



Prairie Lakes Area Education Agency
Monday, December 17, 2018 - 4:00 P.M.

Miller's Landing Restaurant
600 13th Street South
Humboldt, IA

Regular Monthly Board Meeting
AGENDA

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of November 14, 2018 Regular Board Meeting
5. Approve Monthly Bills and Review Cash Flow Report
6. Personnel Matters
 - A. Retirements/Resignations
 - B. New Hires
 - C. Other
7. Approve Business Management Service Agreement Addendums
8. Chief Administrator's Report
9. Upcoming Dates
10. Set Date, Time for Next Regular Board Meeting
11. Other
12. Adjournment



BOARD PREVIEW

for the Board Meeting – December 17, 2018

MISSION OF PRAIRIE LAKES AEA

The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this *BOARD PREVIEW* with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see – live – what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

Regular Board Meeting • 4:00 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda – Action Item**
4. **Approve Minutes of November 14, 2018 Board Meeting - Action Item**
5. **Approve Monthly Bills – Action Item**
 - A. **Review Monthly Cash Flow Report – Information Item**
6. **Personnel Matters**
 - A. **Retirements/Resignations – *None at this time***
 - B. **New Hires – *None at this time***
 - C. **Other – *None at this time***
7. **Approve Business Management Services Addendums –Action Item**

Ruthven-Ayrshire CSD has hired a School Business Official who will be shared with Graettinger-Terril CSD beginning January 1, 2019. Graettinger-Terril CSD has hired a Human Resource Official who will be shared with Ruthven-Ayrshire CSD beginning January 1, 2019. Prairie Lakes AEA will move into a consulting role to provide training and support to both the SBO and HRO personnel to facility a smooth transition. The original business management agreements are being amended to reflect the change in services. Terms of the agreements: effective January 1, 2019 to September 30, 2019; in the amount of \$10,000 per district.

Administrator's Recommendation – It is recommended the Business Management Services Addendums be approved as presented.

8. **Chief Administrator's Report – Information Item**

1. **Recognition of Excellence:**

- Ed Zimmerle who is retiring after 27 years serving at Arrowhead and Prairie Lakes. We will miss Ed's professionalism and positive attitude of supports!
- Tabitha DeMey and Janie Eischen are leading our Agency's efforts to support the schools with the new Every Student Succeeds Act (ESSA) work. Schools have recently been given their designations according to the new index, in which growth on assessments is one of the heaviest weights, and a lot of work will be going into this over the next few months.

2. **Board Member Development:**

- We have some upcoming workshops that are new to our Agency:
 - i. Teaching Tolerance, A Project from the Southern Poverty Law Center Jan 24-25 in Pocahontas <https://www.smore.com/he2bq>
 - ii. Sarah Brown Wessling (2010 National Teacher of the Year from Johnston) will be leading Teaching Transparently in Storm Lake March 25-26 <https://www.plaea.org/leadership/educator-connection/educator-connection/92518/sarah-brown-wessling-leads-teaching-transparently-workshop>
- We have recently completed our Gallup Survey for the third year in a row and will be looking forward to sharing the results with you in the near future. Preliminary scan of the data shows continued improvement.
- The AEA system is currently accepting applications for the role of Executive Director. The Chief Administrators will be reviewing the applications on January 25 and selecting semifinalists for the position. We will be interviewing finalists on February 20 and hoping to wrap up the process soon after. The AEA Boards will be represented by two people, Jim Green and Deb Rich, during the finalists interviews.
- Is there anything that you would like to know more about?

3. **Advocacy:**

- The Chief Administrators are going to be leading efforts to create talking points with legislators about two main areas for the upcoming legislative session:
 - i. Mental Health Supports - trying to make connections with the Children's Mental Health System Board [recommendations](#) and how the AEAs could support this work more specifically
 - ii. Future Ready Iowa - College and Career Readiness
- The Revenue Estimating Conference was held on December 13 and there is some conversation that the state does have some money to put towards Supplemental State Aid (SSA) this year that may be higher than I have been thinking. I believe the target will be about 2% (each 1% equals \$50 million in Iowa) but we shall see. From the REC:
 - i. FY 2019 Estimate: The Revenue Estimating Conference (REC) met and revised their estimate for FY 2019 net General Fund Receipts (including transfers). They agreed to reduce the estimate by \$13.5 million compared to the estimates they made in October. With this revision, the FY 2019 general revenue amounts are estimated to be \$344.7 million (4.7 percent) above the FY 2018 amount.
 - ii. FY 2020 Estimate: The REC also revised their estimate for FY 2020. The change resulted in a slightly lower estimate (down \$4.5 million from the October estimate) and represents an increase of \$139.8 million (1.8 percent) compared to the revised FY 2019 estimate.

9. **Upcoming Dates – Informational Item**

- Day On The Hill, February 5, 2019, Greater Des Moines Botanical Garden and the Iowa State Capitol. The AEA system Superintendent event is on the 5th as well so this will be a great opportunity to connect with IASB, Legislators and local Superintendents.
- AEA Governing Boards Conference - March 28-29 in Des Moines. More information later.
- NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake

10. Set Date and time for Next Board Meeting – Information Item

The January board meeting is scheduled for **Monday, January 21, 2019 – 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.**

11. Other

12. Adjournment

**Prairie Lakes Area Education Agency
Regular Board Meeting
Wednesday, November 14, 2018 – 6:00 p.m.
West Des Moines, Iowa**

President Gary Astor called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 6:00 p.m. The following board members were present: Sue Brown, Dawn Crane, Janice Harbaugh, and Todd Lundgren. Absent: Pat Brown.

On a motion by Sue Brown, seconded by Dawn Crane, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

President Astor asked if there were any corrections to the minutes of the October 15, 2018 Regular Board Meeting. Hearing none, the minutes stood approved.

On a motion by Todd Lundgren, seconded by Dawn Crane, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Dowd.

On a motion by Sue Brown, seconded by Janice Harbaugh, the board approved the resignation of Nicole Hoag, School Social Worker, Fort Dodge office, resignation effective November 1, 2018. Motion carried unanimously.

The Board was informed of the retirement of Ed Zimmerle, Video Production Specialist, Pocahontas office, effective December 31, 2018. The Board thanked Ed for his 27 years of service to PLAEA.

The Board was informed of the following classified new hire: Shelby Partridge, Educational Paraprofessional, Lakes Partnership School, 132 days, Grade B, Step 4, \$15.41, start date November 5, 2018.

On a motion by Sue Brown, seconded by Todd Lundgren, the board approved the Palo Alto County Gaming Development Corporation Full Grant Application request by the Hearing Department. Motion carried unanimously.

Chief Administrator's Report: Recognition of Excellence: Behavior Department, Jenn Peter, Kristy Liechti, Deb Gade, Connie Johnson, Carrie Guerin, Linda Ankeny, Mike Schmidt and Brent Gerzema for helping to lead the Trauma Responsive Schools Conference; Coletta Jaeger and Beth Borchart for their support to North Union students and staff coping with a student death; Tara Paul, superintendent of Estherville Lincoln Central School for providing a therapy puppy that Coletta was able to bring to the district; Linda Harms and Cheri Brown for adjusting their schedules to provide support to their districts, North Union and North Kossuth during this difficult time. Board Member Development: Chief Herzberg shared: Best Trauma Ted Talk by [Dr. Nadine Burke Harris](#) ; Special Education Resource regarding greater teacher supports [Important Role Principals Play in Special Education](#) ; New Teacher Center Beginning Teacher Consortium - four districts, with support from the AEA, started an induction/mentoring support network for 1st and 2nd year teachers. Currently, 17 beginning teachers are being served by a coach from the South Central Calhoun school district. They receive 60-90 minutes a week of personalized coaching in their districts. The other districts involved are East Sac County, Albert City-Truesdale and Gilmore City-Bradgate. Advocacy: PLAEA is hosting elected legislators on Thursday, December 6th, 12:30 to 2:30, Pocahontas AEA. Lunch will be provided at 12:00 p.m.

Upcoming dates: PLAEA is hosting elected legislators on Thursday, December 6th, 12:30 to 2:30, Pocahontas AEA; NW Iowa Cooperative Joint Board meeting, April 2, 2019, 5:00 p.m. Prairie Lakes AEA, Storm Lake.

The December board meeting is scheduled for Monday, December 17, 2018 - 4:00 p.m. Location to be determined.

There being no further business, on a motion by Pat Brown, seconded by Janice Harbaugh, the Board adjourned at 6:30 p.m.

Board President

Board Secretary

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85518	11/20/2018	Benefits, Inc.	Claims paid 11/12 to 11/16	\$ 4,589.15
85519	11/26/2018	Algona Municipal Utilities	Internet/Algona	\$ 250.00
85520	11/26/2018	Buddy Berry	PD Services	\$ 3,658.03
85521	11/26/2018	Camp Algona POW Project, Inc.	NOVEMBER/DECEMBER RENT	\$ 1,200.00
85522	11/26/2018	CenturyLink	Telephone/YSC-Gruver	\$ 97.08
85523	11/26/2018	DCDT	Registration - DCDT Conferenc	\$ 310.00
85523	11/26/2018	DCDT	Registration - Cvent/R.Mooney	\$ 310.00
85524	11/26/2018	Estherville Industrial Development Corporatio	DECEMBER RENT	\$ 735.00
85525	11/26/2018	Hy-Vee Food Stores	Supplies/Food-Student Incenti	\$ 39.04
85526	11/26/2018	Iowa Schools Employee	Health Insurance December 2018	\$ 210,316.67
85527	11/26/2018	Connie Johnson	Lodging/Reimbursement	\$ 74.94
85528	11/26/2018	Shelby Krause	Reimbursement supplies	\$ 28.79
85529	11/26/2018	Midamerican Energy Company	Utilities/Algona Office	\$ 30.40
85530	11/26/2018	On-Site Information Destruction, Inc.	Document Shredding Service	\$ 76.88
85531	11/26/2018	Pitney Bowes Inc	Postage Meter Lease	\$ 1,267.83
85532	11/26/2018	Plunkett's Pest Control	Pest Control/Poky Office	\$ 51.60
85533	11/26/2018	WINDSTREAM	Telephone/Poky Office	\$ 10.13
85534	11/26/2018	Benefits, Inc.	Claims paid 11/19 to 11/23	464.32
				<u>\$ 218,920.71</u>
85535	11/29/2018	Algona Public Library	Utilities - Algona Office	\$ 84.68
85536	11/29/2018	Alliant Energy	Utilities/Jefferson Apart.	\$ 20.00
85536	11/29/2018	Alliant Energy	Utilities/Jefferson	\$ 228.22
85537	11/29/2018	Culligan Water Conditioning	Water/Webster City Office	\$ 59.55
85537	11/29/2018	Culligan Water Conditioning	Water/FD Office	\$ 54.87
85538	11/29/2018	Frontier Communications Of Ia	Telephone/FD	\$ 314.83
85539	11/29/2018	Kristine Randell	ICLC - Reimbursement/K.Randel	\$ 127.89
85540	11/29/2018	Spencer Municipal Utilities	Internet/Spencer	\$ 135.00
85541	11/29/2018	Verizon Wireless	Mobile Hot Spots	\$ 450.82
				<u>\$ 1,475.86</u>
85542	11/30/2018	Benefits, Inc.	Claims paid 11/26 to 11/30	\$ 9.96
85543	12/6/2018	Benefits, Inc.	Claims Paid 12/3 to 12/7	\$ 960.80
85544	12/12/2018	Laura Fuller	Trauma Conference - Presenter	\$ 512.82
1	12/17/2018	Harriet Adams	NOVEMBER 2018 TRAVEL EXPENSES	\$ 51.09
2	12/17/2018	Kris Ahrens	NOVEMBER 2018 TRAVEL EXPENSES	\$ 757.43
3	12/17/2018	Teresa Alesch	NOVEMBER 2018 TRAVEL EXPENSES	\$ 505.43
4	12/17/2018	Felicia Anderson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 31.20
5	12/17/2018	Linda Ankeny	NOVEMBER 2018 TRAVEL EXPENSES	\$ 46.80
6	12/17/2018	Tracy Baak	NOVEMBER 2018 TRAVEL EXPENSES	\$ 423.54
7	12/17/2018	Kerrie Baish	NOVEMBER 2018 TRAVEL EXPENSES	\$ 42.51
8	12/17/2018	Amy Barber	NOVEMBER 2018 TRAVEL EXPENSES	\$ 486.72

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
9	12/17/2018	Yvette Bardole	NOVEMBER 2018 TRAVEL EXPENSES	\$ 166.53
10	12/17/2018	Gloria Bartelt	NOVEMBER 2018 TRAVEL EXPENSES	\$ 176.60
11	12/17/2018	Kathy Behrens	NOVEMBER 2018 TRAVEL EXPENSES	\$ 229.32
12	12/17/2018	Lori Beltran	NOVEMBER 2018 TRAVEL EXPENSES	\$ 326.03
13	12/17/2018	Sue Berberich	NOVEMBER 2018 TRAVEL EXPENSES	\$ 56.16
14	12/17/2018	Victoria Bern	NOVEMBER 2018 TRAVEL EXPENSES	\$ 31.20
15	12/17/2018	Stacy Bezoni	NOVEMBER 2018 TRAVEL EXPENSES	\$ 37.83
16	12/17/2018	Summer Boes	NOVEMBER 2018 TRAVEL EXPENSES	\$ 424.32
17	12/17/2018	Andrea Bollenbaugh	NOVEMBER 2018 TRAVEL EXPENSES	\$ 140.40
18	12/17/2018	Beth Borchart	NOVEMBER 2018 TRAVEL EXPENSES	\$ 152.10
19	12/17/2018	Scott Boughey	NOVEMBER 2018 TRAVEL EXPENSES	\$ 260.91
20	12/17/2018	Jackie Boysen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 12.48
21	12/17/2018	Kathy Broek	NOVEMBER 2018 TRAVEL EXPENSES	\$ 161.46
22	12/17/2018	Cheri C. Brown	NOVEMBER 2018 TRAVEL EXPENSES	\$ 532.15
23	12/17/2018	Gretchen Brown	NOVEMBER 2018 TRAVEL EXPENSES	\$ 632.19
24	12/17/2018	Hope Brown	NOVEMBER 2018 TRAVEL EXPENSES	\$ 487.89
25	12/17/2018	Carrie Buddenhagen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 69.03
26	12/17/2018	Rebecca Bunnell	NOVEMBER 2018 TRAVEL EXPENSES	\$ 279.24
27	12/17/2018	Patricia Burma	NOVEMBER 2018 TRAVEL EXPENSES	\$ 554.58
28	12/17/2018	Susan Burnside	NOVEMBER 2018 TRAVEL EXPENSES	\$ 584.61
29	12/17/2018	Tracey E Carlson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 188.37
30	12/17/2018	Lori Caron	NOVEMBER 2018 TRAVEL EXPENSES	\$ 239.85
31	12/17/2018	Alicia Cassidy	NOVEMBER 2018 TRAVEL EXPENSES	\$ 675.88
32	12/17/2018	Amy Johnson Champagne	NOVEMBER 2018 TRAVEL EXPENSES	\$ 184.43
33	12/17/2018	Tricia Christopher	NOVEMBER 2018 TRAVEL EXPENSES	\$ 225.42
34	12/17/2018	Chris Conell	NOVEMBER 2018 TRAVEL EXPENSES	\$ 50.70
35	12/17/2018	Kathline Conn	NOVEMBER 2018 TRAVEL EXPENSES	\$ 434.07
36	12/17/2018	Patricia Connors	NOVEMBER 2018 TRAVEL EXPENSES	\$ 524.94
37	12/17/2018	Shelley Conover	NOVEMBER 2018 TRAVEL EXPENSES	\$ 456.22
38	12/17/2018	Michelle Conrad	NOVEMBER 2018 TRAVEL EXPENSES	\$ 194.61
39	12/17/2018	Elaine Cook	NOVEMBER 2018 TRAVEL EXPENSES	\$ 85.02
40	12/17/2018	Elizabeth Cooper	NOVEMBER 2018 TRAVEL EXPENSES	\$ 734.76
41	12/17/2018	Julia Crouch	NOVEMBER 2018 TRAVEL EXPENSES	\$ 477.36
42	12/17/2018	Tabitha DeMey	NOVEMBER 2018 TRAVEL EXPENSES	\$ 434.85
43	12/17/2018	Shannon DeMoss	NOVEMBER 2018 TRAVEL EXPENSES	\$ 652.86
44	12/17/2018	Michelle Dowd	NOVEMBER 2018 TRAVEL EXPENSES	\$ 285.20
45	12/17/2018	Mary Dunlay	NOVEMBER 2018 TRAVEL EXPENSES	\$ 190.71
46	12/17/2018	Lynn Eby	NOVEMBER 2018 TRAVEL EXPENSES	\$ 270.27
47	12/17/2018	Becky Eglan	NOVEMBER 2018 TRAVEL EXPENSES	\$ 63.57
48	12/17/2018	Janie Eischen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 233.22
49	12/17/2018	Molly Elston	NOVEMBER 2018 TRAVEL EXPENSES	\$ 116.88
50	12/17/2018	Roni Engeldinger	NOVEMBER 2018 TRAVEL EXPENSES	\$ 40.95
51	12/17/2018	Kathryn Fillmore	NOVEMBER 2018 TRAVEL EXPENSES	\$ 536.64
52	12/17/2018	Melanie Fisher	NOVEMBER 2018 TRAVEL EXPENSES	\$ 467.21
53	12/17/2018	Scott Fosseen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 472.27
54	12/17/2018	Leslie Franzmeier	NOVEMBER 2018 TRAVEL EXPENSES	\$ 363.48

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
55	12/17/2018	Emily Frostestad	NOVEMBER 2018 TRAVEL EXPENSES	\$ 99.84
56	12/17/2018	Deb Gade	NOVEMBER 2018 TRAVEL EXPENSES	\$ 228.48
57	12/17/2018	Brent Gerzema	NOVEMBER 2018 TRAVEL EXPENSES	\$ 287.82
58	12/17/2018	Brianne Goings	NOVEMBER 2018 TRAVEL EXPENSES	\$ 99.06
59	12/17/2018	Julie Graber	NOVEMBER 2018 TRAVEL EXPENSES	\$ 267.25
60	12/17/2018	Treva Graves	NOVEMBER 2018 TRAVEL EXPENSES	\$ 166.92
61	12/17/2018	Carrie Guerin	NOVEMBER 2018 TRAVEL EXPENSES	\$ 121.70
62	12/17/2018	Nichole Gustafson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 44.46
63	12/17/2018	Joan R. Hansen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 151.71
64	12/17/2018	Kathy Hansen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 23.40
65	12/17/2018	Glenda Harms	NOVEMBER 2018 TRAVEL EXPENSES	\$ 315.90
66	12/17/2018	Linda Harms	NOVEMBER 2018 TRAVEL EXPENSES	\$ 226.59
67	12/17/2018	Valerie K. Harmon	NOVEMBER 2018 TRAVEL EXPENSES	\$ 195.00
68	12/17/2018	Angela Harvey	NOVEMBER 2018 TRAVEL EXPENSES	\$ 673.14
69	12/17/2018	Jessica Hawkins	NOVEMBER 2018 TRAVEL EXPENSES	\$ 300.87
70	12/17/2018	Jenny Henscheid	NOVEMBER 2018 TRAVEL EXPENSES	\$ 617.12
71	12/17/2018	Cari Hepperle	NOVEMBER 2018 TRAVEL EXPENSES	\$ 164.97
72	12/17/2018	Jeff Herzberg	NOVEMBER 2018 TRAVEL EXPENSES	\$ 625.95
73	12/17/2018	Maddisen Heun	NOVEMBER 2018 TRAVEL EXPENSES	\$ 83.46
74	12/17/2018	Dawn Higgins	NOVEMBER 2018 TRAVEL EXPENSES	\$ 642.72
75	12/17/2018	Nicole Hinrichs	NOVEMBER 2018 TRAVEL EXPENSES	\$ 235.56
76	12/17/2018	Tina Hoben	NOVEMBER 2018 TRAVEL EXPENSES	\$ 65.13
77	12/17/2018	Kristy Hughett	NOVEMBER 2018 TRAVEL EXPENSES	\$ 547.95
78	12/17/2018	Coletta Jaeger	NOVEMBER 2018 TRAVEL EXPENSES	\$ 224.64
79	12/17/2018	Radina Jansen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 228.93
80	12/17/2018	Connie Johnson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 444.08
81	12/17/2018	Katie Johnson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 232.05
82	12/17/2018	Kimberly Johnson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 746.85
83	12/17/2018	Jason Kehoe	NOVEMBER 2018 TRAVEL EXPENSES	\$ 174.72
84	12/17/2018	Claire King	NOVEMBER 2018 TRAVEL EXPENSES	\$ 134.94
85	12/17/2018	Carole Klein	NOVEMBER 2018 TRAVEL EXPENSES	\$ 41.34
86	12/17/2018	Nicole Kofmehl	NOVEMBER 2018 TRAVEL EXPENSES	\$ 100.62
87	12/17/2018	Shelby Krause	NOVEMBER 2018 TRAVEL EXPENSES	\$ 60.06
88	12/17/2018	Kathy Jo Kruse	NOVEMBER 2018 TRAVEL EXPENSES	\$ 352.56
89	12/17/2018	Brenda Kulow	NOVEMBER 2018 TRAVEL EXPENSES	\$ 152.10
90	12/17/2018	Tiffany Lammers	NOVEMBER 2018 TRAVEL EXPENSES	\$ 61.62
91	12/17/2018	Joanna Lange	NOVEMBER 2018 TRAVEL EXPENSES	\$ 655.20
92	12/17/2018	Teresa Laufersweiler	NOVEMBER 2018 TRAVEL EXPENSES	\$ 20.28
93	12/17/2018	Melissa Leer	NOVEMBER 2018 TRAVEL EXPENSES	\$ 40.56
94	12/17/2018	Sally Legleiter	NOVEMBER 2018 TRAVEL EXPENSES	\$ 232.83
95	12/17/2018	Addy Leistikow	NOVEMBER 2018 TRAVEL EXPENSES	\$ 290.55
96	12/17/2018	Marcie Lentsch	NOVEMBER 2018 TRAVEL EXPENSES	\$ 315.43
97	12/17/2018	Lauren Leonard	NOVEMBER 2018 TRAVEL EXPENSES	\$ 561.83
98	12/17/2018	Kristy Liechti	NOVEMBER 2018 TRAVEL EXPENSES	\$ 920.45
99	12/17/2018	Angie Lockey	NOVEMBER 2018 TRAVEL EXPENSES	\$ 241.41
100	12/17/2018	Annette Louk	NOVEMBER 2018 TRAVEL EXPENSES	\$ 484.63

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
101	12/17/2018	Laura Lucchesi	NOVEMBER 2018 TRAVEL EXPENSES	\$ 368.16
102	12/17/2018	Denise Lundell	NOVEMBER 2018 TRAVEL EXPENSES	\$ 115.05
103	12/17/2018	Kris Manteufel	NOVEMBER 2018 TRAVEL EXPENSES	\$ 118.42
104	12/17/2018	Brianna Maschman	NOVEMBER 2018 TRAVEL EXPENSES	\$ 457.86
105	12/17/2018	Katie McClurg	NOVEMBER 2018 TRAVEL EXPENSES	\$ 30.81
106	12/17/2018	Tammy McKimmey	NOVEMBER 2018 TRAVEL EXPENSES	\$ 276.90
107	12/17/2018	Julie Meyer	NOVEMBER 2018 TRAVEL EXPENSES	\$ 824.96
108	12/17/2018	Rachel Montag	NOVEMBER 2018 TRAVEL EXPENSES	\$ 120.51
109	12/17/2018	Rachael Mooney	NOVEMBER 2018 TRAVEL EXPENSES	\$ 371.67
110	12/17/2018	Dr. Leslie Moore	NOVEMBER 2018 TRAVEL EXPENSES	\$ 443.04
111	12/17/2018	Melissa Mulder	NOVEMBER 2018 TRAVEL EXPENSES	\$ 431.73
112	12/17/2018	Julie Nadrchal	NOVEMBER 2018 TRAVEL EXPENSES	\$ 600.99
113	12/17/2018	Katie Nelson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 273.00
114	12/17/2018	Jackie Ohl	NOVEMBER 2018 TRAVEL EXPENSES	\$ 307.71
115	12/17/2018	Kelly Olson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 49.92
116	12/17/2018	Lynae Otten	NOVEMBER 2018 TRAVEL EXPENSES	\$ 35.88
117	12/17/2018	Kathryn Peart	NOVEMBER 2018 TRAVEL EXPENSES	\$ 299.13
118	12/17/2018	Rainie Perry	NOVEMBER 2018 TRAVEL EXPENSES	\$ 40.56
119	12/17/2018	Amy Peterson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 394.68
120	12/17/2018	Cassady Peterson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 177.84
121	12/17/2018	Jennifer Peter	NOVEMBER 2018 TRAVEL EXPENSES	\$ 543.87
122	12/17/2018	Kimberly Peterson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 424.71
123	12/17/2018	Lisa Peterson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 578.76
124	12/17/2018	Nicole Peter	NOVEMBER 2018 TRAVEL EXPENSES	\$ 370.11
125	12/17/2018	Brianna Pille	NOVEMBER 2018 TRAVEL EXPENSES	\$ 306.93
126	12/17/2018	Paula Pholman	NOVEMBER 2018 TRAVEL EXPENSES	\$ 172.38
127	12/17/2018	Martha Poland	NOVEMBER 2018 TRAVEL EXPENSES	\$ 411.06
128	12/17/2018	Jennifer Prentice	NOVEMBER 2018 TRAVEL EXPENSES	\$ 129.09
129	12/17/2018	Amy Profit	NOVEMBER 2018 TRAVEL EXPENSES	\$ 362.31
130	12/17/2018	Erin Pullen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 61.62
131	12/17/2018	Gale Randall	NOVEMBER 2018 TRAVEL EXPENSES	\$ 507.39
132	12/17/2018	Jaymie Randel	NOVEMBER 2018 TRAVEL EXPENSES	\$ 597.73
133	12/17/2018	Kristine Randell	NOVEMBER 2018 TRAVEL EXPENSES	\$ 47.58
134	12/17/2018	Susan Rasmussen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 273.78
135	12/17/2018	Kathy L. Rhode	NOVEMBER 2018 TRAVEL EXPENSES	\$ 72.93
136	12/17/2018	Lisa Richter	NOVEMBER 2018 TRAVEL EXPENSES	\$ 152.49
137	12/17/2018	Sharon Richardson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 213.98
138	12/17/2018	Kristy Riley	NOVEMBER 2018 TRAVEL EXPENSES	\$ 49.92
139	12/17/2018	Marian Riner	NOVEMBER 2018 TRAVEL EXPENSES	\$ 393.51
140	12/17/2018	Serena Rustad	NOVEMBER 2018 TRAVEL EXPENSES	\$ 62.40
141	12/17/2018	Maureen Salinas	NOVEMBER 2018 TRAVEL EXPENSES	\$ 245.70
142	12/17/2018	Jennifer Sammons	NOVEMBER 2018 TRAVEL EXPENSES	\$ 439.16
143	12/17/2018	Marta Sandoval	NOVEMBER 2018 TRAVEL EXPENSES	\$ 72.93
144	12/17/2018	Nicholas Schelle	NOVEMBER 2018 TRAVEL EXPENSES	\$ 199.29
146	12/17/2018	Travis Schlenger	NOVEMBER 2018 TRAVEL EXPENSES	\$ 191.88
147	12/17/2018	Michael Schmidt	NOVEMBER 2018 TRAVEL EXPENSES	\$ 432.82

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
148	12/17/2018	Nancy L. Schofield	NOVEMBER 2018 TRAVEL EXPENSES	\$ 252.33
149	12/17/2018	Julie Schubert	NOVEMBER 2018 TRAVEL EXPENSES	\$ 27.30
150	12/17/2018	Denise Schwery	NOVEMBER 2018 TRAVEL EXPENSES	\$ 172.77
151	12/17/2018	Mary Kay Sharkey	NOVEMBER 2018 TRAVEL EXPENSES	\$ 93.60
152	12/17/2018	Mark Shea	NOVEMBER 2018 TRAVEL EXPENSES	\$ 687.40
153	12/17/2018	Deb Shelton	NOVEMBER 2018 TRAVEL EXPENSES	\$ 112.32
154	12/17/2018	Jill Siefken	NOVEMBER 2018 TRAVEL EXPENSES	\$ 596.70
155	12/17/2018	Amanda Sigler	NOVEMBER 2018 TRAVEL EXPENSES	\$ 222.69
156	12/17/2018	Rebecca Singer	NOVEMBER 2018 TRAVEL EXPENSES	\$ 350.22
157	12/17/2018	Shelbi Slack	NOVEMBER 2018 TRAVEL EXPENSES	\$ 159.51
158	12/17/2018	LuAnn Slayton	NOVEMBER 2018 TRAVEL EXPENSES	\$ 90.48
159	12/17/2018	Melissa Smith	NOVEMBER 2018 TRAVEL EXPENSES	\$ 223.08
160	12/17/2018	Patti J. Willer Snyder	NOVEMBER 2018 TRAVEL EXPENSES	\$ 27.30
161	12/17/2018	Pamela Stangeland	NOVEMBER 2018 TRAVEL EXPENSES	\$ 482.79
162	12/17/2018	Patricia Stauter	NOVEMBER 2018 TRAVEL EXPENSES	\$ 228.15
163	12/17/2018	Julie Steinhoff	NOVEMBER 2018 TRAVEL EXPENSES	\$ 82.68
164	12/17/2018	Donna Sump McClain	NOVEMBER 2018 TRAVEL EXPENSES	\$ 285.48
165	12/17/2018	Jill Sundblad	NOVEMBER 2018 TRAVEL EXPENSES	\$ 435.63
166	12/17/2018	Briana Swanson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 154.44
167	12/17/2018	Janelle L. Swanson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 187.59
168	12/17/2018	Kris Taphorn	NOVEMBER 2018 TRAVEL EXPENSES	\$ 107.64
169	12/17/2018	Teresa Teague	NOVEMBER 2018 TRAVEL EXPENSES	\$ 478.14
170	12/17/2018	Jane Thilges	NOVEMBER 2018 TRAVEL EXPENSES	\$ 349.05
171	12/17/2018	Melissa Thilges	NOVEMBER 2018 TRAVEL EXPENSES	\$ 64.35
172	12/17/2018	Amy Thompson	NOVEMBER 2018 TRAVEL EXPENSES	\$ 88.14
173	12/17/2018	Joni Trammell	NOVEMBER 2018 TRAVEL EXPENSES	\$ 343.20
174	12/17/2018	Jessica Ulrich	NOVEMBER 2018 TRAVEL EXPENSES	\$ 448.50
175	12/17/2018	Heidi Vasher	NOVEMBER 2018 TRAVEL EXPENSES	\$ 189.15
176	12/17/2018	Lynn Vaught	NOVEMBER 2018 TRAVEL EXPENSES	\$ 35.88
177	12/17/2018	Angela Vogel	NOVEMBER 2018 TRAVEL EXPENSES	\$ 257.01
178	12/17/2018	Rachael Votrobeck	NOVEMBER 2018 TRAVEL EXPENSES	\$ 62.40
179	12/17/2018	Karen Waid	NOVEMBER 2018 TRAVEL EXPENSES	\$ 280.80
180	12/17/2018	Karissa Walburg	NOVEMBER 2018 TRAVEL EXPENSES	\$ 56.16
181	12/17/2018	Jodi Ward	NOVEMBER 2018 TRAVEL EXPENSES	\$ 120.12
182	12/17/2018	Susan Wedel	NOVEMBER 2018 TRAVEL EXPENSES	\$ 158.34
183	12/17/2018	Christine Wells	NOVEMBER 2018 TRAVEL EXPENSES	\$ 729.68
184	12/17/2018	Lynn Weringa	NOVEMBER 2018 TRAVEL EXPENSES	\$ 330.33
185	12/17/2018	April Winston	NOVEMBER 2018 TRAVEL EXPENSES	\$ 39.00
186	12/17/2018	Tori Woiwood	NOVEMBER 2018 TRAVEL EXPENSES	\$ 173.55
187	12/17/2018	Jennifer Woodruff	NOVEMBER 2018 TRAVEL EXPENSES	\$ 548.99
188	12/17/2018	Melissa K. Wurth	NOVEMBER 2018 TRAVEL EXPENSES	\$ 595.14
189	12/17/2018	Timothy Youngdahl	NOVEMBER 2018 TRAVEL EXPENSES	\$ 288.99
190	12/17/2018	Tiffanie Zaugg	NOVEMBER 2018 TRAVEL EXPENSES	\$ 688.64
191	12/17/2018	Howard Zimmerle	NOVEMBER 2018 TRAVEL EXPENSES	\$ 27.69
85551	12/17/2018	Kerry J. Altringer	NOVEMBER 2018 TRAVEL EXPENSES	\$ 117.78
85559	12/17/2018	Amy Baker	NOVEMBER 2018 TRAVEL EXPENSES	\$ 49.14

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85562	12/17/2018	Debra S. Bennett	NOVEMBER 2018 TRAVEL EXPENSES	\$ 140.79
85563	12/17/2018	Regina Blomberg	NOVEMBER 2018 TRAVEL EXPENSES	\$ 247.26
85569	12/17/2018	Diane Capesius	NOVEMBER 2018 TRAVEL EXPENSES	\$ 175.50
85571	12/17/2018	Heather Carr	NOVEMBER 2018 TRAVEL EXPENSES	\$ 51.48
85584	12/17/2018	David Cole	NOVEMBER 2018 TRAVEL EXPENSES	\$ 92.04
85592	12/17/2018	Katherine Darby	NOVEMBER 2018 TRAVEL EXPENSES	\$ 238.29
85609	12/17/2018	Denise C. Gajewsky	NOVEMBER 2018 TRAVEL EXPENSES	\$ 184.47
85626	12/17/2018	Vanessa Jorgensen	NOVEMBER 2018 TRAVEL EXPENSES	\$ 78.78
85629	12/17/2018	Sheila King	NOVEMBER 2018 TRAVEL EXPENSES	\$ 211.38
85642	12/17/2018	Patti Meyer	NOVEMBER 2018 TRAVEL EXPENSES	\$ 133.38
85646	12/17/2018	Jean Mohr	NOVEMBER 2018 TRAVEL EXPENSES	\$ 165.75
85651	12/17/2018	Haley Offerman	NOVEMBER 2018 TRAVEL EXPENSES	\$ 186.03
85665	12/17/2018	Leslie Pralle Osborn	NOVEMBER 2018 TRAVEL EXPENSES	\$ 835.38
85675	12/17/2018	Anna Speers	NOVEMBER 2018 TRAVEL EXPENSES	\$ 160.68
85682	12/17/2018	Julie Tolliver	NOVEMBER 2018 TRAVEL EXPENSES	\$ 53.43
85683	12/17/2018	Jennifer L. Traub	NOVEMBER 2018 TRAVEL EXPENSES	\$ 340.08
85694	12/17/2018	Joy Weier	NOVEMBER 2018 TRAVEL EXPENSES	\$ 60.84
				\$ 57,071.15
33	12/17/2018	Tricia Christopher	TQPD - Books/T.Christoper	\$ 95.09
54	12/17/2018	Leslie Franzmeier	SEA Subscription Reimb./L.Fra	\$ 16.00
58	12/17/2018	Brianne Goings	Student Medical Supplies	\$ 10.09
58	12/17/2018	Brianne Goings	Supplies/Key Reimb.	\$ 10.70
58	12/17/2018	Brianne Goings	Supplies/Staff Reimb.	\$ 178.03
145	12/17/2018	Kristine K. Schlievert	Registration - Early Childhood	\$ 105.00
145	12/17/2018	Kristine K. Schlievert	Supplies - Early Childhood	\$ 37.49
152	12/17/2018	Mark Shea	ISCA Conference - Reimbursement	\$ 215.00
183	12/17/2018	Christine Wells	Office Supplies/Vacuum/Reimb.	\$ 80.24
85545	12/17/2018	A&M Laundry Inc	Laundry Service/Media	\$ 103.73
85546	12/17/2018	Northwest AEA	Annual Tek Data System	\$ 7,780.00
85546	12/17/2018	Northwest AEA	Registration/H.Vasher	\$ 175.00
85546	12/17/2018	Northwest AEA	Registration/T.Christopher	\$ 175.00
85546	12/17/2018	Northwest AEA	Sharing Agreements - AIW	\$ 3,968.00
85546	12/17/2018	Northwest AEA	Sharing Agreements - Reading Recovery	\$ 9,040.00
85546	12/17/2018	Northwest AEA	Sharing Agreements - Science Kits	\$ 27,681.00
85546	12/17/2018	Northwest AEA	Wall Designs	\$ 14.25
85547	12/17/2018	Ahlers & Cooney, P.C.	Legal Fees	\$ 888.00
85548	12/17/2018	Algona Municipal Utilities	Ulilities/Water/Sewer	\$ 188.22
85549	12/17/2018	Algona Community School	Tuition - November 2018	\$ 960.00
85550	12/17/2018	Alta CSD	Lodging/ICLC/LuAnn Ridout	\$ 363.38
85552	12/17/2018	Amazon.com	Lending Library Supplies	\$ 172.16
85552	12/17/2018	Amazon.com	Supplies - Assistive Technolo	\$ 87.29
85552	12/17/2018	Amazon.com	Supplies - Easel/J.Peter	\$ 33.99
85552	12/17/2018	Amazon.com	Supplies - Intervention Manua	\$ 114.67
85552	12/17/2018	Amazon.com	Supplies - L&L Department	\$ 105.93
85552	12/17/2018	Amazon.com	Supplies - OT Department	\$ 115.99

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85552	12/17/2018	Amazon.com	Supplies/Book/Kayti Pohlman	\$ 34.75
85552	12/17/2018	Amazon.com	Supplies/Books - M.Fisher	\$ 38.47
85552	12/17/2018	Amazon.com	Supplies/Books/ELL	\$ 42.75
85552	12/17/2018	Amazon.com	Supplies/Books/J.Traub	\$ 100.70
85552	12/17/2018	Amazon.com	Supplies/Books/Math Team	\$ 261.19
85552	12/17/2018	Amazon.com	Supplies/LPS	\$ 41.79
85552	12/17/2018	Amazon.com	Supplies/Meetings	\$ 31.92
85552	12/17/2018	Amazon.com	Supplies/SLP's	\$ 19.68
85552	12/17/2018	Amazon.com	Technology Supplies - Conference room	\$ 650.43
85552	12/17/2018	Amazon.com	Technology Supplies - HDMI Ad	\$ 306.42
85552	12/17/2018	Amazon.com	Technology Supplies - HDMI Vi	\$ 354.68
85552	12/17/2018	Amazon.com	Technology Supplies - iPad Cases	\$ 607.30
85552	12/17/2018	Amazon.com	Technology Supplies - LPS/Ext	\$ 59.16
85552	12/17/2018	Amazon.com	Technology Supplies - PLATE C	\$ 469.57
85552	12/17/2018	Amazon.com	Technology Supplies - Printer	\$ 106.99
85553	12/17/2018	Americinn Hotel & Suites	Lodging/B.Bunnell	\$ 145.60
85554	12/17/2018	AmericInn Lodge & Suites - Ankeny	Lodging/A.Winston	\$ 72.80
85554	12/17/2018	AmericInn Lodge & Suites - Ankeny	Lodging/C.Guerin	\$ 72.80
85554	12/17/2018	AmericInn Lodge & Suites - Ankeny	Lodging/D.Shelton	\$ 72.80
85554	12/17/2018	AmericInn Lodge & Suites - Ankeny	Lodging/S.Fosseen	\$ 72.80
85554	12/17/2018	AmericInn Lodge & Suites - Ankeny	Lodging/T.Zaugg	\$ 72.80
85555	12/17/2018	American Printing House for the Blind, Inc.	Supplies - PLATE Conference	\$ 135.00
85556	12/17/2018	APBS	Registration - APBS/J.Peter	\$ 340.00
85556	12/17/2018	APBS	Registration - APBS/K.Ahrens	\$ 340.00
85557	12/17/2018	Apple Computer Inc	Technology Supplies - iPad's	\$ 1,495.00
85558	12/17/2018	Donna Bachman	Contracted OT Services - Nove	\$ 2,499.30
85560	12/17/2018	Steve Bandow	Snow Removal/Estherville	\$ 85.00
85561	12/17/2018	Benefits, Inc.	Claims paid 12/10 to 12/14	\$ 50.00
85561	12/17/2018	Benefits, Inc.	PSF Admin Fees - December 2018	\$ 1,694.00
85564	12/17/2018	Bomgaars	Maintenance Supplies/Algona	\$ 59.85
85565	12/17/2018	Brookes Publishing Co.	Supplies/Staff PD Supplies/Sta	\$ 564.77
85566	12/17/2018	Sue Brown	Mileage/Parking Reib. IASB Conf	\$ 146.50
85567	12/17/2018	Blue Ribbon Pelham Waters	Water Softner Salt	\$ 56.00
85567	12/17/2018	Blue Ribbon Pelham Waters	Water/FD Office	\$ 101.00
85568	12/17/2018	Buena Vista University	Conference Room Rental/Trauma Conf	\$ 3,758.69
85568	12/17/2018	Buena Vista University	Conference Room Rental/PLATE	\$ 1,708.96
85568	12/17/2018	Buena Vista University	PD Registration	\$ 390.00
85570	12/17/2018	Capital Sanitary Supply	Janitorial Supplies/FD	\$ 401.52
85570	12/17/2018	Capital Sanitary Supply	Maintenance Supplies	\$ 386.60
85572	12/17/2018	Casey's General Store, Inc.	Maint/Media Van Fuel	\$ 1,444.33
85573	12/17/2018	CDW Government, Inc.	Technology - Television & Wall mount	\$ 955.17
85573	12/17/2018	CDW Government, Inc.	Technology Supplies - Television	\$ 742.90
85574	12/17/2018	CenterPoint Energy Services Retail, Inc.	Gas/FD Office-Sep. & Oct.	\$ 233.43
85575	12/17/2018	Central Iowa Distributing	Maintenance Supplies	\$ 211.90
85576	12/17/2018	City of Estherville	Utilities/Garbage	\$ 129.99
85577	12/17/2018	City of Jefferson	Water/Garbage	\$ 27.17

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85578	12/17/2018	City of Pocahontas	Utilities/Water/Sewer	\$ 3,245.60
85579	12/17/2018	City of Storm Lake	Water/SL Office	\$ 242.41
85580	12/17/2018	Clarion/Goldfield/Dows CSD	Lodging/ICLC/Fiscus	\$ 510.00
85581	12/17/2018	Clay Central/Everly CSD	ICLC/Jobst	\$ 373.33
85582	12/17/2018	Cleaning Solutions Inc	Janitorial Services/Jefferson	\$ 160.00
85583	12/17/2018	Code42 Software, Inc.	CrashPlan Premium	\$ 983.70
85585	12/17/2018	COUNSEL	Copier Ink Cartridges/FD Office	\$ 44.82
85585	12/17/2018	COUNSEL	Copier Maintenance - Usage	\$ 2,778.14
85586	12/17/2018	Crimmins Relocation Services, Inc.	Moving Cost/Algona Office	\$ 2,059.50
85587	12/17/2018	Crouse Brothers Masonry & Tuckpointing	Wall & Roof Repairs/Jefferson	\$ 3,000.00
85588	12/17/2018	Culligan - Storm Lake	Softener Rent - November 2018	\$ 26.00
85588	12/17/2018	Culligan - Storm Lake	Water/Storm Lake Office	\$ 39.75
85589	12/17/2018	Culligan Water Conditioning, Inc. - Boone	Water/Jefferson Office	\$ 24.56
85590	12/17/2018	Culligan Water Conditioning (S)	Water/LPS	\$ 61.17
85591	12/17/2018	Diane Daniels	Interpreting Services	\$ 97.50
85593	12/17/2018	Dave Burgess Consulting, Inc.	Guest Speaker	\$ 600.00
85594	12/17/2018	Didax, Inc.	Supplies/Assessments - SPED C	\$ 135.60
85595	12/17/2018	Brian Downing	Contracted Service - November	\$ 639.78
85596	12/17/2018	Dump It Sanitation & Recycling, Inc.	Garbage Hauling/Algona	\$ 56.50
85597	12/17/2018	Echo Group, Inc.	Lighting/Agency	\$ 61.88
85598	12/17/2018	Eclipse Acoustic Solutions, Inc.	Hearing Booth - Move/Algona	\$ 5,200.00
85599	12/17/2018	Emmet County Public Health	October Services/ECNCI	\$ 4,800.00
85599	12/17/2018	Emmet County Public Health	Tuition - November 2018	\$ 4,650.00
85600	12/17/2018	Emmetsburg Community School	ICLC-Title III/Olson/Kelly	\$ 726.76
85601	12/17/2018	Lauren Enders, M.A. CCC-SLP	Assistive Technology PLATE Co	\$ 200.00
85602	12/17/2018	Estherville Lincoln Central CSD	Lodging/ICLC/Berning	\$ 615.07
85602	12/17/2018	Estherville Lincoln Central CSD	Tuition - September thru December	\$ 1,950.00
85603	12/17/2018	Fairfield Inn & Suites	Lodging/IASB/Dowd	\$ 99.68
85603	12/17/2018	Fairfield Inn & Suites	Lodging/IASB/Astor/Brown	\$ 299.04
85603	12/17/2018	Fairfield Inn & Suites	Lodging/IASB/Herzberg	\$ 299.04
85603	12/17/2018	Fairfield Inn & Suites	Lodging/M.Wurth	\$ 99.68
85604	12/17/2018	Farm & Home True Value	Office Supplies/Poky	\$ 17.65
85605	12/17/2018	Fick's Ace Hardware	Keys/Estherville Office	\$ 21.40
85605	12/17/2018	Fick's Ace Hardware	Supplies - Algona Office	\$ 50.38
85606	12/17/2018	Follett School Solutions	Lending Library Books	\$ 4,639.16
85607	12/17/2018	Forest City YMCA	Tuition - December 2018	\$ 810.00
85608	12/17/2018	Fort Dodge Water Department	Water/FD Office	\$ 99.82
85610	12/17/2018	General Binding Corp	Print & Production/Laminator	\$ 1,788.20
85611	12/17/2018	Global Reach Internet Productions, LLC	Web Hosting Services	\$ 406.62
85612	12/17/2018	Greene County CSD	Reimbursement - ICLC	\$ 256.69
85613	12/17/2018	Guardian Angel Preschool	Tuition - Sept. thru Dec. 201	\$ 600.00
85614	12/17/2018	Hawkeye Cleaning Services, LLC	Janitorial Services/FD Office/	\$ 1,050.50
85615	12/17/2018	Holiday Inn Airport & Conference Center	Lodging/B.Maschman	\$ 271.39
85616	12/17/2018	Hope Haven, Inc.	Janitorial/Estherville Office	\$ 170.00
85617	12/17/2018	Iowa Association of Area Education Agencies	Adobe Stock Photo License	\$ 533.31
85618	12/17/2018	Iowa Communications Network	ICN-Account AEA00000028	\$ 6,346.40

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85618	12/17/2018	Iowa Communications Network	Telephone/AgencyAEA0008	\$ 5,917.15
85618	12/17/2018	Iowa Communications Network	Telephone/FTDGAEAO1	\$ 91.44
85619	12/17/2018	Imagine Learning	Annual License - Literacy & L	\$ 77,175.00
85620	12/17/2018	Inclusive Technology Solutions, LLC	Speaking Fee - PLATE Conferen	\$ 600.00
85621	12/17/2018	Ia Braille & Sight Saving Sch	Contracted Service - November	\$ 26,150.10
85622	12/17/2018	Iowa Lakes Community College	Room Rental/ICCC - SAMI	\$ 100.00
85623	12/17/2018	Iowa Schools Buildings & Grounds Assc.	Membership Fee/J.Hebert	\$ 175.00
85624	12/17/2018	Iowa Workforce Development	Annual Elevator Permit/Inspect	\$ 225.00
85625	12/17/2018	Jefferson Telecom	Telephone/Jefferson	\$ 539.10
85625	12/17/2018	Jefferson Telecom	Telephone/Jefferson Apt.	\$ 88.50
85627	12/17/2018	Kelmar Catering, LLC	Legislator/Superintendents Mtg.	\$ 341.25
85627	12/17/2018	Kelmar Catering, LLC	Buddy Berry/Superintendents Mtg.	\$ 541.75
85628	12/17/2018	Kidstop Childcare	Tuition - December 2018	\$ 390.00
85630	12/17/2018	Kossuth County Care Team	Contracted Service - Sept. &	\$ 4,257.19
85631	12/17/2018	Kossuth Regional Health Ctr	Contracted Service - November	\$ 4,482.40
85632	12/17/2018	Brady L. Krischel	December Hours	\$ 204.25
85633	12/17/2018	Lake Mills Community Preschool	Tuition - November 2018	\$ 520.00
85634	12/17/2018	Larsen Electric Motor Service, Inc	Motor	\$ 436.68
85635	12/17/2018	The Laurens House of Print	Media Production Services	\$ 30.00
85636	12/17/2018	Learning Without Tears	Supplies - OT/PT Consumables	\$ 121.22
85637	12/17/2018	Little Irish Preschool	Tuition - Nov. & Dec. 2018	\$ 500.00
85638	12/17/2018	Little Mustangs	Tuition - December 2018	\$ 390.00
85638	12/17/2018	Little Mustangs	Tuition - November 2018	\$ 390.00
85639	12/17/2018	Maynard Kuhnes Cleaning Servicers LLC	November Cleaning/Storm Lake Office	\$ 1,616.68
85639	12/17/2018	Maynard Kuhnes Cleaning Servicers LLC	October Cleaning/Storm Lake Office	\$ 1,477.63
85640	12/17/2018	Menards	Heater Repair/Jefferson Office	\$ 109.00
85640	12/17/2018	Menards	Supplies/Agency	\$ 166.72
85641	12/17/2018	Meyer Electric	Labor & Repair Handicap Door	\$ 76.85
85643	12/17/2018	Midamerican Energy Company	Utilities/FD Office	\$ 980.25
85643	12/17/2018	Midamerican Energy Company	Utilities/SL Office	\$ 1,152.81
85644	12/17/2018	Carry Miller	Lodging/ICLC/Miller	\$ 363.38
85645	12/17/2018	Modern Sound Engineering, Inc.	Security Monitoring	\$ 323.40
85647	12/17/2018	Iowa-CASE	Registration-I-Case	\$ 360.00
85648	12/17/2018	National Geographic Books	Books/Trauma Conf.	\$ 736.56
85649	12/17/2018	New Teacher Center	PILD Teacher Induction Progra	\$ 2,200.00
85649	12/17/2018	New Teacher Center	Supplies/PD & Coaching Material	\$ 312.00
85650	12/17/2018	North Light Color	Media Production Supplies	\$ 1,578.00
85652	12/17/2018	Open-up Resources	IM Learning Standard 5 session	\$ 3,000.00
85653	12/17/2018	Orchard Place	Mileage Presentor - Trauma Re	\$ 123.24
85654	12/17/2018	Otis Elevator Company	Elevator Service Contract	\$ 1,050.00
85655	12/17/2018	Palo Alto Community Health	Contracted Service - November	\$ 3,575.80
85655	12/17/2018	Palo Alto Community Health	Contracted Service - September	\$ 2,912.90
85655	12/17/2018	Palo Alto Community Health	October Services/ECNCI	\$ 3,331.45
85656	12/17/2018	Pearson's Clinical Assessment	Supplies/Assessments - Behavior	\$ 3,804.41
85657	12/17/2018	Pederson Sanitation	Garbage Hualing/FD Office/December	\$ 110.00
85658	12/17/2018	Petty Cash (P)	Petty Cash Reimb./Poky Office	\$ 201.92

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85659	12/17/2018	Petty Cash (S)	Petty Cash - Spencer	\$ 113.02
85660	12/17/2018	Pitney Bowes Global Financial Services, Inc.	Postage Machine - Ink Cartrid	\$ 356.97
85661	12/17/2018	Pocahontas Ford Lincoln Mercury	Van Maitenance	\$ 72.67
85662	12/17/2018	Point Made Learning	50%-Life Size American Train the Trainer ELL	\$ 10,000.00
85663	12/17/2018	Lori Porsch	Contracted Service - November	\$ 1,431.98
85664	12/17/2018	Powhatan Travel Service	TQPD#524-Wurth & Nadrchal	\$ 571.40
85664	12/17/2018	Powhatan Travel Service	Travel/NCSM Annual Conference	\$ 907.20
85666	12/17/2018	Press Repair Services	Media Press & Cutter Repair	\$ 704.55
85667	12/17/2018	Prevent Child Abuse Iowa	Connections Matter Training	\$ 1,000.00
85668	12/17/2018	Raddison Hotel - Ames Conference Center	Lodging/T.Zaugg	\$ 72.80
85669	12/17/2018	Mark Reynolds	Substitute Van Driving	\$ 395.85
85670	12/17/2018	Ries's Water Service	Bottled Water/Poky Office	\$ 120.00
85671	12/17/2018	Rosalez Lock & Key	Lock Set/Algona Office	\$ 35.00
85672	12/17/2018	School Specialty Inc	Supplies - OT/PT	\$ 79.68
85673	12/17/2018	Melissa Schwery	Lodging/M.Schwery - ICLC	\$ 363.38
85674	12/17/2018	Seton Grade School	Tuition - December 2018	\$ 153.34
85676	12/17/2018	Springhill Suites-Marriott	EAGL Mtg-Jessica Hawkins-12.4	\$ 72.80
85676	12/17/2018	Springhill Suites-Marriott	Julie Meyer-SPDG Grant	\$ 72.80
85676	12/17/2018	Springhill Suites-Marriott	Lodging/A.Louk	\$ 99.68
85676	12/17/2018	Springhill Suites-Marriott	Lodging/B.Maschman	\$ 72.80
85676	12/17/2018	Springhill Suites-Marriott	Lodging/J.Eischen	\$ 99.68
85676	12/17/2018	Springhill Suites-Marriott	Lodging/M.Lentsch	\$ 299.04
85676	12/17/2018	Springhill Suites-Marriott	Lodging/S.Conover	\$ 145.60
85676	12/17/2018	Springhill Suites-Marriott	Lodging/T.Demey	\$ 99.68
85677	12/17/2018	Staples Advantage	FEP packets	\$ 100.08
85677	12/17/2018	Staples Advantage	Office and Meeting Supplies	\$ 595.65
85677	12/17/2018	Staples Advantage	Office Supplies/Estherville	\$ 38.87
85677	12/17/2018	Staples Advantage	Office Supplies/FD & YSC	\$ 253.94
85677	12/17/2018	Staples Advantage	Office Supplies/Poky	\$ 56.97
85677	12/17/2018	Staples Advantage	Office Supplies/Storm Lake	\$ 393.45
85677	12/17/2018	Staples Advantage	Office Supplies/Webster City	\$ 460.58
85677	12/17/2018	Staples Advantage	Supplies/K.Ahrens	\$ 68.36
85678	12/17/2018	Stratus Audio, Inc.	Interpretation Services	\$ 211.47
85679	12/17/2018	Super 8	Lodging/K.Ahrens	\$ 138.88
85679	12/17/2018	Super 8	Lodging/PLATE Conference/G.Bartelt	\$ 69.44
85679	12/17/2018	Super 8	Lodging/T.Zaugg	\$ 69.44
85679	12/17/2018	Super 8	Lodging/Y.Bardole	\$ 69.44
85680	12/17/2018	Teacher Created Materials	Lending Library Supplies	\$ 29.99
85681	12/17/2018	Paul Tedesco	Contracted Service - November	\$ 2,060.58
85684	12/17/2018	Tri-County Lumber	Materials - Jefferson Apartment	\$ 679.71
85685	12/17/2018	Tugg, Inc.	Lending Library Supplies	\$ 110.00
85686	12/17/2018	Thomas Tyrrell	Interpreting Services - November	\$ 180.15
85687	12/17/2018	University of Minnesota	Subscription/PRESS Website	\$ 216.32
85687	12/17/2018	University of Minnesota	Supplies/Materials/East Sac	\$ 815.97
85688	12/17/2018	United Parcel Service	Fort Dodge UPS	\$ 3.06
85688	12/17/2018	United Parcel Service	Media Production - Shipping	\$ 191.57

Prairie Lakes AEA
Board Bills
December 17, 2018

Check	Check Date	Payable To	Description	Amount
85689	12/17/2018	Veritiv	Media Production Supplies	\$ 2,070.63
85690	12/17/2018	Wallace's Water Condition Inc	Water/Emmetsburg	\$ 34.50
85691	12/17/2018	The Water Connection	Water/Algona Office	\$ 4.50
85692	12/17/2018	Webster City CSD	Lodging/ICLC/Woodall	\$ 516.86
85693	12/17/2018	Webster County Health Department	October Services/ECNCI	\$ 1,841.18
85695	12/17/2018	Wells Fargo	Travel/Lodging/J.Herzberg	\$ 175.43
85695	12/17/2018	Wells Fargo	Supplies/Books/J.Herzberg	\$ 89.36
85696	12/17/2018	Wells Fargo	Background Checks	\$ 200.00
85696	12/17/2018	Wells Fargo	Furniture Standup Desk	\$ 824.00
85696	12/17/2018	Wells Fargo	Lodging/A.Barber	\$ 336.84
85696	12/17/2018	Wells Fargo	Lodging/A.Cassidy	\$ 336.84
85696	12/17/2018	Wells Fargo	Lodging/C.Wells	\$ 311.16
85696	12/17/2018	Wells Fargo	Lodging/J.Meyer	\$ 336.84
85696	12/17/2018	Wells Fargo	Lodging/K.Liechti	\$ 311.16
85696	12/17/2018	Wells Fargo	Lodging/K.Pohlman	\$ 336.84
85696	12/17/2018	Wells Fargo	Lodging/K.Waid	\$ 311.16
85696	12/17/2018	Wells Fargo	Lodging/L.Leonard	\$ 336.84
85696	12/17/2018	Wells Fargo	Lodging/R.Mooney	\$ 311.16
85696	12/17/2018	Wells Fargo	Lodging/Regional Administrators	\$ 1,303.65
85696	12/17/2018	Wells Fargo	Recruiting/Indeed.Com	\$ 251.20
85696	12/17/2018	Wells Fargo	Registration/ATiA Conference	\$ 825.00
85696	12/17/2018	Wells Fargo	Registration/ATiA/K.Taphorn	\$ 1,110.00
85696	12/17/2018	Wells Fargo	Supplies/PLATE Conference	\$ 113.77
85697	12/17/2018	West Bend Mallard CSD	Tuition - Sept. thru Dec. 201	\$ 400.00
85698	12/17/2018	Weston Woods Studios	Lending Library Supplies	\$ 76.42
85699	12/17/2018	WINDSTREAM	Telephone/SL Office	\$ 28.97
85700	12/17/2018	Winnebago County Public Health	Contracted Service - October	\$ 5,241.20
85701	12/17/2018	Woolstock Mutual Telephone Assn.	Internet/Webster City Office	\$ 125.00
85702	12/17/2018	WRITCORP	Parts/Maintenance	\$ 199.56
85703	12/17/2018	Xerox	Media Production Supplies	\$ 6,901.04
				<u>\$ 328,091.74</u>
Total December Bills				<u><u>\$ 386,636.51</u></u>

Prairie Lakes AEA
 December 17, 2018
 Budget Summary for
 November 30, 2018

REVENUE SUMMARY

	Budget	November	YTD	Balance
Special Education Support	20,153,172.93	2,081,755.75	6,420,926.54	13,732,246.39
Media Services	2,529,537.22	217,283.68	695,863.07	1,833,674.15
Educational Services	2,916,187.56	232,069.87	770,376.23	2,145,811.33
Special Education Instruction	1,305,000.00	2,027.35	85,500.00	1,219,500.00
Other Income	-	4,972.70	19,460.10	
Self Partial Fund Health Ins.	-	13,411.87	67,497.52	
Totals	26,903,897.71	2,551,521.22	8,059,623.46	18,911,771.77

EXPENDITURE SUMMARY

	Budget	Admin.	November	YTD	Balance
Administration		1,200,000.00	85,186.33	554,639.18	645,360.82
Sp Educ Support	20,153,172.93	(948,000.00)	1,367,643.68	5,215,188.34	13,989,984.59
Media Services	2,529,537.22	(120,000.00)	117,935.37	619,062.20	1,790,475.02
Educational Services	2,916,187.56	(120,000.00)	281,113.82	859,574.58	1,936,612.98
Sp Educ Instruction	1,305,000.00	(12,000.00)	105,797.07	336,950.10	956,049.90
Self Partial Fund Health Ins.	-	-	17,466.67	80,614.54	
Totals	26,903,897.71	-	1,975,142.94	7,666,028.94	19,318,483.31

Net income (loss) 576,378.28 393,594.52

Percentage of budget spent 28%
 Percentage of budget unspent 72%

Prairie Lakes AEA
 December 18, 2017
 Budget Summary for
 November 30, 2017

REVENUE SUMMARY

	Budget	November	YTD	Balance
Special Education Support	19,461,124.00	1,077,613.91	5,703,485.69	13,757,638.31
Media Services	2,599,164.00	202,499.24	674,676.72	1,924,487.28
Educational Services	2,881,550.00	210,566.94	759,145.00	2,122,405.00
Special Education Instruction	348,579.00	28,500.00	85,500.00	263,079.00
Other Income	-	41,243.08	71,825.00	
Self Partial Fund Health Ins.	-	-	-	
Totals	25,290,417.00	1,560,423.17	7,294,632.41	17,995,784.59

EXPENDITURE SUMMARY

	Budget	Admin.	November	YTD	Balance
Administration		1,200,000.00	88,033.78	536,358.05	663,641.95
Sp Educ Support	19,461,124.00	(948,000.00)	1,396,557.69	4,505,120.50	14,008,003.50
Media Services	2,599,164.00	(120,000.00)	145,353.66	678,733.46	1,800,430.54
Educational Services	2,881,550.00	(120,000.00)	256,056.29	824,392.79	1,937,157.21
Sp Educ Instruction	348,579.00	(12,000.00)	86,286.84	308,170.53	28,408.47
Self Partial Fund Health Ins.	-	-	17,002.76	68,567.86	
Totals	25,290,417.00	-	1,989,291.02	6,921,343.19	18,437,641.67

Net income (loss) (428,867.85) 373,289.22

Percentage of budget spent 27%
 Percentage of budget unspent 73%

CASH SUMMARY		2018	2017
Checking Account Balance-Book balance at	11/30/18	\$ 3,559,223.20	\$ 2,944,921.21
Checking Account Balance-Bank Statement balance at	11/30/18	\$ 3,611,767.46	\$ 3,210,674.43
Less: Outstanding Checks		\$ (52,544.26)	\$ (265,753.22)
Bank statement reconciled to book balance:	11/30/18	\$ 3,559,223.20	\$ 2,944,921.21
Less: Monthly bills	12/17/18	\$ (386,636.51)	\$ (592,102.10)
Less: Monthly Payroll	12/20/18	\$ (1,641,024.13)	\$ (1,611,901.26)
Adjusted Checking Account Balance		\$ 1,531,562.56	\$ 740,917.85
Add: Deposits	12/01/18 to 12/14/18	\$ 22,586.25	\$ 279,048.93
Pending - State Aide/TSS/TQ/Juv Home		\$ 1,426,000.00	\$ 1,412,799.00
Cash balance		\$ 2,980,148.81	\$ 2,432,765.78
		Bank Balance 11/30/2018	Bank Balance 11/30/2017
<u>Wells Fargo Bank, N.A.:</u>			
Commercial Checking account		\$ 3,379,494.10	\$ 2,955,221.38
Merchant account		\$ 57,136.72	\$ 17,764.85
Commercial Checking account - PSF		\$ 175,136.64	\$ 237,688.20
		\$ 3,611,767.46	\$ 3,210,674.43

**ADDENDUM to BUSINESS MANAGEMENT SERVICES
SHARED PERSONNEL AGREEMENT BETWEEN PRAIRIE LAKES AEA AND
RUTHVEN-AYRSHIRE CSD**

Effective January 1, 2019 the following amendments will be made to the Business Management Services agreement entered into on July 1, 2018 between Prairie Lakes AEA and Ruthven-Ayrshire CSD:

1. Prairie Lakes AEA will provide business management services from January 1, 2019 to September 30, 2019 for Ruthven-Ayrshire.
2. Ruthven-Ayrshire CSD shall pay Prairie Lakes AEA **\$10,000** for business management services for the above time period. To be billed to Ruthven-Ayrshire CSD **June 1, 2019**.

IN WITNESS WHEREOF, this instrument is executed by the respective officers of Prairie Lakes AEA and Ruthven-Ayrshire on the dates as hereinafter stated.

President, Board of Directors
Prairie Lakes Area Education Agency

Date

President, Board of Directors
Ruthven-Ayrshire Community School District

Date

**ADDENDUM to BUSINESS MANAGEMENT SERVICES
SHARED PERSONNEL AGREEMENT BETWEEN PRAIRIE LAKES AEA AND
GRAETTINGER-TERRIL CSD**

Effective January 1, 2019, the following amendments will be made to the Business Management Services agreement entered into on July 1, 2018 between Prairie Lakes AEA and Graettinger-Terril CSD:

1. Prairie Lakes AEA will provide business management services from January 1, 2019 to September 30, 2019 for Graettinger-Terril.
2. Graettinger-Terril CSD shall pay Prairie Lakes AEA **\$10,000** for business management services for the above time period. To be billed to Graettinger-Terril CSD **June 1, 2019**.

IN WITNESS WHEREOF, this instrument is executed by the respective officers of Prairie Lakes AEA and Graettinger-Terril on the dates as hereinafter stated.

President, Board of Directors
Prairie Lakes Area Education Agency

Date

President, Board of Directors
Graettinger-Terril Community School District

Date