



## **Prairie Lakes Area Education Agency**

**Monday, January 18, 2016 - 4:00 PM**

Prairie Lakes AEA - Pocahontas Office - Dean Saunders Board Room  
500 NE 6th Street  
Pocahontas, IA

### **Regular Monthly Board Meeting**

#### **AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of December 14, 2015 Board Meeting
5. Staff Presentation
6. Approve Monthly Bills and Review Cash Flow Report
7. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Others
8. Approve Request by KIDS Program to transfer the program to UDMO
9. Approve Business Management Service Agreement
10. Chief Administrator's Report
11. Upcoming Dates
12. Set Date, Time for Next Regular Board Meeting
13. Other
14. Adjournment
15. Negotiation Strategy Session - IA Code 20.17(3)



# ***BOARD PREVIEW***

for the Board Meeting - January 18, 2016

## ***MISSION OF PRAIRIE LAKES AEA***

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this **BOARD PREVIEW** with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see - live - what the discussion and actions of the Board are. Board meetings are held in the Iowa Lake Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 4:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda - Action Item**
4. **Approve Minutes of December 14, 2015 Board Meeting - Action Item**
5. **Staff Presentation - Informational Item** - Linda Linn, Leadership and Learning Consultant will share information with the Board in regards to School Counselors and Gifted & Talented teachers, Vital educators, Specific knowledge base and Comprehensive Programs. Their roles and expertise of each is little known but much needed.
6. **Approve Monthly Bills - Action Item**
  - A. **Review Monthly Cash Flow Report - Information Item**
7. **Personnel Matters**
  - A. **Retirement/Resignations**
    1. **Licensed - Action Item**
      - a. Denise Wasko, Early Childhood Special Education Teacher/Consultant, Pocahontas Office, resignation effective at the end of the 2015-2016 contract year. Denise has provided 20 years of service to PLAEA.
      - b. Jackie Loos, School Psychologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year. Jackie has provided 31 years of service to PLAEA.

- c. Sandra Bonner, Special Education Consultant, Fort Dodge Office, resignation effective at the end of the 2015-2016 contract year. Sandy has provided 12 years of service to PLAEA.
- d. Pamela Jobgen, Special Education Consultant, Fort Dodge Office, resignation effective at the end of the 2015-2016 contract year. Pam has provided 16 years of service to PLAEA.
- e. Rich Feilmeier, Speech Language Pathologist, Storm Lake Office, resignation effective at the end of the 2015-2016 contract year. Rich has provided 33 years of service to PLAEA.
- f. Eileen Carroll, Special Education Teacher, Youth Shelter Care, resignation effective at the end of the 2015-2016 contract year. Eileen has provided 27 years of service to PLAEA.
- g. Randi Black, Early Childhood Special Education Teacher/Consultant, Pocahontas Office, resignation effective at the end of the 2015-2016 contract year. Randi has provided 15 years of service to PLAEA.

These seven retirees represent a combined total of 154 years of service for PLAEA.

***Administrator's Recommendation** - It is recommended that the Early Retirement requests be approved as presented.*

**B. New Hires** - none at this time

**C. Other** - none at this time

8. **Approve Request by KIDS Program to transfer the program to UDMO - Action Item** - Due to the loss of a large State grant, the KIDS Program is requesting to move their program to a new fiscal agent. By working with Upper Des Moines Opportunity, UDMO, a 501©(3) Non Profit entity, the KIDS Program would be eligible to apply for several grants to help fund their program and make up for the loss of the State grant and other budget cuts to their program. PLAEA does not qualify for these grants because we are not a 501©(3) entity. The AEA system is considered a School Corporation as dictated by the State Code of Iowa. The transfer would include all of the employment contracts for the five Family Support Specialist staff that current support this program, and the program's Coordinator. The transfer would take place at the end of this fiscal year, June 30, 2016, and be effective July 1, 2016.

***Administrator's Recommendation** - It is recommended that the KIDS Program and the employee contracts be transferred to UDMO be approved as presented.*

9. **Approve Business Management Service Agreement - Action Item** - This is a new agreement to provide business management services for Graettinger-Terril CSD. Services are provided by the business office staff. The agreement runs from January 1, 2016 to June 30, 2016. The contract is in the amount of \$20,000.

***Administrator's Recommendation** - It is recommended that the Business Management Service agreement for Graettinger-Terril CSD be approved as presented.*

**10. Chief Administrator's Report - Information Item -**

**A. Recognition of Excellence:**

- Jaymie Randal for TLC work - all but 6 of our districts have approved plans and she is connecting with those that are left to make sure they have the support they need
- Becky Hacker-Kluver as NYCLA Principal Support/Coaching - this position is hired by the DE and she has been working with 10 principals this year in training and coaching at the district level

**B. Board Member Development:**

- AEA Legislative Advocacy - Please let us know if you'd like to attend one of the following:
  - PLAEA Supt Legislative Retreat - Feb 3 (p.m.) and 4 (a.m.)
  - IASB's day on the Hill - Feb 8; [registration](#)
- Brent Siegrist December Report
- Lakes Partnership School January Report
- Special Education Report - Specially Designed Instruction Pilot Project - Wendy Parker will share information regarding this project that she is working on at the statewide level.
- Creative Schools - Sir Ken Robinson - Potential questions to discuss from Chapters 7-10; we certainly won't get to all of them but wanted to provide some more specificity for our conversation.
  - Ch. 10 Changing the Climate
    - p. 226 - The changes that are needed in schools will take root more readily if local and national policies actually support them. For that to happen, policymakers need to understand their particular roles in helping those changes to come about.
    - p. 229 - "...one of the biggest challenges is dealing with entrenched thinking about schools and education, even among parents and legislators who think that change is critical."
    - p. 246- What's the problem?
      - Risk aversion
      - Culture and ideology
      - Profits and influence
      - Politics and ambition
      - Command and control
  - I would like us to watch the video document, [Most Likely to Succeed](#) (co authors; Tony Wagner and Ted Dintersmith) as Scott McLeod and I are working to try to have this [viewed all around the state](#). Are you up for this?

**11. Upcoming Dates - Information Item -**

- Lakes Partnership School Family Night - February 11, 2016, 5:00 p.m. to 7:00 p.m., 1900 Grand Avenue, Suite E1 (on the Iowa Lakes Community College campus) in Spencer.
- AEA Governing Board Conference - April 14-15, 2016, West Des Moines

**12. Set Date and time for Next Board Meeting - Information Item -** The February board meeting is scheduled for **Monday, February 15, 2016 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6<sup>th</sup> Street, Pocahontas, Iowa.**

13. Other

14. Adjournment

15. Negotiation Strategy Session - IA Code 20.17(3) -

- Licensed: Rick Morain and Jeremy Riesenberg(confirm)
- Classified: Todd Lundgren and Pat Brown
- Meeting dates:
  - January 20, 2016 3:30 p.m. - 5:30 p.m.
  - February 11, 2016 3:30 p.m. - 5:30 p.m.
  - February 24, 2016 3:30 p.m. - 5:30 p.m.

**Prairie Lakes Area Education Agency  
Regular Monthly Board Meeting  
Monday, December 14, 2015 - 4:00 p.m.  
Storm Lake, Iowa**

President Rick Morain called the regular meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:00 p.m. The following board members were present: Pat Brown, Sue Brown, Dawn Crane, Todd Lundgren, and Jeremy Riesenber. Gary Astor arrived at 4:18 p.m.

On a motion by Sue Brown, seconded by Todd Lundgren, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

On a motion by Jeremy Riesenber, seconded by Pat Brown, board approval was given to the minutes of the November 18, 2015 Regular Board Meeting. Motion carried unanimously.

Jaymie Randel, PLAEA TLC/Coaching Coordinator, shared information about the support PLAEA provided districts with planning and writing of their Teacher Leadership and Compensation applications. The goal of this program is, "Through the development and support of opportunities for teachers in schools and school districts statewide to learn from each other, we will positively impact student achievement, staff morale, and school culture by ensuring quality instruction in every classroom." 75% of PLAEA districts received support with their applications: 19 districts received significant support; 11 districts received some support; 8 districts did not seek support; and 2 districts wrote a consortium application with a district in a different AEA. 80% of Randel's time has been spent assisting the current 8 TLC districts with implementing their TLC plans and 20% of her time was spent assisting districts with TLC applications. On January 13<sup>th</sup> PLAEA will partner with the Department Education to host the third TLC Cohort in Pocahontas.

On a motion by Pat Brown, seconded by Jeremy Riesenber, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

**Personnel Matters:**

- The Board was informed of the following resignation: Katie Mueller, Communication Paraprofessional, Algona Office, resignation effective January 4, 2016. Position is 1.0 FTE; annual cost \$35,836.56; this position will not be replaced.
- The Board was informed of the following hiring: Victoria Bern, Educational Paraprofessional, Lakes Partnership School, 100 days, Grade B, Step 4, \$14.04/hr., start date December 14, 2015.

On a motion by Gary Astor, seconded by Pat Brown, the board approved the 2014-2015 PLAEA Annual Audit report as presented by Murray Stanley of Schnurr & Company LLC. Motion carried unanimously.

On a motion by Gary Astor, seconded by Todd Lundgren, the board approved the Early Retirement Program as presented. This program will be in place for one year only and applications must be

received no later than February 1, 2016 to be considered for participation in the program. Motion carried unanimously.

Nanette Smith, Lead Teacher at the Lakes Partnership School, shared an overview of the LPS program. The school opened September 15, 2014 and is built on a partnership between local school districts, parents, Seasons Center and PLAEA staff. The total number of students served thus far is 30 students from 10 different school districts. LPS provides students with daily behavior skill instruction, daily instruction for classroom routines, daily group specially designed instruction for replacement behaviors and social skills, and additional individual/small group behavioral instruction. The school partners with Seasons Center. Students can meet with Seasons outpatient therapist weekly. LPS staff can also collaborate monthly with Seasons Integrated Health Home Care Coordinator. The Board would like to extend a special thank you to the parents and students who shared their personal stories during our board meeting.

The request by the KIDS Program to transfer the program to Upper Des Moines Opportunity effective July 1, 2016, was deferred to the January 18<sup>th</sup> board meeting. The Board directed Jessie Hansen, KIDS Coordinator, to gather additional information from UDMO. Hansen will provide this information to the Board in January and the Board will make a final decision at that time.

#### Chief Administrator's Report:

- Recognition of Excellence
  - Chairpersons of all of our Departments who provided such thoughtful, reflective and passionate responses to their budget homework assignment. A lot of data and research was used as well in the connection to our goals and the conversation about staffing levels. A huge THANK YOU to all the leaders and the departments they work with.
- AEA Legislative Advocacy
  - Chief Administrator Herzberg met with Senator Kraayenbrink, Matt Eide, AEA statewide system lobbyists, and Superintendents Doug Van Zyl, Fort Dodge CSD, Joe Kramer, Pocahontas Area CSD and Jeff Kruse, South Central Calhoun & Laurens-Marathon CSD, to continue to advocate for on-time and adequate funding, assistance with literacy and transportation issues, as well as potential changes in the funding formula to address poverty and the sunset on the local sales tax money for districts.
- Staff Presentation Schedule -
  - January 18<sup>th</sup> - Gifted & Talented and School Counseling
  - February 15<sup>th</sup> - Learning, Teaching, & Innovation Scott McLeod
  - March 21<sup>st</sup> - Early Childhood Special Education Team (Birth to 3)
  - April 18<sup>th</sup> - Early Childhood Special Education Team (3 to 5 year)
  - May 16<sup>th</sup> - Differentiated Accountability Team

#### Upcoming dates:

- PLAEA Board Orientation - January 4, 2016, 3:00 p.m. to 5:00 p.m., Pocahontas AEA
- Lakes Partnership School Family Night - February 11, 2016, 5:00 p.m. to 7:00 p.m., 1900 Grand Avenue, Suite E1 (on the Iowa Lakes Community College campus) in Spencer.
- AEA Governing Board Conference - April 14-15, 2016, West Des Moines

The January board meeting is scheduled for Monday, January 18, 2016 at 4:00 p.m., Prairie Lakes AEA, Pocahontas Office.

There being no further business the board adjourned at 6:20 p.m.

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Board President

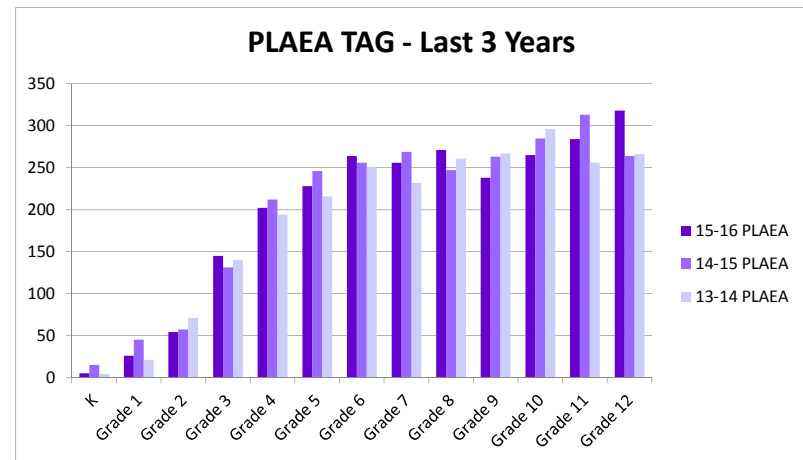
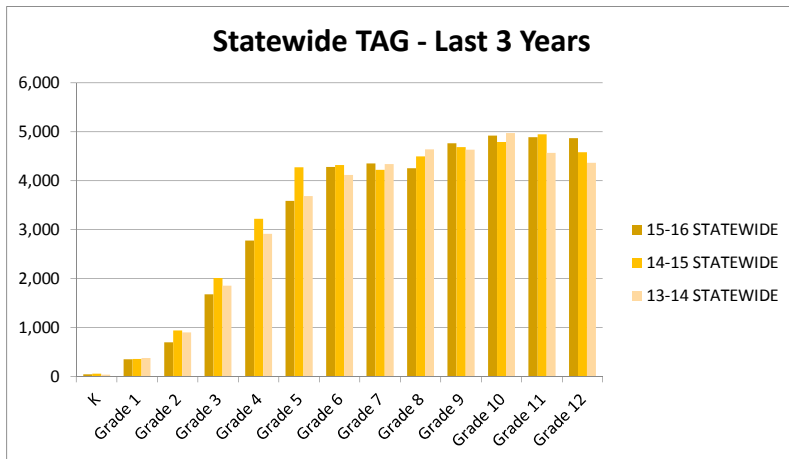
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Board Secretary



## K-12 TAG Statewide vs. PLAEA Over Last 3 Years

	K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total TAG K-12	Enrollment K-12	Percent TAG
<b>15-16 STATEWIDE</b>	48	356	698	1,683	2,780	3,591	4,284	4,353	4,259	4,769	4,920	4,890	4,870	41,501	480,062	<b>8.6%</b>
<b>15-16 PLAEA</b>	5	26	54	145	202	228	264	256	271	238	265	284	318	2,556	29,940	<b>8.5%</b>
<b>14-15 STATEWIDE</b>	59	360	940	2,016	3,224	4,273	4,325	4,221	4,499	4,685	4,791	4,950	4,582	42,925	477,422	<b>9.0%</b>
<b>14-15 PLAEA</b>	15	45	57	131	212	246	256	269	247	263	285	313	264	2,603	29,814	<b>8.7%</b>
														<b>PLAEA Special Ed Students on IEPs</b>		
														3,652	29,814	<b>12.25%</b>
<b>13-14 STATEWIDE</b>	42	383	904	1,855	2,917	3,689	4,122	4,339	4,644	4,633	4,973	4,569	4,368	41,438	475,716	<b>8.7%</b>
<b>13-14 PLAEA</b>	4	21	71	140	194	216	251	232	261	267	296	256	266	2,475	29,807	<b>8.3%</b>



Link to IDE Student Statistics Page (Gifted and Talented Data):  
[https://www.educateiowa.gov/education-statistics#Student\\_Performance](https://www.educateiowa.gov/education-statistics#Student_Performance)



# ASCA Mindsets & Behaviors for Student Success:

## K-12 College- and Career-Readiness Standards for Every Student

The ASCA Mindsets & Behaviors for Student Success: K-12 College- and Career Readiness for Every Student describe the knowledge, skills and attitudes students need to achieve academic success, college and career readiness and social/emotional development. The standards are based on a survey of research and best practices in student achievement from a wide array of educational standards and efforts. These standards are the next generation of the ASCA National Standards for Students, which were first published in 1997.

The 35 mindset and behavior standards identify and prioritize the specific attitudes, knowledge and skills students should be able to demonstrate as a result of a school counseling program. School counselors use the standards to assess student growth and development, guide the development of strategies and activities and create a program that helps students achieve their highest potential. The ASCA Mindsets & Behaviors can be aligned with initiatives at the district, state and national to reflect the district's local priorities.

To operationalize the standards, school counselors select competencies that align with the specific standards and become the foundation for classroom lessons, small groups and activities addressing student developmental needs. The competencies directly reflect the vision, mission and goals of the comprehensive school counseling program and align with the school's academic mission.

### Research-Based Standards

The ASCA Mindsets & Behaviors are based on a review of research and college- and career-readiness documents created by a variety of organizations that have identified strategies making an impact on student achievement and academic performance. The ASCA Mindsets & Behaviors are organized based on the framework of noncognitive factors presented in the critical literature review "Teaching Adolescents to Become Learners" conducted by the University of Chicago Consortium on Chicago School Research (2012).

This literature review recognizes that content knowledge and academic skills are only part of the equation for student success. "School performance is a complex phenomenon, shaped by a wide variety of factors intrinsic to students and the external environment" (University of Chicago, 2012, p. 2). The ASCA Mindsets & Behaviors are based on the evidence of the importance of these factors.

### Organization of the ASCA Mindsets & Behaviors

The ASCA Mindsets & Behaviors are organized by domains, standards arranged within categories and subcategories and grade-level competencies. Each is described below.

#### Domains

The ASCA Mindsets & Behaviors are organized in three broad domains: academic, career and social/emotional development. These domains promote mindsets and behaviors that enhance the learning process and create a culture of college and career readiness for all students. The definitions of each domain are as follows:

*Academic Development* – Standards guiding school counseling programs to implement strategies and activities to support and maximize each student's ability to learn.

*Career Development* – Standards guiding school counseling programs to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the life span.

*Social/Emotional Development* – Standards guiding school counseling programs to help students manage emotions and learn and apply interpersonal skills.

#### Standards

All 35 standards can be applied to any of the three domains, and the school counselor selects a domain and standard based on the needs of the school, classroom, small group or individual. The standards are arranged within categories and subcategories based on five general categories of noncognitive factors related to academic performance as identified in the 2012 literature review published by the University of Chicago Consortium on Chicago School Research. These categories synthesize the "vast array of research literature" (p. 8) on noncognitive factors including persistence, resilience, grit, goal-setting, help-seeking, cooperation, conscientiousness, self-efficacy, self-regulation, self-control, self-discipline, motivation, mindsets, effort, work habits, organization, homework completion, learning strategies and study skills, among others.

**Category 1: Mindset Standards** – Includes standards related to the psycho-social attitudes or beliefs students have about themselves in relation to academic work. These make up the students' belief system as exhibited in behaviors.

**Category 2: Behavior Standards** – These standards include behaviors commonly associated with being a successful student. These behaviors are visible, outward signs that a student is engaged and putting forth effort to learn. The behaviors are grouped into three subcategories.

**a. Learning Strategies:** Processes and tactics students employ to aid in the cognitive work of thinking, remembering or learning.

**b. Self-management Skills:** Continued focus on a goal despite obstacles (grit or persistence) and avoidance of distractions or temptations to prioritize higher pursuits over lower pleasures (delayed gratification, self-discipline, self-control).

**c. Social Skills:** Acceptable behaviors that improve social interactions, such as those between peers or between students and adults.

## **The ASCA Mindsets & Behaviors for Student Success: K-12 College- and Career-Readiness Standards for Every Student**

*Each of the following standards can be applied to the academic, career and social/emotional domains.*

### **Category 1: Mindset Standards**

School counselors encourage the following mindsets for all students.

1. Belief in development of whole self, including a healthy balance of mental, social/emotional and physical well-being
2. Self-confidence in ability to succeed
3. Sense of belonging in the school environment
4. Understanding that postsecondary education and life-long learning are necessary for long-term career success
5. Belief in using abilities to their fullest to achieve high-quality results and outcomes
6. Positive attitude toward work and learning

### **Category 2: Behavior Standards**

Students will demonstrate the following standards through classroom lessons, activities and/or individual/small-group counseling.

<b>Learning Strategies</b>	<b>Self-Management Skills</b>	<b>Social Skills</b>
1. Demonstrate critical-thinking skills to make informed decisions	1. Demonstrate ability to assume responsibility	1. Use effective oral and written communication skills and listening skills
2. Demonstrate creativity	2. Demonstrate self-discipline and self-control	2. Create positive and supportive relationships with other students
3. Use time-management, organizational and study skills	3. Demonstrate ability to work independently	3. Create relationships with adults that support success
4. Apply self-motivation and self-direction to learning	4. Demonstrate ability to delay immediate gratification for long-term rewards	4. Demonstrate empathy
5. Apply media and technology skills	5. Demonstrate perseverance to achieve long- and short-term goals	5. Demonstrate ethical decision-making and social responsibility
6. Set high standards of quality	6. Demonstrate ability to overcome barriers to learning	6. Use effective collaboration and cooperation skills
7. Identify long- and short-term academic, career and social/emotional goals	7. Demonstrate effective coping skills when faced with a problem	7. Use leadership and teamwork skills to work effectively in diverse teams
8. Actively engage in challenging coursework	8. Demonstrate the ability to balance school, home and community activities	8. Demonstrate advocacy skills and ability to assert self, when necessary
9. Gather evidence and consider multiple perspectives to make informed decisions	9. Demonstrate personal safety skills	9. Demonstrate social maturity and behaviors appropriate to the situation and environment
10. Participate in enrichment and extracurricular activities	10. Demonstrate ability to manage transitions and ability to adapt to changing situations and responsibilities	

## Grade-Level Competencies

Grade-level competencies are specific, measurable expectations that students attain as they make progress toward the standards. As the school counseling program's vision, mission and program goals are aligned with the school's academic mission, school counseling standards and competencies are also aligned with academic content standards at the state and district level.

ASCA Mindsets & Behaviors align with specific standards from the Common Core State Standards through connections at the competency level. This alignment allows school counselors the opportunity to help students meet these college- and career-readiness standards in collaboration with academic content taught in core areas in the classroom. It also helps school counselors directly align with academic instruction when providing individual and small-group counseling by focusing on standards

and competencies addressing a student's developmental needs. School counselors working in states that have not adopted the Common Core State Standards are encouraged to align competencies with their state's academic standards and can use the competencies from the ASCA Mindsets & Behaviors as examples of alignment.

## ASCA Mindsets & Behaviors Database

The grade-level competencies are housed in the ASCA Mindsets & Behaviors database at [www.schoolcounselor.org/studentcompetencies](http://www.schoolcounselor.org/studentcompetencies). School counselors can search the database by keyword to quickly and easily identify competencies that will meet student developmental needs and align with academic content as appropriate. The database also allows school counselors to contribute to the competencies by sharing other ways to meet or align with a specific standard.

## Citation Guide

When citing from this publication, use the following reference:

American School Counselor Association (2014). *Mindsets and Behaviors for Student Success: K-12 College- and Career-Readiness Standards for Every Student*. Alexandria, VA: Author.



## Resources Used in Development of ASCA Mindsets & Behaviors

The following documents were the primary resources that informed ASCA Mindsets & Behaviors.

Document	Organization	Description
ACT National Career Readiness Certificate	ACT	Offers a portable credential that demonstrates achievement and a certain level of workplace employability skills in applied mathematics, locating information and reading for information.
ASCA National Standards for Students	American School Counselor Association	Describes the knowledge, attitudes and skills students should be able to demonstrate as a result of the school counseling program.
AVID Essentials at a Glance	AVID	Promotes a college readiness system for elementary through higher education that is designed to increase schoolwide learning and performance.
Building Blocks For Change: What it Means to be Career Ready	Career Readiness Partner Council	Defines what it means to be career-ready, and highlights the outcome of collaborative efforts of the Career Readiness Partner Council to help inform policy and practice in states and communities.
Career and Technical Education Standards	National Board of Professional Teaching Standards	Defines the standards that lay the foundation for the Career and Technical Education Certificate.
Collaborative Counselor Training Initiative	SREB	Offers online training modules for middle grades and high school counselors that can improve their effectiveness in preparing all students for college, especially those from low-income families who would be first-generation college students.
Cross Disciplinary Proficiencies in the American Diploma Project	Achieve	Describes four cross disciplinary proficiencies that will enable high school graduates to meet new and unfamiliar tasks and challenges in college, the workplace and life.
Eight Components of College and Career Readiness Counseling	College Board	Presents a comprehensive, systemic approach for school counselors to use to inspire and prepare all students for college success and opportunity, especially students from underrepresented populations.
English Language Arts Standards	National Board of Professional Teaching Standards	Defines the standards that lay the foundation for the English Language Arts Certificate.
Framework for 21st Century Learning	Partnership for 21st Century Skills	Describes the skills, knowledge and expertise students must master to succeed in work and life; it is a blend of content knowledge, specific skills, expertise and literacies.
NETS for Students 2007	International Society for Technology in Education	Describes the standards for evaluating the skills and knowledge students need to learn effectively and live productively in an increasingly global and digital world.
Ramp-Up to Readiness	University of Minnesota	Provides a schoolwide guidance program designed to increase the number and diversity of students who graduate from high school with the knowledge, skills and habits necessary for success in a high-quality college program.
Social and Emotional Learning Core Competencies	CASEL	Identifies five interrelated sets of cognitive, affective and behavioral competencies through which children and adults acquire and effectively apply the knowledge, attitudes and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships and make responsible decisions.
Teaching Adolescents to Become Learners: The Role of Non-Cognitive Factors in Shaping School Performance	The University of Chicago Consortium on Chicago School Research	Presents a critical literature review of the role of noncognitive factors in shaping school performance.
What is "Career Ready"?	ACTE	Defines what it means to be career-ready, involving three major skill areas: core academic skills, employability skills, and technical and job-specific skills.

Prairie Lakes AEA 8  
Board Bills  
January 18, 2016

Check	Check Date	Payable To	Description	Amount
77994	12/15/2015	Office of Auditor of State - State of Iowa	2014-15 Audit filing fee	\$ 850.00
77995	12/15/2015	Allyson Leners	TQ/Lodging Reimbursement	\$ 913.40
77996	12/15/2015	WINDSTREAM	Agency Telephone	\$ 94.06
				<u>\$ 1,857.46</u>
77997	12/17/2015	Algona Municipal Utilities	Telephone/Algola	\$ 250.00
77998	12/17/2015	Gary Astor	Mileage/parking reimbursement	\$ 781.65
77999	12/17/2015	Sue Brown	Board mileage reimbursement	\$ 139.55
78000	12/17/2015	Iowa Schools Employee	Health Ins. Premium	\$ 210,915.41
78001	12/17/2015	Rick Morain	Mileage reimbursement	\$ 51.46
78002	12/17/2015	Pitney Bowes Inc	Postage/SL office	\$ 200.97
				<u>\$ 212,339.04</u>
1	1/18/2016	Harriet Adams	DECEMBER 2015 TRAVEL EXPENSE	\$ 34.41
2	1/18/2016	Pamela Ahlrichs	DECEMBER 2015 TRAVEL EXPENSE	\$ 22.32
3	1/18/2016	Kris Ahrens	DECEMBER 2015 TRAVEL EXPENSE	\$ 302.25
4	1/18/2016	Teresa Alesch	DECEMBER 2015 TRAVEL EXPENSE	\$ 286.15
5	1/18/2016	Meredith Allen	DECEMBER 2015 TRAVEL EXPENSE	\$ 307.52
6	1/18/2016	Rosemary Rae Anderson	DECEMBER 2015 TRAVEL EXPENSE	\$ 69.13
7	1/18/2016	Linda Ankeny	DECEMBER 2015 TRAVEL EXPENSE	\$ 126.48
8	1/18/2016	Jane Awtry	DECEMBER 2015 TRAVEL EXPENSE	\$ 218.24
9	1/18/2016	Tracy Baak	DECEMBER 2015 TRAVEL EXPENSE	\$ 164.92
10	1/18/2016	Josh Bader	DECEMBER 2015 TRAVEL EXPENSE	\$ 49.60
11	1/18/2016	Valerie K. Baker	DECEMBER 2015 TRAVEL EXPENSE	\$ 329.84
12	1/18/2016	Susan Bangert	DECEMBER 2015 TRAVEL EXPENSE	\$ 71.30
13	1/18/2016	Amy Barber	DECEMBER 2015 TRAVEL EXPENSE	\$ 309.07
14	1/18/2016	Yvette Bardole	DECEMBER 2015 TRAVEL EXPENSE	\$ 120.90
15	1/18/2016	Gloria Bartelt	DECEMBER 2015 TRAVEL EXPENSE	\$ 198.09
16	1/18/2016	Lori Beltran	DECEMBER 2015 TRAVEL EXPENSE	\$ 163.37
17	1/18/2016	Tammy Berger	DECEMBER 2015 TRAVEL EXPENSE	\$ 223.20
18	1/18/2016	Laura Beshaler	DECEMBER 2015 TRAVEL EXPENSE	\$ 82.46
19	1/18/2016	Stacy Bezoni	DECEMBER 2015 TRAVEL EXPENSE	\$ 13.64
20	1/18/2016	Randi Black	DECEMBER 2015 TRAVEL EXPENSE	\$ 179.80
21	1/18/2016	Sandra Bonner	DECEMBER 2015 TRAVEL EXPENSE	\$ 44.33
22	1/18/2016	Maria Bradley	DECEMBER 2015 TRAVEL EXPENSE	\$ 14.22
23	1/18/2016	Megan Brood	DECEMBER 2015 TRAVEL EXPENSE	\$ 64.48
24	1/18/2016	Cheri C. Brown	DECEMBER 2015 TRAVEL EXPENSE	\$ 100.44
25	1/18/2016	Carrie Buddenhagen	DECEMBER 2015 TRAVEL EXPENSE	\$ 27.90
26	1/18/2016	Sarah Burke	DECEMBER 2015 TRAVEL EXPENSE	\$ 146.32
27	1/18/2016	Patricia Burma	DECEMBER 2015 TRAVEL EXPENSE	\$ 244.28
28	1/18/2016	Rachel Burns	DECEMBER 2015 TRAVEL EXPENSE	\$ 340.62
29	1/18/2016	Susan Burnside	DECEMBER 2015 TRAVEL EXPENSE	\$ 251.10
30	1/18/2016	Samantha Cagle	DECEMBER 2015 TRAVEL EXPENSE	\$ 334.49
31	1/18/2016	Carrie Calhoun	DECEMBER 2015 TRAVEL EXPENSE	\$ 37.20
32	1/18/2016	Tracey E Carlson	DECEMBER 2015 TRAVEL EXPENSE	\$ 68.82
33	1/18/2016	Lori Caron	DECEMBER 2015 TRAVEL EXPENSE	\$ 192.51
34	1/18/2016	Cassady Carter	DECEMBER 2015 TRAVEL EXPENSE	\$ 34.10
35	1/18/2016	Amy Johnson Champagne	DECEMBER 2015 TRAVEL EXPENSE	\$ 16.12
36	1/18/2016	Rebecca Coffelt	DECEMBER 2015 TRAVEL EXPENSE	\$ 245.83
37	1/18/2016	Chris Conell	DECEMBER 2015 TRAVEL EXPENSE	\$ 18.60
38	1/18/2016	Patricia Connors	DECEMBER 2015 TRAVEL EXPENSE	\$ 290.47
39	1/18/2016	Michelle Conrad	DECEMBER 2015 TRAVEL EXPENSE	\$ 108.50

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40	1/18/2016	Elaine Cook	DECEMBER 2015 TRAVEL EXPENSE	\$ 106.95
41	1/18/2016	Elizabeth Cooper	DECEMBER 2015 TRAVEL EXPENSE	\$ 276.52
42	1/18/2016	Amanda DeLancey	DECEMBER 2015 TRAVEL EXPENSE	\$ 233.12
43	1/18/2016	Tabitha DeMey	DECEMBER 2015 TRAVEL EXPENSE	\$ 223.51
44	1/18/2016	Shannon DeMoss	DECEMBER 2015 TRAVEL EXPENSE	\$ 214.52
45	1/18/2016	Rebecca DirKx	DECEMBER 2015 TRAVEL EXPENSE	\$ 30.69
46	1/18/2016	Shelley Donovan	DECEMBER 2015 TRAVEL EXPENSE	\$ 249.24
47	1/18/2016	Michelle Dowd	DECEMBER 2015 TRAVEL EXPENSE	\$ 224.44
48	1/18/2016	Mary Dunlay	DECEMBER 2015 TRAVEL EXPENSE	\$ 227.85
49	1/18/2016	Lynn Eby	DECEMBER 2015 TRAVEL EXPENSE	\$ 274.83
50	1/18/2016	Becky Eglund	DECEMBER 2015 TRAVEL EXPENSE	\$ 98.58
51	1/18/2016	Janie Eischen	DECEMBER 2015 TRAVEL EXPENSE	\$ 241.59
52	1/18/2016	Roni Engeldinger	DECEMBER 2015 TRAVEL EXPENSE	\$ 141.98
53	1/18/2016	Scott Fosseen	DECEMBER 2015 TRAVEL EXPENSE	\$ 202.43
54	1/18/2016	Emily Frostestad	DECEMBER 2015 TRAVEL EXPENSE	\$ 70.68
55	1/18/2016	Denise C. Gajewsky	DECEMBER 2015 TRAVEL EXPENSE	\$ 96.92
56	1/18/2016	Kimberly Galles	DECEMBER 2015 TRAVEL EXPENSE	\$ 52.08
57	1/18/2016	Brent Gerzema	DECEMBER 2015 TRAVEL EXPENSE	\$ 40.92
58	1/18/2016	Kathryn Glesne	DECEMBER 2015 TRAVEL EXPENSE	\$ 207.73
59	1/18/2016	Joyce Godsen	DECEMBER 2015 TRAVEL EXPENSE	\$ 14.26
60	1/18/2016	Julie Graber	DECEMBER 2015 TRAVEL EXPENSE	\$ 115.94
61	1/18/2016	Treva Graves	DECEMBER 2015 TRAVEL EXPENSE	\$ 46.19
62	1/18/2016	Erin Handeland	DECEMBER 2015 TRAVEL EXPENSE	\$ 426.56
63	1/18/2016	Jessie Hansen	DECEMBER 2015 TRAVEL EXPENSE	\$ 81.53
64	1/18/2016	Joan R. Hansen	DECEMBER 2015 TRAVEL EXPENSE	\$ 105.71
65	1/18/2016	Kathy Hansen	DECEMBER 2015 TRAVEL EXPENSE	\$ 318.37
66	1/18/2016	Glenda Harms	DECEMBER 2015 TRAVEL EXPENSE	\$ 105.40
67	1/18/2016	Linda Harms	DECEMBER 2015 TRAVEL EXPENSE	\$ 209.87
68	1/18/2016	Carla Hauptert	DECEMBER 2015 TRAVEL EXPENSE	\$ 49.60
69	1/18/2016	Jessica Hawkins	DECEMBER 2015 TRAVEL EXPENSE	\$ 232.50
70	1/18/2016	Jenny Henscheid	DECEMBER 2015 TRAVEL EXPENSE	\$ 365.69
71	1/18/2016	Cari Hepperle	DECEMBER 2015 TRAVEL EXPENSE	\$ 89.28
72	1/18/2016	Jeff Herzberg	DECEMBER 2015 TRAVEL EXPENSE	\$ 165.54
73	1/18/2016	Maddisen Heun	DECEMBER 2015 TRAVEL EXPENSE	\$ 51.15
74	1/18/2016	Dawn Higgins	DECEMBER 2015 TRAVEL EXPENSE	\$ 485.46
75	1/18/2016	Nicole Hinrichs	DECEMBER 2015 TRAVEL EXPENSE	\$ 176.08
76	1/18/2016	Tiffany Holt	DECEMBER 2015 TRAVEL EXPENSE	\$ 166.16
77	1/18/2016	Connie Hopper	DECEMBER 2015 TRAVEL EXPENSE	\$ 107.26
78	1/18/2016	Jane Jacobson	DECEMBER 2015 TRAVEL EXPENSE	\$ 84.94
79	1/18/2016	Diane Jackson	DECEMBER 2015 TRAVEL EXPENSE	\$ 147.60
80	1/18/2016	Coletta Jaeger	DECEMBER 2015 TRAVEL EXPENSE	\$ 157.48
81	1/18/2016	Radina Jansen	DECEMBER 2015 TRAVEL EXPENSE	\$ 64.48
82	1/18/2016	Pamela Jobgen	DECEMBER 2015 TRAVEL EXPENSE	\$ 52.70
83	1/18/2016	Connie Johnson	DECEMBER 2015 TRAVEL EXPENSE	\$ 78.22
84	1/18/2016	Kimberly Johnson	DECEMBER 2015 TRAVEL EXPENSE	\$ 300.91
85	1/18/2016	Carrie Kee	DECEMBER 2015 TRAVEL EXPENSE	\$ 63.75
86	1/18/2016	Jason Kehoe	DECEMBER 2015 TRAVEL EXPENSE	\$ 21.70
87	1/18/2016	Catherine Kingery	DECEMBER 2015 TRAVEL EXPENSE	\$ 399.90
88	1/18/2016	Claire King	DECEMBER 2015 TRAVEL EXPENSE	\$ 31.00
89	1/18/2016	Peggy Koester	DECEMBER 2015 TRAVEL EXPENSE	\$ 99.82
90	1/18/2016	Diane Krause	DECEMBER 2015 TRAVEL EXPENSE	\$ 87.42
91	1/18/2016	Julie Krogman	DECEMBER 2015 TRAVEL EXPENSE	\$ 157.17

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92	1/18/2016	Kathy Jo Kruse	DECEMBER 2015 TRAVEL EXPENSE	\$ 208.94
93	1/18/2016	Tiffany Lammers	DECEMBER 2015 TRAVEL EXPENSE	\$ 33.48
94	1/18/2016	Joanna Lange	DECEMBER 2015 TRAVEL EXPENSE	\$ 262.88
95	1/18/2016	Connie Lappe	DECEMBER 2015 TRAVEL EXPENSE	\$ 140.43
96	1/18/2016	Sally Legleiter	DECEMBER 2015 TRAVEL EXPENSE	\$ 36.58
97	1/18/2016	Addy Leistikow	DECEMBER 2015 TRAVEL EXPENSE	\$ 122.45
98	1/18/2016	Marcie Lentsch	DECEMBER 2015 TRAVEL EXPENSE	\$ 114.39
99	1/18/2016	Linda Linn	DECEMBER 2015 TRAVEL EXPENSE	\$ 471.32
100	1/18/2016	Angie Lockey	DECEMBER 2015 TRAVEL EXPENSE	\$ 102.30
101	1/18/2016	Annette Louk	DECEMBER 2015 TRAVEL EXPENSE	\$ 256.37
102	1/18/2016	Laura Lucchesi	DECEMBER 2015 TRAVEL EXPENSE	\$ 203.36
103	1/18/2016	Denise Lundell	DECEMBER 2015 TRAVEL EXPENSE	\$ 26.04
104	1/18/2016	Cheryl Lyon	DECEMBER 2015 TRAVEL EXPENSE	\$ 234.98
105	1/18/2016	Kris Manteufel	DECEMBER 2015 TRAVEL EXPENSE	\$ 366.73
106	1/18/2016	Katie McClurg	DECEMBER 2015 TRAVEL EXPENSE	\$ 67.58
107	1/18/2016	Heidi McGuire	DECEMBER 2015 TRAVEL EXPENSE	\$ 116.25
108	1/18/2016	Tammy McKimney	DECEMBER 2015 TRAVEL EXPENSE	\$ 134.23
109	1/18/2016	Scott McLeod	DECEMBER 2015 TRAVEL EXPENSE	\$ 48.36
110	1/18/2016	Sarah Meighan	DECEMBER 2015 TRAVEL EXPENSE	\$ 114.08
111	1/18/2016	Julie Meyer	DECEMBER 2015 TRAVEL EXPENSE	\$ 68.51
112	1/18/2016	Mindy Miller	DECEMBER 2015 TRAVEL EXPENSE	\$ 152.22
113	1/18/2016	Judy Mischke	DECEMBER 2015 TRAVEL EXPENSE	\$ 425.32
114	1/18/2016	Kathy Molden	DECEMBER 2015 TRAVEL EXPENSE	\$ 119.04
115	1/18/2016	Rachel Montag	DECEMBER 2015 TRAVEL EXPENSE	\$ 176.70
116	1/18/2016	Robin Montgomery	DECEMBER 2015 TRAVEL EXPENSE	\$ 128.34
117	1/18/2016	Rachael Mooney	DECEMBER 2015 TRAVEL EXPENSE	\$ 174.22
118	1/18/2016	Dr. Leslie Moore	DECEMBER 2015 TRAVEL EXPENSE	\$ 218.24
119	1/18/2016	Tehra Moore	DECEMBER 2015 TRAVEL EXPENSE	\$ 261.95
120	1/18/2016	Kathie Mueller	DECEMBER 2015 TRAVEL EXPENSE	\$ 83.39
121	1/18/2016	Jann Murphy	DECEMBER 2015 TRAVEL EXPENSE	\$ 100.44
122	1/18/2016	Julie Nadrchal	DECEMBER 2015 TRAVEL EXPENSE	\$ 194.37
123	1/18/2016	Katie Nelson	DECEMBER 2015 TRAVEL EXPENSE	\$ 297.60
124	1/18/2016	Penny Nordstrom	DECEMBER 2015 TRAVEL EXPENSE	\$ 99.20
125	1/18/2016	Jackie Ohl	DECEMBER 2015 TRAVEL EXPENSE	\$ 162.44
126	1/18/2016	Erin Olson	DECEMBER 2015 TRAVEL EXPENSE	\$ 140.12
127	1/18/2016	Hope Paez	DECEMBER 2015 TRAVEL EXPENSE	\$ 90.83
128	1/18/2016	Wendy Parker	DECEMBER 2015 TRAVEL EXPENSE	\$ 388.74
129	1/18/2016	Aaron Patrick	DECEMBER 2015 TRAVEL EXPENSE	\$ 35.03
130	1/18/2016	Nicole Person	DECEMBER 2015 TRAVEL EXPENSE	\$ 185.00
131	1/18/2016	Amy Peterson	DECEMBER 2015 TRAVEL EXPENSE	\$ 367.66
132	1/18/2016	Magnum Peterson	DECEMBER 2015 TRAVEL EXPENSE	\$ 137.95
133	1/18/2016	Jacqui Plumb	DECEMBER 2015 TRAVEL EXPENSE	\$ 310.00
134	1/18/2016	Martha Poland	DECEMBER 2015 TRAVEL EXPENSE	\$ 301.32
135	1/18/2016	Jennifer Prentice	DECEMBER 2015 TRAVEL EXPENSE	\$ 89.59
136	1/18/2016	Amy Profit	DECEMBER 2015 TRAVEL EXPENSE	\$ 151.90
137	1/18/2016	Gale Randall	DECEMBER 2015 TRAVEL EXPENSE	\$ 241.49
138	1/18/2016	Jaymie Randel	DECEMBER 2015 TRAVEL EXPENSE	\$ 172.67
139	1/18/2016	Kristine Randell	DECEMBER 2015 TRAVEL EXPENSE	\$ 17.98
140	1/18/2016	Susan Rasmussen	DECEMBER 2015 TRAVEL EXPENSE	\$ 51.46
141	1/18/2016	Sheila Remington	DECEMBER 2015 TRAVEL EXPENSE	\$ 179.18
142	1/18/2016	Kathy L. Rhode	DECEMBER 2015 TRAVEL EXPENSE	\$ 43.40
143	1/18/2016	Lisa Richter	DECEMBER 2015 TRAVEL EXPENSE	\$ 119.97



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144	1/18/2016	Debra Rowland	DECEMBER 2015 TRAVEL EXPENSE	\$ 197.47
145	1/18/2016	Maureen Salinas	DECEMBER 2015 TRAVEL EXPENSE	\$ 134.85
146	1/18/2016	Jennifer Sammons	DECEMBER 2015 TRAVEL EXPENSE	\$ 252.96
147	1/18/2016	Nicole Scharn	DECEMBER 2015 TRAVEL EXPENSE	\$ 50.22
148	1/18/2016	Nicholas Schelle	DECEMBER 2015 TRAVEL EXPENSE	\$ 83.40
149	1/18/2016	Travis Schlenger	DECEMBER 2015 TRAVEL EXPENSE	\$ 130.82
150	1/18/2016	Michael Schmidt	DECEMBER 2015 TRAVEL EXPENSE	\$ 110.98
151	1/18/2016	Nancy L. Schofield	DECEMBER 2015 TRAVEL EXPENSE	\$ 252.34
152	1/18/2016	Julie Schubert	DECEMBER 2015 TRAVEL EXPENSE	\$ 21.70
153	1/18/2016	Denise Schwery	DECEMBER 2015 TRAVEL EXPENSE	\$ 66.03
154	1/18/2016	Mary Kay Sharkey	DECEMBER 2015 TRAVEL EXPENSE	\$ 27.90
155	1/18/2016	Deb Shelton	DECEMBER 2015 TRAVEL EXPENSE	\$ 111.82
156	1/18/2016	Jill Siefken	DECEMBER 2015 TRAVEL EXPENSE	\$ 206.15
157	1/18/2016	Amanda Sigler	DECEMBER 2015 TRAVEL EXPENSE	\$ 184.37
158	1/18/2016	Rebecca Singer	DECEMBER 2015 TRAVEL EXPENSE	\$ 173.29
159	1/18/2016	LuAnn Slayton	DECEMBER 2015 TRAVEL EXPENSE	\$ 323.33
160	1/18/2016	Melissa Smith	DECEMBER 2015 TRAVEL EXPENSE	\$ 94.86
161	1/18/2016	Nanette Smith	DECEMBER 2015 TRAVEL EXPENSE	\$ 45.88
162	1/18/2016	Loreda K. Spanjers	DECEMBER 2015 TRAVEL EXPENSE	\$ 296.36
163	1/18/2016	Patricia Stauter	DECEMBER 2015 TRAVEL EXPENSE	\$ 141.05
164	1/18/2016	Julie Steinhoff	DECEMBER 2015 TRAVEL EXPENSE	\$ 68.20
165	1/18/2016	Janet Stremel	DECEMBER 2015 TRAVEL EXPENSE	\$ 217.31
166	1/18/2016	Donna Sump McClain	DECEMBER 2015 TRAVEL EXPENSE	\$ 348.13
167	1/18/2016	Jill Sundblad	DECEMBER 2015 TRAVEL EXPENSE	\$ 184.45
168	1/18/2016	Janelle L. Swanson	DECEMBER 2015 TRAVEL EXPENSE	\$ 142.60
169	1/18/2016	Teresa Teague	DECEMBER 2015 TRAVEL EXPENSE	\$ 247.38
170	1/18/2016	Jane Thilges	DECEMBER 2015 TRAVEL EXPENSE	\$ 324.98
171	1/18/2016	Tony Thilges	DECEMBER 2015 TRAVEL EXPENSE	\$ 342.24
172	1/18/2016	Amy Thompson	DECEMBER 2015 TRAVEL EXPENSE	\$ 46.50
173	1/18/2016	Sara Toedter	DECEMBER 2015 TRAVEL EXPENSE	\$ 243.97
174	1/18/2016	Joni Trammell	DECEMBER 2015 TRAVEL EXPENSE	\$ 224.13
175	1/18/2016	Nancy Trampel	DECEMBER 2015 TRAVEL EXPENSE	\$ 51.15
176	1/18/2016	Chrys A. Velky	DECEMBER 2015 TRAVEL EXPENSE	\$ 23.25
177	1/18/2016	Karen Waid	DECEMBER 2015 TRAVEL EXPENSE	\$ 82.77
178	1/18/2016	Jodi Ward	DECEMBER 2015 TRAVEL EXPENSE	\$ 51.15
179	1/18/2016	Carol Warmbier	DECEMBER 2015 TRAVEL EXPENSE	\$ 13.95
180	1/18/2016	Denise Wasko	DECEMBER 2015 TRAVEL EXPENSE	\$ 132.37
181	1/18/2016	Susan Wedel	DECEMBER 2015 TRAVEL EXPENSE	\$ 10.23
182	1/18/2016	Christine Wells	DECEMBER 2015 TRAVEL EXPENSE	\$ 232.50
183	1/18/2016	Lynn Weringa	DECEMBER 2015 TRAVEL EXPENSE	\$ 216.38
184	1/18/2016	Tori Woiwood	DECEMBER 2015 TRAVEL EXPENSE	\$ 257.30
185	1/18/2016	Jennifer Woodruff	DECEMBER 2015 TRAVEL EXPENSE	\$ 212.97
186	1/18/2016	Melissa K. Wurth	DECEMBER 2015 TRAVEL EXPENSE	\$ 118.42
187	1/18/2016	Timothy Youngdahl	DECEMBER 2015 TRAVEL EXPENSE	\$ 183.83
188	1/18/2016	Tiffanie Zaugg	DECEMBER 2015 TRAVEL EXPENSE	\$ 201.81
78041	1/18/2016	Kathy Behrens	DECEMBER 2015 TRAVEL EXPENSE	\$ 212.97
78042	1/18/2016	Debra S. Bennett	DECEMBER 2015 TRAVEL EXPENSE	\$ 18.91
78046	1/18/2016	Regina Blomberg	DECEMBER 2015 TRAVEL EXPENSE	\$ 205.84
78047	1/18/2016	Summer Boes	DECEMBER 2015 TRAVEL EXPENSE	\$ 374.17
78049	1/18/2016	Kathy Brenny	DECEMBER 2015 TRAVEL EXPENSE	\$ 117.99
78054	1/18/2016	Diane Capesius	DECEMBER 2015 TRAVEL EXPENSE	\$ 62.00
78058	1/18/2016	David Cole	DECEMBER 2015 TRAVEL EXPENSE	\$ 37.20

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78074	1/18/2016	Richard D. Feilmeier	DECEMBER 2015 TRAVEL EXPENSE	\$ 159.03
78076	1/18/2016	Ryan Flaherty	DECEMBER 2015 TRAVEL EXPENSE	\$ 101.68
78094	1/18/2016	Sheila King	DECEMBER 2015 TRAVEL EXPENSE	\$ 135.47
78101	1/18/2016	Jackie Loos	DECEMBER 2015 TRAVEL EXPENSE	\$ 13.95
78103	1/18/2016	Kandace Martin	DECEMBER 2015 TRAVEL EXPENSE	\$ 437.10
78111	1/18/2016	Jean Mohr	DECEMBER 2015 TRAVEL EXPENSE	\$ 83.08
78115	1/18/2016	Lesla Nauss	DECEMBER 2015 TRAVEL EXPENSE	\$ 147.87
78116	1/18/2016	Diane Twait Nelsen	DECEMBER 2015 TRAVEL EXPENSE	\$ 256.37
78119	1/18/2016	Kelly Olson	DECEMBER 2015 TRAVEL EXPENSE	\$ 2.79
78130	1/18/2016	Leslie Pralle Keehn	DECEMBER 2015 TRAVEL EXPENSE	\$ 182.90
78138	1/18/2016	Melissa Rucker	DECEMBER 2015 TRAVEL EXPENSE	\$ 153.76
78139	1/18/2016	Julie Saul	DECEMBER 2015 TRAVEL EXPENSE	\$ 120.90
78147	1/18/2016	Kris Taphorn	DECEMBER 2015 TRAVEL EXPENSE	\$ 111.29
78149	1/18/2016	Julie Tolliver	DECEMBER 2015 TRAVEL EXPENSE	\$ 11.78
78150	1/18/2016	Jennifer L. Traub	DECEMBER 2015 TRAVEL EXPENSE	\$ 334.80
78157	1/18/2016	Joy Weier	DECEMBER 2015 TRAVEL EXPENSE	\$ 49.83
				<u>\$ 33,289.69</u>
4	1/18/2016	Teresa Alesch	Professional Supply Reimb.	\$ 136.20
109	1/18/2016	Scott McLeod	TransformingIowa.org web site	\$ 92.00
78031	1/18/2016	A&M Laundry Inc	Laundry Service/Poky	\$ 54.89
78032	1/18/2016	Elizabeth Acat	Part C Community Service	\$ 525.80
78033	1/18/2016	Grant Wood AEA 10	Media Production Supplies	\$ 103.33
78034	1/18/2016	Heartland AEA 11	PD/J.Graber	\$ 18.00
78034	1/18/2016	Heartland AEA 11	Registration Fee/H.McGuire	\$ 25.00
78034	1/18/2016	Heartland AEA 11	Registration Fee/J.Awtry	\$ 25.00
78034	1/18/2016	Heartland AEA 11	Registration Fee/M.Aubrey	\$ 25.00
78034	1/18/2016	Heartland AEA 11	Registration Fee/T.DeMey	\$ 25.00
78035	1/18/2016	Ahlers & Cooney, P.C.	SPED Professional Services	\$ 1,732.77
78036	1/18/2016	Algona Municipal Utilities	Water/Utilities/Algona	\$ 279.69
78037	1/18/2016	Algona Community School	PAK Dec. 2015	\$ 1,380.00
78038	1/18/2016	American Floor Mat	Lending Library Supplies	\$ 291.55
78039	1/18/2016	AmericaInn Motel & Suites - WC	Lodging/C.Warmbier	\$ 61.60
78039	1/18/2016	AmericaInn Motel & Suites - WC	Lodging/L.Linn	\$ 55.00
78040	1/18/2016	Barnes & Noble	IQPPS DE Grant/Supplies	\$ 599.00
78043	1/18/2016	Best Western University Park Inn & Suites	Lodging/J.Eischen	\$ 61.60
78044	1/18/2016	B & H Photo Video	Supplies/PEC	\$ 69.95
78045	1/18/2016	Black Hills Energy	Utilities	\$ 153.85
78048	1/18/2016	Bomgaars	Maintenance Supplies	\$ 16.92
78050	1/18/2016	Brookes Publishing Co.	Denise Wasko/IQPPS DE Grant	\$ 2,214.63
78051	1/18/2016	Brown Services	Janitorial/Jefferson	\$ 100.00
78052	1/18/2016	Buena Vista University	PD Registration	\$ 585.00
78053	1/18/2016	Bunjies Landscaping & Lawncare, Inc.	Snow Removal/SL Office	\$ 862.50
78055	1/18/2016	Capital Sanitary Supply	Maintenance Supplies	\$ 229.36
78056	1/18/2016	CDW Government, Inc.	Supplies/S.McLeod	\$ 249.99
78057	1/18/2016	Alicia Chavira	Denise Wasko/IQPPS DE Grant	\$ 100.00
78059	1/18/2016	Corwin Press	TQICC	\$ 862.80
78060	1/18/2016	Culligan - Storm Lake	Office Supplies/SL	\$ 39.75
78061	1/18/2016	Culligan Water Conditioning (S)	Bottled water/Spencer	\$ 11.90
78061	1/18/2016	Culligan Water Conditioning (S)	Cooler Rental/Spencer	\$ 6.50
78062	1/18/2016	Sue Daker Consulting, LLC	IPLA contracted services	\$ 751.91
78063	1/18/2016	Diane Daniels	Interpreting/Early Access	\$ 360.00

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78064	1/18/2016	Nancy Dau	Teaching Strategies GOLD/IQPP	\$ 100.00
78065	1/18/2016	Drake University	PD Registration	\$ 420.00
78065	1/18/2016	Drake University	Registration/K.Galles	\$ 150.00
78066	1/18/2016	Dump It Sanitation & Recycling, Inc.	Garbage/Algona	\$ 55.00
78067	1/18/2016	Eagle Grove CSD	ICLC Conf. Reimbursement	\$ 466.32
78068	1/18/2016	Audra Echtenkamp	PD Class Refund	\$ 160.00
78069	1/18/2016	Edge Enterprises	Supplies	\$ 3,253.25
78070	1/18/2016	Emmetsburg Catholic Grade School	PAK Dec. 2015	\$ 660.00
78070	1/18/2016	Emmetsburg Catholic Grade School	PAK Jan. 2016	\$ 660.00
78071	1/18/2016	Emmet County Public Health	PAK Nov. 2015	\$ 1,950.00
78072	1/18/2016	Engel Law Office	Legal Services	\$ 832.50
78073	1/18/2016	Fairfield Inn & Suites	Lodging/A.Singler	\$ 61.60
78073	1/18/2016	Fairfield Inn & Suites	Lodging/D.Jackson	\$ 199.36
78075	1/18/2016	FileMaker, Inc.	FM Pro Server/License/Media	\$ 320.00
78077	1/18/2016	David Ford	Mileage Reimbursement	\$ 110.36
78078	1/18/2016	Forest City Christian School	PAK Dec. 2015	\$ 565.00
78078	1/18/2016	Forest City Christian School	PAK Jan. 2016	\$ 565.00
78079	1/18/2016	Fort Dodge CSD	ICLC Conf Expenses	\$ 2,102.09
78080	1/18/2016	The Gables on Geneseo	Lodging/S.Daker	\$ 60.00
78081	1/18/2016	Graettinger Preschool	PAK Dec. 2015	\$ 2,200.00
78082	1/18/2016	Griffin Landscapes, Inc.	Snow Removal	\$ 350.00
78083	1/18/2016	Hanson Family Life Center	PAK Tuition 2015	\$ 210.00
78084	1/18/2016	Holiday Inn - Downtown	Lodging/L.Linn	\$ 61.60
78084	1/18/2016	Holiday Inn - Downtown	Lodging/T.Zaugg	\$ 61.60
78085	1/18/2016	Holiday Inn Hotel & Suites Des Moines Northwe	Lodging/M.Brood/TQPD	\$ 88.48
78086	1/18/2016	Hope Haven, Inc.	Janitorial Sevice	\$ 390.75
78087	1/18/2016	Houghton Mifflin Harcourt	SPED Supplies/C.Wells	\$ 3,977.68
78088	1/18/2016	Iowa Communications Network	Bandwidth/AEA028	\$ 38,043.81
78088	1/18/2016	Iowa Communications Network	Telephone/AEA00008	\$ 6,498.92
78088	1/18/2016	Iowa Communications Network	Telephone/FTDGAEAO1	\$ 217.50
78089	1/18/2016	Ia Braille & Sight Saving Sch	Contracted Service	\$ 20,690.67
78090	1/18/2016	Iowa Specialty Clinics - Clarion	SLP Contracted Services	\$ 2,126.04
78091	1/18/2016	Jerry's Pest Control	Monthly Pest Control/FD	\$ 40.00
78092	1/18/2016	Kakacek's Lawn Care	Lawncare Service Oct./Nov.	\$ 120.00
78093	1/18/2016	Kelmar Catering, LLC	Meals/Supplies/IQPPS Dept of	\$ 626.25
78095	1/18/2016	Kossuth Regional Health Ctr	PAK Dec. 2015	\$ 3,000.00
78095	1/18/2016	Kossuth Regional Health Ctr	PAK Nov. 2015	\$ 2,550.00
78096	1/18/2016	Dawn Kramer	Denise Wasko/ IQPPS DE Grant	\$ 100.00
78097	1/18/2016	Lake Mills Community Preschool	PAK Dec. 2015	\$ 1,000.00
78098	1/18/2016	The Laurens House of Print	Media Production Supplies	\$ 30.00
78099	1/18/2016	Jaryd Lawrence	Our Kids Stipend	\$ 5,000.00
78100	1/18/2016	Little Mustangs	PAK Jan. 2016	\$ 250.00
78102	1/18/2016	Manson NW Webster CSD	ICLC Conf. Reimbursement	\$ 616.49
78103	1/18/2016	Kandace Martin	Postage Reimbursement	\$ 42.55
78104	1/18/2016	Maynard Kuhnes Cleaning Servicers LLC	Janitorial Service/SL Office	\$ 1,806.72
78105	1/18/2016	Menards	Maintenance Supplies	\$ 13.77
78106	1/18/2016	Microtel Inns & Suites	Lodging/C.Johnson/State PR	\$ 58.85
78107	1/18/2016	Midamerican Energy Company	Utilities/SL Office	\$ 1,244.85
78108	1/18/2016	Mid-Sioux Opportunity	PAK Dec. 2015	\$ 3,898.09
78109	1/18/2016	Midwest Special Instruments	Audiology Equipment	\$ 28,711.89
78110	1/18/2016	Mike's Lawn Service, Inc.	Snow Removal Dec. 2015/SL	\$ 200.00
78112	1/18/2016	Merrill Mueller	Fall Clean up/Algona	\$ 50.00

Prairie Lakes AEA 8  
Board Bills  
January 18, 2016

Check	Check Date	Payable To	Description	Amount
78113	1/18/2016	National Business Institute	Registration/T.Alesch	\$ 359.00
78114	1/18/2016	National Science Teacher Association	Membership/L.Moore	\$ 64.00
78117	1/18/2016	North Iowa CSD	PAK Dec. 2015	\$ 350.00
78118	1/18/2016	Office Elements/COUNSEL	Monochrome Printer lease	\$ 60.57
78120	1/18/2016	O.T. Solutions, L.L.C.	Contracted OT Services/Nov.20	\$ 4,050.00
78121	1/18/2016	Palo Alto Community Health	PAK Nov. 2015	\$ 1,800.00
78122	1/18/2016	Patten Enterprises LLC	Snow Removal/Algona	\$ 80.00
78123	1/18/2016	Pearson's Clinical Assessment	Professional Supplies/J.Hensc	\$ 151.45
78123	1/18/2016	Pearson's Clinical Assessment	Testing Supplies/E.Handeland	\$ 128.90
78124	1/18/2016	Pederson Sanitation	Garbage/FD	\$ 140.66
78125	1/18/2016	Petty Cash (P)	Petty Cash Reimbursement	\$ 197.23
78126	1/18/2016	Plains Mechanical Services, Inc.	SL Maint. Supplies	\$ 46.36
78127	1/18/2016	Plunkett's Pest Control	Pest Control/Estherville	\$ 29.64
78128	1/18/2016	Pocahontas Ford Lincoln Mercury	Media Van Maintenance	\$ 72.63
78129	1/18/2016	Lori Porsch	ICLC Conf. Coordinator	\$ 2,000.00
78129	1/18/2016	Lori Porsch	IPLA contracted services	\$ 1,247.16
78131	1/18/2016	Quality Inn and Suites	Lodging/L.Linn	\$ 61.60
78132	1/18/2016	Quality Inn	Lodging/L.Linn	\$ 61.60
78133	1/18/2016	Ramada Northwest Inn & Suites	Lodging/D.Shelton	\$ 61.60
78133	1/18/2016	Ramada Northwest Inn & Suites	Lodging/M.Miller	\$ 123.20
78133	1/18/2016	Ramada Northwest Inn & Suites	Lodging/R.Bunnell	\$ 61.60
78134	1/18/2016	Jodi Ramsey, ORT/L	OT Contracted Services	\$ 4,896.28
78135	1/18/2016	Remote Backup Systems, Inc.	Support Renewal	\$ 410.00
78136	1/18/2016	Ries's Water Service	Water/Poky	\$ 48.00
78137	1/18/2016	Rosalez Lock & Key	Reset cylinders/SL Office	\$ 25.00
78140	1/18/2016	Dean Saunders	mileage/Internet	\$ 239.64
78141	1/18/2016	Schnurr & Company, LLP	Completion of Exam and reporti	\$ 4,500.00
78142	1/18/2016	Scholastic	IQPPS DE Grant/Supplies	\$ 1,100.00
78143	1/18/2016	Springhill Suites-Marriott	Lodging/J.Thilges/K.Johnson	\$ 123.20
78143	1/18/2016	Springhill Suites-Marriott	Lodging/L.Eby	\$ 61.60
78144	1/18/2016	Staples Advantage	Office Supplies/FD	\$ 232.97
78144	1/18/2016	Staples Advantage	Office Supplies/Poky	\$ 292.89
78144	1/18/2016	Staples Advantage	Office Supplies/Webster City	\$ 61.33
78144	1/18/2016	Staples Advantage	Spencer Office Supplies	\$ 566.99
78145	1/18/2016	Stratford CSD	ICLC Conf. Reimb.	\$ 81.00
78146	1/18/2016	Phillip Strain	Presentation Fee/ IQPPS DE Gr	\$ 4,500.00
78148	1/18/2016	Terrapin	Lending Library Supplies	\$ 963.76
78151	1/18/2016	United Parcel Service	Media Production Supplies	\$ 2.97
78151	1/18/2016	United Parcel Service	Postage/Audiology	\$ 26.37
78151	1/18/2016	United Parcel Service	Postage/Media	\$ 13.95
78152	1/18/2016	United States Post Office	Postage/Lakes Partnership Sch	\$ 49.00
78153	1/18/2016	Vision Auto Glass & Repair	Media Van Repair	\$ 706.99
78154	1/18/2016	Wallace's Water Condition Inc	Water/Emmetsburg	\$ 10.50
78155	1/18/2016	The Water Connection	Water/Algona	\$ 26.50
78156	1/18/2016	Webster County Health Department	PAK Nov. 2015	\$ 2,038.58
78158	1/18/2016	Wells Fargo	Supplies/Lodging/D.Jackson	\$ 646.49
78159	1/18/2016	Wells Fargo	Board Lodging	\$ 917.82
78160	1/18/2016	Wells Fargo	Lodging/W.Parker	\$ 184.80
78161	1/18/2016	West Bend Mallard CSD	PAK Jan. 2016	\$ 400.00
78162	1/18/2016	Westone Laboratories, Inc.	Earmolds/Audiology	\$ 427.60
78163	1/18/2016	WINDSTREAM	Telephone/FD	\$ 2,014.79
78164	1/18/2016	Winnebago County Public Health	PAK Dec. 2015	\$ 5,682.56

Prairie Lakes AEA 8  
Board Bills  
January 18, 2016

Check	Check Date	Payable To	Description	Amount
78164	1/18/2016	Winnebago County Public Health	PAK Nov. 2015	\$ 6,026.38
78165	1/18/2016	Wood's Super Market	Office Supplies/Poky Office	\$ 20.48
78165	1/18/2016	Wood's Super Market	Supplies/ IQPPS DE GRant	\$ 103.26
78166	1/18/2016	Xerox	Media Production Supplies	\$ 1,936.86
78167	1/18/2016	Xpedx	Media Production Supplies	\$ 1,768.81
78168	1/18/2016	Americinn Motel & Suites	Lodging/G.Harms	\$ 246.40
78168	1/18/2016	Americinn Motel & Suites	Lodging/J.Randel	\$ 61.60
78168	1/18/2016	Americinn Motel & Suites	Lodging/S.Cagle	\$ 61.60
78169	1/18/2016	Kidstop Childcare	PAK January 2016	\$ 250.00
78170	1/18/2016	Palo Alto Community Health	PAK December 2015	\$ 1,830.54
78171	1/18/2016	Webster County Health Department	PAK December 2015	\$ 940.65
78172	1/18/2016	Xerox	Meter Usage/Media Production	\$ 1,160.31
78194	1/18/2016	Maiers Educational Services, Inc	Angela Maiers Presentation	\$ 5,763.95
78195	1/18/2016	Wells Fargo	Board Meeting expense	\$ 246.77
78195	1/18/2016	Wells Fargo	Chief Admin mtg hotel/travel expense	\$ 87.87
78195	1/18/2016	Wells Fargo	SurveyMonkey	\$ 300.00
				<u>\$ 212,277.74</u>
Total January Board Bills				<u>\$ 245,567.43</u>

Prairie Lakes AEA 8  
 January 18, 2016  
 Budget Summary for  
 December 31, 2015

**REVENUE SUMMARY**

	Budget	December	YTD	Balance
Special Education Support	21,252,674.00	994,635.51	7,391,845.96	13,860,828.04
Media Services	2,339,668.00	235,948.46	911,312.26	1,428,355.74
Educational Services	2,899,401.00	211,248.03	1,112,617.58	1,786,783.42
Special Education Instruction	345,000.00	28,500.00	114,000.00	231,000.00
Other Income	-	596.06	23,828.98	
Self Partial Fund Health Ins.	-	136,397.30	136,397.30	
<b>Totals</b>	<b>26,836,743.00</b>	<b>1,607,325.36</b>	<b>9,690,002.08</b>	<b>17,283,138.22</b>

**EXPENDITURE SUMMARY**

	Budget	Admin.	December	YTD	Balance
Administration		1,569,828.40	95,671.15	621,264.12	948,564.28
Sp Educ Support	21,252,674.00	(1,240,164.44)	1,469,444.02	7,191,278.28	12,821,231.28
Media Services	2,339,668.00	(156,982.84)	50,306.50	1,073,291.10	1,109,394.06
Educational Services	2,899,401.00	(156,982.84)	455,501.51	1,361,135.49	1,381,282.67
Sp Educ Instruction	345,000.00	(15,698.28)	29,952.48	121,290.66	208,011.06
Self Partial Fund Health Ins.	-	-	9,990.37	88,210.90	
<b>Totals</b>	<b>26,836,743.00</b>	<b>(0.00)</b>	<b>2,110,866.03</b>	<b>10,456,470.55</b>	<b>16,468,483.35</b>

Net income (loss) (503,540.67) (766,468.47)

Percentage of budget spent 39%  
 Percentage of budget unspent 61%

Prairie Lakes AEA 8  
 January 19, 2015  
 Budget Summary for  
 December 31, 2014

**REVENUE SUMMARY**

	Budget	December	YTD	Balance
Special Education Support	19,467,896.00	1,038,923.04	8,194,398.82	11,273,497.18
Media Services	2,398,624.00	218,893.89	896,302.87	1,502,321.13
Educational Services	2,740,955.00	321,697.21	1,026,294.14	1,714,660.86
Special Education Instruction	360,000.00	28,500.00	114,000.00	246,000.00
Other Income	-	1,129.68	42,513.53	
Self Partial Fund Health Ins.	-	36,157.83	207,499.02	
<b>Totals</b>	<b>24,967,475.00</b>	<b>1,645,301.65</b>	<b>10,481,008.38</b>	<b>14,486,466.62</b>

**EXPENDITURE SUMMARY**

	Budget	Admin.	December	YTD	Balance
Administration		1,386,145.55	114,445.82	850,489.73	535,655.82
Sp Educ Support	19,467,896.00	(1,095,054.98)	1,541,224.99	7,342,339.08	11,030,501.94
Media Services	2,398,624.00	(138,614.56)	154,749.07	1,031,331.69	1,228,677.76
Educational Services	2,740,955.00	(138,614.56)	227,497.42	1,160,163.25	1,442,177.20
Sp Educ Instruction	360,000.00	(13,861.46)	29,051.07	133,201.11	212,937.43
Self Partial Fund Health Ins.	-		10,086.12	132,342.54	
<b>Totals</b>	<b>24,967,475.00</b>	<b>(0.00)</b>	<b>2,077,054.49</b>	<b>10,649,867.40</b>	<b>14,317,607.60</b>

Net income (loss) (431,752.84) (168,859.02)

Percentage of budget spent 43%  
 Percentage of budget unspent 57%

<b>CASH SUMMARY</b>		<b>2016</b>	<b>2015</b>
Checking Account Balance-Book balance at	12/31/15	\$ 740,963.40	\$ 2,159,510.08
Checking Account Balance-Bank Statement balance at	12/31/15	<b>\$ 1,001,557.62</b>	<b>\$ 2,447,212.74</b>
Less: Outstanding Checks		<u>\$ (260,594.22)</u>	<u>\$ (287,702.66)</u>
Bank statement reconciled to book balance:	12/31/15	<u>\$ 740,963.40</u>	<u>\$ 2,159,510.08</u>
Less: Monthly Board bills	01/18/16	\$ (245,567.43)	\$ (329,297.35)
Less: Monthly Payroll	01/20/16	<u>\$ (1,717,224.11)</u>	<u>\$ (1,778,873.20)</u>
Adjusted Checking Account Balance		<u>\$ (1,221,828.14)</u>	<u>\$ 51,339.53</u>
Add: Deposits	01/01/16 to 01/15/16	\$ 2,382,672.41	\$ 20,593.50
Pending - State Aide/TSS/TQ/Juv Home	01/20/16	<u>\$ 1,368,727.00</u>	<u>\$ 1,343,625.00</u>
Cash balance		<u><u>\$ 2,529,571.27</u></u>	<u><u>\$ 1,415,558.03</u></u>
		Bank Balance <u>12/31/2015</u>	Bank Balance <u>12/31/2014</u>
<u>Wells Fargo Bank, N.A.:</u>			
Cash in Commercial Checking account		\$ 986,592.01	\$ 2,138,554.56
Merchant account		\$ 14,965.61	\$ 15,035.14
Cash in Savings account		\$ -	\$ 293,623.04
		<u><b>\$ 1,001,557.62</b></u>	<u><b>\$ 2,447,212.74</b></u>



**BUSINESS MANAGEMENT SERVICES  
SHARED PERSONNEL AGREEMENT BETWEEN PRAIRIE LAKES AEA AND  
GRAETTINGER-TERRIL CSD**

This Agreement made and entered into the **17th** day of **December, 2015**, by and between the Prairie Lakes AEA and Graettinger-Terril CSD:

WHEREAS, Prairie Lakes AEA and Graettinger-Terril CSD seek a cooperative arrangement to share the services of business management; and

WHEREAS, Prairie Lakes AEA and Graettinger-Terril are governmental entities organized and existing under laws of the State of Iowa; and

WHEREAS, two or more governmental entities may jointly employ and share the services of school personnel pursuant to Iowa Code section 280.15; and

WHEREAS, Prairie Lakes AEA and Graettinger-Terril believe that an agreement pursuant to Iowa Code section 280.15 should be entered into with regard to the sharing of business management services which agreement will be to their mutual advantage.

NOW, THEREFORE, Prairie Lakes AEA Board of Directors and Graettinger-Terril Board of Directors agree as follows:

1. **Michelle Dowd** will provide business management services during the **2015/2016** school year for Graettinger-Terril. Prairie Lakes AEA shall issue her an employment contract, and shall be deemed the employer for purposes of rights and obligations under Iowa law, and for purposes of compliance with federal and state laws relating to employment and employment benefits, subject to contributions by Graettinger-Terril pursuant to this Agreement. The employment arrangement shall be governed by the policies, rules, regulations, and job descriptions of Prairie Lakes AEA.
2. The services of Michelle Dowd will be shared by Prairie Lakes AEA with Graettinger-Terril. The details of her assignment between Prairie Lakes AEA and Graettinger-Terril will be determined jointly by Prairie Lakes AEA and Graettinger-Terril and her duties and responsibilities in each governmental entity will be determined and assigned by the Chief Administrator. The responsibility for the evaluation of her performance shall remain with Prairie Lakes AEA, pursuant to its established procedures. Prairie Lakes AEA personnel policies and practices shall apply to and govern the conduct and performance of the business management director.
3. Graettinger-Terril CSD shall pay Prairie Lakes AEA **\$20,000** for business management services for the **2015-2016** school year. This amount shall be billed to Graettinger-Terril **June 1, 2016**.
4. Prairie Lakes AEA and Graettinger-Terril each agree to indemnify and hold harmless the other from and against all liability, damages, loss, costs, and reasonable attorney fees which arise out of any claims, suits, actions or other proceedings asserted against the party indemnified based upon any acts or omissions of the indemnifying party.

5. If at any time the employment of Michelle Dowd is terminated with Prairie Lakes AEA, Graettinger-Terril shall not be obligated to pay any more cost, than listed in Paragraph 3, for those actual days of service performed by Michelle Dowd. Prairie Lakes AEA would be obligated to find and provide a qualified replacement to continue to provide business management services to Graettinger-Terril.
6. This Agreement will automatically continue from one fiscal year to the next unless either entity notifies the other in writing by May 1st. If notice is provided by May 1st, the agreement will end on June 30 of that year.
7. This agreement contains the entire understanding between Prairie Lakes AEA and Graettinger-Terril and cannot be changed or terminated orally but only by an agreement in writing signed by Prairie Lakes AEA and Graettinger-Terril.
8. Should any paragraph or provision of this agreement be declared illegal by a court or agency of competent jurisdiction, then that paragraph or provision shall be deleted from this agreement to the extent it violates the law. Such deletion shall not affect any other paragraph or provisions of this agreement. Should the parties deem it advisable, they may mutually agree to enter into negotiations to replace the invalid provision.

IN WITNESS WHEREOF, this instrument is executed by the respective officers of Prairie Lakes AEA and Graettinger-Terril on the dates as hereinafter stated.

\_\_\_\_\_  
President, Board of Directors  
Prairie Lakes Area Education Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Board of Directors  
Graettinger-Terril Community School District

\_\_\_\_\_  
Date

# Executive Director Report

DECEMBER, 2015

Happy New Year! December was a short month because of the national convention in New Orleans and then the Holiday season and the slow down because our clients are not in session. A lot of time was spent in watching the preparations for the upcoming legislative session and trying to figure out what they may (or may not) do once they arrive in Des Moines. Some of the highlights....

The convention in New Orleans was enjoyable and educational. The numerous sessions were generally of high quality and the sessions put on by the various Iowa AEAs were well received. Like every year that I have attended, I found that Iowa's system of AEA's is held in high esteem as one of the top 2-3 systems in the nation. As you know, we are funded differently and are not as entrepreneurial as other states, but our funding model allows us to provide more equitable services across the state. We are known to be innovative and people are always interested in "how does Iowa do it?". I am sure that you noticed this on your own in talking with people from other states. It is really driven home to me during two meetings that I attend during the conference: the State Leaders meeting and the State Executive Leaders meeting.

The State Leaders meeting is for the designated state leader for the organization in each state. This meeting is a general review of issues relating to ESAs across the nation. It doesn't matter what the issue is – accreditation, funding, advocacy, cooperation with local districts, relationships with the DE – almost always someone will look at me and ask what we do in Iowa. It is a nice feeling to feel the respect that Iowa has nationally. The State Executive Leaders meeting is attended by people that occupy the same type of position that I do as the Executive Director. I believe we have 12 states that now employ someone in a position like mine and that number has been growing. This meeting gets into a few more details and a deeper discussion about various issues. This group also shares information of interest on issues throughout the year. It is in this group that there is the most interest in how Iowa does things and especially how we have been working toward a more comprehensive statewide system. The current request in this group is about how statewide positions are funded. I am providing that information to the group and that will lead to more discussion about statewide systems.

The bottom line – the IAAEA system is well thought of nationally...the sessions were informative...and the food was GREAT!

I spent a good deal of time in December developing the materials for a Legislative Advocacy Roadshow to be presented in each AEA to superintendents, Administrators and board members. This involves a substantial presentation on how the legislative process “really” works followed by a session on legislative advocacy and getting the right advocacy tools into the hands of the participants. This session runs at least two hours and it is hoped that it will be of benefit to the people attending...sort of an added value service provided by the AEA system.

I am the main presenter for the legislative portion and then we are asking the communications person in each AEA to present the advocacy portion with me providing some backup. The first presentation was done at Grant Wood AEA so I worked with their communications person (Renee Nelson) in preparing the materials. Renee did an outstanding job in making sure I didn't embarrass myself and was instrumental in getting the materials ready for public use. I thought the session at Grant Wood went very well and we had some 20 people attend. I admit I droned on a little too long and I will cut back on my talking in future presentations. However, it seemed to be well received and I am scheduled to present in early January at Great Prairie AEA and then other places moving into February.

There was quite a bit of time in December spent talking to legislators, stopping by the Capitol to see who I might run into and just generally getting the lay of the land. The fiscal situation isn't great, but we'll have to see the Governor's budget the first week of session before we can start to figure out what might happen. We will begin to have the weekly newsletter with legislative updates starting the first week of session.

The rest of the month was spent on the issues and meetings of a normal month. I had the monthly meetings of the agenda planning group, the PR Committee, the AEA PD Online Governance Council, the AEA Purchasing Operations Committee and of course the Joint Director meeting with the Chief Administrators and the monthly Chiefs meeting. As always, preparing and participating in these various meetings does take time; especially the Chiefs meeting. The Chiefs continued their work with Susan Liddeck at the December meeting on system wide issues including equity issues. This work is difficult and requires some new thinking, but the Chiefs have tackled it with open minds. The end result will be a stronger AEA system and hopefully a nimbler organization to meet the needs of our clients.

I have also scheduled monthly meetings with DE Director Ryan Wise about two weeks prior to his attendance at our monthly Chiefs meetings. The purpose of these meetings, which are difficult to schedule because of his work load, are to maximize our time with Ryan when we have him together with the whole Chiefs group. It is also helpful during the legislative session so that we can make sure we are hearing the same things and working together to further educational opportunities in Iowa.

The January report will likely be filled with news about the session that will have started in Des Moines. If you ever need any information about things, please feel free to contact me.



## PLAEA Board Update

January 15, 2016

**Enrollment-** We are currently serving 17 students from 6 surrounding school districts.

Elementary – 5

Middle School – 8

High School – 4

**Transition:** To date we have had one High School student fully transition back to his resident building and one Middle School student in the process of transitioning. Two of our students have required a higher level of care and are currently placed in a long-term facility.

**Staff:** We have a new addition to our team. Victoria Bern has joined us as a paraprofessional in the Middle School classroom. She has great instincts and skills and is doing a fantastic job with our students. We is a great addition to the team!

**Seasons Center:** We continue to partner with Seasons Center to be able to provide therapy services to students during the school day. We have been lucky to have acquired Dana Huberg to be present at LPS 5 days a week for full days. We are appreciative to Seasons for providing us with this service for our students and families. Seasons is also working to purchase land in O'Brien county to start a camp for the children and families that they serve. This will be an opportunity for children to have a variety of activities and provide respite for caretakers.

**Community Experiences:** We are working hard to expand our layers of positive reinforcement and incentives for students. Students are working for opportunities to go into the community. Students have been to A&W for a frosty mug of root beer and we have recently taken our first trips to People For Pets in Spencer. The criteria for students to participate is that they have to reach an individualized work completion goal set by their teacher AND had no incidents of physical aggression or property destruction Monday-Friday afternoon. The first week we had one student attend, and this past week our numbers were up to four! Students LOVE it! This provides students with the opportunity to practice their behavior and social skills in the public setting. \*\*One of our High School students is completing paperwork to volunteer on Saturdays!



**PBIS Student of the Month:** We awarded our second Student of the Month. Staff nominates students who have made significant improvements in the area of behavior and academic performance and also demonstrated leadership qualities in the classroom/school. Students who are selected receive a prize package that includes: a certificate, school-wide recognition on a bulletin board, a soda or snack of choice, lunch from A & W at school, and the opportunity to co-teach a social skills lesson in their classroom or a lower-level classroom. Students seem to be responding well- several students have shared with staff that it is their goal for the month! We hold an official assembly in the lunchroom, so it also gives students an opportunity to practice skills that will be expected at their resident building.

**Family Night:** We are planning and preparing for Family Night on February 11. This will be similar to the one we hosted in November in that we will offer four informational sessions for parents/guardians on topics that are relevant to their lives. The planning team will be making the final decision on topics on Wednesday. We are working to involve other community agencies this time and expanding the invite to resident district administrators/teachers so that parents have an opportunity to foster their relationship with their student's resident building staff. We would like to extend an invitation to you as well- Thursday, February 11 from 5:00-7:00 at Lakes Partnership School. We are grateful that you have provided us with the opportunity to provide this service to students and families that NEED us and would like you to have the opportunity to see the difference you have made first hand.