

**Prairie Lakes Area Education Agency  
Regular Board Meeting  
Monday, January 15, 2018 – 4:00 p.m.  
Pocahontas, Iowa**

President Gary Astor called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:08 p.m. The following board members were present: Pat Brown, Sue Brown, Dawn Crane, Janice Harbaugh, Todd Lundgren and Jeremy Riesenber.

On a motion by Todd Lundgren, seconded by Sue Brown, board approval was given to the agenda, including amendments, as presented by Chief Administrator Jeff Herzberg.

At 4:10 p.m. the board conducted a public hearing on the 2018-19 proposed budget, as mandated by law and as previously announced. No comments were received from the public. On a motion by Sue Brown, seconded by Pat Brown, the board approved the proposed budget of \$26,903,898 for the fiscal year ending June 30, 2019. Motion carried unanimously.

President Astor asked if there were any corrections to the minutes of the December 18, 2017 Regular Board Meeting. Hearing none, the minutes stand approved.

Staff presentation: Kevin Lein, Regional Administrator from our Jefferson office, introduced himself and shared some highlights of his work with our districts, community partners and Prairie Lakes staff.

On a motion by Todd Lundgren, seconded by Dawn Crane, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

The Board was informed of the following resignation/retirement in the classified group: Sarah Burke, Early Access Service Coordinator, Pocahontas office, resignation effective January 31, 2018.

On a motion by Pat Brown, seconded by Jeremy Riesenber, board approval was given to lease agreement with the Algona Library. Terms: July 1, 2018 to December 31, 2018 with a three month 'notice to separate' at the end of the lease agreement. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Pat Brown, board approval was given to the Pocahontas Area CSD and Laurens-Marathon CSD's resolutions to clarify their common boundary lines. Motion carried unanimously.

**Chief Administrator's Report:**

- Board Recognition: Chief Herzberg and the Board recognize Kevin Lein, Regional Administrator, for his knowledge of the districts he serves as well as the work of the Agency.
- Board Member Development: The Board is reading 'A Chance in the World' by Steve Pemberton and discussed Part One of the book, 'An Orphan Boy'. Review of the Profile of Saving reflected the AEA Purchasing saved our districts approximately \$1.5 million this past year. The districts have been notified of their individual saving per district. District Focus Groups are being scheduled as part of our goals this year and will be used as a substitution for our former customer service survey. Chief Herzberg also shared the recent Gallup results with the Board and compared the results with last year. Improvement was seen in 11 of the 13 categories.
- Advocacy: We will continue with regular updates as to what is happening at the legislative level. Look for your local legislators "eggs and issues" type events on Friday or Saturdays during the session when they are home in your local areas. We will send out a schedule as well when we have one. The SSA amount may still be in the 0-1% range this year. We will continue to advocate for what they believe is reasonable and if there would be other supports, or other changes that don't cost any money ("revenue neutral" seems to be the phrase that is being used) we may talk about these things as well.

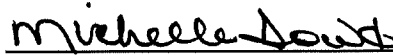
Upcoming dates: IASB Day on the Hill, January 30, 2018, Des Moines; March 6, 2018, Dr. Doug Reeves will facilitate a work session from 6:30-8:00 p.m. for school leaders and board members; AEA Boards Conference, April 5-6, Hilton Garden Inn in Des Moines.

The February board meeting is scheduled for Monday, February 19, 2018 – 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.

There being no further business, on a motion by Pat Brown, seconded by Jeremy Riesenber, the Board adjourned at 5:15 p.m.



Board President



Board Secretary