6/30/2018     | Bank<br>Balance<br>6/30/2017 |
| <u>Wells Fargo Bank, N.A.:</u>                     |                      |                                  |                              |
| Commercial Checking account                        |                      | \$ 4,738,650.38                  | \$ 4,430,637.95              |
| Merchant account                                   |                      | \$ 38,058.26                     | \$ 34,829.67                 |
| Commercial Checking account - PSF                  |                      | \$ 142,264.49                    | \$ -                         |
|  |                      | \$ 4,918,973.13                  | \$ 4,465,467.62              |



**School Technology Technician Agreement  
between  
Greene County CSD and  
Prairie Lakes AEA  
2018-2019**

Prairie Lakes Area Education Agency will provide Greene County CSD with a "School Technology Technician" (STT) for twenty (20) days during the 2018-2019 school year at a total cost of \$6,265.40. The STT will be available to the district beginning August 6, 2018. Days are defined as occurring from 8:00 AM to 4:30 PM and will be provided in 8-hour increments. Half-days will not be available and no more than two (2) consecutive days can be spent on any District project. Activities and responsibilities at Prairie Lakes AEA will take precedence and STT work will be pre-scheduled with at least one week's advanced notice to allow Prairie Lakes to adjust internal scheduling.

Two (2) semi-annual payments of \$3,132.70 will be billed on December 31 and June 1. Payment is to be made to the Prairie Lakes AEA and mailed to the Business Office, 1235 5<sup>th</sup> Ave South, Fort Dodge, IA 50501.

If there is a moderate to long term illness of the STT, or a condition that prevents the assigned STT from carrying out their assigned duties, Prairie Lakes AEA will refund/credit any unfulfilled contract days at the end of the contract term.

**STT Essential Responsibilities:**

- Provides technical support to schools and their staff.
- Provides preventative maintenance on school networks, including switches, firewalls, file servers, printers, and workstations. May provide maintenance and support to the wired or wireless PBX or telephone switching system.
- Installs and maintains network and application software for the district.
- Implements and maintains digital networking (e.g., data, video) in the schools, including the installation and maintenance of the network and application software.
- Works with the district's technology team and the Prairie Lakes AEA network engineering staff to document and support the networks, including the development of network policy manuals, benchmarking, and capacity planning of the district networks.
- Collaborates with the district's technology team(s) and Prairie Lakes AEA network engineering staff to prepare requests for proposals (RFPs), bids, and proposals, including the review of those proposals and bids from vendors.
- Supports school/schools in the cleaning and repair of computers components, setting up of new computers (multi-platforms), and installation of software and updates.
- Trouble shoots individual and system problems.
- Maintains and updates networks, cables, adapters, supplies, and infrastructure documentation.
- Provides informal instruction and support for the school's/schools' personnel on questions dealing with PC operating systems, network basics, and other equipment operation as needed.

The STT is an employee of Prairie Lakes AEA and is subject to its authority.

LEA Administrator

Prairie Lakes AEA Board President

Date

Date