



## *Substitute Authorization: Fostering Student Learning as a Substitute*

Prairie Lakes AEA 8 is offering a 15-hour course that would allow an individual to be a substitute teacher. Those completing this course would be authorized to substitute teach in a elementary, middle school, junior high school, or high school for no more than five consecutive days in one job assignment. An individual who holds a Paraeducator Certificate AND completes this course will be authorized to substitute ONLY in the special education classroom in which the individual paraeducator is employed (elementary, middle school, junior high school, or high school) for no more than five consecutive days and no more than 10 days in a 30-day period. The four core components of the course are Classroom Management, Strategies for Learning, Diversity and Ethics.

### **Rules Changes Effective November 2013**

Receiving a substitute authorization will allow an individual who holds a bachelor's degree to substitute in grades PK-12 for no more than five consecutive days and no more than 10 days in a 30-day period in one job assignment for a regularly assigned teacher who is absent, except in the driver's education classroom. A school district administrator may file a written request with the board for an extension of the 10-day limit in one job assignment on the basis of documented need and benefit to the instructional program. The licensure committee will review the request and provide a written decision either approving or denying the request.

**Target Audience:** Those holding a bachelor's degree from a regionally accredited institution OR completed an approved Paraeducator Certification Program and holds a Paraeducator Certificate; and at least 21 years of age.

**Facilitator:** Rachel Montag, Prairie Lakes AEA 8

**Dates/Times/Location:** September 8 and 22 from 8:30 a.m. to 4:30 p.m., in Pocahontas, AEA Office, 500 NE 6<sup>th</sup> Street, South Twin Lakes Room. **100% attendance is required.** \*Additional paperwork and fees payable to the Board of Educational Examiners when applying for the license.

**Registration fee:** Cost is \$100 per person which includes materials. Registration deadline is August 31. Click [here](#) to register or contact Carrie Guerin at [cguerin@plaea.org](mailto:cguerin@plaea.org). **There is a non-refundable fee for persons canceling after the registration deadline.**

Questions: Contact Carrie Guerin at 515-705-7148 OR [cguerin@plaea.org](mailto:cguerin@plaea.org)