

Iowa Principal Leadership Academy

Cohort 13

Standard 3 - Assignment Checklist

Requirements for Standard 3:

Sub-Cohort Work:

School Action Research

Matrix

Analyzing and Reporting Our Data

Professional Development Action Plan

Toolbox Activities

Operation and Maintenance Plan

Hiring and Termination Practices

Building's Communication Policies

Emergency Plan

Problem Solving Process

Management Technologies

Professional Journal Reflections (Assigned Chapters)

Switch

Switch

Switch

Switch

Switch

Article 1

Article 2

Article 3

Article 4

Article 5

Seminar Leaders

Kellie Anderson

Mark Prosser/ELL Team

Tom Whorley

The Instructional Team - Support Staff Members

Pre-Interview Reflection

Interview of Support Staff

Bibliography

Summary Reflection

Summary Reflection of Standard 3

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Expectations to be Completed Over 24 Months

Schedule a meeting with your Administrator and write a reflection that describes the process used to plan the following:

- Calendar - Work Days
- Create & Administer the Building Budget
- Creation and follow-up of Staff Development Plan
- CSIP and District Goals
- Evaluation Plan Process for Administrators
- Master Contract
- Community Involvement

Other Meetings:

- Two special education staffings - Admin. Follow-up
- Meet w/special education teacher
- Trained in 6-day Evaluator Training Program
- Diverse Clinical Experience - Log of Experience
