



## **Prairie Lakes Area Education Agency**

**Monday, August 15, 2016 - 4:00 P.M.**

Prairie Lakes AEA - Pocahontas Office - Dean Saunders Board Room  
500 NE 6th Street  
Pocahontas, IA

### **Regular Monthly Board Meeting**

#### **AGENDA**

1. Call to Order
2. Roll call
3. Review and Approve Agenda
4. Staff Presentation
5. Approve Minutes of July 18, 2016 Regular Board Meeting
6. Approve Monthly Bills and Review Cash Flow Report
7. Personnel Matters
  - A. Retirements/Resignations
  - B. New Hires
  - C. Other
8. Chief Administrator's Report
9. Upcoming Dates
10. Set Date, Time for Next Regular Board Meeting
11. Other
12. Adjournment



# ***BOARD PREVIEW***

for the Board Meeting - August 15, 2016

## ***MISSION OF PRAIRIE LAKES AEA***

*The mission of Prairie Lakes AEA is to ensure success for all learners through collaborative partnerships.*

In an effort to promote better understanding and communication of Board actions, prior to each Prairie Lakes AEA Board meeting this **BOARD PREVIEW** with an agenda and summary of the agenda is sent to all Prairie Lakes staff via email. It includes basic information on the Agenda Items and Chief Administrator's recommendations to the Board. All are encouraged to attend the Board meetings to share their ideas and to see - live - what the discussion and actions of the Board are. Board meetings are held in the Dean Saunders Board Room at the Prairie Lakes AEA Office in Pocahontas at 4 PM unless otherwise noted on the agenda. This preview does not have any information related to discipline, confidential personnel matters, or negotiations.

## **Regular Board Meeting • 4:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Review and Approve Agenda - Action Item**
4. **Approve Minutes of July 18, 2016 Regular Board Meeting - Action Item**
5. **Staff Presentation** - Connie Johnson, Director of Marketing and Communication, will share the ways in which we communicate, both internally and externally, and the data generated from these efforts.
6. **Approve Monthly Bills - Action Item**
  - A. **Review Monthly Cash Flow Report - Information Item**
7. **Personnel Matters**
  - A. **Retirements/Resignations**
    1. **Classified - Action Item**
      - a. Bill Heileman, Supervisor of Print & Production, Pocahontas Office, retirement effective September 30, 2016. Bill has provided 17.5 years of service to PLAEA. This resignation will qualify for the Early Retirement Program.  
  
*Administrator's Recommendation - It is recommended that the Early Retirement request be approved as presented.*
    2. **Classified - Informational Item**
      - a. Maria Bradley, Communication Paraprofessional, Algona Office, resignation effective June 30, 2016.

**B. New Hires**

**1. Licensed - Action Item**

- a. Shelley Conoven, ECSE Teacher/Consultant, Storm Lake Office, 193 days, MA/10, \$57,575, start date August 15, 2016. (replacement)

*Administrator's Recommendation - It is recommended that the 2016-2017 licensed contract be approved as presented.*

**C. Other - None at this time**

**8. Chief Administrator's Report - Information Item -**

**A. Recognition of Excellence:**

- Jaymie Randal and Becky Hacker-Kliver for all of their Instructional Coaching and Administrative Support throughout the course of the summer.
- All of our staff who have conducted summer learning opportunities for our district staff!
- Jim Hebert and Diane Krause for keeping our buildings clean, comfortable and safe for all of our inhabitants.
- New regional administrators, Jennifer Sammons and Linda Spencer, for participating in our summer retreat days, jumping right in to their new leadership roles and choosing to lead with us!

**B. Board Member Development:**

- Brent Siegrist July Report

**C. Special Education Information:** Please go to the following [link](#) which is the Condition of Education and look at page 235 and following in regards to the achievement levels and other statistics regarding special education students in Iowa. What are some questions or thoughts that you have in reviewing these most recent stats?

**D. School Administrators of Iowa Conference** on August 3 and 4 - Theme was Reimagine and sessions were built around the thinking of "Reimagining Almost Everything." The keynote speaker was Erik Wahl and his new book UNthink - rediscover your creative genius is amazing. Check out his [website](#) to get a feel for his message. We need to keep this in mind at PLAEA and think about new ways of helping students, and adults alike, learn at higher levels than ever before! If anyone would like to read this book and discuss it, let me know!

**E. Advocacy:** I have a meeting with Linda Fandel on Thursday, August 25 at 8:00 a.m. and will be discussing two things. 1) She wants some advice/input on the "computer science for all" legislation she is trying to get passed again this year and 2) A meeting schedule with her and the Governor to talk about specific funding needs for our board as well as a group of local school administrators who would like to meet with her. I'll let you know how it goes and see who might be interested in going with me to their office in the future.

**F. Fiscal Management Conference:** On July 21, Michelle, Rick, Todd, Pat, Sue and I were able to attend the IASB Fiscal Mgmt Conf at Prairie Meadows. One of the session I attended was on "developing a strategy to communicate a district/aea financial position." I thought it was good and would like to do it with our board team. Please spend some time thinking about the following and be prepared to have this conversation as I think it is important as we begin to think about our advocacy efforts.

- What are three "basic truths" you wish everyone in our area knew about the financial condition of "financial facts" of our Agency? Why do you think this would be an important fact for people to understand?
- Basic Truth #1 :

- i. This truth is important for people to know because:
- o Basic Truth #2 :
  - i. This truth is important for people to know because:
- o Basic Truth #3 :
  - i. This truth is important for people to know because:

**Upcoming Dates - Information Item -**

- 2016 [IASB Annual Convention](#) November 18<sup>th</sup> and 19<sup>th</sup> - Des Moines, Iowa
  - o One of the keynoters, Fredi Lajvardi, was the teacher of the students in the document [Underwater Dreams](#). We have this video in our library if you'd like to see it before the conference!
- [AESA 31<sup>st</sup> Annual Conference November](#) 30<sup>th</sup> - December 3<sup>rd</sup> - Savannah, Georgia

9. **Set Date and time for Next Board Meeting - Information Item -** The August board meeting is scheduled for **Monday, September 19, 2016 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6<sup>th</sup> Street, Pocahontas, Iowa.**

10. **Other**

11. **Adjournment**

**Prairie Lakes Area Education Agency  
Regular Board Meeting  
Via Telephone Conference Call  
Monday, July 18, 2016 - 4:00 p.m.  
Fort Dodge, Iowa**

President Rick Morain called the regular board meeting of the Prairie Lakes Area Education Agency Board of Directors to order at 4:00 p.m. The board meeting was held via telephone conference call due to the shortness of the agenda and the large travel distances for Board members making an in person meeting impractical. The following board members were present: Gary Astor, Pat Brown, Sue Brown, Todd Lundgren and Jeremy Riesenbergs. Absent: Dawn Crane.

Board approval was given to the agenda as presented by Chief Administrator Jeff Herzberg.

On a motion by Jeremy Riesenbergs, seconded by Sue Brown, board approval was given to the minutes of the June 20, 2016 Regular Board Meeting and June 29, 2016 Special Board Meeting. Motion carried unanimously.

On a motion by Gary Astor, seconded by Pat Brown, board approval was given to the bills as presented by Michelle Dowd. Motion carried unanimously. The cash flow report was reviewed by Michelle Dowd.

The board was informed of the following new hires in the classified group:

- Nichole Gustafson, Audiometrist, Storm Lake Office, 188 days, 4 hours per day, Grade C Step 10, \$15.89, start date August 15, 2016. (replacement)
- Teresa Laufersweiler, Audiometrist, Fort Dodge Office, 188 days, 4 hours per day, Grade C Step 6, \$15.29, start date August 15, 2016. (replacement)

On a motion by Todd Lundgren, seconded by Sue Brown, the board approved the MJ Care, Inc. two year agreement for Medicaid billing services. Motion carried unanimously.

On a motion by Jeremy Riesenbergs, seconded by Pat Brown, the board approved the 2016 Statewide AEA Legislative Priorities which included; full funding of the AEA system and Teacher Leadership and Compensation Ongoing Support. Motion carried unanimously.

On a motion by Jeremy Riesenbergs, seconded by Sue Brown, the board approved the 2016 IASB Legislative Resolutions which included; Early Literacy, Mental Health, Special Education - State, and Area Education Agencies. Motion carried unanimously.

Chief Administrator's Report:

- Recognition of Excellence: Kris Ahrens, Jim Hebert, Tech Team, and all Algona office staff involved in moving the Algona office to its' new location.
- Board Member Development: Brent Siegrist's June report.
- Upcoming dates:
  - IASB Fiscal Management Conference July 20, 2016 - Altoona, Iowa
  - 2016 IASB Annual Convention November 18th and 19th - Des Moines, Iowa
  - AESA 31st Annual Conference November 30th - December 3rd - Savannah, Georgia

The August board meeting is scheduled for Monday, August 15, 2016 - 4:00 p.m. Prairie Lakes AEA, 500 NE 6th Street, Pocahontas, Iowa.

There being no further business, on a motion by Pat Brown, seconded by Jeremy Riesenber, the Board adjourned at 4:38 p.m.

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Board President

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Board Secretary

Prairie Lakes AEA 8  
Board Bills  
August 15, 2016

2015-2016

Check	Check Date	Payable To	Description	Amount
79657	8/3/2016	Grant Wood AEA 10	2015-16 Iowa IDEA AEA System	\$ 14,385.33
79658	8/3/2016	Heartland AEA 11	Our Kids Toolkits/June 2016	\$ 717.00
79658	8/3/2016	Heartland AEA 11	On Line PD FY2015-16	\$ 4,232.66
79659	8/3/2016	Ana Alonso	Interpreting/PEC	\$ 90.00
79660	8/3/2016	Americinn Hotel & Suites	Lodging/M.Salinas	\$ 61.60
79661	8/3/2016	AmericInn Lodge & Suites	Lodging/C.Wells	\$ 165.00
79662	8/3/2016	Bunjies Landscaping & Lawncare, Inc.	Lawncare/SL Office	\$ 140.00
79663	8/3/2016	Dump It Sanitation & Recycling, Inc.	Garbage/Algona	\$ 41.50
79664	8/3/2016	Heartland Backflow Inc.	Service Call/SL Office	\$ 195.00
79665	8/3/2016	Hope Haven, Inc.	Janitorial./Esthervielle Offic	\$ 88.63
79666	8/3/2016	Hotel Pattee	State PR Retreat	\$ 493.90
79667	8/3/2016	Iowa Communications Network	ICN FTDGAEA01/June 2016	\$ 11.76
79668	8/3/2016	Ia Braille & Sight Saving Sch	Contracted Services June 2016	\$ 645.76
79669	8/3/2016	Iowa State University	Lynn Campbell-STEM	\$ 8,616.48
79670	8/3/2016	Iowa Workforce Development-Tax Bureau	Unemployment Benefits	\$ 789.00
79671	8/3/2016	International Society for Technology in Educa	TQPD Registration/E.Olson/L.P	\$ 434.00
79672	8/3/2016	Kakacek's Lawn Care	Lawncare/June 2016/Poky Offic	\$ 240.00
79673	8/3/2016	Maynard Kuhnes Cleaning Servicers LLC	Janitorial Service/SL Office	\$ 1,375.00
79674	8/3/2016	Mid-Sioux Opportunity	June 2016 Services	\$ 9,412.51
79676	8/3/2016	Upper Des Moines Opportunity	KIDS Employment Advertising	\$ 113.98
				<u>\$ 42,249.11</u>
79677	8/5/2016	Gloria Frolek-Clark	Literacy workshop 6/23-24/16	\$ 1,600.00
79678	8/5/2016	Iowa Department of Education	Refund of grant funds #048515	\$ 3,720.72
				<u>\$ 5,320.72</u>
79680	8/15/2016	Apple Computer Inc.	IQPPS Grant Supplies	\$ 3,396.20
79681	8/15/2016	Diane Daniels	Interpreting/June 2016	\$ 135.00
79682	8/15/2016	Becky Kinnander	Honorarium for Google Class	\$ 1,237.96
				<u>\$ 4,769.16</u>
Total Board Bills				<u>\$ 52,338.99</u>

Check	Check Date	Payable To	Description	Amount
79634	8/3/2016	Algona Municipal Utilities	Internet/Algona	\$ 250.00
79636	8/3/2016	Alliant Energy	Utilities Jefferson	\$ 334.79
79637	8/3/2016	Amazon.com	Lending Library Supplies	\$ 1,128.64
79638	8/3/2016	CenturyLink	Telephone/Forest Ridge	\$ 92.92
79639	8/3/2016	City of Jefferson	Water/Garbage/Jefferson	\$ 25.86
79640	8/3/2016	City of Pocahontas	Water/Garbage/Utilities/Poky	\$ 2,820.71
79641	8/3/2016	Culligan Water Conditioning	Water/FD Office	\$ 54.87
79642	8/3/2016	Culligan - Storm Lake	Softener Rent/Storm lake Offic	\$ 23.00
79643	8/3/2016	Culligan Water Conditioning, Inc. - Boone	Water Cooler Rent	\$ 34.08
79644	8/3/2016	Culligan Water Conditioning (S)	Cooler Rental/Spencer	\$ 6.50
79645	8/3/2016	Estherville Industrial Development Corp.	August 2016 Rent Estherville	\$ 735.00
79646	8/3/2016	Frontier	Telephone	\$ 1,530.65
79647	8/3/2016	Frontier Communications Of Ia	Telephone	\$ 282.96
79648	8/3/2016	Iowa Schools Employee	Health Insurance	\$ 219,661.57
79649	8/3/2016	Jefferson Telecom	Telephone Service	\$ 539.10
79649	8/3/2016	Jefferson Telecom	Telephone/Jefferson	\$ 178.53
79650	8/3/2016	Midamerican Energy Company	Utilities/Algona	\$ 20.68
79651	8/3/2016	Spencer Municipal Utilities	Telephone/Spencer	\$ 450.00
79652	8/3/2016	Verizon Wireless	Cell Phones	\$ 290.72
79653	8/3/2016	Wex Bank	Fuel/Media/Maintenance	\$ 255.51
79654	8/3/2016	WINDSTREAM	Telephone/Fd	\$ 94.42
79655	8/3/2016	Woolstock Mutual Telephone Assn.	Telephone/Webster City	\$ 125.00
79656	8/3/2016	Algona Public Library	August 2016 Rent Algona	\$ 750.00
				<u>\$ 229,685.51</u>
79679	8/10/2016	Denise Schwery	Travel Reimbursement	<u>\$911.00</u>
1	8/15/2016	Linda Spencer	JULY 2016 TRAVEL EXPENSES	\$ 218.81
2	8/15/2016	Harriet Adams	JULY 2016 TRAVEL EXPENSES	\$ 52.39
3	8/15/2016	Kris Ahrens	JULY 2016 TRAVEL EXPENSES	\$ 260.40
4	8/15/2016	Teresa Alesch	JULY 2016 TRAVEL EXPENSES	\$ 153.76
5	8/15/2016	Meredith Allen	JULY 2016 TRAVEL EXPENSES	\$ 96.10
6	8/15/2016	Linda Ankeny	JULY 2016 TRAVEL EXPENSES	\$ 16.12
7	8/15/2016	Josh Bader	JULY 2016 TRAVEL EXPENSES	\$ 148.80
8	8/15/2016	Susan Bangert	JULY 2016 TRAVEL EXPENSES	\$ 19.22
9	8/15/2016	Lori Beltran	JULY 2016 TRAVEL EXPENSES	\$ 1,192.14
10	8/15/2016	Sarah Burke	JULY 2016 TRAVEL EXPENSES	\$ 153.45
11	8/15/2016	Patricia Burma	JULY 2016 TRAVEL EXPENSES	\$ 235.29
12	8/15/2016	Rachel Burns	JULY 2016 TRAVEL EXPENSES	\$ 46.19
13	8/15/2016	Susan Burnside	JULY 2016 TRAVEL EXPENSES	\$ 64.48
14	8/15/2016	Carrie Calhoon	JULY 2016 TRAVEL EXPENSES	\$ 53.94
15	8/15/2016	Amy Johnson Champagne	JULY 2016 TRAVEL EXPENSES	\$ 295.45
16	8/15/2016	Michelle Conrad	JULY 2016 TRAVEL EXPENSES	\$ 44.02
17	8/15/2016	Elizabeth Cooper	JULY 2016 TRAVEL EXPENSES	\$ 65.10
18	8/15/2016	Amanda DeLancey	JULY 2016 TRAVEL EXPENSES	\$ 99.20
19	8/15/2016	Tabitha DeMey	JULY 2016 TRAVEL EXPENSES	\$ 50.84
20	8/15/2016	Shannon DeMoss	JULY 2016 TRAVEL EXPENSES	\$ 154.69



Check	Check Date	Payable To	Description	Amount
21	8/15/2016	Shelley Donovan	JULY 2016 TRAVEL EXPENSES	\$ 333.87
22	8/15/2016	Michelle Dowd	JULY 2016 TRAVEL EXPENSES	\$ 200.26
23	8/15/2016	Lynn Eby	JULY 2016 TRAVEL EXPENSES	\$ 150.97
24	8/15/2016	Scott Fosseen	JULY 2016 TRAVEL EXPENSES	\$ 374.34
25	8/15/2016	Emily Frostestad	JULY 2016 TRAVEL EXPENSES	\$ 31.00
26	8/15/2016	Brent Gerzema	JULY 2016 TRAVEL EXPENSES	\$ 89.01
27	8/15/2016	Kathryn Glesne	JULY 2016 TRAVEL EXPENSES	\$ 851.08
28	8/15/2016	Julie Graber	JULY 2016 TRAVEL EXPENSES	\$ 199.73
29	8/15/2016	Erin Handeland	JULY 2016 TRAVEL EXPENSES	\$ 109.43
30	8/15/2016	Glenda Harms	JULY 2016 TRAVEL EXPENSES	\$ 450.19
31	8/15/2016	Brenda Hebert	JULY 2016 TRAVEL EXPENSES	\$ 49.60
32	8/15/2016	Cari Hepperle	JULY 2016 TRAVEL EXPENSES	\$ 86.49
33	8/15/2016	Jeff Herzberg	JULY 2016 TRAVEL EXPENSES	\$ 332.32
34	8/15/2016	Maddisen Heun	JULY 2016 TRAVEL EXPENSES	\$ 121.27
35	8/15/2016	Dawn Higgins	JULY 2016 TRAVEL EXPENSES	\$ 1,195.81
36	8/15/2016	Nicole Hinrichs	JULY 2016 TRAVEL EXPENSES	\$ 189.41
37	8/15/2016	Ashlie Jergens	JULY 2016 TRAVEL EXPENSES	\$ 21.70
38	8/15/2016	Connie Johnson	JULY 2016 TRAVEL EXPENSES	\$ 38.44
39	8/15/2016	Kimberly Johnson	JULY 2016 TRAVEL EXPENSES	\$ 218.86
40	8/15/2016	Carrie Kee	JULY 2016 TRAVEL EXPENSES	\$ 27.90
41	8/15/2016	Jason Kehoe	JULY 2016 TRAVEL EXPENSES	\$ 207.70
42	8/15/2016	Claire King	JULY 2016 TRAVEL EXPENSES	\$ 556.05
43	8/15/2016	Joanna Lange	JULY 2016 TRAVEL EXPENSES	\$ 82.77
45	8/15/2016	Addy Leistikow	JULY 2016 TRAVEL EXPENSES	\$ 69.75
46	8/15/2016	Laura Lucchesi	JULY 2016 TRAVEL EXPENSES	\$ 37.20
47	8/15/2016	Dr. Leslie Moore	JULY 2016 TRAVEL EXPENSES	\$ 177.75
48	8/15/2016	Jann Murphy	JULY 2016 TRAVEL EXPENSES	\$ 146.32
49	8/15/2016	Julie Nadrchal	JULY 2016 TRAVEL EXPENSES	\$ 21.70
50	8/15/2016	Katie Nelson	JULY 2016 TRAVEL EXPENSES	\$ 141.98
51	8/15/2016	Amy Peterson	JULY 2016 TRAVEL EXPENSES	\$ 139.50
52	8/15/2016	Cassady Peterson	JULY 2016 TRAVEL EXPENSES	\$ 45.57
53	8/15/2016	Nicole Peter	JULY 2016 TRAVEL EXPENSES	\$ 54.87
54	8/15/2016	Martha Poland	JULY 2016 TRAVEL EXPENSES	\$ 42.78
55	8/15/2016	Amy Profit	JULY 2016 TRAVEL EXPENSES	\$ 52.08
56	8/15/2016	Gale Randall	JULY 2016 TRAVEL EXPENSES	\$ 314.25
57	8/15/2016	Susan Rasmussen	JULY 2016 TRAVEL EXPENSES	\$ 140.32
58	8/15/2016	Maureen Salinas	JULY 2016 TRAVEL EXPENSES	\$ 49.29
59	8/15/2016	Jennifer Sammons	JULY 2016 TRAVEL EXPENSES	\$ 191.04
60	8/15/2016	Nicholas Schelle	JULY 2016 TRAVEL EXPENSES	\$ 167.40
61	8/15/2016	Travis Schlenger	JULY 2016 TRAVEL EXPENSES	\$ 16.12
62	8/15/2016	Michael Schmidt	JULY 2016 TRAVEL EXPENSES	\$ 270.52
63	8/15/2016	Nancy L. Schofield	JULY 2016 TRAVEL EXPENSES	\$ 5.58
64	8/15/2016	Denise Schwery	JULY 2016 TRAVEL EXPENSES	\$ 140.70
65	8/15/2016	Jill Siefken	JULY 2016 TRAVEL EXPENSES	\$ 49.60
66	8/15/2016	Amanda Sigler	JULY 2016 TRAVEL EXPENSES	\$ 54.56
67	8/15/2016	Rebecca Singer	JULY 2016 TRAVEL EXPENSES	\$ 94.86
68	8/15/2016	Melissa Smith	JULY 2016 TRAVEL EXPENSES	\$ 62.31

Check	Check Date	Payable To	Description	Amount
69	8/15/2016	Nanette Smith	JULY 2016 TRAVEL EXPENSES	\$ 78.43
70	8/15/2016	Patti J. Willer Snyder	JULY 2016 TRAVEL EXPENSES	\$ 21.70
71	8/15/2016	Jill Sundblad	JULY 2016 TRAVEL EXPENSES	\$ 860.73
72	8/15/2016	Janelle L. Swanson	JULY 2016 TRAVEL EXPENSES	\$ 25.42
73	8/15/2016	Jane Thilges	JULY 2016 TRAVEL EXPENSES	\$ 72.85
74	8/15/2016	Amy Thompson	JULY 2016 TRAVEL EXPENSES	\$ 20.46
75	8/15/2016	Jodi Ward	JULY 2016 TRAVEL EXPENSES	\$ 21.08
76	8/15/2016	Christine Wells	JULY 2016 TRAVEL EXPENSES	\$ 183.20
77	8/15/2016	Lynn Weringa	JULY 2016 TRAVEL EXPENSES	\$ 249.86
78	8/15/2016	Jennifer Woodruff	JULY 2016 TRAVEL EXPENSES	\$ 1,269.47
79	8/15/2016	Melissa K. Wurth	JULY 2016 TRAVEL EXPENSES	\$ 31.62
80	8/15/2016	Timothy Youngdahl	JULY 2016 TRAVEL EXPENSES	\$ 15.50
79689	8/15/2016	Marlene Armbrecht	JULY 2016 TRAVEL EXPENSES	\$ 71.92
79692	8/15/2016	Debra S. Bennett	JULY 2016 TRAVEL EXPENSES	\$ 47.74
79695	8/15/2016	Summer Boes	JULY 2016 TRAVEL EXPENSES	\$ 27.28
79696	8/15/2016	Kathy Brenny	JULY 2016 TRAVEL EXPENSES	\$ 105.48
79701	8/15/2016	Heather Carr	JULY 2016 TRAVEL EXPENSES	\$ 14.88
79713	8/15/2016	Ryan Flaherty	JULY 2016 TRAVEL EXPENSES	\$ 50.84
79716	8/15/2016	Deb Gade	JULY 2016 TRAVEL EXPENSES	\$ 53.63
79726	8/15/2016	Sheila King	JULY 2016 TRAVEL EXPENSES	\$ 37.20
79727	8/15/2016	Diane Krause	JULY 2016 TRAVEL EXPENSES	\$ 60.77
79733	8/15/2016	Kandace Martin	JULY 2016 TRAVEL EXPENSES	\$ 1,364.11
79740	8/15/2016	Lesla Nauss	JULY 2016 TRAVEL EXPENSES	\$ 136.40
79741	8/15/2016	Diane Twait Nelsen	JULY 2016 TRAVEL EXPENSES	\$ 74.40
79762	8/15/2016	Melissa Rucker	JULY 2016 TRAVEL EXPENSES	\$ 386.26
				<u>\$ 17,105.87</u>
44	8/15/2016	Sally Legleiter	Licensure fee reimbursement	\$ 123.00
79683	8/15/2016	4IMPRINT	ECNCI Supplies 2016-17	\$ 421.50
79684	8/15/2016	Adventure Lighting Inc.	Supplies/FD Office	\$ 101.84
79685	8/15/2016	Heartland AEA 11	PD Online 2016-17	\$ 13,001.84
79685	8/15/2016	Heartland AEA 11	Registration/A.Louk	\$ 40.00
79685	8/15/2016	Heartland AEA 11	Registration/J.Sammons	\$ 40.00
79685	8/15/2016	Heartland AEA 11	Registration/T.Demey	\$ 40.00
79686	8/15/2016	Ana Alonso	Interpreting/PEC	\$ 36.23
79687	8/15/2016	Algona Municipal Utilities	Water/Utilities	\$ 258.76
79688	8/15/2016	Fabian Ruiz Angeles	Contracted Service/VTS	\$ 900.00
79690	8/15/2016	Isbelia Arzola	Supplies/VTS	\$ 363.82
79691	8/15/2016	Baymont Inn & Suites	Lodging/D.Schwery	\$ 132.16
79691	8/15/2016	Baymont Inn & Suites	Lodging/VTS	\$ 5,301.04
79693	8/15/2016	B & H Photo Video	Supplis/LPS	\$ 724.78
79694	8/15/2016	Birdbrain Technologies, LLC	Lending Library Supplies	\$ 267.30
79697	8/15/2016	Brown Services	Janitorial Service/Jefferson	\$ 75.00
79698	8/15/2016	BRW	Water/FD Office	\$ 77.75
79699	8/15/2016	Buena Vista University	PD Registration	\$ 650.00
79700	8/15/2016	Kim Buryanek	Contracted Service/IPLA/July	\$ 643.40
79702	8/15/2016	CASE/NASDSE Conference 2016	Registration/K.Ahrens/J.Sammo	\$ 950.00

Check	Check Date	Payable To	Description	Amount
79703	8/15/2016	Century Business Products	Media Production Supplies	\$ 3,221.91
79704	8/15/2016	Central Iowa Distributing	Maintenance Supplies	\$ 60.60
79705	8/15/2016	City of Storm Lake	Water	\$ 208.35
79706	8/15/2016	Comfort Suites-Burlington	Lodging/J.Graber	\$ 172.48
79707	8/15/2016	COUNSEL	Copier maintenance	\$ 1,635.35
79708	8/15/2016	Culligan Water Conditioning, Inc. - Boone	Water/Jefferson	\$ 48.66
79709	8/15/2016	Ecolab Pest Elimination Division	Pest Control/SL Office	\$ 154.13
79710	8/15/2016	Engel Law Office	Leagl Fees	\$ 472.50
79711	8/15/2016	Estherville Hotel and Suites	Lodging/G.Harms	\$ 72.80
79712	8/15/2016	Farm & Home True Value	Supplies/Poky office	\$ 73.79
79714	8/15/2016	Follett School Solutions	Lending Library Supplies	\$ 530.94
79715	8/15/2016	Fort Dodge Water Department	Water/FD Office	\$ 59.78
79717	8/15/2016	Garbage Hauling Service	Garbage Hauling/SL Office	\$ 198.00
79718	8/15/2016	G & R Controls	Equipment Service/Repair	\$ 3,355.00
79719	8/15/2016	Catherine Hayes	Honorarium for Google Class	\$ 637.20
79720	8/15/2016	Heinemann	Supplies/L.Beltran	\$ 74.50
79721	8/15/2016	Holiday Inn - Downtown	Lodging/Admin Team	\$ 2,060.80
79721	8/15/2016	Holiday Inn - Downtown	Lodging/N.Smith	\$ 257.60
79722	8/15/2016	Ipswitch Inc.	Hosted Email/Agency	\$ 7,128.00
79723	8/15/2016	IXL Learning	Supplies/LPS	\$ 350.00
79724	8/15/2016	Jerry's Pest Control	Pest Control/FD	\$ 40.00
79725	8/15/2016	Susan Kane	Contracted Service	\$ 900.00
79728	8/15/2016	Brady L. Krischel	Contracted Service July 2016	\$ 875.25
79729	8/15/2016	KU-CRL	2016-17 Membership Renewal	\$ 150.00
79730	8/15/2016	Lakeshore Learning Materials	Supplies/LPS Supplies/LPS Supp	\$ 455.22
79731	8/15/2016	The Laurens House of Print	Media Production Supplies	\$ 145.00
79732	8/15/2016	Marlin Lode	Contracted Service/IPLA	\$ 1,248.60
79734	8/15/2016	Maynard Kuhnes Cleaning Servicers LLC	Janitorial Servies/SL Office	\$ 1,640.00
79735	8/15/2016	Menards	Supplies/Algona Office	\$ 136.81
79735	8/15/2016	Menards	Supplies/FD Office	\$ 19.88
79736	8/15/2016	Midamerican Energy Company	Utilities/FD Office	\$ 1,545.77
79736	8/15/2016	Midamerican Energy Company	Utilities/SL Office	\$ 2,522.85
79737	8/15/2016	Modern Sound Engineering, Inc.	Security System/Poky	\$ 328.25
79738	8/15/2016	Kelly Moline	Contracted Service	\$ 600.00
79739	8/15/2016	Rick Morain	Mileage/IASB Workshop	\$ 37.70
79742	8/15/2016	Netchemia, LLC	Talent Ed annual Renewal	\$ 1,823.54
79743	8/15/2016	Oaktree Products, Inc.	Audiology Supplies	\$ 4,004.26
79744	8/15/2016	The Treasurer of The State of Iowa	Supplies/VTS	\$ 206.79
79745	8/15/2016	OneNeck IT Solutions LLC	Production Support Coverage V	\$ 1,105.77
79746	8/15/2016	On-Site Information Destruction, Inc.	Shredding Service/FD	\$ 402.56
79747	8/15/2016	Paper Corporation	Supplies	\$ 1,886.40
79748	8/15/2016	Pederson Sanitation	Garbage hauling	\$ 100.00
79749	8/15/2016	Petty Cash (FD)	Petty Cash/FD Office	\$ 179.94
79750	8/15/2016	Pioneer Valley Educational Press	Supplies/J.Sundblad	\$ 161.70
79751	8/15/2016	Pitney Bowes Inc	Postage Meter Supplies/SL Office	\$ 163.71
79752	8/15/2016	Plunkett's Pest Control	Monthly Pest Control	\$ 47.69
79753	8/15/2016	Pocahontas Record Democrat	Sub. Driver Advertisement/Medi	\$ 46.50

Check	Check Date	Payable To	Description	Amount
79754	8/15/2016	Pocahontas Sales and Service	Detail Medial Vans	\$ 300.00
79755	8/15/2016	Powhatan Travel Service	Airfare/E.Cook/D.Nelsen	\$ 1,101.40
79756	8/15/2016	Quality Inn	Lodging/J.Sammons	\$ 72.80
79757	8/15/2016	Ramada Northwest Inn & Suites	Lodging/C.Wells	\$ 61.60
79757	8/15/2016	Ramada Northwest Inn & Suites	Lodging/L.Moore	\$ 72.80
79757	8/15/2016	Ramada Northwest Inn & Suites	Lodging/L.Spencer	\$ 72.80
79757	8/15/2016	Ramada Northwest Inn & Suites	Meals/VTS	\$ 398.57
79758	8/15/2016	Jodi Ramsey, ORT/L	Contracted Service OT July 20	\$ 1,843.52
79759	8/15/2016	Realityworks, Inc.	Lending Library Supplies	\$ 1,464.75
79760	8/15/2016	Ries's Water Service	Water/Poky Office	\$ 90.00
79761	8/15/2016	Rosalez Lock & Key	Keys/Alogona Office	\$ 20.00
79761	8/15/2016	Rosalez Lock & Key	Keys/SL Office	\$ 34.50
79763	8/15/2016	School Administrators of Iowa	SAI Conf. Registration/N.Smith	\$ 350.00
79764	8/15/2016	School Specialty Inc	Lending Library Supplies	\$ 336.50
79765	8/15/2016	Sleep Inn	Lodging/M.Schmidt	\$ 77.28
79765	8/15/2016	Sleep Inn	Lodging/S.Fosseen	\$ 77.28
79766	8/15/2016	Social Thinking & Think Social Publishing	Supplies/LPS	\$ 87.38
79767	8/15/2016	Southwest Binding & Laminating	Media Production Supplies	\$ 35.92
79768	8/15/2016	Staples Advantage	Office Supplies	\$ 50.80
79768	8/15/2016	Staples Advantage	Supplies/Agency	\$ 180.63
79768	8/15/2016	Staples Advantage	Supplies/FD Office	\$ 275.79
79768	8/15/2016	Staples Advantage	Supplies/Poky Office	\$ 253.58
79769	8/15/2016	Super 8	Lodging/L.Beltran	\$ 209.93
79770	8/15/2016	University of Northern Iowa	Affiliation Fee 2016-17/L.Bel	\$ 800.00
79771	8/15/2016	Veritiv	Media Production Supplies	\$ 8,261.17
79772	8/15/2016	Wallace's Water Condition Inc	Water/Estherville Office	\$ 10.50
79773	8/15/2016	Wellmark Blue Cross Blue Shield of Iowa	Third Party EOB Annual Fee	\$ 2,540.00
79774	8/15/2016	Wells Fargo	Lodging/Meals/Parkint	\$ 847.50
79775	8/15/2016	Wells Fargo	Technology/Hosting	\$ 411.63
79776	8/15/2016	Westone Laboratories, Inc.	Earmolds/Audiology	\$ 181.90
79777	8/15/2016	WINDSTREAM	Telephone	\$ 2,075.70
79778	8/15/2016	Wood's Super Market	Supplies/Poky Office	\$ 16.01
79779	8/15/2016	Xerox	Media Supplies	\$ 404.00
79779	8/15/2016	Xerox	Meter Usage Media Production	\$ 8,246.34
				<u>\$ 96,957.58</u>
Total Board Bills				<u>\$ 344,659.96</u>

Prairie Lakes AEA 8  
 August 15, 2016  
 Budget Summary for  
 June 30, 2016

UNADJUSTED

**REVENUE SUMMARY**

	Budget	YTD	Balance
Special Education Support	20,531,121.00	18,558,055.81	1,973,065.19
Media Services	2,515,448.00	2,472,541.59	42,906.41
Educational Services	2,878,673.00	2,943,981.70	(65,308.70)
Special Education Instruction	354,000.00	365,782.00	(11,782.00)
Other Income	-	148,539.23	
Self Partial Fund Health Ins.	-	72,789.24	
<b>Totals</b>	<b>26,279,242.00</b>	<b>24,561,689.57</b>	<b>1,790,341.67</b>

6.30.16 A/R 1,988,938.32

**EXPENDITURE SUMMARY**

	Budget	Admin.	YTD	Balance
Administration		1,569,828.40	1,078,415.14	491,413.26
Sp Educ Support	20,531,121.00	(1,240,164.44)	19,554,657.15	(263,700.59)
Media Services	2,515,448.00	(156,982.84)	2,523,977.65	(165,512.49)
Educational Services	2,878,673.00	(156,982.84)	3,268,425.09	(546,734.93)
Sp Educ Instruction	354,000.00	(15,698.28)	365,782.00	(27,480.28)
Self Partial Fund Health Ins.	-	-	-	
<b>Totals</b>	<b>26,279,242.00</b>	<b>(0.00)</b>	<b>26,791,257.03</b>	<b>(512,015.03)</b>

Net income (loss) (240,629.14)

Prairie Lakes AEA 8  
 August 15, 2016  
 Budget Summary for  
 July 31, 2016

**REVENUE SUMMARY**

	Budget	July	YTD	Balance
Special Education Support	20,273,157.69	-	-	20,273,157.69
Media Services	2,556,346.46	15.00	15.00	2,556,331.46
Educational Services	2,816,495.32	13,123.34	13,123.34	2,803,371.98
Special Education Instruction	355,000.00	-	-	355,000.00
Other Income	-	-	-	
Self Partial Fund Health Ins.	-	3,622.47	3,622.47	
<b>Totals</b>	<b>26,000,999.47</b>	<b>16,760.81</b>	<b>16,760.81</b>	<b>25,987,861.13</b>

**EXPENDITURE SUMMARY**

	Budget	Admin.	July	YTD	Balance
Administration		1,569,828.40	172,050.55	172,050.55	1,397,777.85
Sp Educ Support	20,273,157.69	(1,240,164.44)	211,338.23	211,338.23	18,821,655.02
Media Services	2,556,346.46	(156,982.84)	178,364.53	178,364.53	2,220,999.09
Educational Services	2,816,495.32	(156,982.84)	38,653.26	38,653.26	2,620,859.22
Sp Educ Instruction	355,000.00	(15,698.28)	75.96	75.96	339,225.76
Self Partial Fund Health Ins.	-	-	8,586.75	8,586.75	
<b>Totals</b>	<b>26,000,999.47</b>	<b>(0.00)</b>	<b>609,069.28</b>	<b>609,069.28</b>	<b>25,400,516.94</b>

Net income (loss) (592,308.47) (592,308.47)

Percentage of budget spent 2%  
 Percentage of budget unspent 98%

Prairie Lakes AEA 8  
 August 17, 2015  
 Budget Summary for  
 July 31, 2015

**REVENUE SUMMARY**

	Budget	July	YTD	Balance
Special Education Support	21,252,674.00	1,154.40	1,154.40	21,251,519.60
Media Services	2,339,668.00	-	-	2,339,668.00
Educational Services	2,899,401.00	7,830.76	7,830.76	2,891,570.24
Special Education Instruction	345,000.00	-	-	345,000.00
Other Income	-	24.15	24.15	
Self Partial Fund Health Ins.	-	-	-	
<b>Totals</b>	<b>26,836,743.00</b>	<b>9,009.31</b>	<b>9,009.31</b>	<b>26,827,733.69</b>

**EXPENDITURE SUMMARY**

	Budget	Admin.	July	YTD	Balance
Administration		1,569,828.40	189,261.17	189,261.17	1,380,567.23
Sp Educ Support	21,252,674.00	(1,240,164.44)	198,378.35	198,378.35	19,814,131.21
Media Services	2,339,668.00	(156,982.84)	221,837.69	221,837.69	1,960,847.47
Educational Services	2,899,401.00	(156,982.84)	52,490.94	52,490.94	2,689,927.22
Sp Educ Instruction	345,000.00	(15,698.28)	-	-	329,301.72
Self Partial Fund Health Ins.	-	-	15,202.74	15,202.74	
<b>Totals</b>	<b>26,836,743.00</b>	<b>(0.00)</b>	<b>677,170.89</b>	<b>677,170.89</b>	<b>26,174,774.85</b>

Net income (loss) (668,161.58) (668,161.58)

Percentage of budget spent 3%  
 Percentage of budget unspent 98%

<b>CASH SUMMARY</b>		<b>2016</b>	<b>2015</b>
Checking Account Balance-Book balance at	07/31/16	\$ (531,239.99)	\$ 461,318.74
Checking Account Balance-Bank Statement balance at	07/31/16	\$ 536,372.48	\$ 747,728.37
Less: Outstanding Checks		\$ (1,067,612.47)	\$ (286,409.63)
Bank statement reconciled to book balance:	07/31/16	\$ (531,239.99)	\$ 461,318.74
Less: Monthly Board bills	08/15/16 2015-2016	\$ (52,338.99)	\$ (25,444.30)
Less: Monthly Payroll	08/19/16 2015-2016	\$ (1,174,609.17)	\$ (1,249,233.97)
Less: Monthly Board bills	08/15/16 2016-2017	\$ (344,659.96)	\$ (128,051.02)
Less: Monthly Payroll	08/19/16 2016-2017	\$ (418,753.46)	\$ (492,303.73)
Adjusted Checking Account Balance		\$ (2,521,601.57)	\$ (1,433,714.28)
Add: Deposits	08/01/16 to 08/11/16	\$ 2,660,555.98	\$ 2,028,392.80
Pending - State Aide/TSS/TQ/Juv Home		\$ -	\$ -
Cash balance		\$ 138,954.41	\$ 594,678.52
		Bank Balance 7/31/2016	Bank Balance 7/31/2015
<u>Wells Fargo Bank, N.A.:</u>			
Cash in Commercial Checking account		\$ 535,631.64	\$ 745,536.73
Merchant account		\$ 740.84	\$ 2,167.49
Cash in Savings account		\$ -	\$ 24.15
		\$ 536,372.48	\$ 747,728.37



# Executive Director Report – July, 2016

They say as you get older, time moves faster. I believe it. It is amazing that it is August already and the AEA system beg to gear up again for the impending start of the school year...albeit later than usual thanks to the removal of local control by the government.

July is traditionally fairly slow, and that was true this year. Between the July 4<sup>th</sup> holiday and the AESA Leaders Conference in Seattle, the first half of the month was full. Prior to the conference in Seattle, the AEA system received a request from a reporter at the Des Moines Register (Mackenzie Ryan) asking for a huge amount of information about our work in Special Education. Everyone spent about 10 days getting the information put together. Thanks go to everyone for getting the information gathered even with staff on vacation. Special thanks go to Pat Heiderscheit who helped put together a template that allowed everyone to record the information in a document that gathered the information in an individual way as well as a statewide system. Another example of our working together as a system.

We are not sure why the reporter asked for this information, but she has recently done a series of stories on minority students in Iowa and the gap between their test results and other students. I have talked to Mackenzie a couple of times on the phone and I don't think it is a witch hunt of any type. As a matter of fact, I mentioned our funding cuts to her and she has been looking at that issue which could be a good thing. At any rate, I am having a face to face interview with her on August 2 and then we will see where all of this leads. Stay tuned.

The AESA Leadership conference in Seattle was good. The two best sessions were the two presented by Iowa AEA people: Lisa Wilson (Grant Wood) and Sally Lindgren (Great Prairie). As usual, the best value is in talking with colleagues across the nation about issues facing everyone in education. We had a State Leaders meeting and as always, people are very interested in how Iowa AEAs are doing things. More and more states are trying to work more like a system and they are watching how Iowa operates. Those meetings are always interesting.

About 10 other states have a full time position of Executive Director. At the end of the conference, the new AESA Executive Director (Joan Wade) said that she

wanted to bring all of the executive directors from around the nation together for a day long meeting. Because of all of our system work, she asked me if I/we would be willing to host that group here in Iowa. Of course the answer was yes. She has sent out a list of dates and is in the process of selecting a date. I am looking forward to hosting the event and I will have more details shortly.

I spent some time preparing for a presentation that I did at the IASB Fiscal Conference held in July. I was one of three keynote speakers and I think my presentation went pretty well. I always enjoy helping out our other education partners. I also spent some time on issues with Roark Horn at SAI including a contract that the Chiefs have approved to help with a TLC online program.

As is normal, I touched base with several legislators throughout the month. Every contact can help and we will begin really reaching out to policymakers at the end of August and moving into the fall election season. We did have a request from Linda Fandel in the Governor's office to help set up some meetings for the Lt. Governor to meet with superintendents and principals to talk about STEM. We have worked to get them some dates and we are happy to facilitate those meetings.

The Executive Committee under the leadership of Chief Heiderscheit had a meeting in a central location (Bettendorf) to follow up on our June Retreat work and to do some planning for the upcoming year. It was a good meeting and I am looking forward to our work in the upcoming months.

I also spoke to the Grant Wood Board of Directors in July. I always enjoy those opportunities to visit with Board members and I have already begun setting up visits to other Boards starting with Green Hills AEA at the end of August.

Lastly, I had a meeting with Ron Corbett. Ron is the Mayor of Cedar Rapids and Executive Director of Engage Iowa; a conservative think tank here in Iowa. Some people think that Engage Iowa is a vehicle for Corbett to run for Governor in 2018. I have some thoughts on that, but that is a discussion for another day. What is for sure is that Engage Iowa will issue 3-4 proposals in the next year that they will push to engage people in conversation about those issues/proposals. They have already issued one proposal to raise the sales tax a penny and then put 3/8s of a cent into environmental programs like clean water and use the rest of it to lower

income tax rates. Corbett has spent the last several months traveling the state talking to people about this proposal. Engage Iowa is working on their next proposal about how to improve education in Iowa. Our meeting was for him to share some information that they have gathered about the current state of education in Iowa and to talk about some ideas to consider. I have asked him to spend some time with the Chiefs before Engage Iowa makes any final decisions about proposals because no one in the state knows more about education in Iowa than the nine people who make up the Chiefs group. He wants to do that and we will have more on this issue in the future.

Those are the main points for the month, but of course there was other day to day stuff that is always present.

Enjoy the ever shorter days as we move toward football season. Who knows...maybe the Cubs will make the playoffs!