

**Prairie Lakes Area Education Agency
Regular Board Meeting
Via Telephone Conference Call
Monday, August 21, 2017 - 4:00 p.m.
Fort Dodge, Iowa**

President Rick Morain called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:00 p.m. The board meeting was held via telephone conference call due to the shortness of the agenda and the large travel distances for Board members making an in person meeting impractical. The following board members were present: Gary Astor, Pat Brown, Sue Brown, Dawn Crane, Todd Lundgren and Jeremy Riesenberg.

On a motion by Todd Lundgren, seconded by Gary Astor, board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

On a motion by Jeremy Riesenberg, seconded by Dawn Crane, board approval was given to the minutes of the July 17, 2017 Regular Board Meeting. Motion carried unanimously.

On a motion by Gary Astor, seconded by Pat Brown, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

The Board was informed of the following retirement/resignations in the classified and non-bargaining groups: Jane Jacobson, Communication Paraprofessional, Webster City Office, retirement effective end of 2016-2017 contract year; Tracy Wilkerson, Educational Paraprofessional, Lakes Partnership School, resignation effective end of 2016-2017 contract year; Mindy Miller, PEC Coordinator, Estherville Office, resignation effective end of 2016-2017 contract year.

On a motion by Sue Brown, seconded by Pat Brown, the board approved the following new hire in the licensed group: Jessica Ulrich, School Social Worker, Pocahontas Office, 193 day, MA/11 \$59,100, start date September 11, 2017; Shelby Krause, Special Education Teacher, Lakes Partnership School, 193 day, BA/4 \$48,984, start date August 7, 2017. Motion carried unanimously.

On a motion by Todd Lundgren, seconded by Dawn Crane, the board approved Kevin Lein and Jennifer Sammons as the 2017-2018 Level I Child Abuse Investigators. Motion carried unanimously.

On a motion by Sue Brown, seconded by Pat Brown, the board approved Josh Bader and Pam Stangeland as the 2017-2018 Harassment Coordinators. Motion carried unanimously.

On a motion by Pat Brown, seconded by Sue Brown, the board approved the Interim Superintendent service agreement between PLAEA and Manson Northwest Webster CSD. The agreement runs for 30 days, effective July 31, 2017. The contract is in the amount of \$400.00. Motion carried unanimously.

Chief Administrator's Report:

Board Recognition: Thank you to everyone who helped with the New Hire Orientation event and for making it a great day for our new staff.

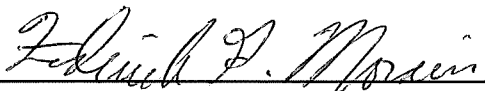
Board Member Development: Brent Siegrist July report. Chief Herzberg shared his 2017-2018 goals with the Board: clearly define goals for staff's work; getting, and giving, feedback from the people we serve including internal staff and external partners (educators, parents, kids); building relationships; and communication is clear, consistent, ongoing and creates action. These goals are centered around the data collected from last year's Gallup poll survey results. Chief Herzberg will bring an update to the Board in November on how things are progressing.


Advocacy: Chief Herzberg reminded the Board to: send your local school district leaders, superintendents, principals, teacher leaders, coaches, board members a note to thank them for their service and wish them a great new school year, connect with one of your local boards throughout the course of the year, and give a service club presentation in your community.

Upcoming dates: Employee Relations Task Force Meeting, September 12th, 3:30 p.m. Pocahontas. IASB Employee Relations Conference, October 17, 2017, The Meadows Conference Center, Altoona. IASB Annual Convention, November 15-17, 2017, Iowa Events Center, Des Moines. IASB Day on the Hill, January 30, 2018, Des Moines.

The September board meeting is scheduled for Monday, September 18, 2017 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.

There being no further business, on a motion by Sue Brown, seconded by Pat Brown, the Board adjourned at 4:41 p.m.


Board President


Board Secretary