



**Prairie Lakes Area Education Agency**

**Monday, August 21, 2017 - 4:00 P.M.**

**Via Telephone Conference Call**

Lobby Conference Room

1235 5th Ave South

Fort Dodge, IA

**Regular Monthly Board Meeting**

**AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Approve Minutes of July 17, 2017 Regular Board Meeting
5. Approve Monthly Bills and Review Cash Flow Report
6. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Other
7. Approve Level I Child Abuse Investigators for 2017-18
8. Approve Harassment Coordinators for 2017-18
9. Approve Interim Superintendent Service Agreement
10. Chief Administrator's Report
11. Upcoming Dates
12. Set Date, Time for Next Regular Board Meeting
13. Other
14. Adjournment



# **BOARD PREVIEW**

for the Board Meeting - August 21, 2017

## **MISSION OF PRAIRIE LAKES AEA**

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this **BOARD PREVIEW** with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see - live - what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 4:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda - Action Item**
4. **Approve Minutes of July 17, 2017 Regular Board Meeting - Action Item**
5. **Approve Monthly Bills - Action Item**
  - A. **Review Monthly Cash Flow Report - Information Item**
6. **Personnel Matters**
  - A. **Retirements/Resignations**
    1. **Classified - Information Item**
      - a. Jane Jacobson, Communication Paraprofessional, Webster City Office, retirement effective end of 2016-2017 contract year.
      - b. Tracy Wilkerson, Educational Paraprofessional, Lakes Partnership School, resignation effective end of 2016-2017 contract year.
    2. **Non Bargaining - Information Item**
      - a. Mindy Miller, PEC Coordinator, Estherville Office, resignation effective end of 2016-2017 contract year.

**B. New Hires**

**1. License – Action Item**

- a. Jessica Ulrich, School Social Worker, Pocahontas Office, 193 day, MA/11 \$59,100, start date August 16, 2017.
- b. Shelby Krause, Special Education Teacher, Lakes Partnership School, 193 day, BA/4 \$48,984, start date August 7, 2017.

*Administrator's Recommendation - It is recommended that the 2017-2018 licensed contracts be approved as presented.*

**C. Other - None at this time**

7. **Appoint Level I Child Abuse Investigators for 2017-18 – Action Item** – The Prairie Lakes AEA Board must appoint annually Level I Child Abuse Investigators. In the event of an allegation of abuse involving a student by an AEA employee, an investigation will determine if the complaint is founded. Training is provided annually by the state. For 2017-2018, the Prairie Lakes Level I Child Abuse Investigators will be Kevin Lein and Jennifer Sammons.

*Administrator's Recommendation - It is recommended that the appointment of the Level I Child Abuse Investigators for 2017-2018 be approved.*

8. **Appoint Harassment Coordinators for 2017-18 – Action Item** – Harassment Coordinators (one male and one female) are appointed annually and made known to all staff for due process in the event individuals experience a hostile work environment due to harassment issues. The Harassment Coordinators for 2017-2018 will be Josh Bader and Pam Stangeland.

*Administrator's Recommendation - It is recommended that the appointment of the Harassment Coordinators for 2017-2018 be approved.*

9. **Approve Interim Superintendent Service Agreement – Action Item** – Interim Superintendent service agreement between PLAEA and Manson Northwest Webster CSD. The agreement runs for 30 days, effective July 31, 2017. The contract is in the amount of \$400.00. Services are provided by Chief Administrator Herzberg.

*Administrator's Recommendation - It is recommended that the Superintendent Service agreement be approved as presented.*

10. **Chief Administrator's Report – Information Item**

**1. Recognition of Excellence:**

- Anyone you may have heard of to send a positive note to this month?

**2. Board Member Development:**

- Brent Siegrist July Report
- Chief Administrator Goals:
  - Clearly define goals for staff's work
  - Getting, and giving, feedback from the people we serve including internal staff and external partners (educators, parents, kids)
  - Building relationships
  - Communication is clear, consistent, ongoing and creates action

**3. Advocacy:**

- Now is the time to send your local school district leaders, superintendents, principals, teacher leaders, coaches, board members a note to thank them for their

service and wish them a great new school year. If you need help with names and addresses, just ask and we will provide them for you.

- I would like to start a calendar that you could all connect with one of your local boards throughout the course of the year. We will take a look at a proposed schedule and come to a decision about how we would like to proceed.
- If you are interested in a service club presentation in your community, contact Jeff Herzberg or Connie Johnson to make it happen.

**11. Upcoming Dates - Informational Item**

- Employee Relations Task Force Mtg #1 - September 12 at 3:30 in Pocahontas. Jeremy is our volunteer for this work.
- IASB Employee Relations Conference, October 17, 2017, The Meadows Conference Center, Altoona.
- IASB Annual Convention, November 15-17, 2017, Iowa Events Center, Des Moines.
- IASB Day on the Hill, January 30, 2018, Des Moines.

**12. Set Date and time for Next Board Meeting - Information Item**

The September board meeting is scheduled for **Monday, September 18, 2017 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6<sup>th</sup> Street, Pocahontas, Iowa.**

**13. Other**

**14. Adjournment**

**Prairie Lakes Area Education Agency  
Regular Board Meeting  
Via Telephone Conference Call  
Monday, July 17, 2017 - 4:00 p.m.  
Fort Dodge, Iowa**

President Rick Morain called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:02 p.m. The board meeting was held via telephone conference call due to the shortness of the agenda and the large travel distances for Board members making an in person meeting impractical. The following board members were present: Gary Astor, Pat Brown, Sue Brown, Dawn Crane and Todd Lundgren. Absent: Jeremy Riesenber.

On a motion by Todd Lundgren, seconded by Sue Brown, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

On a motion by Gary Astor, seconded by Dawn Crane, board approval was given to the minutes of the June 26, 2017 Regular Board Meeting. Motion carried unanimously.

On a motion by Pat Brown, seconded by Sue Brown, board approval was given to the minutes of the June 26, 2017 Joint Board of Director's Meeting NW AEA and PLAEA Special Meeting - Hearing on Reorganization Petition Alta and Aurelia School Districts. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Pat Brown, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

The Board was informed of the following new hire in the non-bargaining group: Brianne Goings, Lead Teacher, Lakes Partnership School, 230 day \$82,500, start date August 1, 2017.

On a motion by Dawn Crane, seconded by Gary Astor, the board approved the third reading of Board Policy 1000 Series, School-Community Relations. Motion carried unanimously.

On a motion by Sue Brown, seconded by Pat Brown, the board approved the 2018 Legislative Resolutions for the AEA. Priority #1: Provide equitable education opportunities for all Iowa students. Priority #2: Support educator learning. Motion carried unanimously.

On a motion by Gary Astor, seconded by Todd Lundgren, the board approved the contract for Lynn Campbell, ISU's Program Coordinator for STEM, to continue to collaborate with PLAEA teams, and local school districts to provide leadership and learning expertise, research based- learning strategies, and school improvement planning support. Contract terms: two years beginning July 1, 2016 and ending on June 30, 2018; cost not to exceed \$63,652. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Dawn Crane, the board approved the 2017-2018 property and casualty insurance renewal bid from Unger Insurance LTD with EMC Insurance Company. Total package cost, \$111,033. Motion carried unanimously.

Chief Administrator's Report: Board Member Development: Brent Siegrist June report. Chief Herzberg commented on the poor condition of the State's budget and indicated more will be known in September. Advocacy: Chief Herzberg shared the IASB [toolkit](#) with the Board and encouraged them to contact their legislator regarding any of the issues found under the toolkit.

Upcoming dates: IASB Fiscal Management Conference, July 19, 2017, The Meadows Conference Center, Altoona. IASB Employee Relations Conference, October 17, 2017, The Meadows Conference Center, Altoona. IASB Annual Convention, November 15-17, 2017, Iowa Events Center, Des Moines. IASB Day on the Hill, January 30, 2018, Des Moines.

The August board meeting is scheduled for Monday, August 21, 2017 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6<sup>th</sup> Street, Pocahontas, Iowa.

There being no further business, on a motion by Pat Brown, seconded by Sue Brown, the Board adjourned at 4:30 p.m.

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Board President

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Board Secretary

Prairie Lakes AEA 8  
Board Bills  
August 21, 2017

2016-2017

| Check | Check Date | Payable To                               | Description                    | Amount       |
|-------|------------|--|--------------------------------|--------------|
| 82134 | 7/26/2017  | Grant Wood AEA 10                        | 2016-17 IDEA AEA Chargeback    | \$ 11,495.55 |
| 82134 | 7/26/2017  | Grant Wood AEA 10                        | Media Directors Mtg/H.Adams    | \$ 86.30     |
| 82135 | 7/26/2017  | Heartland AEA 11                         | SPED Dir. Agreement/C.Yelick   | \$ 5,666.81  |
| 82136 | 7/26/2017  | Central Rivers Area Education Agency     | Media Directors Mtg./H.Adams   | \$ 10.90     |
| 82137 | 7/26/2017  | Americinn Hotel & Suites                 | Lodging/C.Wells                | \$ 72.80     |
| 82138 | 7/26/2017  | AmericInn Lodge & Suites - Ankeny        | Lodging/C.Wells                | \$ 72.80     |
| 82139 | 7/26/2017  | Buena Vista University                   | PD Registration                | \$ 130.00    |
| 82140 | 7/26/2017  | Bunjies Landscaping & Lawncare, Inc.     | Lawn Care/SL Office            | \$ 140.00    |
| 82141 | 7/26/2017  | CenterPoint Energy Services Retail, Inc. | Natural Gas/FD Office          | \$ 80.60     |
| 82141 | 7/26/2017  | CenterPoint Energy Services Retail, Inc. | Natural Gas/SL Office          | \$ 106.86    |
| 82142 | 7/26/2017  | COUNSEL                                  | Copier Maintenance             | \$ 165.91    |
| 82142 | 7/26/2017  | COUNSEL                                  | Copier Maintenance/LPS         | \$ 41.68     |
| 82143 | 7/26/2017  | Electrical Advantage, Inc.               | Electrical Work/Poky Office    | \$ 245.00    |
| 82144 | 7/26/2017  | Everlast Climbing Industries Inc         | Supplies/FEP                   | \$ 1,652.00  |
| 82145 | 7/26/2017  | Holiday Inn - Downtown                   | Lodging/K.Wahlburg/S.Westhoff  | \$ 571.20    |
| 82146 | 7/26/2017  | Hometown PT                              | Contracted PT Services         | \$ 1,625.41  |
| 82147 | 7/26/2017  | Iowa Central Community College           | Room Rental/Dyslexia Team      | \$ 150.00    |
| 82148 | 7/26/2017  | Iowa Specialty Clinics - Clarion         | Contracted SLP Services        | \$ 6,196.24  |
| 82149 | 7/26/2017  | Iowa Workforce Development-Tax Bureau    | Unemployment                   | \$ 5,811.00  |
| 82150 | 7/26/2017  | Mid-America Publishing Corp.             | Legals/Alta-Aurelia Reorganiza | \$ 170.10    |
| 82151 | 7/26/2017  | Pocahontas Equipment Co., LLC            | Forklift Repair                | \$ 1,000.00  |
| 82152 | 7/26/2017  | Ramada Northwest Inn & Suites            | Lodging/K.Taphorn              | \$ 72.80     |
| 82153 | 7/26/2017  | School Specialty Inc                     | Supplies/OT                    | \$ 83.34     |
| 82153 | 7/26/2017  | School Specialty Inc                     | Table/Webster City Office      | \$ 290.90    |
| 82154 | 7/26/2017  | Paul Tedesco                             | Contracted Service/IPLA        | \$ 750.00    |
| 82155 | 7/26/2017  | United Parcel Service                    | Postage/Media Production       | \$ 37.93     |
|       |            |  |                                | \$ 36,726.13 |
| 82183 | 8/3/2017   | Amazon.com                               | Supplies                       | \$ 35.00     |
| 82184 | 8/3/2017   | AmericInn Lodge & Suites Grimes          | Lodging/J.Hawkins              | \$ 109.20    |
| 82184 | 8/3/2017   | AmericInn Lodge & Suites Grimes          | Lodging/K.Johnson              | \$ 109.20    |
| 82185 | 8/3/2017   | AmericInn Lodge & Suites - Ankeny        | Lodging/D.McClain              | \$ 72.80     |
| 82186 | 8/3/2017   | Boulders Inn & Suites                    | Lodging/J.Henscheid/TQ         | \$ 145.60    |
| 82187 | 8/3/2017   | BRW                                      | Water/FD Office                | \$ 31.00     |
| 82188 | 8/3/2017   | Consolidated Vending Services            | Supplies/Poky                  | \$ 351.78    |
| 82189 | 8/3/2017   | Hope Haven, Inc.                         | Janitorial Service/Estherville | \$ 109.42    |
| 82190 | 8/3/2017   | The Hotel at Kirkwood Center             | Lodging/H.Adams                | \$ 102.92    |
| 82191 | 8/3/2017   | Iowa Central Community College           | Autism Training Rental Fee     | \$ 140.00    |
| 82192 | 8/3/2017   | Iowa Specialty Clinics - Clarion         | Contracted SLP Services June   | \$ 967.12    |

Prairie Lakes AEA 8  
Board Bills  
August 21, 2017

2016-2017

| Check | Check Date | Payable To                    | Description                   | Amount              |
|-------|------------|-------------------------------|-------------------------------|---------------------|
| 82193 | 8/3/2017   | ISFIS, Inc.                   | Budget Workshop 2017          | \$ 200.00           |
| 82194 | 8/3/2017   | Kossuth Regional Health Ctr   | June Services/ECNCI           | \$ 1,847.53         |
| 82195 | 8/3/2017   | Mid-Sioux Opportunity         | June Services/ECNCI           | \$ 13,439.02        |
| 82196 | 8/3/2017   | Upper Des Moines Opportunity  | June Services/ECNCI           | \$ 7,296.00         |
|       |            |                               |                               | <u>\$ 24,956.59</u> |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/K.Martin              | \$ 72.80            |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/J.Randel              | \$ 72.80            |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/L.Spencer             | \$ 7.28             |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/C.Johnson             | \$ 72.80            |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/K.Ahrens              | \$ 75.79            |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/C.Wells               | \$ 72.80            |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/K.Ahrens              | \$ 62.01            |
| 82198 | 8/21/2017  | Americinn Hotel & Suites      | Lodging/L.Spencer             | \$ 65.52            |
| 82199 | 8/21/2017  | AmericInn Lodge & Suites      | Lodging/J.Randel              | \$ 218.40           |
| 82199 | 8/21/2017  | AmericInn Lodge & Suites      | Lodging/C.Wells               | \$ 72.80            |
| 82199 | 8/21/2017  | AmericInn Lodge & Suites      | Lodging/K.Martin              | \$ 72.80            |
| 82200 | 8/21/2017  | Iowa State University         | STEM Contract April-June 2017 | \$ 8,183.94         |
| 82201 | 8/21/2017  | New Teacher Center            | Program Implementation        | \$ 2,200.00         |
| 82202 | 8/21/2017  | Ramada Northwest Inn & Suites | Lodging/L.Spencer             | \$ 72.80            |
| 82202 | 8/21/2017  | Ramada Northwest Inn & Suites | Lodging/T.Zaugg               | \$ 72.80            |
| 82203 | 8/21/2017  | Sioux City CSD                | Refund Sp Ed Tutition         | \$ 137.25           |
|       |            |                               |                               | <u>\$ 11,532.59</u> |



| Check | Check Date | Payable To                                    | Description                  | Amount              |
|-------|------------|---|------------------------------|---------------------|
| 82133 | 7/25/2017  | Book World                                    | FEP Grand Supplies           | 44.89               |
| 82156 | 7/26/2017  | Algona Municipal Utilities                    | Telephone/Algona             | \$ 255.00           |
| 82157 | 7/26/2017  | Algona Public Library                         | August Rent - Algona         | \$ 750.00           |
| 82158 | 7/26/2017  | Alliant Energy                                | Utilities/Jefferson          | \$ 379.05           |
| 82159 | 7/26/2017  | Benefits, Inc.                                | PSF Fees                     | \$ 1,470.00         |
| 82160 | 7/26/2017  | Century Link                                  | Telephone/Forest Ridge       | \$ 93.64            |
| 82161 | 7/26/2017  | Culligan Water Conditioning                   | Water/FD Office              | \$ 54.87            |
| 82162 | 7/26/2017  | Culligan - Storm Lake                         | Softener Rent/SL Office      | \$ 26.00            |
| 82163 | 7/26/2017  | Culligan Water Conditioning (S)               | Cooler Rental/Spencer        | \$ 14.30            |
| 82164 | 7/26/2017  | Estherville Industrial Development Corporatio | August Rent - Estherville    | \$ 735.00           |
| 82165 | 7/26/2017  | Frontier                                      | Telephone/Agency             | \$ 1,532.61         |
| 82166 | 7/26/2017  | Frontier Communications Of Ia                 | Telephone/Agency             | \$ 281.04           |
| 82167 | 7/26/2017  | United Parcel Service                         | Shipping/Media Production    | \$ 65.24            |
| 82168 | 7/26/2017  | Verizon Wireless                              | Cellular Service             | \$ 330.73           |
| 82169 | 7/26/2017  | Wellmark Blue Cross Blue Shield of Iowa       | Annual Fee 3rd Party EOB's   | \$ 2,380.00         |
|       |            |   |                              | <u>\$ 8,367.48</u>  |
| 82170 | 7/27/2017  | Benefits, Inc.                                | PSF Claims week of 7/24-7/28 | 447.48              |
| 82171 | 8/3/2017   | Amazon.com                                    | Supplies/J.Randel            | \$ 24.24            |
| 82172 | 8/3/2017   | Benefits, Inc.                                | PSF Claims paid 7/31 to 8/4  | \$ 8,819.11         |
| 82173 | 8/3/2017   | City of Jefferson                             | Water/Garbage                | \$ 26.16            |
| 82174 | 8/3/2017   | Culligan Water Conditioning (S)               | Water/Spencer                | \$ 5.95             |
| 82175 | 8/3/2017   | Fort Dodge Water Department                   | Water/FD Office              | \$ 61.48            |
| 82176 | 8/3/2017   | Jefferson Telecom                             | Telephone/Jefferson          | \$ 718.24           |
| 82177 | 8/3/2017   | Staples Advantage                             | Supplies/Media Production    | \$ 22.88            |
| 82178 | 8/3/2017   | United Parcel Service                         | Postage/Media Production     | \$ 178.95           |
| 82179 | 8/3/2017   | Wallace's Water Condition Inc                 | Water/Estherville            | \$ 10.50            |
| 82180 | 8/3/2017   | Wex Bank                                      | Fuel/Media/Maintenance       | \$ 288.89           |
| 82181 | 8/3/2017   | WINDSTREAM                                    | Telephone/Webster City       | \$ 105.66           |
| 82182 | 8/3/2017   | Woolstock Mutual Telephone Assn.              | Telephone/Webster City       | \$ 125.00           |
|       |            |   |                              | <u>\$ 10,387.06</u> |
| 82197 | 8/14/2017  | Benefits, Inc.                                | Claims paid 8/7-11/17        | \$ 276.28           |
| 1     | 8/21/2017  | Kris Ahrens                                   | JULY 2017 TRAVEL EXPENSES    | \$ 186.00           |
| 2     | 8/21/2017  | Teresa Alesch                                 | JULY 2017 TRAVEL EXPENSES    | \$ 105.71           |
| 3     | 8/21/2017  | Josh Bader                                    | JULY 2017 TRAVEL EXPENSES    | \$ 49.60            |
| 4     | 8/21/2017  | Susan Bangert                                 | JULY 2017 TRAVEL EXPENSES    | \$ 17.98            |
| 5     | 8/21/2017  | Lori Beltran                                  | JULY 2017 TRAVEL EXPENSES    | \$ 413.40           |
| 6     | 8/21/2017  | Scott Boughey                                 | JULY 2017 TRAVEL EXPENSES    | \$ 164.92           |
| 7     | 8/21/2017  | Gretchen Brown                                | JULY 2017 TRAVEL EXPENSES    | \$ 57.35            |

| Check | Check Date | Payable To       | Description               | Amount      |
|-------|------------|------------------|---------------------------|-------------|
| 8     | 8/21/2017  | Rebecca Bunnell  | JULY 2017 TRAVEL EXPENSES | \$ 218.66   |
| 9     | 8/21/2017  | Sarah Burke      | JULY 2017 TRAVEL EXPENSES | \$ 175.77   |
| 10    | 8/21/2017  | Patricia Burma   | JULY 2017 TRAVEL EXPENSES | \$ 281.17   |
| 11    | 8/21/2017  | Susan Burnside   | JULY 2017 TRAVEL EXPENSES | \$ 151.90   |
| 12    | 8/21/2017  | Tracey E Carlson | JULY 2017 TRAVEL EXPENSES | \$ 19.53    |
| 13    | 8/21/2017  | Rebecca Coffelt  | JULY 2017 TRAVEL EXPENSES | \$ 73.30    |
| 14    | 8/21/2017  | Shelley Conover  | JULY 2017 TRAVEL EXPENSES | \$ 1,256.94 |
| 15    | 8/21/2017  | Michelle Conrad  | JULY 2017 TRAVEL EXPENSES | \$ 43.71    |
| 16    | 8/21/2017  | Elizabeth Cooper | JULY 2017 TRAVEL EXPENSES | \$ 10.54    |
| 17    | 8/21/2017  | Amanda DeLancey  | JULY 2017 TRAVEL EXPENSES | \$ 113.15   |
| 18    | 8/21/2017  | Tabitha DeMey    | JULY 2017 TRAVEL EXPENSES | \$ 89.90    |
| 19    | 8/21/2017  | Shannon DeMoss   | JULY 2017 TRAVEL EXPENSES | \$ 179.49   |
| 20    | 8/21/2017  | Shelley Donovan  | JULY 2017 TRAVEL EXPENSES | \$ 159.34   |
| 21    | 8/21/2017  | Lynn Eby         | JULY 2017 TRAVEL EXPENSES | \$ 142.91   |
| 22    | 8/21/2017  | Janie Eischen    | JULY 2017 TRAVEL EXPENSES | \$ 119.97   |
| 23    | 8/21/2017  | Scott Fosseen    | JULY 2017 TRAVEL EXPENSES | \$ 137.02   |
| 24    | 8/21/2017  | Emily Frostestad | JULY 2017 TRAVEL EXPENSES | \$ 31.62    |
| 26    | 8/21/2017  | Brent Gerzema    | JULY 2017 TRAVEL EXPENSES | \$ 98.58    |
| 27    | 8/21/2017  | Julie Graber     | JULY 2017 TRAVEL EXPENSES | \$ 128.34   |
| 28    | 8/21/2017  | Jessica Hawkins  | JULY 2017 TRAVEL EXPENSES | \$ 54.56    |
| 29    | 8/21/2017  | Cari Hepperle    | JULY 2017 TRAVEL EXPENSES | \$ 186.31   |
| 30    | 8/21/2017  | Jeff Herzberg    | JULY 2017 TRAVEL EXPENSES | \$ 116.87   |
| 31    | 8/21/2017  | Maddisen Heun    | JULY 2017 TRAVEL EXPENSES | \$ 28.52    |
| 32    | 8/21/2017  | Dawn Higgins     | JULY 2017 TRAVEL EXPENSES | \$ 248.00   |
| 33    | 8/21/2017  | Nicole Hinrichs  | JULY 2017 TRAVEL EXPENSES | \$ 158.10   |
| 34    | 8/21/2017  | Kristy Hughett   | JULY 2017 TRAVEL EXPENSES | \$ 160.58   |
| 35    | 8/21/2017  | Kimberly Johnson | JULY 2017 TRAVEL EXPENSES | \$ 338.83   |
| 36    | 8/21/2017  | Carrie Kee       | JULY 2017 TRAVEL EXPENSES | \$ 55.56    |
| 37    | 8/21/2017  | Jason Kehoe      | JULY 2017 TRAVEL EXPENSES | \$ 246.14   |
| 38    | 8/21/2017  | Claire King      | JULY 2017 TRAVEL EXPENSES | \$ 78.74    |
| 39    | 8/21/2017  | Joanna Lange     | JULY 2017 TRAVEL EXPENSES | \$ 149.42   |
| 40    | 8/21/2017  | Kevin Lein       | JULY 2017 TRAVEL EXPENSES | \$ 80.60    |
| 41    | 8/21/2017  | Addy Leistikow   | JULY 2017 TRAVEL EXPENSES | \$ 42.78    |
| 42    | 8/21/2017  | Annette Louk     | JULY 2017 TRAVEL EXPENSES | \$ 39.68    |
| 43    | 8/21/2017  | Laura Lucchesi   | JULY 2017 TRAVEL EXPENSES | \$ 39.37    |
| 44    | 8/21/2017  | Melissa Mulder   | JULY 2017 TRAVEL EXPENSES | \$ 8.68     |
| 45    | 8/21/2017  | Jann Murphy      | JULY 2017 TRAVEL EXPENSES | \$ 100.44   |
| 46    | 8/21/2017  | Julie Nadrchal   | JULY 2017 TRAVEL EXPENSES | \$ 64.17    |
| 47    | 8/21/2017  | Katie Nelson     | JULY 2017 TRAVEL EXPENSES | \$ 109.74   |
| 48    | 8/21/2017  | Jackie Ohl       | JULY 2017 TRAVEL EXPENSES | \$ 69.75    |
| 49    | 8/21/2017  | Amy Peterson     | JULY 2017 TRAVEL EXPENSES | \$ 53.94    |
| 50    | 8/21/2017  | Cassady Peterson | JULY 2017 TRAVEL EXPENSES | \$ 51.46    |
| 51    | 8/21/2017  | Nicole Peter     | JULY 2017 TRAVEL EXPENSES | \$ 35.65    |

| Check | Check Date | Payable To         | Description               | Amount              |
|-------|------------|--------------------|---------------------------|---------------------|
| 52    | 8/21/2017  | Brianna Pille      | JULY 2017 TRAVEL EXPENSES | \$ 118.73           |
| 53    | 8/21/2017  | Martha Poland      | JULY 2017 TRAVEL EXPENSES | \$ 71.92            |
| 54    | 8/21/2017  | Jennifer Prentice  | JULY 2017 TRAVEL EXPENSES | \$ 217.49           |
| 55    | 8/21/2017  | Amy Profit         | JULY 2017 TRAVEL EXPENSES | \$ 84.94            |
| 56    | 8/21/2017  | Gale Randall       | JULY 2017 TRAVEL EXPENSES | \$ 188.48           |
| 57    | 8/21/2017  | Jaymie Randel      | JULY 2017 TRAVEL EXPENSES | \$ 12.40            |
| 58    | 8/21/2017  | Susan Rasmussen    | JULY 2017 TRAVEL EXPENSES | \$ 56.11            |
| 59    | 8/21/2017  | Lisa Richter       | JULY 2017 TRAVEL EXPENSES | \$ 50.22            |
| 60    | 8/21/2017  | Maureen Salinas    | JULY 2017 TRAVEL EXPENSES | \$ 11.16            |
| 61    | 8/21/2017  | Jennifer Sammons   | JULY 2017 TRAVEL EXPENSES | \$ 148.80           |
| 62    | 8/21/2017  | Nicholas Schelle   | JULY 2017 TRAVEL EXPENSES | \$ 94.86            |
| 63    | 8/21/2017  | Michael Schmidt    | JULY 2017 TRAVEL EXPENSES | \$ 385.14           |
| 64    | 8/21/2017  | Amanda Sigler      | JULY 2017 TRAVEL EXPENSES | \$ 68.20            |
| 65    | 8/21/2017  | Shelbi Slack       | JULY 2017 TRAVEL EXPENSES | \$ 92.38            |
| 66    | 8/21/2017  | Melissa Smith      | JULY 2017 TRAVEL EXPENSES | \$ 49.60            |
| 67    | 8/21/2017  | Linda Spencer      | JULY 2017 TRAVEL EXPENSES | \$ 86.18            |
| 68    | 8/21/2017  | Pamela Stangeland  | JULY 2017 TRAVEL EXPENSES | \$ 141.36           |
| 69    | 8/21/2017  | Donna Sump McClain | JULY 2017 TRAVEL EXPENSES | \$ 1,333.58         |
| 70    | 8/21/2017  | Jill Sundblad      | JULY 2017 TRAVEL EXPENSES | \$ 863.25           |
| 71    | 8/21/2017  | Teresa Teague      | JULY 2017 TRAVEL EXPENSES | \$ 122.14           |
| 72    | 8/21/2017  | Jane Thilges       | JULY 2017 TRAVEL EXPENSES | \$ 247.38           |
| 73    | 8/21/2017  | Amy Thompson       | JULY 2017 TRAVEL EXPENSES | \$ 23.87            |
| 74    | 8/21/2017  | Lynn Vaught        | JULY 2017 TRAVEL EXPENSES | \$ 15.50            |
| 75    | 8/21/2017  | Angela Vogel       | JULY 2017 TRAVEL EXPENSES | \$ 303.82           |
| 76    | 8/21/2017  | Karissa Walburg    | JULY 2017 TRAVEL EXPENSES | \$ 29.76            |
| 77    | 8/21/2017  | Christine Wells    | JULY 2017 TRAVEL EXPENSES | \$ 554.36           |
| 78    | 8/21/2017  | Lynn Weringa       | JULY 2017 TRAVEL EXPENSES | \$ 195.30           |
| 79    | 8/21/2017  | Jennifer Woodruff  | JULY 2017 TRAVEL EXPENSES | \$ 128.34           |
| 80    | 8/21/2017  | Timothy Youngdahl  | JULY 2017 TRAVEL EXPENSES | \$ 22.94            |
| 81    | 8/21/2017  | Tiffanie Zaugg     | JULY 2017 TRAVEL EXPENSES | \$ 172.36           |
| 82211 | 8/21/2017  | Debra S. Bennett   | JULY 2017 TRAVEL EXPENSES | \$ 22.94            |
| 82213 | 8/21/2017  | Regina Blomberg    | JULY 2017 TRAVEL EXPENSES | \$ 1,906.65         |
| 82224 | 8/21/2017  | Katherine Darby    | JULY 2017 TRAVEL EXPENSES | \$ 36.16            |
| 82238 | 8/21/2017  | Sheila King        | JULY 2017 TRAVEL EXPENSES | \$ 36.89            |
| 82239 | 8/21/2017  | Diane Krause       | JULY 2017 TRAVEL EXPENSES | \$ 52.70            |
| 82266 | 8/21/2017  | Melissa Rucker     | JULY 2017 TRAVEL EXPENSES | \$ 107.88           |
|       |            |                    |                           | <u>\$ 14,998.48</u> |
| 2     | 8/21/2017  | Teresa Alesch      | Registration/T.Alesch     | \$ 3,416.00         |
| 5     | 8/21/2017  | Lori Beltran       | Supplies/L.Beltran        | \$ 91.80            |
| 18    | 8/21/2017  | Tabitha DeMey      | Supplies/T.DeMey          | \$ 35.19            |
| 25    | 8/21/2017  | Denise C. Gajewsky | PD Mileage                | \$ 23.20            |
| 30    | 8/21/2017  | Jeff Herzberg      | Mileage/IPLA              | \$ 25.42            |

| Check | Check Date | Payable To                             | Description                           | Amount       |
|-------|------------|--|---------------------------------------|--------------|
| 57    | 8/21/2017  | Jaymie Randel                          | Mileage/IPLA Seminar                  | \$ 251.47    |
| 57    | 8/21/2017  | Jaymie Randel                          | Supplies/J.Randel                     | \$ 35.00     |
| 82204 | 8/21/2017  | 4IMPRINT                               | New Hire Bags 2017                    | \$ 367.26    |
| 82205 | 8/21/2017  | A&M Laundry Inc                        | Laundry Service/Media                 | \$ 153.39    |
| 82206 | 8/21/2017  | Heartland AEA 11                       | PD Online Meals/C.Kee                 | \$ 134.03    |
| 82207 | 8/21/2017  | Ahlers & Cooney, P.C.                  | Alta-Aurelia Reorganization           | \$ 2,160.15  |
| 82208 | 8/21/2017  | Allen Display                          | Display Unit/Poky Office              | \$ 363.00    |
| 82209 | 8/21/2017  | AmericInn Lodge & Suites               | Lodging/Instructor                    | \$ 123.20    |
| 82210 | 8/21/2017  | Bee & Herald Publishing                | Statement of Canidacy                 | \$ 26.60     |
| 82212 | 8/21/2017  | B & H Photo Video                      | Replacement Batteries/Technol         | \$ 926.17    |
| 82214 | 8/21/2017  | Bomgaars                               | Tools/J.Hebert                        | \$ 12.48     |
| 82215 | 8/21/2017  | Brown Services                         | Janitorial Service/Jefferson          | \$ 125.00    |
| 82216 | 8/21/2017  | BRW                                    | Water/FD Office                       | \$ 139.75    |
| 82217 | 8/21/2017  | ByteSpeed                              | Wireless radio upgrades SL/FD offices | \$ 14,080.00 |
| 82218 | 8/21/2017  | Century Business Products              | Media Production Repairs              | \$ 807.50    |
| 82218 | 8/21/2017  | Century Business Products              | Media Production Supplies             | \$ 238.74    |
| 82219 | 8/21/2017  | City of Pocahontas                     | Water/Garbage/Utilities               | \$ 2,602.79  |
| 82220 | 8/21/2017  | City of Storm Lake                     | Water/SL Office                       | \$ 210.19    |
| 82221 | 8/21/2017  | Comfort Inn & Suites-Des Moines        | Lodging/C.Johnson                     | \$ 128.80    |
| 82222 | 8/21/2017  | COUNSEL                                | Copier Lease Agreements               | \$ 4,531.26  |
| 82222 | 8/21/2017  | COUNSEL                                | Copier Lease Payment                  | \$ 1,510.42  |
| 82222 | 8/21/2017  | COUNSEL                                | Copier Maintenance                    | \$ 1,981.46  |
| 82223 | 8/21/2017  | Crisis Prevention Institute            | CPI Renewal/LPS                       | \$ 799.00    |
| 82225 | 8/21/2017  | Dump It Sanitation & Recycling, Inc.   | Garbage/Algona                        | \$ 56.50     |
| 82226 | 8/21/2017  | Emmet County Public Health             | July Services/ECNCI                   | \$ 3,150.00  |
| 82227 | 8/21/2017  | Engel Law Office                       | Legal Fees                            | \$ 71.25     |
| 82228 | 8/21/2017  | Farm & Home True Value                 | Maintenance Supplies                  | \$ 17.85     |
| 82228 | 8/21/2017  | Farm & Home True Value                 | Supplies/Poky                         | \$ 53.51     |
| 82229 | 8/21/2017  | Shaelynn Farnsworth                    | PD Refund                             | \$ 220.00    |
| 82230 | 8/21/2017  | Global Reach Internet Productions, LLC | Programming/Integration               | \$ 45.80     |
| 82230 | 8/21/2017  | Global Reach Internet Productions, LLC | Project Management/Setup and          | \$ 192.40    |
| 82230 | 8/21/2017  | Global Reach Internet Productions, LLC | Website Generated Emails              | \$ 26.47     |
| 82231 | 8/21/2017  | Harris School Solutions                | Annual Maintenance/FA2 HR             | \$ 630.00    |
| 82232 | 8/21/2017  | Holiday Inn - Downtown                 | Lodging/T.Alesch                      | \$ 380.80    |
| 82233 | 8/21/2017  | Hughes, Brennan & Wirtz, Inc.          | Liability Insurance/ECNCI             | \$ 350.00    |
| 82234 | 8/21/2017  | IABME                                  | Annual Membership/J.Hebert            | \$ 40.00     |
| 82235 | 8/21/2017  | Imagine Learning                       | Lisence Renewal/Title III ELL         | \$ 53,418.75 |
| 82236 | 8/21/2017  | Iowa Department of Human Services      | Medicaid Part C                       | \$ 1,178.12  |
| 82237 | 8/21/2017  | King's Pointe                          | Lodging/IPLA                          | \$ 369.60    |
| 82237 | 8/21/2017  | King's Pointe                          | Lodging/J.Randal                      | \$ 221.76    |
| 82240 | 8/21/2017  | Brady L. Krischel                      | Contracted Service/Media              | \$ 1,152.00  |
| 82241 | 8/21/2017  | KSW Corporation                        | Media Production Supplies             | \$ 180.25    |
| 82242 | 8/21/2017  | Mac World                              | Supplies/E.Zimmerle                   | \$ 19.97     |

Prairie Lakes AEA 8  
Board Bills  
August 21, 2017

2017-2018

| Check | Check Date | Payable To                            | Description                           | Amount       |
|-------|------------|---------------------------------------|---------------------------------------|--------------|
| 82243 | 8/21/2017  | Mail's Best Friend                    | Bandwidth 2 Services/Mail Host        | \$ 2,056.80  |
| 82244 | 8/21/2017  | Martin Brothers Distributing Co.      | Custodial Supplies/Agency Wide        | \$ 1,489.32  |
| 82245 | 8/21/2017  | MathRack, Inc.                        | Lending Library Supplies              | \$ 482.41    |
| 82246 | 8/21/2017  | Maynard Kuhnes Cleaning Servicers LLC | Janitorial Service/SL Office          | \$ 1,530.00  |
| 82247 | 8/21/2017  | McConnell's Custom Construction       | Contracted Service/Poky               | \$ 7,950.00  |
| 82248 | 8/21/2017  | Menards                               | Maintenance Supplies/Agency Wide      | \$ 49.39     |
| 82249 | 8/21/2017  | Men & Mice                            | Bandwidth 2                           | \$ 703.00    |
| 82250 | 8/21/2017  | Meyer Electric                        | Parts/Labor/Media Production          | \$ 60.00     |
| 82251 | 8/21/2017  | Midamerican Energy Company            | Utilities/FD Office                   | \$ 1,557.29  |
| 82251 | 8/21/2017  | Midamerican Energy Company            | Utilities/SL Office                   | \$ 2,689.31  |
| 82252 | 8/21/2017  | Mid-Sioux Opportunity                 | July Services/ECNCI                   | \$ 228.35    |
| 82253 | 8/21/2017  | Mid States Audio, Inc.                | Crestron Programming/Service Contract | \$ 1,810.00  |
| 82253 | 8/21/2017  | Mid States Audio, Inc.                | Poky Office Conference Room           | \$ 250.00    |
| 82253 | 8/21/2017  | Mid States Audio, Inc.                | Power Supply/Camera                   | \$ 152.00    |
| 82254 | 8/21/2017  | Midwest Electronic Recovery           | E-Waste Colletion                     | \$ 268.50    |
| 82254 | 8/21/2017  | Midwest Electronic Recovery           | Recycling Fee/Agency                  | \$ 186.75    |
| 82255 | 8/21/2017  | Midwest Special Instruments           | Calibrate Hearing Booths              | \$ 2,857.08  |
| 82256 | 8/21/2017  | Minnesota Center for Reading Research | Subscription/M.Aubrey                 | \$ 75.00     |
| 82257 | 8/21/2017  | OneNeck IT Solutions LLC              | Service Agreement - HP                | \$ 1,344.00  |
| 82258 | 8/21/2017  | Pederson Sanitation                   | Garbage Hauling/FD Office             | \$ 200.00    |
| 82259 | 8/21/2017  | Pitney Bowes Inc                      | Postage Meter Supplies/SL Office      | \$ 163.71    |
| 82260 | 8/21/2017  | Plunkett's Pest Control               | Pest Control/Poky                     | \$ 49.69     |
| 82261 | 8/21/2017  | Lori Porsch                           | Contracted Service/IPLA/July          | \$ 1,225.00  |
| 82262 | 8/21/2017  | Power Solutions                       | Electrical Work/Poky                  | \$ 1,104.20  |
| 82263 | 8/21/2017  | Ramada Northwest Inn & Suites         | Lodging/T.Zaugg                       | \$ 72.80     |
| 82264 | 8/21/2017  | Realityworks, Inc.                    | Lending Library Supplies              | \$ 376.00    |
| 82265 | 8/21/2017  | Rosalez Lock & Key                    | Cam Lock/Poky Office                  | \$ 20.00     |
| 82267 | 8/21/2017  | School Administrators of Iowa         | SAI Registraion/B.Goings              | \$ 175.00    |
| 82268 | 8/21/2017  | Molly Schreiber                       | Honorarium/PD Class Instructo         | \$ 904.95    |
| 82269 | 8/21/2017  | The Sherwin Williams Co.              | Paint/Poky Office                     | \$ 79.57     |
| 82270 | 8/21/2017  | Sleep Inn                             | Lodging/M.Schmidt                     | \$ 77.28     |
| 82271 | 8/21/2017  | Solid Oak Software, Inc.              | Mail Hositng July-Sept.2017           | \$ 495.00    |
| 82272 | 8/21/2017  | Solution Tree, LLC                    | On-Site PD                            | \$ 2,600.00  |
| 82273 | 8/21/2017  | Southwest Binding & Laminating        | Media Production Supplies             | \$ 1,604.70  |
| 82274 | 8/21/2017  | Staples Advantage                     | Supplies/SL Office                    | \$ 314.37    |
| 82275 | 8/21/2017  | Staples Advantage                     | Office Supplies/FD                    | \$ 65.86     |
| 82276 | 8/21/2017  | TechZone                              | Surecall System - VOIP wiring         | \$ 10,094.40 |
| 82277 | 8/21/2017  | Paul Tedesco                          | Contracted Service/IPLA               | \$ 937.50    |
| 82278 | 8/21/2017  | University of Northern Iowa           | Registration/L.Beltran                | \$ 800.00    |
| 82279 | 8/21/2017  | Upper Des Moines Opportunity          | July Services/ECNCI                   | \$ 4,608.00  |
| 82280 | 8/21/2017  | United Parcel Service                 | Postage/Media Production              | \$ 56.03     |
| 82280 | 8/21/2017  | United Parcel Service                 | Postage/Technology                    | \$ 22.99     |
| 82281 | 8/21/2017  | Elizabeth VanderWilt                  | PD Refund                             | \$ 55.00     |

Prairie Lakes AEA 8  
Board Bills  
August 21, 2017

2017-2018

| Check | Check Date | Payable To                 | Description                  | Amount               |
|-------|------------|----------------------------|------------------------------|----------------------|
| 82282 | 8/21/2017  | Veritiv                    | Media Production Supplies    | \$ 5,390.40          |
| 82282 | 8/21/2017  | Veritiv                    | Supplies/Media Production    | \$ 8,842.62          |
| 82283 | 8/21/2017  | Vital Smarts,LC            | Registration/P.Stangeland    | \$ 1,395.00          |
| 82284 | 8/21/2017  | Wells Fargo                | Meals/Lodging                | \$ 143.99            |
| 82285 | 8/21/2017  | Wells Fargo                | Lodging/Registrations        | \$ 2,281.11          |
| 82286 | 8/21/2017  | Westone Laboratories, Inc. | Earmolds/Audiology           | \$ 63.92             |
| 82287 | 8/21/2017  | WINDSTREAM                 | Telephone/North Region       | \$ 1,480.60          |
| 82288 | 8/21/2017  | WINDSTREAM                 | Telephone/SL Office          | \$ 653.16            |
| 82289 | 8/21/2017  | Wood's Super Market        | Custodial Supplies/Poky      | \$ 29.06             |
| 82290 | 8/21/2017  | Xerox                      | Meter Usage/Media Production | \$ 6,995.07          |
|       |            |                            |                              | <u>\$ 176,190.48</u> |

Prairie Lakes AEA 8  
 August 21, 2017  
 Budget Summary for  
 June 30, 2017

Preliminary

**REVENUE SUMMARY**

|                               | Budget               | YTD                  | Balance           |
|-------------------------------|----------------------|----------------------|-------------------|
| Special Education Support     | 19,461,124.00        | 18,413,205.41        | 1,047,918.59      |
| Media Services                | 2,599,164.00         | 2,522,167.38         | 76,996.62         |
| Educational Services          | 2,881,550.00         | 2,916,422.98         | (34,872.98)       |
| Special Education Instruction | 348,579.00           | 799,366.61           | (450,787.61)      |
| Other Income                  | -                    | 184,925.04           |                   |
| Self Partial Fund Health Ins. | -                    | 43,849.25            |                   |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>24,879,936.67</b> | <b>454,329.58</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | YTD                  | Balance           |
|-------------------------------|----------------------|--------------|----------------------|-------------------|
| Administration                |                      | 1,200,000.00 | 1,151,172.56         | 48,827.44         |
| Sp Educ Support               | 19,461,124.00        | (948,000.00) | 17,485,323.22        | 1,027,800.78      |
| Media Services                | 2,599,164.00         | (120,000.00) | 1,923,109.74         | 556,054.26        |
| Educational Services          | 2,881,550.00         | (120,000.00) | 2,715,696.58         | 45,853.42         |
| Sp Educ Instruction           | 348,579.00           | (12,000.00)  | 1,188,322.88         | (851,743.88)      |
| Self Partial Fund Health Ins. | -                    | -            | 166,890.00           |                   |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>-</b>     | <b>24,630,514.98</b> | <b>826,792.02</b> |

Net income (loss) 249,421.69

Prairie Lakes AEA 8  
 August 21, 2017  
 Budget Summary for  
 July 31, 2017

**REVENUE SUMMARY**

|                               | Budget               | July              | YTD               | Balance              |
|-------------------------------|----------------------|-------------------|-------------------|----------------------|
| Special Education Support     | 19,461,124.00        | 116,393.25        | 116,393.25        | 19,344,730.75        |
| Media Services                | 2,599,164.00         | 39,778.21         | 39,778.21         | 2,559,385.79         |
| Educational Services          | 2,881,550.00         | 39,362.35         | 39,362.35         | 2,842,187.65         |
| Special Education Instruction | 348,579.00           | -                 | -                 | 348,579.00           |
| Other Income                  | -                    | 519.50            | 519.50            |                      |
| Self Partial Fund Health Ins. | -                    | -                 | -                 |                      |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>196,053.31</b> | <b>196,053.31</b> | <b>25,094,363.69</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.       | July              | YTD               | Balance              |
|-------------------------------|----------------------|--------------|-------------------|-------------------|----------------------|
| Administration                |                      | 1,200,000.00 | 190,854.20        | 190,854.20        | 1,009,145.80         |
| Sp Educ Support               | 19,461,124.00        | (948,000.00) | 180,656.02        | 180,656.02        | 18,332,467.98        |
| Media Services                | 2,599,164.00         | (120,000.00) | 162,014.87        | 162,014.87        | 2,317,149.13         |
| Educational Services          | 2,881,550.00         | (120,000.00) | 61,860.10         | 61,860.10         | 2,699,689.90         |
| Sp Educ Instruction           | 348,579.00           | (12,000.00)  | 93.64             | 93.64             | 336,485.36           |
| Self Partial Fund Health Ins. | -                    | -            | -                 | -                 |                      |
| <b>Totals</b>                 | <b>25,290,417.00</b> | <b>-</b>     | <b>595,478.83</b> | <b>595,478.83</b> | <b>24,694,938.17</b> |

Net income (loss) (399,425.52) (399,425.52)

Percentage of budget spent 2%  
 Percentage of budget unspent 98%



Prairie Lakes AEA 8  
 August 15, 2016  
 Budget Summary for  
 July 31, 2016

**REVENUE SUMMARY**

|                               | Budget               | July             | YTD              | Balance              |
|-------------------------------|----------------------|------------------|------------------|----------------------|
| Special Education Support     | 20,273,157.69        | -                | -                | 20,273,157.69        |
| Media Services                | 2,556,346.46         | 15.00            | 15.00            | 2,556,331.46         |
| Educational Services          | 2,816,495.32         | 13,123.34        | 13,123.34        | 2,803,371.98         |
| Special Education Instruction | 355,000.00           | -                | -                | 355,000.00           |
| Other Income                  | -                    | -                | -                | -                    |
| Self Partial Fund Health Ins. | -                    | 3,622.47         | 3,622.47         | -                    |
| <b>Totals</b>                 | <b>26,000,999.47</b> | <b>16,760.81</b> | <b>16,760.81</b> | <b>25,987,861.13</b> |

**EXPENDITURE SUMMARY**

|                               | Budget               | Admin.         | July              | YTD               | Balance              |
|-------------------------------|----------------------|----------------|-------------------|-------------------|----------------------|
| Administration                |                      | 1,569,828.40   | 172,050.55        | 172,050.55        | 1,397,777.85         |
| Sp Educ Support               | 20,273,157.69        | (1,240,164.44) | 211,338.23        | 211,338.23        | 18,821,655.02        |
| Media Services                | 2,556,346.46         | (156,982.84)   | 178,364.53        | 178,364.53        | 2,220,999.09         |
| Educational Services          | 2,816,495.32         | (156,982.84)   | 38,653.26         | 38,653.26         | 2,620,859.22         |
| Sp Educ Instruction           | 355,000.00           | (15,698.28)    | 75.96             | 75.96             | 339,225.76           |
| Self Partial Fund Health Ins. | -                    | -              | 8,586.75          | 8,586.75          | -                    |
| <b>Totals</b>                 | <b>26,000,999.47</b> | <b>(0.00)</b>  | <b>609,069.28</b> | <b>609,069.28</b> | <b>25,400,516.94</b> |

Net income (loss) (592,308.47) (592,308.47)

Percentage of budget spent 2%  
 Percentage of budget unspent 98%

| <b>CASH SUMMARY</b>                                |                      | <b>2017</b>                  | <b>2016</b>                  |
|--|----------------------|------------------------------|------------------------------|
| Checking Account Balance-Book balance at           | 07/31/17             | \$ 1,765,754.36              | \$ (531,239.99)              |
| Checking Account Balance-Bank Statement balance at | 07/31/17             | \$ 2,040,557.34              | \$ 536,372.48                |
| Less: Outstanding Checks                           |                      | \$ (274,802.98)              | \$ (1,067,612.47)            |
| Bank statement reconciled to book balance:         | 07/31/17             | \$ 1,765,754.36              | \$ (531,239.99)              |
| Less: Monthly bills                                | 08/21/17             | 2016-2017 \$ (36,489.18)     | \$ (52,338.99)               |
| Less: Monthly Payroll                              | 08/18/17             | 2016-2017 \$ (1,166,470.75)  | \$ (1,174,609.17)            |
| Less: Monthly bills                                | 08/21/17             | 2017-2018 \$ (201,852.30)    | \$ (344,659.96)              |
| Less: Monthly Payroll                              | 08/18/17             | 2017-2018 \$ (441,119.77)    | \$ (418,753.46)              |
| Adjusted Checking Account Balance                  |                      | \$ (80,177.64)               | \$ (2,521,601.57)            |
| Add: Deposits                                      | 08/01/17 to 08/17/17 | \$ 1,233,418.60              | \$ 2,660,555.98              |
| Pending - State Aide/TSS/TQ/Juv Home               |                      | \$ -                         | \$ -                         |
| Cash balance                                       |                      | \$ 1,153,240.96              | \$ 138,954.41                |
|  |                      | Bank<br>Balance<br>7/31/2017 | Bank<br>Balance<br>7/31/2016 |
| <u>Wells Fargo Bank, N.A.:</u>                     |                      |                              |                              |
| Cash in Commercial Checking account                |                      | \$ 2,003,230.95              | \$ 535,631.64                |
| Merchant account                                   |                      | \$ 37,326.39                 | \$ 740.84                    |
|  |                      | \$ 2,040,557.34              | \$ 536,372.48                |



Date: July 31, 2017

To: Duane Paterson, MNW Board President

From: Jeff Herzberg, PLAEA Chief Administrator

RE: Superintendent Services Proposal

Prairie Lakes AEA submits the following proposal to cover your needs for an Interim Superintendent for 30 days, effective July 31 to August

- To provide interim Superintendent Services by Chief Administrator, Jeff Herzberg
- Time expectations would be as needed.
- Duties as assigned by the MNW Board of Education.
- Payment would be made to Prairie Lakes AEA in the amount of \$400.
- This agreement may be ended with a written notice 10 days prior to a mutually agreed upon exit date.

\_\_\_\_\_  
Jeff Herzberg, PLAEA Chief Administrator

\_\_\_\_\_  
Rick Morain, PLAEA Board President

  
\_\_\_\_\_  
Duane Paterson, MNW Board President

# Executive Director Report – July, 2017

Finally, a month where things slowed down substantially. July is typically a month where many people get away and do some relaxing and things are fairly slow...and hot. This year was no different. However, there are things to report about.

The Executive Committee had a meeting in early July to discuss a number of issues including a transition plan for my position. The committee determined four possible options for my position as well as Bob Vittengl's position with AEA Purchasing. They also established a timeline for moving forward with the transition. The Chiefs will hopefully make a final decision as to how to move forward at the August Chiefs meeting. They also discussed the FastBridge suite of assessment services project and got input from the co-chairs of the Ed Services group. We are in the process of trying to arrange to negotiate a statewide contract with FastBridge. This is an issue that will be a subject of much discussion the next couple of months.

I had a meeting with Linda Fandel in the Governor's office to discuss how the AEA system could be helpful with the Governor's goal having 70% of Iowa's have some type of post-secondary certificate or diploma. This is the goal of the Future Iowa Ready Alliance taskforce and we are looking for ways in very tight budget times that the AEA system can be useful in the area of college and career readiness. We will continue to push forward in this area.

I serve as a member appointed by the Governor on the Future Iowa Ready Alliance and we had a daylong meeting in July. We continue to formulate strategies for the 70% goal in separate study groups as we move toward a final report in November. My study group will meet again August 9. At the meeting, I chatted with the Governor as well as several legislators. That contact during the off-session times are always beneficial.

After that meeting, I headed to the Capitol for the swearing in of the new State Representative who replaced the late Greg Forristall. While there, I had a long conversation with Speaker Upmeyer about the current budget deficit as well as the upcoming year's budget. Not the most positive conversation I have had. The budget is a mess because of the REC revenue estimates being WAY off...to the

tune of \$353 million for the last year. That means, an already tight budget for next year is even worse. No one will be safe during the next legislative session. There will be blood.....

I did spend some time with our newest Chief, Dr. Yelick. Cindy obviously comes into our group knowing more than the average new Chief, but it was still good to sit down and chat and answer any questions that arose. Welcome to the group, Cindy!!

I spent two days in Davenport at the Iowa Association of Community College Trustee summer convention. This time is worthwhile because I visit with several community college Presidents (six this time) and that makes sure that if we ever have an issue with a CC, we can be assured that we can get it addressed. I also attended a session on the CTE legislation with the DE. You can imagine how that went. Nonetheless, time well spent.

Managed care being privatized in Iowa has been a big issue in Iowa...and sometimes a big mess. I have been invited to serve on a President's Advisory Committee for the president of one of the three managed care groups (Amerigroup) hired by the state to take over the Medicaid system. There are seven people from provider groups on the committee and we held the first discussion meeting in July. It was interesting, frank and informative. We plan to meet every other month and it is a chance to discuss directly with the President of the Iowa group any concerns that we may have. Give our overall work in the SPED area, it is good to have a seat at the table.

As you know, I have been dealing with a law firm in Waterloo who is involved in a case involving a Marion teacher who is being sued for not doing her job as a mandatory reporter. We have been subpoenaed to hand over all of the records of the teacher taking the course on AEA PD Online. Evan Abbey and I have been working with our legal counsel to make sure we proceed properly. I will let you know when we have made the final determination as to how to proceed.

I also have assisted the Media Directors in working with our legal counsel concerning their work with the media portal. They also are moving forward and will have a final decision/product soon. I have also been in contact with the auditors that have been hired to do the audit of the IAEEA budget. I have been

providing various information via email and the phone as they do their work. No big issues or anything, just helping them understand our work.

Lastly, I attended a large “Roast for Mike Gronstal” held in Council Bluffs. It was a good time and I visited with about 10 or so Democratic legislators about the current political situation. Again, there will be blood.

Hopefully, we are all ready for August as schools reopen and the good work that you and all of our staff does will once again be front and center. Enjoy what’s left of summer!